

AGENDA ITEM: 8 b

DATE: 06/29/2016

SEQUOIA UNION HIGH SCHOOL DISTRICT
Redwood City, California 94062

TO: Board of Trustees

DATE: June 29, 2016

FROM: James Lianides,
Superintendent

SUBJECT: Personnel Recommendations
for June 29, 2016
Board Meeting

Employment – Certificated

Hero	Melissa	D	Resource Teacher	.4 fte	08/15/16	Tenured
Mitchner	Jacqueline	D	Teacher – Visual Impairments	1.0 fte	08/15/16	Probationary 1

Notice of Termination-Certificated

Farr III	JC	M	Administrative Vice Principal	Resignation	1.0 fte	06/30/16
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Certificated Staff hired for Summer School 2016

Name	Site
Young Kevin	W

Jacqueline McEvoy, Assistant Superintendent

SEQUOIA UNION HIGH SCHOOL DISTRICT
Redwood City, California 94062

TO: Board of Trustees

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FROM: James Lianides,
SuperintendentSUBJECT: Personnel Recommendations
for June 29, 2016
Board MeetingEmployment – Classified

Aguilar-Ortiz	Betsy	W	Student Worker - Mentor	Student	0.5 fte	06/13/16
Alcala	Isabel	W	Student Worker - Mentor	Student	0.5 fte	06/13/16
Avina Lopez	Jonathan	S	Student Worker - Mentor	Student	0.5 fte	06/09/16
Burke	Kurt	T	SCIA	Short-Term	1.0 fte	08/17/16
Campos	Jackelyn	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Cornelio Jimenez	Maria	S	IA II	Probationary	1.0 fte	08/17/16
Contreras-Baez	Hector	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
DeJarnett	Jon	D	Grounds Worker I	Short-Term	1.0 fte	06/21/16
Escobar	Otoniel	W	Student Worker - Mentor	Student	0.5 fte	06/13/16
Espinosa	Mayra	R	IA II - Bilingual	Short-Term	1.0 fte	08/16/16
Etu	Haangana	D	Grounds Worker I	Short-Term	1.0 fte	06/07/16
Flores	Kelly	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Gallegos	Miguel	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Gomez	Joshua	D	Student Worker – Maintenance	Student	0.5 fte	06/06/16
Gomez Pina	Miriam	T	IA II	Probationary	1.0 fte	08/17/16
Gonzalez	Alicia	D	Bond Secretary	Probationary	1.0 fre	07/01/16
Gonzalez	Jonathan	S	Paraprofessional II/SPED (SCIA)	Probationary	1.0 fte	08/17/16
Grajeda-Sanchez	Mario	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Guizar	Celeste	W	Student Worker – Mentor	Student	0.5 fte	06/13/16
Hayes	Erica	M	Campus Security Aide I	Probationary	1.0 fte	08/17/16
Horn	Geoff	C	Theater Manager	Short-Term	1.0 fte	07/01/16
Jimenez	Araceli	D	District Secretary	Employee	1.0 fte	06/05/16
Landa-Gallardo	Giovanny	D	Student Worker – Maintenance	Student	0.5 fte	06/06/16
Ledezma	Luis	W	Paraprofessional II/SPED (SCIA)	Probationary	1.0 fte	08/17/16
Lopez	MarK	D	Maintenance Worker I	Short-Term	1.0 fte	06/13/16
Lopez-Alcazar	Jose	W	Student Worker - Mentor	Student	0.5 fte	06/13/16
Magana-Gaytan	Fernando	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Mayen Gonzalez	Hector	M	Student Worker – Mentor	Student	0.5 fte	06/02/16
Melchor	Mayra	D	District Secretary	Employee	1.0 fte	06/08/16
Menjivar	Noemy	M	Sr. School Secretary	Probationary	1.0 fte	08/01/16
Moose	Brandon	D	Maintenance Worker I	Short-Term	1.0 fte	06/13/16
Villalobos (Mora)	Vanessa	D	District Secretary	Probationary	1.0 fte	07/01/16
Paulino	Jennifer	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Ramirez	Alexia	W	Student Worker - Mentor	Student	0.5 fte	06/13/16
Ramirez-Villegas	Juliana	W	Student Worker - Mentor	Student	0.5 fte	06/13/16
Rasor	Nina	C	School Secretary	Probationary	1.0 fte	08/01/16
Rivera-Orejuel	Jonathan	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Rodriguez Alvarez	Luis	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Rodriguez-Berumen	Carlos	S	Student Worker	Student	0.5 fte	04/01/16

Ruiz Millan	Manny	W	Paraprofessional II/SPED (SCIA)	Probationary	1.0 fte	08/17/16
Rutherford	Elisa	W	Paraprofessional II/SPED (SCIA)	Probationary	1.0 fte	08/17/16
Ruvalcaba	Angeles	W	Student Worker – Mentor	Student	0.5 fte	06/13/16
Sagrero Alvarez	Jonathan	D	Student Worker – Technology	Student	0.5 fte	06/10/16
Sili	Ofaltokiatar	M	Student Worker – Mentor	Student	0.5 fte	06/14/16
Tangitau	Matthew	D	Grounds Worker I	Short-Term	1.0 fte	06/07/16
Tatola	Cecilia	W	Paraprofessional II/SPED (SCIA)	Probationary	1.0 fte	08/17/16
Tatola	Kathleen	W	Paraprofessional II/SPED (SCIA)	Probationary	1.0 fte	08/17/16
Tinajero-Buenrostro	Jordy	W	Student Worker - Mentor	Student	0.5 fte	06/13/16
Urbizo-Hernandez	Janelly	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Vanegas	Omar	S	Student Worker – Mentor	Student	0.5 fte	06/09/16
Vazquez	Alexa	W	Student Worker - Mentor	Student	0.5 fte	06/13/16
Vazquez	Silvia	W	Paraprofessional II/SPED (SCIA)	Probationary	1.0 fte	08/17/16
Vehlo	Kayla	W	Paraprofessional II/SPEC (SCIA)	Probationary	1.0 fte	08/17/16

Notice of Terminations

Hayes	Richard	M	Theater Manager	Resignation	1.0 fte	08/31/16
Wilson-Briggs	Steven	S	IA II	Resignation	1.0 fte	07/31/16

Employment – Summer School

Avila-Rios	Cathertine	S	IA II	Short-Term	1.0 fte	06/09/16
Carranza	Jacqueline	W	SCIA	Short-Term	1.0 fte	06/15/16
Dillon	Antonio	M	IA II	Employee	1.0 fte	06/14/16
Fitzgerald	Whitney	S	IA II	Short-Term	1.0 fte	06/10/16
Flores	Karina	M	IA II	Employee	1.0 fte	06/14/16
Gordillo	Laura	C	Food Service Worker I	Employee	0.5 fte	06/10/16
Grote	Sherri	W	Food Service Worker I	Employee	0.5 fte	06/10/16
Hayes	Robert	E	Food Service Worker I	Employee	0.5 fte	06/10/16
Hidalgo de Bonilla	Dinorah	S	Food Service Worker I	Employee	0.5 fte	06/10/16
Johnson	Dawn	C	Food Service Worker I	Employee	0.5 fte	06/10/16
Kahn	Kandace	W	IA II	Employee	1.0 fte	06/16/16
Ledezma	Luis	S	IA II	Short-Term	1.0 fte	06/09/16
Lopez	Limbania	S	Food Service Worker I	Employee	0.5 fte	06/10/16
Lopez Mazariedgos	Edilsa Ismery	S	Food Service Cashier	Short-Term	0.5 fte	06/10/16
Lozano-Pelayo	Alicia	S	IA II	Short-Term	1.0 fte	06/09/16
Menchaca	Jose	W	IA II	Employee	1.0 fte	06/15/16
Mendoza-Garcia	Salvador	S	IA II	Short-Term	1.0 fte	06/09/16
Moreno	Carmen	M	Food Service Worker I	Employee	0.5 fte	06/10/16
Molina	Patricia	M	Food Service Worker I	Employee	0.5 fte	06/10/16
Newt	Don	S	IA II	Employee	1.0 fte	06/09/16
Nunez	Tracey	S	Food Service Lead	Employee	0.5 fte	06/10/16
Parvon	Mariana	W	Food Service Worker II	Employee	0.5 fte	06/10/16
Perkins	Adrian	M	Sr IA	Employee	1.0 fre	06/08/16
Quinonez	Jorge	M	IA II	Short-Term	1.0 fte	06/14/16
Quintana	Joyce	M	Food Service Worker II	Employee	0.5 fte	06/10/16
Sarina	Roxana	S	Food Service Worker I	Employee	0.5 fte	06/10/16

Starr	Stacy	W	Food Service Worker II	Employee	0.5 fte	06/10/16
Ratanapintha	Pongsri	M	Food Service Worker I	Employee	0.5 fte	06/10/16
Robles	Gabriela	S	IA II	Short-Term	1.0 fte	06/09/16
Rodriguez	Julian	M	IA II	Short-Term	1.0 fte	06/14/16
Roman	Christina	W	IA II	Employee	1.0 fte	06/15/16
Ross-Vehlo	Christy	R	Food Service Worker II	Employee	0.5 fte	06/10/16
Ruiz	Manny	W	SCIA	Short-Term	1.0 fte	06/15/16
Ruiz Chavez	Fernando	S	IA II	Short-Term	1.0 fte	05/09/16
Rutherford	Elisa	W	SCIA	Short-Term	1.0 fte	06/15/16
Smoot	Shannon	M	IA II	Short-Term	1.0 fte	06/13/16
Tatola	Cecilia	W	SCIA	Short-Term	1.0 fte	06/15/16
Tatola	Kathleen	W	SCIA	Short-Term	1.0 fte	06/15/16
Sarina	Roxana	S	Food Service Worker I	Employee	0.5 fte	06/10/16
Vassalo	Kathy	W	Food Service Worker I	Employee	0.5 fte	06/10/16
Vilchez	Maria	C	Food Service Lead	Employee	0.5 fte	06/10/16
Villalobos	Daniel	C	IA II	Short-Term	1.0 fte	06/14/16
Wu	Jessica	M	IA II	Short-Term	1.0 fte	06/14/16
Zepeda	Cristina	E	Food Service Worker I	Employee	0.5 fte	06/10/16

Employment – Adult School

None



Sequoia Union High School District

Job Description

JOB TITLE:	Special Education Paraprofessional I
REPORTS TO:	Instructional Vice Principal
CLASSIFICATION:	Classified – OT&P
SALARY SCHEDULE:	I – 7.5
WORK - YEAR / HOURS:	9 months / 5/6/or 7 hours
LOCATION:	Various
BOARD APPROVAL:	

BASIC FUNCTION

Under the direction of an assigned supervisor, provide instructional support and assistance to teachers and students assigned to a designated special education instructional program; perform a variety of support activities related to behavior management and classroom instruction of special education students; perform a variety of clerical support duties related to classroom and program activities.

REPRESENTATIVE DUTIES

ESSENTIAL DUTIES:

Provide instructional support and assistance to teachers and students assigned to a designated special education instructional program; tutor individual or small groups of students, reinforcing instruction as directed by the teacher; monitor and oversee student drills, practices and assignments in various subjects; accompany students into mainstreamed classes.

Assist assigned teacher with the implementation of lesson plans; assist in administering, proctoring, scoring tests and papers and charting student progress; modify materials and explain instructions and words.

Provide support to the teacher by setting up work areas, displays and exhibits and distributing and collecting paper, supplies and materials.

Reinforce instruction to students with learning disabilities and language, communication and behavioral problems; confer with teachers concerning programs and materials to meet the individual needs of special education students.

Observe and control behavior of students according to approved procedures; report progress regarding student performance and behavior; communicate with teachers and administrators regarding student performance and behavior as necessary.

Perform a variety of clerical duties such as preparing, typing, duplicating and filing a variety of materials; prepare necessary student and program paperwork; maintain student records and files; record student attendance.

Direct group activities of students as needed; assist in monitoring of off-site activities or assemblies;

accompany students on field trips as assigned.

Assure the health and safety of students by following health and safety practices and procedures; maintain learning environment in a safe, orderly and clean manner.

Operate a variety of classroom and office equipment including a computer, copier, typewriter and laminator.

OTHER DUTIES:

Attend and participate in staff meetings; attend various in-service meetings as assigned.

Perform related duties as assigned.

QUALIFICATIONS

KNOWLEDGE OF:

Child guidance principles and practices.

Basic subjects taught in District schools including arithmetic, reading, writing, grammar and spelling.

Safe practices in classroom and playground activities.

Basic instructional methods and techniques.

Correct English usage, grammar, spelling, punctuation and vocabulary.

Oral and written communication skills.

Interpersonal skills using tact, patience and courtesy.

Basic record-keeping and filing techniques.

Classroom procedures and appropriate student conduct.

Operation of standard office and classroom equipment, including a computer.

ABILITY TO:

Assist with instruction and related activities in a special education classroom or assigned learning environment.

Reinforce instruction to individual or small groups of students as directed by the teacher.

Learn child guidance principles and practices related to children with special education needs.

Perform clerical duties related to classroom and program activities.

Monitor, observe and report student behavior and progress according to approved policies and procedures.

Understand and follow oral and written instructions.

Establish and maintain cooperative and effective working relationships with others.

Communicate effectively both orally and in writing.

Maintain routine records and files.

Understand and relate to children with special needs.

Operate standard office and classroom equipment including a computer.

Observe health and safety regulations.

EDUCATION AND EXPERIENCE

NCLB compliance requires that paraprofessionals meet the following criteria:

1. A high school diploma or the equivalent; and
2. Two years of college (48 units); or

3. An A.A. degree (or higher), or
4. Pass a local assessment of knowledge or skills that demonstrates the equivalent of the above requirements.

WORKING CONDITIONS

ENVIRONMENT:

Classroom and high school campus environment.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate standard office and classroom equipment.

Sitting or standing for extended periods of time.

Bending at the waist, kneeling or crouching to assist students.

Seeing to read a variety of materials and monitor student activities.

Hearing and speaking to exchange information.

Reaching overhead, above the shoulders and horizontally.

HAZARDS:

Abusive and potentially harmful outbursts from students.



Sequoia Union High School District

Job Description

JOB TITLE:	Special Education Paraprofessional II
REPORTS TO:	Instructional Vice Principal
CLASSIFICATION:	Classified – OT&P
SALARY SCHEDULE:	I – 9.5
WORK - YEAR / HOURS:	9 months / 5/6/or 7 hours
LOCATION:	Various
BOARD APPROVAL:	

BASIC FUNCTION

Under the direction of an assigned supervisor, provide instructional support and assistance to teachers and individual or small groups of special education students in a classroom or other learning environment; perform a variety of support activities related to behavior management and classroom instruction of special education students; assist students with performing academic daily living and special health care activities as assigned.

