



Sequoia Union High School District

Job Description

JOB TITLE:	Grounds Worker I
REPORTS TO:	Director Maintenance and Operations
CLASSIFICATION:	Classified / M&O
SALARY SCHEDULE:	10.5
WORK - YEAR / HOURS:	12 months / 7.5 hours
LOCATION:	District
BOARD APPROVAL:	11/15/17

DEFINITION

Under supervision, to perform a variety of tasks involving the maintenance of District grounds, athletic fields, landscaped areas, and unimproved areas; to clean up grounds litter and debris; and to perform related work as assigned.

DISTINGUISHING CHARACTERISTICS

Groundswoker I is the entry and first working level in the grounds worker series, and is distinguished from Groundswoker II in that the latter operates larger equipment such as riding lawnmowers, loaders, dump trucks and excavators. Positions in this class typically are assigned to a particular site and expected to work independently on day-to-day maintenance.

EXAMPLES OF DUTIES

Rakes, sweeps and uses power blower or vacuum to clear leaves, debris and litter;
Edges, and mows lawn areas inaccessible to riding mowers using walk-behind mowers;
Prunes and shapes bushes and trees using manual and power trimmers and pruners; cuts up fallen limbs and trees using chain saws; may use ladders and/or bucket truck in trimming trees;
Weeds and prepares planting areas, and controls weeds around the site, using string trimmer, hoes, shovels, and rototillers;
Irrigates lawn and landscaped areas, operating sprinklers or using hoses; adjusts and performs simple repairs to irrigation systems such as replacing broken sprinkler heads or repairing leaks;
Determines need for and applies fertilizer to turf areas;
Mixes and applies pesticides such as weed-killers, bait for small vertebrates, and insecticides;
Prepares paths through "natural" areas using string trimmers, chains saws, shovels, and other hand and power equipment;
Prepares athletic fields for events by chalking lines, placing bases, filling holes, and related;
Performs operator maintenance of equipment such as sharpening, adjusting, and checking and adding fluids;
Clears outdoor drains and assists in controlling/diverting runoff;
Assists others in special projects such as major landscaping, development of new athletic fields, and installation of new systems;
Monitors grounds conditions and notifies supervisor of problems or required repairs.

QUALIFICATIONS

Knowledge of:

Use and maintenance of basic hand and power tools used in grounds keeping.
Methods and materials used in grounds keeping.
Basic plant irrigation and nutrient requirements.
Basic principles and practices of pruning.
Safe working practices related to power equipment and pesticides, including protective clothing and devices.

Skill in:

Operating, and performing operator maintenance to, hand and power mowers, edgers, weed trimmers, pruners, saws and chainsaws, blowers, and etc.
Pruning, shaping and trimming shrubs and trees.
Operating irrigation systems and determining plant watering requirements.
Applying herbicides, insecticides, and vertebrate control pesticides.
Reading and understanding labels on chemicals used in grounds work.
Establishing and maintaining effective working relationships with those contacted in the course of the work.
Planning and prioritizing own work, and working independently.

A typical way of gaining the knowledge and skills outlined above is:

Equivalent to completion of sufficient formal and/or informal education to provide the necessary skills, and one year of experience in general grounds maintenance work.

PHYSICAL REQUIREMENTS

The physical abilities required of this classification may include the following:

- Lifting and carrying up to 50 pounds repeatedly.
- Strength and stamina to perform sustained strenuous manual labor including pushing and digging.
- Mobility to walk, climb, bend, stoop, kneel, and reach.
- Carry backpack mounted equipment such as blowers.
- Manual dexterity to operate and performance operator maintenance to hand and power tools.
- Vision sufficient to monitor condition of grounds and operate power equipment.
- Speech and hearing sufficient to receive instructions and relay information.
- Work in exposure to weather, pollens, debris, pesticides - as controlled by protective gear, and equipment noise, vibration, jolting, fumes and fluids.

OTHER REQUIREMENTS

Must possess a valid California driver's license and have a satisfactory driving record.