



# Sequoia Union High School District

## Job Description

<b>JOB TITLE:</b>	<b>School Psychologist</b>
<b>ADMINISTRATIVE RELATIONSHIP:</b>	The School Psychologist is directly responsible to the Director, Special Education. While on the school site, the school psychologist is supervised by the principal.
<b>CLASSIFICATION:</b>	Certificated
<b>REQUIREMENTS</b>	Minimum Degrees/Credentials/Experience Required for Position M.A., (M.S.), and valid California credential authorizing school psychology services.
<b>SALARY SCHEDULE:</b>	Certificated Salary Schedule
<b>WORK - YEAR / HOURS:</b>	185 days
<b>LOCATION:</b>	Various
<b>BOARD APPROVAL:</b>	July 19, 1988 Revised May 31, 2001

### BRIEF DESCRIPTION OF POSITION

The School Psychologist applies specialized competencies in assessment and remediation of the learning process, of interpersonal relationships, and of personality dynamics to help students, parents, and the school, make school more profitable for students with special needs.

### DUTIES AND RESPONSIBILITIES

1. Assess learning potential or scholastic aptitude, and evaluate the achievement of skills and ability of students as the need indicates by conducting psycho-educational evaluations for initial referrals and triennial reevaluations for RSP, SDC, TDS, NPS, and private school students.
2. Recommend educational and psychological remediation for students with learning, emotional, and behavior disorders.
3. Provide feedback to school, community agencies, and private practitioners as appropriate.
4. Chair Individual Evaluation and Planning Team (IEPT) Committees, present cases, and recommend student placement for special education programs according to district and Title V regulations.
5. Participate in pre-expulsion procedures for special education students (conduct assessments, coordinate manifestation determination IEP, testify at expulsion hearings).
6. Participate in planning, implementing, and assessing district programs for special education students.
7. Serve as learning and mental health consultant on Student Study Team and on Section 504 team and conduct 504 assessments as needed.

8. Provide case management for RSP students on site.
9. Coordinate referrals to and involvement of outside agencies, e.g. Probation, County Mental Health, private practitioners.
10. Articulate with feeder districts regarding district procedures for special education students and students with special needs and coordinate and attend IEP meetings for incoming 9<sup>th</sup> graders.
11. Monitor compliance of RSP, SDC programs with federal and state mandates and assist the instructional vice principal in the coordination of special education services.
12. Provide, as time permits, direct service (e.g., counseling) to regular and special education students with adjustment problems.
13. Provide consultation for staff and parents to assist in their understanding of students with learning, emotional, or behavioral problems.
14. Coordinate standardized testing accommodations (SAT, PSAT).
15. Participate in determining need for new programs to serve students with various learning, educational, and cultural differences.
16. Participate in staff development programs or workshops regarding regular and special education.
17. Serve as custodian of confidential records at school site.
18. Assume other related responsibilities as may be assigned by the director of the special education department.