REPRESENTATIVE DUTIES

Assist assigned teacher in caring for and reinforcing instruction to individual or small groups of special education students in a classroom or other learning environment; monitor and oversee student drills, practices and assignments in various subjects; confer with the teacher concerning lesson plans and materials and provide input and suggestions to meet student needs.

Assist students in completing classroom assignments, homework and projects in various subject areas; assure student understanding of classroom rules and procedures; assist students by answering questions, providing proper examples, emotional support, friendly attitude and general guidance.

Observe and control behavior of students in the classroom according to established policies and procedures; monitor students during outdoor eating, community-based instruction, field trip and various other activities as assigned; monitor and report progress regarding student performance and behavior.

Assist students with performing and developing independent living and self-help skills as assigned; assist students with personal hygiene including dressing, washing and grooming; assist students with eating and activities; toilet students and change diapers and soiled clothing as needed.

Explain and assure student understanding of classroom assignment and homework instructions; assist assigned teacher with the implementation and planning of lesson plans and instructional activities; assist with the implementation of behavior intervention strategies as directed.

Escorts student to and from buses, classes and other locations as assigned; push student wheelchairs; lift students in and out of wheelchairs and other equipment; load and unload students on and off of buses; accompany and assist students in mainstreamed classes and take notes as required.

Assist students with adapted physical education, positioning, developing motor skills and related exercise as required; utilize adaptive equipment; assist students with developing independent walking and mobility skills; interact with and assist students during play, exercise and recreation.

Read books to students and observe their reading abilities as assigned; assist students with letter and word pronunciation and recognition as required; assist students with spelling and writing exercises and assignments.

Assist with the implementation of Individual Education Plans (IEPs) and related goals and objectives as assigned; assist students with meeting IEP goals and objectives as required.

Provide medical assistance and health care to special education students as assigned; administer first aid and CPR according to established procedures as needed; assist students with the feeding, seizures and other health care activities; dispense medications according to prescribed instructions.

Perform a variety of clerical duties in support of classroom activities such as preparing, typing, duplicating and filing instructional materials as required; grade student tests and assignments; record grades as required.

Assure the health and safety of students by following health and safety practices and procedures; maintain classroom and other assigned areas in a safe, orderly and clean manner; wipe down and disinfect classroom equipment as required.

Maintain various records and files related to students, IEPs, attendance, health care activities and assigned duties as required.

Provide classroom support to the teacher by setting up work areas, decorations, equipment and displays and distributing and collecting paper, supplies and materials.

Communicate with related services staff to exchange information and resolve issues or concerns related to student needs and assigned special education functions; assist students with developing communication skills as directed.

Operate a variety of classroom and office equipment such as copiers, laminators, audio-visual devices, computers and assigned software; utilize medical instruments and equipment as required; assist students with using adaptive equipment.

Assist students with the development of social, vocational and money-counting skills as directed; monitor and assist students at community and work sites.

Participate in the pick-up, preparation and serving of food to students as required; operate related equipment; wash dishes.

OTHER DUTIES:

Perform related duties as assigned.

QUALIFICATIONS

Knowledge of:

Child guidance principles and practices related to children with special education needs

Problems and concerns of students with special needs
Safe practices in classroom activities
Basic subjects including arithmetic, reading, writing, grammar and spelling
Basic instructional methods and techniques
Classroom procedures and appropriate student conduct
Methods, techniques and procedures utilized in the care of severely handicapped children
Operation of standard office and classroom equipment including a computer and assigned software
Oral and written communication skills
Interpersonal skills using tact, patience and courtesy
Correct English usage, grammar, spelling, punctuation and vocabulary
Record-keeping and filing techniques
First aid and CPR procedures

ABILITY TO:

Assist an assigned teacher in caring for and reinforcing instruction to individual or small groups of special education students in a classroom or other learning environment
Assist in the implementation of lesson plans and IEPs
Assist children with developing and performing social, independent living, communicative, self-help and learning skills and activities
Understand and relate to students with special needs
Ability to navigate in the community while supervising small groups of students
Provide medical assistance and health care to special education students as assigned
Establish and maintain cooperative and effective working relationships with others
Communicate effectively both orally and in writing
Demonstrate an understanding, patient and receptive attitude towards children with disabilities
Monitor, observe and report student behavior and progress
Understand and follow oral and written instructions
Operate standard office and classroom equipment including a computer
Observe health and safety regulations
Maintain records and files
Administer first aid and CPR

EDUCATION AND EXPERIENCE

NCLB compliance requires that paraprofessionals meet the following criteria:

1. A high school diploma or the equivalent; and
2. Two years of college (48 units); or
3. An A.A. degree (or higher), or
4. Pass a local assessment of knowledge or skills that demonstrates the equivalent of the above requirements.

LICENSES AND OTHER REQUIREMENTS:

Valid First Aid and CPR Certificate issued by an authorized agency.

WORKING CONDITIONS

ENVIRONMENT:

Classroom, high school campus, and community-based learning or work environment.

PHYSICAL DEMANDS:

Dexterity of hands and fingers to operate standard office and classroom equipment
Sitting or standing for extended periods of time
Bending at the waist, kneeling or crouching to assist students
Seeing to read a variety of materials and monitor student activities
Hearing and speaking to exchange information
Lifting and carrying students as assigned by the position
Pushing children in wheelchairs as assigned by the position

HAZARDS:

Contact with blood and other body fluids
Potential for contact with bloodborne pathogens and communicable diseases
Contact with dissatisfied or abusive individuals



Sequoia Union High School District

Job Description

JOB TITLE:	Manager of Social Services – Community School Coordinator
ADMINISTRATIVE RELATIONSHIP:	The position is directly responsible to the principal.
CLASSIFICATION:	Classified Management
REQUIREMENTS	Minimum Degrees/Credentials/Experience Required for Position B.S. (B.A.); Master's Degree; Licensing as LCSW or MFCC or PPS credential; Bilingual preferred.
SALARY SCHEDULE:	Management Salary Schedule; Range VIII
WORK - YEAR / HOURS:	Up to 222 days
LOCATION:	School Site
BOARD APPROVAL:	

BRIEF DESCRIPTION OF POSITION

Under the direction of the school principal, the Manager of Social Services promotes and enhances the school's overall academic mission by providing services and implementing effective intervention strategies that strengthen home/school/community partnerships and alleviate barriers to learning. The Manager of Social Services significantly contributes to the development of a healthy, safe, and caring environment by advancing the understanding of the emotional and social development of children and adolescents, and the influences of family, community, and cultural differences on student success.

DUTIES AND RESPONSIBILITIES

1. Participates as a member of the site leadership team, facilitates professional development, site meetings, and program management.
2. Effectively and appropriately assesses and addresses the needs, characteristics and interactions of students, families, school personnel and community.
3. Uses knowledge and understanding of the reciprocal influences of home, school, and community to intervene for student success via such practices such as assessment, crisis intervention, home visits, conflict resolution, individual and group counseling, consultation, program development, dropout prevention and coordination of school and community services.
4. Develops orientation and in-service training programs for the school staff.
5. Advocates for appropriate services for students and their families, and coordinates with and/or supports students and families as needed to facilitate their receiving these services.
6. Oversees Restorative Justice services and peer mediation interventions with students and staff.
7. Consults and collaborates with stakeholders on behalf of students and their families.

8. Effectively plans, implements, and evaluates programs that promote student and family success.
9. Act as liaison between the school and the community and encourages community participation in school life.
10. Oversees related grant programs and reports results for grant purposes.
11. Addresses chronic attendance issues.
12. Facilitates suicide prevention and crisis intervention.
13. Coordinates mental health response plans addressing crises that affect the school community or that relate to students on campus.
14. Supervises and oversees the Parent Liaison positions.
15. Does home visits to address attendance issues, student's social-emotional needs, and family's needs.
16. Maintains current knowledge of and abiding by federal and state laws and regulations with emphasis on persons with disabilities, child welfare, mental health, confidentiality, and student and parent rights; and participating in appropriate professional development.
17. Engages in school decision making, serves on committees that shape the school's practices, and participates in leadership for ongoing school improvement.
18. Participates in Leadership Team meetings, Charter Advisory Board, and other decision-making meetings.
19. Participates and helps facilitate students' 504s.
20. Maintains appropriate files and records and prepare and submit reports as required.
21. May perform other tasks and duties that are specific to the school site as assigned by the principal.
22. Work collaboratively with school administrator(s) and school personnel to integrate and align non-academic services with school priorities and increase accessibility of school campuses to parents, community members, and students. Identify and initiate problem-solving measures among partners.
23. Support the development of youth leadership, parent engagement, and family support throughout all Community School efforts and institutionalize decision-making roles for parents and students within the Community School.
24. Participate in multi agency professional development and planning efforts.
25. Develop and oversee both school and non-school based extended school year activities.

OTHER REQUIREMENTS

Possession of a valid California driver's license and/or be able to provide own transportation in conduct of work assignments (mileage reimbursed); willingness to travel as needed.

EAST PALO ALTO ACADEMY
Part of the SUHSD
DRAFT

Instructional / 2016 - 2017 Calendar

Month	M	T	W	Th	F	
0	August	1	2	3	4	5
0		8	9	10	11	12
5		15	16	17	18	19
5		22	23	24	25	26
3		29	30	31		
2	September				1	2
4		5	6	7	8	9
5		12	13	14	15	16
5		19	20	21	22	23
5		26	27	28	29	30
5	October	3	4	5	6	7
4		10	11	12	13	14
5		17	18	19	20	21
5		24	25	26	27	28
1		31				
4	November		1	2	3	4
4		7	8	9	10	11
5		14	15	16	17	18
2		21	22	23	24	25
3		28	29	30		
2	December				1	2
5		5	6	7	8	9
5		12	13	14	15	16
4		19	20	21	22	23
0		26	27	28	29	30
88	END OF FIRST SEMESTER					
0	January	2	3	4	5	6
5		9	10	11	12	13
4		16	17	18	19	20
5		23	24	25	26	27
2		30	31			
3	February			1	2	3
5		6	7	8	9	10
5		13	14	15	16	17
3		20	21	22	23	24
2		27	28			
3	March			1	2	3
5		6	7	8	9	10
5		13	14	15	16	17
5		20	21	22	23	24
4		27	28	29	30	31
5	April	3	4	5	6	7
0		10	11	12	13	14
5		17	18	19	20	21
5		24	25	26	27	28
5	May	1	2	3	4	5
5		8	9	10	11	12
5		15	16	17	18	19
4		22	23	24	25	26
2		29	30	31		
2	June				1	2
5		5	6	7	8	9
99		12	13	14	15	16
		19	20	21	22	23
		26	27	28	29	30

Board Approved- *pending*

SEQUOIA UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR MEETING SCHEDULE FOR 2016-17

(ALL MEETINGS WILL BE HELD AT 480 JAMES AVENUE, REDWOOD CITY, UNLESS OTHERWISE INDICATED)

DATE	TIME	TYPE OF MEETING
Wednesday, August 17, 2016	5:30 p.m.	Regular Meeting
Wednesday, August 31, 2016	5:30 p.m.	Regular Meeting
Wednesday, September 14, 2016	5:30 p.m.	Regular Meeting
Wednesday, September 28, 2016	5:30 p.m.	Regular Meeting
Wednesday, October 19, 2016	5:30 p.m.	Regular Meeting
Wednesday, November 2, 2016	5:30 p.m.	Regular Meeting
Wednesday, November 16, 2016	5:30 p.m.	Regular Meeting
Wednesday, December 14, 2016	5:30 p.m.	Regular Meeting
Wednesday, January 18, 2017	5:30 p.m.	Regular Meeting
Wednesday, February 1, 2017	5:30 p.m.	Regular Meeting
Wednesday, February 15, 2017	5:30 p.m.	Regular Meeting
Wednesday, March 1, 2017	5:30 p.m.	Regular Meeting
Wednesday, March 15, 2017	5:30 p.m.	Regular Meeting
Wednesday, April 5, 2017	5:30 p.m.	Regular Meeting
Wednesday, April 26, 2017	5:30 p.m.	Regular Meeting
Wednesday, May 10, 2017	5:30 p.m.	Regular Meeting
Wednesday, May 24, 2017	5:30 p.m.	Regular Meeting
Wednesday, June 14, 2017	5:30 p.m.	Regular Meeting
Wednesday, June 28, 2017	5:30 p.m.	Regular Meeting

Sequoia Union HSD

Board Bylaw

BB 9150

Student Board Members

The Board of Trustees believes that engaging the student body and seeking its input and feedback regarding the district's educational programs and activities are vital to achieving the district's mission of educating district students. It is important to seek out and consider students' ideas, viewpoints and reactions to the educational program. To enhance communication between the Board and the student body and to encourage student involvement in district affairs, the Board shall include at least one student board member(s) selected by the district's high school students in accordance with procedures approved by the Board.

