

SABBATICAL LEAVE REPORT FORM

Division of Human Resources

SABBATICAL LEAVE REPORT FORM

(For presentation to the Board of Trustees)

(Your report may be written directly on this form, or submitted on separate sheets using the sequence and outline of this form.)

NAME: _____ SCHOOL/DEPT _____ DATE _____

Leave Year _____ Period of Leave: Fall Spring Year

1. Briefly describe the nature of your sabbatical leave activities.
2. Did you complete all plans, courses or activities reviewed by the Sabbatical Leave Committee and approved by the board of trustees?
3. Indicate in some detail, and as specifically as possible:
 - a. The value of your sabbatical leave activities to your professional growth

- b. The positive influence you expect your sabbatical leave activities will have on your present and future assignments. Please include specific ideas or plans you presently have for incorporating the gains of your sabbatical leave into your classroom and/or other assignments.
4. How do you propose to share with fellow staff members, or how would you like to share, the benefits of your sabbatical leave

COLLEGE OR UNIVERSITY WORK SABBATICALS

5. What school/s did you attend?

TRAVEL SABBATICALS

6. Please give below, or attach, your specific travel itinerary during the fall, spring, and summer. Note all areas or places visited, as well as the specific number of days and purposes for each visit.

PERSONAL PLANS OF STUDY/DISTRICT OR SCHOOL PROJECT SABBATICALS

7. Indicate the estimated amount of time spent on activities directly related to the purposes of your sabbatical.