The term of student board members shall be one calendar year, commencing on July 1 of each year. Student board members shall have the right to attend all board meetings except closed sessions. (Education Code 35012)

(cf. 9321 - Closed Session Purposes and Agendas)

Student board members shall be seated with regular board members and be recognized at meetings as full members. They may participate in questioning witnesses and discussing issues and shall receive all materials presented to board members except those related to closed sessions. (Education Code 35012)

(cf. 9322 - Agenda/Meeting Materials)

Student board member(s) may cast preferential votes on all matters except those subject to closed session discussion. Preferential votes shall be cast prior to the official board vote and shall not affect the final numerical outcome of a vote. Preferential votes shall be recorded in the board meeting minutes. (Education Code 35012)

(cf. 9324 - Minutes and Recordings)

A student Board member may make motions that may be acted upon by the Board, except on matters dealing with employer-employee relations pursuant to Government Code 3540-3549.3. (Education Code 35012)

Student board members may be reimbursed for mileage but shall not receive compensation for attendance at board meetings. (Education Code 35012)

(cf. 3350 - Travel Expenses)

(cf. 9250 - Remuneration, Reimbursement and Other Benefits)

Legal Reference:

EDUCATION CODE

33000.5 Appointment of student members to State Board of Education

35012 Board members; number, election and terms; pupil members

GOVERNMENT CODE

3540-3549.3 Meeting and Negotiating in Public Educational Employment

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Association of Student Councils: <http://www.casc.net>

National School Boards Association: <http://www.nsba.org>

Bylaw

approved: August 6, 1997

revised: May 16, 2012

reviewed: June 15, 2016

SEQUOIA UNION HIGH SCHOOL DISTRICT

Redwood City, California

**SEQUOIA UNION HIGH SCHOOL DISTRICT
MAY, 2016 EXPENDITURES**

Agenda Item: _____
Date: _____

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
<u>01 GENERAL FUND</u>					
5/4/2016	01	3402	CALIF. SCHOOLS DNTL COALITION	653916	231.48
5/20/2016	01	3402	ACSIG DENTAL	658223	3.20
5/25/2016	01	3402	ACSIG DENTAL	660122	3.20
5/27/2016	01	3402	ACSIG DENTAL	661128	3.20
5/31/2016	01	3402	CALIF. SCHOOLS DNTL COALITION	661552	347.22
			HLTH & WELFARE BNFT CLASS-3402 TOTAL		588.30
5/4/2016	01	3701	PUBLIC EMPLOYEES' RETIREMENT S	653959	408.04
			RETIREE BENEFITS CERT-3701 TOTAL		408.04
5/4/2016	01	3702	PUBLIC EMPLOYEES' RETIREMENT S	653959	618.21
			RETIREE BENEFITS, CLASS-3702 TOTAL		618.21
5/11/2016	01	4110	FOLLETT SCHOOL SOLUTIONS INC	655844	2,743.55
			TEXTBOOKS-4110 TOTAL		2,743.55
5/4/2016	01	4210	ALICE LAINE	653937	486.57
5/11/2016	01	4210	FOLLETT SCHOOL SOLUTIONS INC	655844	5,149.69
5/25/2016	01	4210	BARNES & NOBLE INC	660070	500.00
5/27/2016	01	4210	FOLLETT SCHOOL SOLUTIONS INC	661141	777.49
			OTHER BOOKS-4210 TOTAL		6,913.75
5/3/2016	01	4310	MIKE KULIGA	653386	470.84
5/3/2016	01	4310	LAURA LARKIN	653387	1,064.00
5/4/2016	01	4310	RUDOLF OLIVER BOCK	653923	93.95
5/4/2016	01	4310	BEN CANNING	653924	498.95
5/4/2016	01	4310	MARIA CARYOTAKIS	653925	275.77
5/4/2016	01	4310	MORENE CHOW	653927	111.46
5/4/2016	01	4310	JEFF DECURTINS	653928	162.26
5/4/2016	01	4310	JOSEPH EZRATI	653930	148.95
5/4/2016	01	4310	SARAH FRIVOLD	653931	95.07
5/4/2016	01	4310	CRYSTAL GILFILLAN	653932	74.60
5/4/2016	01	4310	ELIZABETH GULI	653933	65.37
5/4/2016	01	4310	JENNIFER LARSON	653938	533.01
5/4/2016	01	4310	NANCY MARTIN	653964	329.45
5/4/2016	01	4310	LAURA PERDIKOMATIS	653969	41.90
5/4/2016	01	4310	ROBERTA SUE SCOTT	653972	138.00
5/4/2016	01	4310	TINA SMITH	653977	384.24
5/4/2016	01	4310	TERESA YEAGER	653980	52.70
5/6/2016	01	4310	LAURA KURAS	654557	627.68
5/6/2016	01	4310	AARON CAMPBELL	654574	420.22
5/6/2016	01	4310	GOETZ BROS	654576	483.36
5/6/2016	01	4310	GOPHER SPORTS	654577	625.26
5/6/2016	01	4310	ETHAN SANFORD	654588	2,983.85
5/6/2016	01	4310	HEARLIHY & CO/A DIVISION OF	654594	534.77
5/6/2016	01	4310	ZORINA MATAVULJ	654595	59.47
5/6/2016	01	4310	MFASCO HEALTH AND SAFETY	654596	129.63
5/6/2016	01	4310	SAFEWAY	654598	122.64
5/6/2016	01	4310	SARGENT-WELCH SCIENTIFIC CO.	654599	73.76
5/6/2016	01	4310	VERNIER SOFTWARE	654607	1,857.81
5/6/2016	01	4310	ZAHOUREK SYSTEMS INC	654608	23,956.70
5/6/2016	01	4310	PAUL BELLAR	654615	247.22
5/6/2016	01	4310	CARLMONT PTSA	654616	315.00
5/6/2016	01	4310	DONNA DE LA CALZADA	654619	168.84
5/6/2016	01	4310	JW PEPPER & SONS INC	654628	219.51
5/6/2016	01	4310	LIBRARY ADVANTAGE	654630	271.60
5/10/2016	01	4310	GOVCONNECTION INC.	655303	27,551.65

**SEQUOIA UNION HIGH SCHOOL DISTRICT
MAY, 2016 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/10/2016	01	4310	J&M CUSTOM EMBROIDERY	655307	932.38
5/10/2016	01	4310	CENTRAL BUSINESS EQUIPMENT	655311	4,586.57
5/10/2016	01	4310	CLAY PLANET	655313	434.91
5/10/2016	01	4310	SEQUOIA UHSD REVOLVING FUND	655319	310.24
5/10/2016	01	4310	HAI NGUYEN	655324	496.27
5/10/2016	01	4310	DAVINA ORTIZ	655325	64.94
5/10/2016	01	4310	WENDY PORTER	655327	43.56
5/10/2016	01	4310	SARGENT-WELCH SCIENTIFIC CO.	655330	293.90
5/10/2016	01	4310	SCHOLASTIC MAGAZINES	655332	197.78
5/10/2016	01	4310	FELICIA YANG	655336	167.99
5/10/2016	01	4310	HAI NGUYEN	655340	215.38
5/10/2016	01	4310	MICHAL NOZIK	655341	103.58
5/10/2016	01	4310	DAVINA ORTIZ	655342	518.19
5/10/2016	01	4310	JAMES L. POWELL	655344	426.98
5/10/2016	01	4310	CHRISTOPHER RUBIN	655346	142.77
5/10/2016	01	4310	GWEN SIDLEY	655347	176.57
5/10/2016	01	4310	DAVID TALCOTT	655350	63.53
5/10/2016	01	4310	LESLIE WITH	655352	74.88
5/11/2016	01	4310	CDW	655842	707.91
5/11/2016	01	4310	ARBOR SCIENTIFIC	655860	1,036.00
5/13/2016	01	4310	JILL BAUMGARTEL	656268	75.22
5/13/2016	01	4310	MARIBEL MALDONADO	656279	100.85
5/13/2016	01	4310	BRETT OLSSON	656285	139.35
5/13/2016	01	4310	JULIE PAOLI	656288	97.55
5/13/2016	01	4310	ETHAN SANFORD	656291	966.13
5/13/2016	01	4310	KAREN RAMROTH	656301	140.06
5/13/2016	01	4310	PAUL SNOW	656306	77.38
5/13/2016	01	4310	CALIFORNIA NEWSREEL	656312	60.85
5/13/2016	01	4310	COMPUTYPE INC	656317	355.25
5/13/2016	01	4310	MOZELLE MATTHE DA COSTA PINTO	656318	425.66
5/13/2016	01	4310	DEMCO INC.	656319	677.39
5/17/2016	01	4310	M-F ATHLETIC	657075	971.05
5/18/2016	01	4310	LISA VASQUEZ	657528	61.95
5/18/2016	01	4310	TENNIS WAREHOUSE	657536	2,146.22
5/18/2016	01	4310	ACT ASPIRE LLC	657539	2,676.50
5/18/2016	01	4310	DRAMATIC PUBLISHING COMPANY	657554	178.64
5/18/2016	01	4310	PRIMETIME PAPER	657559	667.08
5/18/2016	01	4310	SCANTRON CORPORATION	657560	68.31
5/20/2016	01	4310	APPLE COMPUTER	658168	6,243.30
5/20/2016	01	4310	CARLMONT STUDENT BODY	658179	1,437.54
5/20/2016	01	4310	RIDDELL ALL AMERICAN	658184	5,335.96
5/20/2016	01	4310	SEHI COMPUTER PRODUCTS INC	658185	4,534.18
5/20/2016	01	4310	VERNIER SOFTWARE	658187	4,906.33
5/20/2016	01	4310	TONY MUELLER	658193	222.78
5/20/2016	01	4310	MATT SAHAGUN	658201	300.61
5/20/2016	01	4310	SARGENT-WELCH SCIENTIFIC CO.	658202	5,307.18
5/20/2016	01	4310	DAVID SHANNON	658203	331.71
5/20/2016	01	4310	MARY KATHERINE SHEEHAN	658204	234.09
5/20/2016	01	4310	GWEN SIDLEY	658205	147.19
5/20/2016	01	4310	PAUL SNOW	658206	62.51
5/25/2016	01	4310	4IMPRINT	660062	1,171.89
5/25/2016	01	4310	APPERSON PRINT MANAGEMENT SERV	660066	100.57
5/25/2016	01	4310	BACH COMPANY	660069	1,295.50

**SEQUOIA UNION HIGH SCHOOL DISTRICT
MAY, 2016 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/25/2016	01	4310	CAROLINA BIOLOGICAL SUPPLY	660072	6,145.77
5/25/2016	01	4310	CLAY PLANET	660073	2,068.60
5/25/2016	01	4310	COMP VIEW INC	660074	446.02
5/25/2016	01	4310	FISHER SCIENTIFIC-EDUCATIONAL	660077	355.66
5/25/2016	01	4310	BSN SPORTS INC	660094	1,393.57
5/25/2016	01	4310	FLINN SCIENTIFIC INC	660096	330.13
5/25/2016	01	4310	FRESNO COUNTY OFFICE OF EDUCAT	660097	13.80
5/25/2016	01	4310	GOETZ BROS	660098	343.35
5/25/2016	01	4310	GOVCONNECTION INC.	660099	605.99
5/25/2016	01	4310	RICHARD WEIGELT	660112	262.24
5/25/2016	01	4310	MARIAN WELCH	660113	89.12
5/27/2016	01	4310	CENTRAL BUSINESS EQUIPMENT	661139	937.40
5/27/2016	01	4310	LIFEGUARD MASTER	661142	4,198.76
5/27/2016	01	4310	SEQUOIA UHSD REVOLVING FUND	661146	850.48
5/27/2016	01	4310	SAFEWAY	661171	935.62
5/27/2016	01	4310	ERIN BAJORNAS	661190	92.11
5/27/2016	01	4310	JILL BAUMGARTEL	661191	79.74
5/27/2016	01	4310	DIANA BEERS	661192	499.37
5/27/2016	01	4310	JENNY BRATTON	661194	47.82
5/27/2016	01	4310	DIANE BURBANK	661195	261.71
5/27/2016	01	4310	SALVADORA CALONJE	661197	150.00
5/27/2016	01	4310	JOSE CAMPOS	661198	183.12
5/27/2016	01	4310	JULIE CHEN	661200	482.00
5/27/2016	01	4310	CLAUDIA CRUZ	661202	87.59
5/27/2016	01	4310	CAMERON DODGE	661204	106.43
5/27/2016	01	4310	JOSEPH EZRATI	661205	39.22
5/27/2016	01	4310	KATIE GLATZEL	661206	47.58
5/27/2016	01	4310	LINDA GORDON	661207	42.95
5/27/2016	01	4310	KIM HUGHES	661209	179.70
5/27/2016	01	4310	ANGELICA RODRIGUEZ	661217	145.00
5/27/2016	01	4310	OCTAVIO RODRIGUEZ	661218	120.67
5/27/2016	01	4310	SEHI COMPUTER PRODUCTS INC	661219	977.58
5/27/2016	01	4310	JOSEPH VANDERWAY	661222	74.36
5/27/2016	01	4310	FAITH WEINSTOCK VELSCHOW	661223	76.15
5/27/2016	01	4310	SARAH VERGARA	661224	69.52
5/27/2016	01	4310	BERNICE WEI	661225	87.54
5/27/2016	01	4310	WOODSIDE HIGH SCHOOL	661226	588.01
5/27/2016	01	4310	DAVID GARCIA ORTIZ	661234	102.68
5/27/2016	01	4310	PASCO SCIENTIFIC	661236	125.36
5/27/2016	01	4310	PC & MAC EXCHANGE	661237	456.71
5/27/2016	01	4310	ETHAN SANFORD	661240	984.36
5/27/2016	01	4310	MARY KATHERINE SHEEHAN	661242	137.73
5/27/2016	01	4310	STANDARD BUSINESS MACHINES	661246	1,799.18
5/27/2016	01	4310	VARSITY SPIRIT FASHIONS	661247	146.38
5/31/2016	01	4310	RUDOLF OLIVER BOCK	661557	85.51
5/31/2016	01	4310	LIAM CAREY	661558	181.00
5/31/2016	01	4310	BLUE MOOSE TEES	661561	173.16
5/31/2016	01	4310	LYNN EMRICK	661562	362.51
5/31/2016	01	4310	JUSTINE HEADLUND	661564	1,952.73
5/31/2016	01	4310	ELANA HENDERSON	661565	95.68
5/31/2016	01	4310	CYNTHIA HODGES	661566	91.59
5/31/2016	01	4310	TONY MUELLER	661573	1,415.09
5/31/2016	01	4310	SCHOOL HEALTH CORPORATION	661575	159.26

**SEQUOIA UNION HIGH SCHOOL DISTRICT
MAY, 2016 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/31/2016	01	4310	SLING IT LACROSSE	661576	817.04
5/31/2016	01	4310	VERNIER SOFTWARE	661578	1,389.19
			INSTRUCTIONAL SUPPLIES-4310 TOTAL		151,590.44
5/27/2016	01	4311	SAFEWAY	661171	168.98
5/31/2016	01	4311	LIAM CAREY	661558	231.85
			STARS - REINFORCERS-4311 TOTAL		400.83
5/3/2016	01	4351	FRY'S	653399	21.74
5/4/2016	01	4351	GEOFF HORN	653934	78.27
5/4/2016	01	4351	RALPH'S VACUUM AND SEWING CENT	653970	493.09
5/4/2016	01	4351	WESTCREEK INDUSTRIES	653979	127.10
5/6/2016	01	4351	HERFF JONES	654580	1,751.22
5/6/2016	01	4351	HERFF JONES	654581	273.22
5/6/2016	01	4351	HILLYARD	654582	1,131.45
5/6/2016	01	4351	PAPER & INK	654597	2,831.82
5/6/2016	01	4351	SUPERCO SPECIALTY PRODUCTS	654602	467.19
5/6/2016	01	4351	FRY'S	654621	76.08
5/6/2016	01	4351	JOSTENS	654626	1,766.76
5/10/2016	01	4351	SEQUOIA UHSD REVOLVING FUND	655319	74.56
5/10/2016	01	4351	NICK SAKELARIOS	655329	107.91
5/11/2016	01	4351	SEHI COMPUTER PRODUCTS INC	655845	1,288.59
5/13/2016	01	4351	SERVICE PRESS INC	656292	74.67
5/13/2016	01	4351	US BANK	656298	50,748.27
5/13/2016	01	4351	CARMINA CHAVEZ	656315	58.86
5/17/2016	01	4351	COMP VIEW INC	657081	513.50
5/18/2016	01	4351	MULTI-HEALTH SYSTEMS INC	657523	233.81
5/18/2016	01	4351	SIMONE RICK-KENNEL	657525	46.01
5/18/2016	01	4351	HOME DEPOT CREDIT SERVICES	657543	296.30
5/18/2016	01	4351	CARLMONT HARDWARE	657550	91.74
5/18/2016	01	4351	FRY'S	657555	300.12
5/18/2016	01	4351	PACIFIC JANITORIAL SUPPLY CO	657558	87.94
5/20/2016	01	4351	APPLE COMPUTER	658168	486.14
5/20/2016	01	4351	GRAINGER W.W	658180	495.54
5/20/2016	01	4351	SEHI COMPUTER PRODUCTS INC	658185	1,526.73
5/20/2016	01	4351	MIGUEL RODRIGUEZ	658199	375.50
5/23/2016	01	4351	JONES CAMPBELL	658766	2,865.61
5/25/2016	01	4351	AMSTERDAM PRINTING AND LITHO	660065	348.33
5/25/2016	01	4351	CREATIVE BUS SALES INC.	660075	1,005.98
5/25/2016	01	4351	GARY GOOCH	660079	540.49
5/25/2016	01	4351	APPLE COMPUTER	660090	324.82
5/25/2016	01	4351	GOVCONNECTION INC.	660099	1,738.09
5/25/2016	01	4351	HILLYARD	660101	179.03
5/25/2016	01	4351	JOSTENS	660102	157.70
5/25/2016	01	4351	LEGAL BOOKS DISTRIBUTING	660104	174.50
5/25/2016	01	4351	KIM STEERE	660111	61.16
5/27/2016	01	4351	CDW	661134	532.00
5/27/2016	01	4351	CENTRAL BUSINESS EQUIPMENT	661139	234.35
5/27/2016	01	4351	SEQUOIA UHSD REVOLVING FUND	661146	133.28
5/27/2016	01	4351	KATIE GLATZEL	661206	49.35
5/27/2016	01	4351	SEHI COMPUTER PRODUCTS INC	661219	1,356.40
5/27/2016	01	4351	PACIFIC JANITORIAL SUPPLY CO	661235	478.60
5/27/2016	01	4351	SERVICE PRESS INC	661241	47.42
5/27/2016	01	4351	JAMIE SIMPSON	661243	295.29

**SEQUOIA UNION HIGH SCHOOL DISTRICT
MAY, 2016 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/27/2016	01	4351	WOODBURN PRESS	661248	974.40
5/31/2016	01	4351	SCHOOL HEALTH CORPORATION	661575	571.28
			SUPPLIES REGULAR-4351 TOTAL		77,892.21
5/3/2016	01	4352	MIKE KULIGA	653386	133.80
5/4/2016	01	4352	CARMINA CHAVEZ	653926	245.94
5/4/2016	01	4352	DONNA DEKOM	653929	80.48
5/4/2016	01	4352	ERIN KILTY	653935	83.83
5/4/2016	01	4352	SARAH LEFORT	653939	63.02
5/4/2016	01	4352	BARBARA A. MORTON	653965	149.33
5/4/2016	01	4352	MOUNTAIN MIKE'S PIZZA	653966	44.69
5/4/2016	01	4352	LAURA PERDIKOMATIS	653969	200.00
5/4/2016	01	4352	JOSE A RUIZ	653971	540.00
5/4/2016	01	4352	GWEN SIDLEY	653976	35.92
5/4/2016	01	4352	TERESA YEAGER	653980	83.41
5/6/2016	01	4352	SAFEWAY	654598	496.43
5/10/2016	01	4352	SEQUOIA UHSD REVOLVING FUND	655319	70.04
5/10/2016	01	4352	FRANCISCO NEGRI	655323	70.85
5/10/2016	01	4352	JOSE A RUIZ	655328	540.00
5/10/2016	01	4352	GUADALUPE NAVARRETE	655339	65.00
5/10/2016	01	4352	BRENDA SOTO	655348	125.00
5/10/2016	01	4352	EVELYN VALENCIA	655351	123.69
5/11/2016	01	4352	MARICELA LOPEZ	655865	29.24
5/13/2016	01	4352	ADELE ALVAREZ	656265	127.08
5/13/2016	01	4352	TIFFANY BURKLE	656269	111.94
5/13/2016	01	4352	MARSHA'S LUNCHBOX	656280	234.50
5/13/2016	01	4352	LISA MCCAHERN	656281	319.15
5/13/2016	01	4352	MOUNTAIN MIKE'S PIZZA	656283	329.84
5/13/2016	01	4352	PACIFIC DINING	656287	4,006.57
5/13/2016	01	4352	EVELYN VALENCIA	656295	128.43
5/13/2016	01	4352	JOSE A RUIZ	656304	720.00
5/13/2016	01	4352	CARMINA CHAVEZ	656315	771.91
5/13/2016	01	4352	SUSIE CHOE	656316	94.62
5/18/2016	01	4352	SIMONE RICK-KENNEL	657525	327.90
5/18/2016	01	4352	LISA VASQUEZ	657528	85.76
5/18/2016	01	4352	LESLIE WITH	657529	480.21
5/18/2016	01	4352	WOODSIDE DELICATESSEN	657530	89.09
5/20/2016	01	4352	DIANE MAZZEI	658190	32.23
5/20/2016	01	4352	MOUNTAIN MIKE'S PIZZA	658192	34.88
5/20/2016	01	4352	KELLY NORDSTROM	658195	65.98
5/20/2016	01	4352	MIGUEL RODRIGUEZ	658199	587.10
5/20/2016	01	4352	KATRINA RUBENSTEIN	658200	182.19
5/25/2016	01	4352	KIM STEERE	660111	113.20
5/27/2016	01	4352	SEQUOIA UHSD REVOLVING FUND	661146	50.00
5/27/2016	01	4352	SAFEWAY	661171	1,110.50
5/27/2016	01	4352	ADELE ALVAREZ	661188	84.75
5/27/2016	01	4352	JILL BAUMGARTEL	661191	103.90
5/27/2016	01	4352	TIFFANY BURKLE	661196	403.10
5/27/2016	01	4352	SHELLEY COLEMAN	661201	425.01
5/27/2016	01	4352	DONNA DEKOM	661203	150.79
5/27/2016	01	4352	JOSEPH EZRATI	661205	46.33
5/27/2016	01	4352	KATIE GLATZEL	661206	46.60
5/27/2016	01	4352	LINDA GORDON	661207	50.00
5/27/2016	01	4352	MENLO ATHERTON STUDENT BODY	661233	150.00

**SEQUOIA UNION HIGH SCHOOL DISTRICT
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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/31/2016	01	4352	WHITNEY FITZGERALD	661563	45.41
			FOOD;MEETINGS-4352 TOTAL		14,689.64
5/3/2016	01	4353	HOME DEPOT CREDIT SERVICES	653385	1,468.19
5/3/2016	01	4353	TURF & INDUSTRIAL EQUIPMENT	653420	105.34
5/4/2016	01	4353	HOME DEPOT CREDIT SERVICES	653920	1,513.89
5/6/2016	01	4353	HOME DEPOT CREDIT SERVICES	654556	609.56
5/10/2016	01	4353	ESBRO CHEMICAL	655359	5,258.25
5/10/2016	01	4353	INTEGRATED ACCESS SECURITY	655360	63.18
5/10/2016	01	4353	LANDON/UNIVERSAL POOL CENTER	655361	174.43
5/10/2016	01	4353	LYNGSO GARDEN MATERIALS	655362	1,565.67
5/11/2016	01	4353	CAL-STEAM INC	655856	1,387.88
5/11/2016	01	4353	GRAINGER W.W	655857	2,193.80
5/11/2016	01	4353	INTERSTATE TRAFFIC CONTROL PRO	655858	2,171.82
5/11/2016	01	4353	ALAN STEEL & SUPPLY CO	655859	370.60
5/11/2016	01	4353	GENERAL HARDWARE & BUILDERS SU	655861	80.34
5/11/2016	01	4353	GOLDEN BAY GLASS INC.	655862	104.87
5/11/2016	01	4353	GRAY'S PAINT AND WALLPAPER	655863	460.71
5/11/2016	01	4353	HASSETT HARDWARE	655864	452.84
5/13/2016	01	4353	EWING IRRIGATION PRODUCTS	656261	2,107.54
5/13/2016	01	4353	FERGUSON ENTERPRISES INC #795	656262	665.86
5/13/2016	01	4353	AAA RENTALS	656263	990.00
5/13/2016	01	4353	PACE SUPPLY CORP	656286	562.36
5/13/2016	01	4353	PIONEER RESEARCH	656289	398.30
5/13/2016	01	4353	USAIRCONDITIONING DISTRIBUTOR	656294	257.22
5/13/2016	01	4353	ROBERTS & BRUNE	656303	3,394.25
5/13/2016	01	4353	WILCO SUPPLY	656309	360.96
5/17/2016	01	4353	HORIZON	657065	572.15
5/17/2016	01	4353	MACBEATH HARDWOOD CO INC	657076	840.71
5/17/2016	01	4353	SHERWIN WILLIAMS	657078	789.34
5/18/2016	01	4353	BAYSHORE SUPPLY	657549	24.18
5/18/2016	01	4353	CHARLES McMURRAY CO	657551	765.16
5/20/2016	01	4353	LYNGSO GARDEN MATERIALS	658175	680.03
5/20/2016	01	4353	INTERSTATE ALL BATTERY CENTER	658181	154.43
5/20/2016	01	4353	O. K. LUMBER COMPANY	658196	645.98
5/20/2016	01	4353	ORCHARD SUPPLY HARDWARE	658209	780.67
5/20/2016	01	4353	PENINSULA BUILDING MATERIALS C	658210	511.76
5/20/2016	01	4353	UNITED REFRIGERATION INC	658213	893.79
5/27/2016	01	4353	SINGLE CYLINDER REPAIR	661157	1,016.59
5/27/2016	01	4353	CH BULL	661199	107.28
			BLDG/GRNDS SUPPLIES-4353 TOTAL		34,499.93
5/6/2016	01	4357	JOSH GRIFFITH	654623	250.00
5/13/2016	01	4357	EMETERIO AVELAR	656266	250.00
			SHOES-4357 TOTAL		500.00
5/10/2016	01	4361	VALLEY OIL COMPANY	655335	14,958.41
5/10/2016	01	4361	ASBURY ENVIRONMENTAL SERVICES	655358	55.00
			FUEL/LUBRICANT-4361 TOTAL		15,013.41
5/3/2016	01	4362	REDWOOD GENERAL TIRE	653390	1,480.92
			TIRES/TUBES-4362 TOTAL		1,480.92
5/3/2016	01	4363	TOWNE FORD SALES	653391	512.39
5/3/2016	01	4363	TRACTION	653392	2,999.44
5/3/2016	01	4363	PAPE MATERIAL HANDLING	653418	97.72
5/6/2016	01	4363	BUS WEST LLC	654568	3,371.03
5/10/2016	01	4363	O'REILLY AUTO PARTS	655317	2,341.71

**SEQUOIA UNION HIGH SCHOOL DISTRICT
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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/10/2016	01	4363	PAPE MATERIAL HANDLING	655326	1,112.13
5/10/2016	01	4363	A-Z BUS SALES	655357	612.28
5/17/2016	01	4363	HOME DEPOT CREDIT SERVICES	657082	590.43
5/20/2016	01	4363	NAPA AUTO PARTS	658194	266.34
5/20/2016	01	4363	PETERSON POWER SYSTEMS INC.	658197	187.64
5/25/2016	01	4363	CREATIVE BUS SALES INC.	660075	338.00
5/27/2016	01	4363	CROMER EQUIPMENT	661135	940.56
5/27/2016	01	4363	NORCAL KENWORTH	661152	572.22
5/27/2016	01	4363	TRACTION	661159	1,180.13
5/27/2016	01	4363	O'REILLY AUTO PARTS	661165	2,343.83
5/27/2016	01	4363	A-Z BUS SALES	661186	289.59
5/31/2016	01	4363	AUTOZONE WEST INC	661556	666.34
5/31/2016	01	4363	INTERSTATE ALL BATTERY CENTER	661559	1,529.29
			SHOP SUPPLIES/REPAIRS-4363 TOTAL		19,951.07
5/10/2016	01	4400	GOVCONNECTION INC.	655303	526.96
5/10/2016	01	4400	HEWLETT PACKARD	655304	35,258.90
5/11/2016	01	4400	CDW	655842	9,897.52
5/13/2016	01	4400	B & H VIDEO	656267	1,098.00
5/18/2016	01	4400	FIRST SERVICE	657541	8,742.40
5/20/2016	01	4400	APPLE COMPUTER	658168	9,269.58
5/20/2016	01	4400	SEHI COMPUTER PRODUCTS INC	658185	1,085.59
5/20/2016	01	4400	SWEETWATER MUSIC	658186	801.02
5/20/2016	01	4400	VERNIER SOFTWARE	658187	1,088.91
5/25/2016	01	4400	APPLE COMPUTER	660090	1,595.22
5/25/2016	01	4400	HILLYARD	660101	1,174.74
5/27/2016	01	4400	LIFEGUARD MASTER	661142	5,540.31
			NONCAPITALIZED EQUIPMENT-4400 TOTAL		76,079.15
5/18/2016	01	5113	PENINSULA FAMILY SERVICES	657534	3,860.00
5/31/2016	01	5113	PENINSULA FAMILY SERVICES	661574	1,930.00
			SUBAGREEMENT SVCS, AFTER \$25,000-5113 TOTAL		5,790.00
5/3/2016	01	5204	ROSELLE LOUDON	653401	341.39
5/4/2016	01	5204	JUDI AHONEN	653949	93.10
5/4/2016	01	5204	MARIE FAVRO	653951	51.35
5/10/2016	01	5204	SEQUOIA UHSD REVOLVING FUND	655319	44.82
5/18/2016	01	5204	LUCERO RENTERIA	657524	26.46
5/18/2016	01	5204	JENNIFER ROBERTS	657526	74.17
5/25/2016	01	5204	ERIN BAJORNAS	660091	55.46
5/25/2016	01	5204	EDITH BENNETT	660092	145.80
5/25/2016	01	5204	NINA STAHL	660110	55.50
5/27/2016	01	5204	SEQUOIA UHSD REVOLVING FUND	661146	208.09
5/27/2016	01	5204	EDITH BENNETT	661193	117.18
5/27/2016	01	5204	JANET OSINSKI	661215	308.88
5/31/2016	01	5204	LIAM CAREY	661558	119.88
5/31/2016	01	5204	KIM HUGHES	661568	215.36
			MILEAGE-5204 TOTAL		1,857.44
5/3/2016	01	5205	ARGELIA LARIOS	653397	89.18
5/3/2016	01	5205	JAN-NICHOLAS MUYS	653414	568.58
5/6/2016	01	5205	JANE SLATER	654600	574.12
5/6/2016	01	5205	KIM VINH	654603	210.54
5/6/2016	01	5205	CAMERON DODGE	654620	209.35
5/10/2016	01	5205	HIDDEN VILLA	655305	950.00
5/10/2016	01	5205	SEQUOIA UHSD REVOLVING FUND	655319	118.69
5/10/2016	01	5205	WRO COLLEGE BOARD	655337	120.00

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/10/2016	01	5205	ELVIRA MACIAS	655338	124.71
5/13/2016	01	5205	ELISA NOCEDAL	656284	70.14
5/13/2016	01	5205	CETOURS	656313	701.51
5/17/2016	01	5205	SAN MATEO COUNTY COMMUNITY COL	657070	1,040.00
5/17/2016	01	5205	CHALLENGE SUCCESS	657080	1,050.00
5/18/2016	01	5205	LUCERO RENTERIA	657524	194.91
5/18/2016	01	5205	PAUL SNOW	657527	627.31
5/23/2016	01	5205	INFINITE CAMPUS INC.	658764	2,700.00
5/25/2016	01	5205	GUADALUPE ESQUIVEL	660076	99.02
5/25/2016	01	5205	JUDI AHONEN	660089	245.00
5/27/2016	01	5205	AVID CENTER	661130	6,525.00
5/27/2016	01	5205	SEQUOIA UHSD REVOLVING FUND	661146	131.95
5/27/2016	01	5205	KATIE GLATZEL	661206	13.00
5/27/2016	01	5205	CECILIA MARQUEZ	661214	77.80
5/27/2016	01	5205	KIMBERLY ZILLES	661249	55.66
5/31/2016	01	5205	OLGA GRYNENKO	661553	2,500.00
5/31/2016	01	5205	KELLY HUBBARD	661567	790.55
			CONFERENCES-5205 TOTAL		19,787.02
5/10/2016	01	5501	PG & E	655343	6,750.35
5/13/2016	01	5501	PG & E	656275	14,625.34
5/25/2016	01	5501	PG & E	660108	7,073.86
5/27/2016	01	5501	PG & E	661216	3,166.85
			GAS-5501 TOTAL		31,616.40
5/10/2016	01	5502	PG & E	655343	21,944.39
5/13/2016	01	5502	PG & E	656275	31,545.07
5/25/2016	01	5502	PG & E	660108	34,230.33
5/27/2016	01	5502	PG & E	661216	3,682.74
			ELECTRICITY-5502 TOTAL		91,402.53
5/6/2016	01	5503	CITY OF REDWOOD CITY	654618	673.78
5/10/2016	01	5503	CALIFORNIA WATER SERVICE CO.	655310	241.93
5/10/2016	01	5503	CITY OF REDWOOD CITY	655312	6,304.11
5/13/2016	01	5503	MID-PENINSULA WATER DISTRICT	656282	8,391.25
5/20/2016	01	5503	CALIFORNIA WATER SERVICE CO.	658178	8,056.62
5/31/2016	01	5503	AMERICAN WATER SERVICES INC	661550	808.45
			WATER-5503 TOTAL		24,476.14
5/10/2016	01	5505	CITY OF REDWOOD CITY	655312	2,714.37
			SEWER-5505 TOTAL		2,714.37
5/10/2016	01	5506	RECOLOGY SILICON VALLEY	655345	203.09
5/13/2016	01	5506	RECOLOGY SAN BRUNO	656290	1,945.00
5/18/2016	01	5506	RECOLOGY SAN BRUNO	657535	12,770.33
			GARBAGE-5506 TOTAL		14,918.42
5/6/2016	01	5603	HAULAWAY STORAGE CONTAINERS	654579	246.40
5/6/2016	01	5603	JW ENTERPRISES	654627	242.44
5/10/2016	01	5603	NATIONAL CONSTRUCTION RENTALS	655322	183.30
5/13/2016	01	5603	PATRICK MAIER	656278	333.48
5/17/2016	01	5603	NATIONAL CONSTRUCTION RENTALS	657077	549.60
5/25/2016	01	5603	AAA RENTALS	660063	168.00
			EQUIPMENT RENTAL-5603 TOTAL		1,723.22
5/3/2016	01	5607	SAFETY-KLEEN SYSTEMS INC	653416	3,384.58
5/20/2016	01	5607	A & D AUTOMATIC GATE COMPANY	658176	921.25
5/23/2016	01	5607	INTERMOUNTAIN ELECTRIC CO.	658765	134,301.50
5/27/2016	01	5607	WALSCHON FIRE PROTECTION INC	661161	1,667.00

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/27/2016	01	5607	PRECISION TREE CARE INC	661169	1,600.00
			BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL		141,874.33
5/3/2016	01	5640	PACIFIC OFFICE AUTOMATION	653415	10,427.73
5/13/2016	01	5640	RAYMOND HANDLING CONCEPTS CORP	656302	240.00
			REPAIR MAINT CONTRACTS-5640 TOTAL		10,667.73
5/3/2016	01	5641	REDWOOD GENERAL TIRE	653390	1,118.87
5/3/2016	01	5641	PAPE MATERIAL HANDLING	653417	3,827.89
5/3/2016	01	5641	S & M COMMERCIAL BODY	653419	1,253.55
5/4/2016	01	5641	MARTIN SHEPHARD	653974	75.00
5/4/2016	01	5641	JOSHUA SHERIDAN	653975	198.00
5/6/2016	01	5641	CALIFORNIA SECURITY ALARMS	654569	8,460.60
5/10/2016	01	5641	PARAGON MECHANICAL INC	655318	1,066.50
5/10/2016	01	5641	SOUND AND SIGNAL	655320	6,358.83
5/13/2016	01	5641	CAR WASH UNLIMITED CORP	656270	399.63
5/13/2016	01	5641	VOX NETWORK SOULUTIONS INC	656296	408.00
5/13/2016	01	5641	MARTIN SHEPHARD	656305	145.00
5/17/2016	01	5641	HOWARD AVENUE RADIATOR	657083	400.00
5/20/2016	01	5641	KELLY'S TRUCK REPAIR	658182	8,500.00
5/20/2016	01	5641	METROMOBILE COMMUNICATIONS	658191	1,340.00
5/25/2016	01	5641	CAE SOUND	660071	99.11
5/25/2016	01	5641	FITGUARD	660078	500.22
5/27/2016	01	5641	PARAGON MECHANICAL INC	661153	744.52
			EQUIP REPAIR OUTSIDE SRVC-5641 TOTAL		34,895.72
5/3/2016	01	5804	DEPARTMENT OF JUSTICE	653388	1,797.00
5/13/2016	01	5804	PACK AND MAIL EXPRESS	656299	1,155.00
5/27/2016	01	5804	DEPARTMENT OF JUSTICE	661136	1,598.00
5/27/2016	01	5804	KURT BURKE	661174	102.50
			MEDICAL EXAMS/X-RAYS-5804 TOTAL		4,652.50
5/3/2016	01	5807	RALPH CANTOR	653398	400.00
5/3/2016	01	5807	HEALTH CONNECTED	653400	175.00
5/6/2016	01	5807	JACK SCHREDER & ASSOCIATES	654625	8,608.55
5/13/2016	01	5807	MENDY LEA LUPTAK THIJSEN	656307	212.50
5/13/2016	01	5807	ADOLESCENT COUNSELING SERVICE	656311	2,500.00
5/18/2016	01	5807	ELEVATED ACHIEVEMENT GROUP INC	657540	15,000.00
5/25/2016	01	5807	HEALTH CONNECTED	660100	15,000.00
5/27/2016	01	5807	AMERICA'S BUSINESS LEADERS	661129	5,000.00
			CONSULTANTS FOR FIRST \$25,000-5807 TOTAL		46,896.05
5/13/2016	01	5811	G & K SERVICES INC	656271	461.03
5/18/2016	01	5811	G & K SERVICES INC	657542	4,266.36
5/20/2016	01	5811	G & K SERVICES INC	658174	2,460.51
5/23/2016	01	5811	G & K SERVICES INC	658763	2,444.85
			LAUNDRY CONTRACTS-5811 TOTAL		9,632.75
5/27/2016	01	5812	WOODSIDE & PORTOLA PRIVATE PAT	661162	512.00
			SECURITY SERVICES-5812 TOTAL		512.00
5/3/2016	01	5813	VICTOR GUILLERMO GONZALEZ	653389	540.00
5/4/2016	01	5813	ASSOCIATED LEARNING & LANGUAGE	653915	20,784.00
5/4/2016	01	5813	DERIVI CONSTRUCTION &	653917	6,376.14
5/4/2016	01	5813	LUND-PEARSON-MCLAUGHLIN	653953	790.00
5/4/2016	01	5813	PUBLIC EMPLOYEES' RETIREMENT S	653959	4,178.82
5/4/2016	01	5813	NATURAL BROADCAST SYSTEMS INC.	653967	99.00
5/4/2016	01	5813	SEPEDEH NOVISKY	653968	300.00
5/4/2016	01	5813	SEE	653973	1,500.00
5/4/2016	01	5813	WEBASSIGN	653978	1,029.00

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/6/2016	01	5813	THE BANK OF NEW YORK MELLON	654572	1,075.00
5/6/2016	01	5813	HARLEY FARMS INC	654578	500.00
5/6/2016	01	5813	I INTERPRET INC	654583	260.00
5/6/2016	01	5813	IXLAN NETWORKS INC	654584	249.00
5/6/2016	01	5813	VIENA VAKA	654589	1,540.00
5/6/2016	01	5813	CARTER REDDY & ASSOCIATES INC	654617	1,121.25
5/6/2016	01	5813	INFINITE CAMPUS INC.	654624	260.00
5/6/2016	01	5813	LEADER SERVICES	654629	1,299.72
5/6/2016	01	5813	MENDY LEA LUPTAK THIJSEN	654632	260.00
5/10/2016	01	5813	INVO HEALTHCARE ASSOCIATES LLC	655306	38,250.00
5/10/2016	01	5813	JUNIOR ACHIEVEMENT OF NORTHERN	655308	1,000.00
5/10/2016	01	5813	KOURT GRAPHICS	655309	1,000.00
5/10/2016	01	5813	FEDEX	655314	77.33
5/10/2016	01	5813	SOUND AND SIGNAL	655320	5,086.20
5/10/2016	01	5813	SERVICE PRESS INC	655333	1,541.81
5/10/2016	01	5813	SIGNATURE WIRELESS GROUP	655334	77.48
5/11/2016	01	5813	COUNTY SCHOOL SERVICE FUND	655843	950.00
5/13/2016	01	5813	ACE IT! TUTORING POWERED BY	656259	5,882.64
5/13/2016	01	5813	ACE TUTORING SERVICES	656260	4,245.00
5/13/2016	01	5813	ACTS	656264	3,172.00
5/13/2016	01	5813	UNITED PARCEL SERVICES	656293	125.09
5/13/2016	01	5813	RAINBOW CHEFS	656300	1,000.00
5/13/2016	01	5813	MENDY LEA LUPTAK THIJSEN	656307	650.00
5/13/2016	01	5813	FAITH WEINSTOCK VELSCHOW	656308	2,000.00
5/13/2016	01	5813	ADOLESCENT COUNSELING SERVICE	656311	10,000.00
5/17/2016	01	5813	1 ONLINE TUTORING LLC	657068	2,384.80
5/17/2016	01	5813	PROFESSIONAL TUTORS OF AMERICA	657069	1,938.00
5/18/2016	01	5813	INVO HEALTHCARE ASSOCIATES LLC	657522	9,562.50
5/18/2016	01	5813	PENINSULA FAMILY SERVICES	657534	37,092.40
5/18/2016	01	5813	FIRST SERVICE	657541	3,198.00
5/18/2016	01	5813	COMCAST	657552	365.45
5/18/2016	01	5813	COUNTY SCHOOL SERVICE FUND	657553	5,301.82
5/20/2016	01	5813	DOCUSIGN INC	658170	8,425.00
5/20/2016	01	5813	EQUAL OPPORTUNITY SCHOOLS	658173	2,124.78
5/20/2016	01	5813	LORRAINE G. DESSER SCHULZE	658188	150.00
5/20/2016	01	5813	MARINE SCIENCE INSTITUTE	658189	424.00
5/20/2016	01	5813	PREMIER HEALTHCARE SERVICES	658198	8,777.00
5/20/2016	01	5813	SAN MATEO COUNTY ENVIRONMENTAL	658211	8,112.00
5/20/2016	01	5813	SCHOOLVISION SOFTWARE	658212	3,750.00
5/23/2016	01	5813	CATAPULTK12	658761	5,035.00
5/23/2016	01	5813	DERIVI CONSTRUCTION &	658762	18,000.00
5/25/2016	01	5813	ALLIANCE FOR CLIMATE EDUCATION	660064	500.00
5/25/2016	01	5813	MICHAEL ISAACS	660080	1,756.00
5/25/2016	01	5813	OTHELLO JEFFERSON	660081	444.00
5/25/2016	01	5813	SHERINDA BRYANT	660093	100.00
5/25/2016	01	5813	LEADER SERVICES	660103	753.59
5/25/2016	01	5813	THE LEARNING CURVE	660105	1,810.75
5/27/2016	01	5813	BROADCAST SOFTWARE INTERNATION	661132	999.00
5/27/2016	01	5813	VICTOR GUILLERMO GONZALEZ	661137	720.00
5/27/2016	01	5813	FIRST SERVICE	661140	1,002.00
5/27/2016	01	5813	SMITH'S GOPHER TRAPPING	661158	395.00
5/27/2016	01	5813	UNITED PARCEL SERVICES	661220	58.63
5/27/2016	01	5813	POSITIVE COACHING ALLIANCE	661238	1,700.00

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/27/2016	01	5813	SAN MATEO COUNTY COMMUNITY COL	661239	17,906.84
5/27/2016	01	5813	ALEJANDRO SOTO	661244	297.00
5/31/2016	01	5813	OLGA GRYNENKO	661553	2,500.00
5/31/2016	01	5813	RUDOLF OLIVER BOCK	661557	2,712.50
5/31/2016	01	5813	KONE	661560	7,843.28
5/31/2016	01	5813	PENINSULA FAMILY SERVICES	661574	18,546.20
5/31/2016	01	5813	STARVISTA	661577	39,575.00
			OTHER CONTRACTS/SERVICES-5813 TOTAL		331,480.02
5/4/2016	01	5834	WHITECASTLE TOURSINC	653943	12,960.00
5/6/2016	01	5834	SAMTRANS	654605	7,713.00
5/10/2016	01	5834	YELLOW CAB SAN MATEO	655321	5,310.00
5/27/2016	01	5834	SEQUOIA UHSD REVOLVING FUND	661146	49.00
5/27/2016	01	5834	BETSY GROTE	661208	242.14
			CONTRACT TRANSPORTATION-5834 TOTAL		26,274.14
5/6/2016	01	5840	GRAY DUFFY LLP	654622	760.00
5/6/2016	01	5840	LOZANO SMITH LLP	654631	13,650.96
			LEGAL EXPENSE-5840 TOTAL		14,410.96
5/18/2016	01	5841	JONATHAN D. GREENBERG	657521	9,000.00
5/31/2016	01	5841	SAN MATEO COUNTY SCHOOLS INSUR	661572	1,500.00
			TUITION-EDUCATIONAL COSTS-5841 TOTAL		10,500.00
5/13/2016	01	5842	CHAVAN & ASSOCIATES LLP	656314	8,100.00
			AUDIT EXPENSE-5842 TOTAL		8,100.00
5/6/2016	01	5843	COUNTY OF SAN MATEO	654570	127,342.43
			ELECTION EXPENSE-5843 TOTAL		127,342.43
5/4/2016	01	5845	COMMUNITY GATEPATH	653950	488.00
5/10/2016	01	5845	SPECTRUM CENTER SCHOOLS	655349	4,931.56
5/23/2016	01	5845	A.C.T.S	658759	1,098.00
5/23/2016	01	5845	ACHIEVE	658760	75,195.40
5/25/2016	01	5845	THE AVALON ACADEMY	660068	9,037.75
5/25/2016	01	5845	MAXIM HEALTHCARE SERVICES INC	660107	5,775.00
5/25/2016	01	5845	SONIA SHANKMAN ORTHOGENIC	660109	5,264.49
5/25/2016	01	5845	PROJECT SIX	660114	8,935.00
5/25/2016	01	5845	RISE INSTITUTE	660115	27,063.00
5/25/2016	01	5845	SPECTRUM CENTER SCHOOLS	660116	32,362.40
5/25/2016	01	5845	WINGS LEARNING CENTER	660117	36,325.70
5/27/2016	01	5845	BEACON SCHOOL	661131	3,643.64
5/27/2016	01	5845	CATHEDRAL HOME FOR CHILDREN	661133	3,507.00
5/27/2016	01	5845	RISE INSTITUTE	661155	459.00
5/27/2016	01	5845	SECOND START LEARNING DISAB	661156	9,162.00
5/27/2016	01	5845	OAK HILL SCHOOL	661166	7,492.00
5/27/2016	01	5845	PACE	661167	6,378.50
5/27/2016	01	5845	PALO ALTO PREP	661168	19,800.00
			NON-PUBLIC SCHL TUITION-5845 TOTAL		256,918.44
5/13/2016	01	5901	SPRINT	656277	2,228.30
5/20/2016	01	5901	AT&T	658169	1,324.92
5/20/2016	01	5901	AT&T	658172	8,477.05
5/20/2016	01	5901	AT&T	658177	2,562.37
5/25/2016	01	5901	AT&T	660067	216.68
5/25/2016	01	5901	A T & T	660088	19.79
5/27/2016	01	5901	AT&T	661189	2,562.46
5/31/2016	01	5901	AT&T	661551	9,128.37
			PHONES-5901 TOTAL		26,519.94

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/13/2016	01	5902	SPRINT	656277	-89.96
5/18/2016	01	5902	COMCAST	657552	-182.72
5/20/2016	01	5902	AT&T	658169	-168.93
5/20/2016	01	5902	AT&T	658172	-1,770.14
5/20/2016	01	5902	AT&T	658177	-681.54
5/27/2016	01	5902	AT&T	661189	-681.53
5/31/2016	01	5902	AT&T	661551	-1,769.73
			REBATE-5902 TOTAL		-5,344.55
5/6/2016	01	5912	FEDEX	654575	253.20
5/10/2016	01	5912	FRESNO COUNTY OFFICE OF EDUCAT	655315	85.83
5/25/2016	01	5912	FEDEX	660095	478.12
5/27/2016	01	5912	US POSTAL SERVICE/NEOPOST	661221	200.00
			POSTAGE-5912 TOTAL		1,017.15
5/4/2016	01	6410	GRAYBAR ELECTRIC COMPANY INC.	653952	12,026.42
5/27/2016	01	6410	UNITED RENTALS INC	661160	5,341.00
			NEW EQUIPMENT-6410 TOTAL		17,367.42
5/6/2016	01	8096	EVEREST PUBLIC HIGH SCHOOL	654613	270,031.20
5/6/2016	01	8096	SUMMIT PREPARATORY CHARTER HS	654614	326,135.20
			IN LIEU PROPERTY TAX-8096 TOTAL		596,166.40
5/20/2016	01	8650	LAS LOMITAS SPORTS & AFTER	658183	375.00
5/25/2016	01	8650	RAJAMEENAKSHI LOGANATHAN	660082	334.00
5/27/2016	01	8650	KANNABRAN S. VISWANAT	661151	710.00
5/27/2016	01	8650	RAMAKRISHNAN SRINIVASAN	661154	625.00
5/27/2016	01	8650	REDWOODCITY GIRLS SOFTBALL LEA	661170	780.00
			LEASES AND RENTALS-8650 TOTAL		2,824.00
5/4/2016	01	8699	ABIGAIL KORMAN	653936	1,457.48
5/10/2016	01	8699	SEQUOIA UHSD REVOLVING FUND	655319	166.00
5/27/2016	01	8699	SEQUOIA UHSD REVOLVING FUND	661146	1,185.00
5/27/2016	01	8699	ALTA MONTCLAIR	661187	3,150.00
			ALL OTHER LOCAL REVENUE-8699 TOTAL		5,958.48
5/6/2016	01	9320	HILLYARD	654582	14,364.46
5/6/2016	01	9320	SOUTHWEST SCHOOL AND OFFICE SU	654601	436.86
5/6/2016	01	9320	VERITIV OPERATING COMPANY	654606	505.22
5/10/2016	01	9320	E-POLY STAR INC.	655302	11,865.20
5/10/2016	01	9320	SCANTRON CORPORATION	655331	4,313.69
5/17/2016	01	9320	VERITIV OPERATING COMPANY	657071	7,337.15
5/18/2016	01	9320	SOUTHWEST SCHOOL AND OFFICE SU	657561	9,261.56
5/27/2016	01	9320	SOUTHWEST SCHOOL AND OFFICE SU	661245	1,778.14
			STORES-9320 TOTAL		49,862.28
5/4/2016	01	9564	PUBLIC EMPLOYEES' RETIREMENT S	653959	1,317,324.34
5/27/2016	01	9564	ALTA MONTCLAIR	661173	1,000.00
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		1,318,324.34
5/4/2016	01	9571	CALIF. SCHOOLS DNTL COALITION	653916	79,181.58
5/20/2016	01	9571	ACSIG DENTAL	658223	6,421.85
5/25/2016	01	9571	ACSIG DENTAL	660122	8,205.24
5/27/2016	01	9571	ACSIG DENTAL	661128	7,327.45
5/31/2016	01	9571	CALIF. SCHOOLS DNTL COALITION	661552	-7,018.10
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		94,118.02
5/27/2016	01	9572	CALIFORNIA SCHOOLS VISION	661175	9,956.27
5/31/2016	01	9572	CALIF. SCHOOLS DNTL COALITION	661552	86,457.78
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		96,414.05
5/6/2016	01	9573	KEENAN & ASSOCIATES	654571	1,580.25
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		1,580.25

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/4/2016	01	9574	HEALTH AND HUMAN RESOURCE	653919	874.16
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		874.16
5/4/2016	01	9575	THE HARTFORD-PRIORITY ACCTS.	653918	2,688.37
			HARTFORD SUSPENSE ACCT-9575 TOTAL		2,688.37
5/6/2016	01	9589	MARIAN WELCH	654637	3,616.16
5/27/2016	01	9589	SEQUOIA UHSD REVOLVING FUND	661146	20.00
			CANCELLED PAYROLL DEDUCTIONS-9589 TOTAL		3,636.16
09 CHARTER SCHOOLS SP REV FUN					
5/11/2016	09	1101	KENDRA SOBOMEHIN	655866	2,066.00
			CERTIFICATED SALARIES-1101 TOTAL		2,066.00
5/4/2016	09	4310	JEANETTE LOK	653942	141.19
5/6/2016	09	4310	SEQUOIA UHSD REVOLVING FUND	654634	36.96
5/10/2016	09	4310	CAREN MC DONALD	655353	93.79
5/13/2016	09	4310	MISLA BARCO	656272	48.35
5/20/2016	09	4310	MFASCO HEALTH AND SAFETY	658207	54.91
5/27/2016	09	4310	SEQUOIA UHSD REVOLVING FUND	661145	80.77
5/27/2016	09	4310	SEHI COMPUTER PRODUCTS INC	661227	433.53
			INSTRUCTIONAL SUPPLIES-4310 TOTAL		889.50
5/6/2016	09	4351	HERFF JONES	654585	28.99
5/27/2016	09	4351	SCHOOL HEALTH CORPORATION	661251	102.59
			SUPPLIES REGULAR-4351 TOTAL		131.58
5/4/2016	09	4352	JOSE HEREDIA	653941	431.66
5/6/2016	09	4352	SAFEWAY	654604	105.91
5/13/2016	09	4352	MISLA BARCO	656272	50.00
5/18/2016	09	4352	ALHAMBRA	657544	332.40
5/27/2016	09	4352	SAFEWAY	661164	117.53
			FOOD;MEETINGS-4352 TOTAL		1,037.50
5/6/2016	09	5205	JOSE HEREDIA	654573	1,585.40
5/11/2016	09	5205	GLENDA ORTEZ-GALAN	655846	1,863.99
			CONFERENCES-5205 TOTAL		3,449.39
5/13/2016	09	5300	CENTRAL COAST SECTION - CIF	656320	70.00
			DUES AND MEMBERSHIPS-5300 TOTAL		70.00
5/27/2016	09	5501	PG & E	661163	160.19
			GAS-5501 TOTAL		160.19
5/27/2016	09	5502	PG & E	661163	5,951.79
			ELECTRICITY-5502 TOTAL		5,951.79
5/27/2016	09	5503	AMERICAN WATER SERVICES INC	661176	687.87
			WATER-5503 TOTAL		687.87
5/18/2016	09	5506	RECOLOGY SAN BRUNO	657537	1,092.00
			GARBAGE-5506 TOTAL		1,092.00
5/13/2016	09	5602	DE LAGE FINANCIAL SERVICES	656321	1,177.44
5/27/2016	09	5602	RABBIT OFFICE AUTOMATION	661250	1,148.04
			RENTS/LEASES-5602 TOTAL		2,325.48
5/20/2016	09	5807	ELEVATED ACHIEVEMENT GROUP INC	658171	12,000.00
			CONSULTANTS FOR FIRST \$25,000-5807 TOTAL		12,000.00
5/4/2016	09	5813	RONALDO ESTEVAM DE SA	653940	600.00
5/4/2016	09	5813	PUBLIC EMPLOYEES' RETIREMENT S	653960	151.40
5/6/2016	09	5813	OLAREMI SOBOMEHIN	654590	19,057.50
5/17/2016	09	5813	CASEY WONG	657079	700.00
5/17/2016	09	5813	EASTSIDE COLLEGE PREPARATORY	657084	840.00
5/20/2016	09	5813	PENINSULA SPORTS INC	658208	2,566.66
			OTHER CONTRACTS/SERVICES-5813 TOTAL		23,915.56

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/18/2016	09	5901	AT&T	657556	327.56
5/27/2016	09	5901	AT&T	661177	327.55
		PHONES-5901 TOTAL			655.11
5/18/2016	09	5913	COMCAST CABLE	657545	262.00
		OTHER COMMUNICATIONS-5913 TOTAL			262.00
5/4/2016	09	9564	PUBLIC EMPLOYEES' RETIREMENT S	653960	47,312.17
		EMPLOYER H&W SUSP ACCT-9564 TOTAL			47,312.17
5/4/2016	09	9571	CALIF. SCHOOLS DNTL COALITION	653921	3,935.16
5/20/2016	09	9571	ACSIG DENTAL	658224	492.90
5/25/2016	09	9571	ACSIG DENTAL	660083	4.80
5/25/2016	09	9571	ACSIG DENTAL	660118	4.80
		EMPLOYER DENTAL SUSP ACCT-9571 TOTAL			4,437.66
5/27/2016	09	9572	CALIFORNIA SCHOOLS VISION	661178	431.29
5/31/2016	09	9572	CALIF. SCHOOLS DNTL COALITION	661554	3,356.46
		EMPLOYER VISION SUSP ACCT-9572 TOTAL			3,787.75
5/4/2016	09	9573	KEENAN & ASSOCIATES	653954	49.50
		EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL			49.50
5/3/2016	09	9574	HEALTH AND HUMAN RESOURCE	653403	36.26
		HORIZON HEALTH SUSP ACCT-9574 TOTAL			36.26
5/3/2016	09	9575	THE HARTFORD-PRIORITY ACCTS.	653402	106.20
		HARTFORD SUSPENSE ACCT-9575 TOTAL			106.20
11 ADULT EDUCATION					
5/18/2016	11	4310	MCGRAW-HILL EDUCATION INC	657562	711.34
5/25/2016	11	4310	HOUGHTON MIFFLIN HARCOURT	660106	169.23
		INSTRUCTIONAL SUPPLIES-4310 TOTAL			880.57
5/6/2016	11	4351	CENTRAL BUSINESS EQUIPMENT	654633	783.27
5/13/2016	11	4351	LIONEL DE MAINE	656322	174.86
5/27/2016	11	4351	LIONEL DE MAINE	661210	30.00
5/31/2016	11	4351	ANA ESCOBAR	661570	31.50
		SUPPLIES REGULAR-4351 TOTAL			1,019.63
5/6/2016	11	4352	SEQUOIA UHSD REVOLVING FUND	654635	43.63
5/18/2016	11	4352	REDWOOD CATERING INC	657532	292.94
		FOOD;MEETINGS-4352 TOTAL			336.57
5/6/2016	11	4400	HEWLETT PACKARD	654586	12,619.80
5/18/2016	11	4400	OJO TECHNOLOGY INC	657563	590.25
		NONCAPITALIZED EQUIPMENT-4400 TOTAL			13,210.05
5/6/2016	11	5204	SEQUOIA UHSD REVOLVING FUND	654635	32.40
		MILEAGE-5204 TOTAL			32.40
5/13/2016	11	5501	PG & E	656276	248.18
5/27/2016	11	5501	PG & E	661228	44.79
		GAS-5501 TOTAL			292.97
5/13/2016	11	5502	PG & E	656276	1,988.14
5/27/2016	11	5502	PG & E	661228	60.06
		ELECTRICITY-5502 TOTAL			2,048.20
5/10/2016	11	5503	CALIFORNIA WATER SERVICE CO.	655316	60.48
5/27/2016	11	5503	CALIFORNIA WATER SERVICE CO.	661181	172.19
		WATER-5503 TOTAL			232.67
5/18/2016	11	5505	RECOLOGY SAN BRUNO	657531	60.67
		SEWER-5505 TOTAL			60.67
5/18/2016	11	5506	RECOLOGY SAN BRUNO	657531	182.00
		GARBAGE-5506 TOTAL			182.00
5/4/2016	11	5813	PUBLIC EMPLOYEES' RETIREMENT S	653961	30.63
5/13/2016	11	5813	REDWOOD CATERING INC	656310	408.21

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/27/2016	11	5813	JOBTRAIN	661143	66,685.00
			OTHER CONTRACTS/SERVICES-5813 TOTAL		67,123.84
5/18/2016	11	5901	AT&T	657546	142.06
5/18/2016	11	5901	AT&T	657557	1,109.63
5/27/2016	11	5901	AT&T	661179	1,364.86
5/31/2016	11	5901	AT&T	661569	147.70
			PHONES-5901 TOTAL		2,764.25
5/4/2016	11	9564	PUBLIC EMPLOYEES' RETIREMENT S	653961	9,571.96
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		9,571.96
5/3/2016	11	9571	CALIF. SCHOOLS DNTL COALITION	653404	810.18
5/20/2016	11	9571	ACSIG DENTAL	658225	395.39
5/25/2016	11	9571	ACSIG DENTAL	660084	1.60
5/25/2016	11	9571	ACSIG DENTAL	660119	1.60
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		1,208.77
5/27/2016	11	9572	CALIFORNIA SCHOOLS VISION	661180	107.80
5/31/2016	11	9572	CALIF. SCHOOLS DNTL COALITION	661555	1,041.66
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		1,149.46
5/4/2016	11	9573	KEENAN & ASSOCIATES	653955	39.75
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		39.75
5/3/2016	11	9574	HEALTH AND HUMAN RESOURCE	653406	8.82
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		8.82
5/3/2016	11	9575	THE HARTFORD-PRIORITY ACCTS.	653405	53.10
			HARTFORD SUSPENSE ACCT-9575 TOTAL		53.10
13 CAFETERIA FUND					
5/18/2016	13	4351	APPLE COMPUTER	657547	742.02
			SUPPLIES REGULAR-4351 TOTAL		742.02
5/13/2016	13	4390	GOLDEN WEST SUPPLY	656274	1,541.78
5/13/2016	13	4390	SUPPLYWORKS	656297	471.12
5/17/2016	13	4390	SYSCO FOOD SERVICES	657074	824.29
5/23/2016	13	4390	THE DANIELSEN COMPANY INC.	658767	2,115.60
5/27/2016	13	4390	THE DANIELSEN COMPANY INC.	661144	2,609.41
			NON-FOOD SUPPLIES-4390 TOTAL		7,562.20
5/3/2016	13	4700	PARKVIEW PRODUCE CO. INC.	653393	13,698.05
5/6/2016	13	4700	EARTH GRAINS BAKING CO.	654558	1,742.51
5/13/2016	13	4700	GOLD STAR FOODS INC.	656273	13,141.05
5/17/2016	13	4700	CRYSTAL CREAMERY	657066	4,498.41
5/17/2016	13	4700	FOOD 4 THOUGHT LLC	657067	5,059.25
5/17/2016	13	4700	NEW YORK PIZZA	657072	9,953.45
5/17/2016	13	4700	PACIFIC COAST BAKING CO INC	657073	2,274.19
5/17/2016	13	4700	SYSCO FOOD SERVICES	657074	7,337.78
5/18/2016	13	4700	NEW YORK PIZZA	657533	6,644.40
5/23/2016	13	4700	THE DANIELSEN COMPANY INC.	658767	17,315.32
5/27/2016	13	4700	EARTH GRAINS BAKING CO.	661138	2,094.33
5/27/2016	13	4700	THE DANIELSEN COMPANY INC.	661144	6,130.09
			FOOD-4700 TOTAL		89,888.83
5/27/2016	13	5204	CAROL PATINO	661229	159.84
5/27/2016	13	5204	JOYCE QUINTANA	661230	85.05
5/27/2016	13	5204	JOAN SMITH	661231	82.62
5/27/2016	13	5204	MARIA VILCHEZ	661232	92.34
			MILEAGE-5204 TOTAL		419.85
5/27/2016	13	5641	CANNON APPLIANCE	661211	300.00
			EQUIP REPAIR OUTSIDE SRVC-5641 TOTAL		300.00

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Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/25/2016	13	5810	BAY AREA NEWS GROUP - EAST BAY	660123	257.24
			ADVERTISING-5810 TOTAL		257.24
5/4/2016	13	5813	PUBLIC EMPLOYEES' RETIREMENT S	653962	72.52
			OTHER CONTRACTS/SERVICES-5813 TOTAL		72.52
5/3/2016	13	8634	STACY FISHER	653409	35.90
			FOOD SERVICES SALES-8634 TOTAL		35.90
5/4/2016	13	9564	PUBLIC EMPLOYEES' RETIREMENT S	653962	24,698.94
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		24,698.94
5/4/2016	13	9571	CALIF. SCHOOLS DNTL COALITION	653922	2,804.38
5/20/2016	13	9571	ACSIG DENTAL	658226	301.18
5/25/2016	13	9571	ACSIG DENTAL	660085	1.60
5/25/2016	13	9571	ACSIG DENTAL	660120	1.60
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		3,108.76
5/27/2016	13	9572	CALIF. SCHOOLS DNTL COALITION	661182	2,777.76
5/27/2016	13	9572	CALIFORNIA SCHOOLS VISION	661183	492.92
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		3,270.68
5/4/2016	13	9573	KEENAN & ASSOCIATES	653956	73.09
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		73.09
5/3/2016	13	9574	HEALTH AND HUMAN RESOURCE	653408	43.12
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		43.12
5/3/2016	13	9575	THE HARTFORD-PRIORITY ACCTS.	653407	223.28
			HARTFORD SUSPENSE ACCT-9575 TOTAL		223.28
14 DEFERRED MAINTENANCE FUND					
5/27/2016	14	5607	NATIONAL AQUATIC SERVICES INC	661172	40,513.84
			BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL		40,513.84
5/23/2016	14	6200	ANDY'S ROOFING CO INC	658768	19,575.00
			BLDGS AND IMPROV OF BLDGS-6200 TOTAL		19,575.00
21 BUILDING FUND					
5/6/2016	21	4351	CENTRAL BUSINESS EQUIPMENT	654592	294.30
5/6/2016	21	4351	PC & MAC EXCHANGE	654593	4,567.10
5/23/2016	21	4351	CDW	658772	627.84
5/25/2016	21	4351	FASTSIGNS	660125	351.59
			SUPPLIES REGULAR-4351 TOTAL		5,840.83
5/6/2016	21	4400	HEWLETT PACKARD	654587	8,500.00
5/20/2016	21	4400	B & H VIDEO	658218	1,301.60
5/20/2016	21	4400	BIG TRAY	658219	6,077.84
5/20/2016	21	4400	DOUGLAS EQUIPMENT	658221	1,783.65
5/23/2016	21	4400	BLACK BOX CORPORATION OF	658771	6,575.74
5/23/2016	21	4400	CDW	658772	38,533.68
5/23/2016	21	4400	COMP VIEW INC	658773	25,587.76
5/23/2016	21	4400	CXTEC	658774	23,603.79
5/23/2016	21	4400	HEWLETT PACKARD	658775	5,899.86
			NONCAPITALIZED EQUIPMENT-4400 TOTAL		117,863.92
5/17/2016	21	5603	MOBILE MODULAR	657090	4,725.00
5/20/2016	21	5603	EXPRESS FENCE LLC	658214	3,216.00
			EQUIPMENT RENTAL-5603 TOTAL		7,941.00
5/13/2016	21	5607	HOHBACH-LEWIN INC	656326	337.50
5/20/2016	21	5607	HOHBACH-LEWIN INC	658215	1,350.00
			BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL		1,687.50
5/20/2016	21	5810	SAN MATEO DAILY JOURNAL	658222	840.00
			ADVERTISING-5810 TOTAL		840.00
5/25/2016	21	5812	CALIFORNIA SECURITY ALARMS	660124	900.00
			SECURITY SERVICES-5812 TOTAL		900.00

**SEQUOIA UNION HIGH SCHOOL DISTRICT
MAY, 2016 EXPENDITURES**

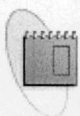
Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/3/2016	21	5813	THE BANK OF NEW YORK MELLON	653413	325.00
5/4/2016	21	5813	PUBLIC EMPLOYEES' RETIREMENT S	653963	11.28
5/6/2016	21	5813	DAINS LAND SURVEYING	654561	7,820.00
5/6/2016	21	5813	TRA ENVIRONMENTAL SCIENCES INC	654566	18,776.02
5/11/2016	21	5813	OJO TECHNOLOGY INC	655853	22,887.98
5/13/2016	21	5813	A PLUS TREE INC	656324	16,370.00
5/17/2016	21	5813	DAINS LAND SURVEYING	657087	5,750.00
5/17/2016	21	5813	GREYSTONE WEST COMPANY	657088	27,500.00
5/17/2016	21	5813	WESTON MILES ARCHITECTS INC	657093	11,000.00
5/20/2016	21	5813	TRA ENVIRONMENTAL SCIENCES INC	658216	12,861.66
5/23/2016	21	5813	BLACK BOX CORPORATION OF	658771	831.96
5/27/2016	21	5813	AMERICAN REPROGRAPHICS COMPANY	661147	39.65
5/27/2016	21	5813	DIVISION OF THE STATE ARCHITEC	661148	31,450.00
5/27/2016	21	5813	THE BANK OF NEW YORK MELLON	661212	325.00
			OTHER CONTRACTS/SERVICES-5813 TOTAL		155,948.55
5/10/2016	21	5842	CHAVAN & ASSOCIATES LLP	655355	2,975.00
			AUDIT EXPENSE-5842 TOTAL		2,975.00
5/6/2016	21	5912	SEQUOIA UHSD REVOLVING FUND	654636	12.69
			POSTAGE-5912 TOTAL		12.69
5/3/2016	21	6200	CAL PACIFIC CONSTRUCTION INC	653394	1,552,927.47
5/3/2016	21	6200	ALLAN FRANCE	653395	21,620.00
5/4/2016	21	6200	CSDA DESIGN GROUP	653945	10,941.11
5/6/2016	21	6200	CORNERSTONE EARTH GROUP	654560	10,123.70
5/6/2016	21	6200	HMC GROUP	654562	6,467.76
5/6/2016	21	6200	QUATTROCCHI ARCHITECTS INC.	654563	82,050.52
5/6/2016	21	6200	SPENCER ASSOCIATES	654565	42,622.60
5/6/2016	21	6200	AMERICAN REPROGRAPHICS COMPANY	654591	19.20
5/6/2016	21	6200	CITY OF REDWOOD CITY	654609	5,000.00
5/6/2016	21	6200	BASE LANDSCAPE ARCHITECTURE	654610	17,670.00
5/6/2016	21	6200	CALIFORNIA BANK OF COMMERCE	654611	8,131.15
5/6/2016	21	6200	SAUSAL CORPORATION	654612	154,491.80
5/6/2016	21	6200	SEQUOIA UHSD REVOLVING FUND	654636	50.00
5/10/2016	21	6200	CHARLES M. SALTER ASSOCIATES	655354	3,475.00
5/11/2016	21	6200	CONSTRUCTION SPECIALTIES LTD	655849	299,710.00
5/11/2016	21	6200	CORNERSTONE EARTH GROUP	655850	35,920.00
5/11/2016	21	6200	LEA & BRAZE ENGINEERING INC	655851	9,603.50
5/11/2016	21	6200	MICHAEL HENLEY & COMPANY LLC	655852	810.00
5/13/2016	21	6200	217 ENTERPRISES LIMITED	656323	15,370.00
5/13/2016	21	6200	CHARLES M. SALTER ASSOCIATES	656325	8,502.30
5/13/2016	21	6200	KELCO ENVIRONMENTAL SVCS INC	656327	10,450.00
5/13/2016	21	6200	SAN MATEO COUNTY ENVIRONMENTAL	656328	835.00
5/17/2016	21	6200	ADVANCED INSPECTIONS INC	657085	6,300.00
5/17/2016	21	6200	CORNERSTONE EARTH GROUP	657086	31,981.50
5/17/2016	21	6200	QUATTROCCHI ARCHITECTS INC.	657091	39,472.50
5/17/2016	21	6200	SPENCER ASSOCIATES	657092	0.80
5/17/2016	21	6200	SPENCER ASSOCIATES	657095	47,990.00
5/17/2016	21	6200	SPENCER ASSOCIATES	657096	5,831.10
5/20/2016	21	6200	AMERICAN REPROGRAPHICS COMPANY	658217	254.53
5/20/2016	21	6200	CITY OF REDWOOD CITY	658220	250.00
5/23/2016	21	6200	STRAWN CONSTRUCTION INC.	658769	114,074.22
5/25/2016	21	6200	SANDIS	660127	585.00
5/27/2016	21	6200	AMERICAN REPROGRAPHICS COMPANY	661147	3,599.81
5/27/2016	21	6200	HMC GROUP	661149	3,532.24

**SEQUOIA UNION HIGH SCHOOL DISTRICT
MAY, 2016 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
5/27/2016	21	6200	TESTING ENGINEERS INC.	661150	47,453.50
5/27/2016	21	6200	BHM CONSTRUCTION INC	661213	202,602.13
			BLDGS AND IMPROV OF BLDGS-6200 TOTAL		2,800,718.44
5/6/2016	21	6201	HMC GROUP	654562	60,762.57
5/17/2016	21	6201	SPENCER ASSOCIATES	657092	8,752.91
5/27/2016	21	6201	HMC GROUP	661149	432.26
			ARCHITECT CONTR INCREMENT ONE-6201 TOTAL		69,947.74
5/4/2016	21	6202	DAN BUTLER	653944	15,120.00
5/6/2016	21	6202	CALIFORNIA BANK OF COMMERCE	654559	38,417.15
5/6/2016	21	6202	HMC GROUP	654562	2,447.51
5/6/2016	21	6202	SAUSAL CORPORATION	654564	729,925.78
5/11/2016	21	6202	ALTEN CONSTRUCTION INC.	655847	1,049,391.65
5/11/2016	21	6202	BANK OF MARIN	655848	55,231.15
5/11/2016	21	6202	MICHAEL HENLEY & COMPANY LLC	655852	13,590.00
5/17/2016	21	6202	ADVANCED INSPECTIONS INC	657085	23,500.00
5/17/2016	21	6202	LPA INC	657089	16,889.55
5/17/2016	21	6202	SPENCER ASSOCIATES	657092	10,974.55
5/25/2016	21	6202	LPA INC	660126	630.00
5/25/2016	21	6202	SANDIS	660127	60.00
5/27/2016	21	6202	HMC GROUP	661149	15,760.31
5/27/2016	21	6202	TESTING ENGINEERS INC.	661150	107,649.90
			ARCHITECT CONTR INCREMENT TWO-6202 TOTAL		2,079,587.55
5/4/2016	21	9564	PUBLIC EMPLOYEES' RETIREMENT S	653963	3,525.30
			EMPLOYER H&W SUSP ACCT-9564 TOTAL		3,525.30
5/3/2016	21	9571	CALIF. SCHOOLS DNTL COALITION	653410	347.22
5/20/2016	21	9571	ACSIG DENTAL	658227	195.86
5/25/2016	21	9571	ACSIG DENTAL	660086	4.80
5/25/2016	21	9571	ACSIG DENTAL	660121	3.20
			EMPLOYER DENTAL SUSP ACCT-9571 TOTAL		551.08
5/27/2016	21	9572	CALIF. SCHOOLS DNTL COALITION	661184	347.22
5/27/2016	21	9572	CALIFORNIA SCHOOLS VISION	661185	84.72
			EMPLOYER VISION SUSP ACCT-9572 TOTAL		431.94
5/4/2016	21	9573	KEENAN & ASSOCIATES	653957	7.50
			EMPLOYER LIFE INS SUSP ACCT-9573 TOTAL		7.50
5/3/2016	21	9574	HEALTH AND HUMAN RESOURCE	653412	5.88
			HORIZON HEALTH SUSP ACCT-9574 TOTAL		5.88
5/3/2016	21	9575	THE HARTFORD-PRIORITY ACCTS.	653411	26.55
			HARTFORD SUSPENSE ACCT-9575 TOTAL		26.55
<u>25 CAPITAL FACILITIES FUND</u>					
5/4/2016	25	5607	LORAL LANDSCAPING INC	653946	2,717.50
			BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL		2,717.50
5/25/2016	25	5810	BAY AREA NEWS GROUP - EAST BAY	660128	736.84
			ADVERTISING-5810 TOTAL		736.84
5/10/2016	25	5813	LEA & BRAZE ENGINEERING INC	655356	3,864.00
5/11/2016	25	5813	W-TRANS	655854	6,694.94
			OTHER CONTRACTS/SERVICES-5813 TOTAL		10,558.94
5/4/2016	25	6200	QUATTROCCHI ARCHITECTS INC.	653947	280.00
5/23/2016	25	6200	SCE ENGINEERS	658770	19,000.00
			BLDGS AND IMPROV OF BLDGS-6200 TOTAL		19,280.00
5/25/2016	25	8681	GONZALEZ CONSTRUCTION	660087	227.50
			MITIGATION/DEVELOPER FEES-8681 TOTAL		227.50

**SEQUOIA UNION HIGH SCHOOL DISTRICT
MAY, 2016 EXPENDITURES**

Warrant Date	Fund	Object	Vendor	Warrant Number	Amount
<u>35 CO SCHOOL FACILITIES FUND</u>					
5/4/2016	35	5813	SPENCER ASSOCIATES	653948	1,566.00
5/11/2016	35	5813	SPENCER ASSOCIATES	655855	3,828.00
		OTHER CONTRACTS/SERVICES-5813 TOTAL			5,394.00
5/18/2016	35	5901	AT&T	657548	36.67
5/31/2016	35	5901	AT&T	661571	36.67
		PHONES-5901 TOTAL			73.34
5/3/2016	35	6200	ALTEN CONSTRUCTION INC.	653396	18,536.72
5/6/2016	35	6200	QUATTROCCHI ARCHITECTS INC.	654567	124,175.65
5/13/2016	35	6200	SPENCER ASSOCIATES	656329	15,199.00
5/17/2016	35	6200	CORNERSTONE EARTH GROUP	657094	7,399.86
		BLDGS AND IMPROV OF BLDGS-6200 TOTAL			165,311.23
<u>40 SPECIAL FUND RESERVE CAP</u>					
5/18/2016	40	5607	VORTEX COLORADO INC	657538	62,409.34
		BLDG/GRNDS OUTSIDE SRVC-5607 TOTAL			62,409.34
5/4/2016	40	6510	CENTRAL BUSINESS EQUIPMENT	653958	6,429.91
		EQUIPMENT REPLACEMENT-6510 TOTAL			6,429.91
		DISTRICT TOTAL			9,757,193.06



Contracts Under \$35,000

Wednesday, June 22, 2016
10:52:53 AM

Contract Amount	Vendor	Approval Date	Fiscal Year	Site/Department	Contract Type	Contract Description
\$5,410.24	GERBOTH FIRE EQUIPMENT COMPANY	1/22/2016	2015	M&O	Annual	Annual inspections and maintenance services.
\$30,000.00	CHAVAN & ASSOCIATES LLP	2/1/2016	2015	Construction, Purchasing	Annual	Financial review and reference checks of the 2016 contractor pre-qualification packages.
\$29,000.00	CHAVAN & ASSOCIATES LLP	2/3/2016	2015	Construction, Purchasing	Annual	Amendment to contract from Feb 12, 2015. Increased amount by \$17,000. for pre-qualification packages from Jan. 2015 to Dec. 2015.
\$25,000.00	PENINSULA TOUR	2/6/2016	2015	Transportation	Annual	Amendment to increase amount of contract by \$25,000
\$35,000.00	SAN JOSE CHARTERS	2/8/2016	2015	Transportation	Annual	Amendment to increase agreement amount for San Jose Charter.
\$31,904.00	CLARKE PEST CONTROL	2/10/2016	2015	M&O	Annual	Provide pest control and special treatments district wide.
\$6,000.00	CITY OF REDWOOD CITY	2/10/2016	2015	Sequoia	Annual	provide instructional after school program at Sequoia High School.
\$18,000.00	LIFESTEPS FOUNDATION, INC.	2/17/2016	2015	Ed Services	Annual	Provide adult program to special ed student.
\$28,000.00	BAY AREA COMM. RESOURCE	2/18/2016	2015	EPAA	Annual	Provide 2 Americorps students in classrooms, and after school tutoring.
\$10,000.00	QUALITY ASSURANCE	3/4/2016	2015	Transportation	Annual	Transportation of student from home to school and school to home
\$20,000.00	ELEVATED ACHIEVEMENT GROUP	3/8/2016	2015	EPAA	Annual	Prof. development on curriculum for EPAA teachers.
\$4,800.00	SMITH, RUTHANNE ROSE	3/18/2016	2015	Woodside	Annual	Musical Director for the Little Marmaid production at Woodside High School.
\$7,700.00	KAPLAN K12 LEARNING SERVICES	3/18/2016	2015	Sequoia	One Time	Provide on site and online instruction on SAT course.
\$5,500.00	SOLANO, PATRICIA	3/18/2016	2015	Ed Services	Annual	Provide annual contact calls for Migrant Ed.

Contract Amount	Vendor	Approval Date	Fiscal Year	Site/Department	Contract Type	Contract Description
\$3,750.00	HOCHBACH-LEWIN, INC.	3/18/2016	2015	Sequoia	Annual	Provide structural calculations for the support of new ceiling pipe grid at Sequoia's green room. Paid through a grant.
\$3,800.00	GRAY DUFFY, LLP	4/18/2016	2015	Human Resources	One Time	Professional legal services for expulsion hearings.
\$3,416.00	MARILYN J. BUZOLICH	4/19/2016	2015	Ed Services	Hourly	Assess student placed at Morgan Center in San Jose. Include visits at school, home and report back to staff.
\$31,000.00	ADOLESCENT COUNSELING SERVICE	4/19/2016	2015	Redwood	Annual	Provide on-site prevention and intervention counseling services to increase academic success.
\$15,000.00	WHITECASTLE TOURS	4/21/2016	2015	Transportation	Annual	to provide transportation of students, staff and chaperones from school to destination of trips, per booking arrangements.
\$4,500.00	FAITH WEINSTOCK VELSCHOW	4/27/2016	2015	Woodside	Annual	STEM program consultant at Woodside High.
\$5,000.00	AMERICA'S BUSINESS LEADERS	4/27/2016	2015	Ed Services	One Time	Provide motivational speaker presentation
\$3,000.00	PENINSULA SPORTS, INC.	5/6/2016	2015	EPAA	Annual	Referee Services for all sports at EPAA.
\$34,000.00	A PLUS TREE SERVICES, INC.	5/6/2016	2015	M&O	Annual	To provide tree mitigation services district-wide
\$12,500.00	TRANSCRIBING MARINERS	5/10/2016	2015	Ed Services	Annual	Transcribe any books, lesson, tests, misc. documents needed for a Blind Special Education student per IEP for the 2015-16 school year.
\$20,000.00	DERIVI CASTELLANOS ARCHITECTS	5/11/2016	2015	M&O	Annual	Prop 39 Energy expenditure plan for Summit High School.
\$5,000.00	AMERICAS BUSINESS LEADERS	5/24/2016	2015	Ed Services	One Time	Motivational speaker (Roy Juarez, Jr.) at Sequoia and Woodside.
\$8,950.00	CHAVAN & ASSOCIATES LLP	6/5/2016	2015	Finance	Annual	Audit the basic financial statements of the SUHSD.
\$19,800.00	JUDGE NETTING, INC.	6/10/2016	2015	M&O	One Time	Installation of fence by Sequoia Softball field by district office.

Contract Amount	Vendor	Approval Date	Fiscal Year	Site/Department	Contract Type	Contract Description
\$3,000.00	CANNON APPLIANCE	6/10/2016	2015	Food Services	Annual	repair, service and maintain food service equipment.
\$4,000.00	HIDDEN VILLA	6/10/2016	2015	Redwood	Annual	REAL program for Redwood High Students
\$433,030.24						

Carlmont High School

- \$308,000 from Carlmont Academic Foundation for class sections
- \$50,000 from Carlmont Academic Foundation for college center classified position
- \$16,900 from Carlmont Academic Foundation for science department
- \$2,500 from Calvin Tousant for Boys Lacrosse
- \$1,000 from Carlmont Academic Foundation for AVID

Menlo Atherton High School

- \$1,500 from Hillview Middle School PTO for ASB Sports Teams (general)
- \$1,275 from Julie Martin for Baseball
- \$1,000 from Brian & Jennifer Rodrigues for Baseball
- \$900 from Baris Karadogan & Susana Rodriguez De Tembleque for Dance
- \$881 from Kelsey Holshouser for Girls Water Polo
- \$745 from Jessica Galen for Softball
- \$510 from David & Stephanie Discher for Baseball
- \$500 from Aron & Mari Chazen for Baseball
- \$500 from John & Amy Boyle for Cheer
- \$450 from John & Kathryn Rakow for Dance
- \$450 from Valerie Laird for Dance
- \$450 from Mark & Laurie Knox for Dance
- \$450 from Jeffrey & Rebecca Bloom for Dance
- \$450 from Scott Szymkowski & Peri Caylor for Dance
- \$450 from David & Dr. Tracey McLaughlin for Dance
- \$413 from Richard Vujovich for Softball
- \$405 from Nathalie De Saint Andrieu for Boys Tennis
- \$400 from Jerry Garrett for Dance
- \$400 from Robert & Alyssa Blau for Dance
- \$320 from Victoria Sanie for Softball
- \$300 from Doug Gonzalez & Katherine Hunt for Dance
- \$300 from David & Jessica Weil for Dance
- \$285 from Jonathan Weiner for Baseball
- \$210 from Linda Marino for Baseball
- \$200 from Kevin Moss for Dance
- \$200 from Ava Rose for Softball
- \$200 from Tara Wiley for Softball
- \$200 from Emil Scoffone for Track/Field

Sequoia High School

- \$2,000 from Mr. & Mrs. Carson for Math Scholarships
- \$1,340 from the Unitarian Fellowship of Redwood City for dream Club.
- \$1,000 from Mr. & Mrs. Wong for the Wong Family Scholarship
- \$1,000 from Mr. & Mrs. Gould for George Dragan Scholarship
- \$1,000 from Mr. & Mrs. Greenbach
- \$400 from Robin Ash for Dream Club
- \$368 from SHS Alumni for Mighty Ones Club
- \$300 from SHS Alumni for Raven Report
- \$200 from Mr. & Mrs Smith for Aquatics
- \$180 from SHS PTSA for Prom
- \$150 from Mr. Bender for Aquatics
- \$100 from Mr. & Mrs. Yanacek for Aquatics
- \$100 from Mr. Colombo for Track
- \$100 from Mr. & Mrs. Yanacek for Aquatics
- \$100 from Mr. & Mrs. Davino for Aquatics
- \$100 from Mr. Simmons for Aquatics
- \$100 from Mr. & Mrs. Gillet for Track
- \$100 from Mrs. Pokorny for Badminton
- \$100 from Mr. & Mrs. Hallamasek for Badminton

ACCEPTANCE OF GIFTS

- \$300 from Archives Comm. Of the RC Public Library for Raven Report
- \$300 from Ms. McClellan for Raven Report
- \$200 from Mr. & Mrs. Westland for Track
- \$200 from Mr. & Mrs. Carroll for Baseball
- \$100 from Mrs. Del Sarto for the Del Sarto Scholarship
- \$100 from Mr. & Mrs. Bravo for Aquatics
- \$100 from Mr. & Mrs. Cresta for Aquatics
- \$100 from Mr. & Mrs. Weaver for Aquatics

Redwood High School

- \$2,000 from Alice Murray Dwight Memorial Scholarship for student Elizabeth Espindola Gonzalez
- \$1,000 from Louis Kupperman Scholarship for student Beyda A. Rojas Mendoza
- \$500 from The Baby Abigail Scholarship Award for Briceida Y. Martinez Lopez
- \$500 from Nursing Scholarship for Yesenia Mendoza
- \$500 The Heal Project for field trip expenses/ transportation for the REAL program
- \$300 from Louise Ponds Scholarship for Daisy Tuulaupua

Woodside High School

- \$2,000 from EF Harris Family for Harris Scholarship
- \$1,250 from WHS Athletic Boosters for Badminton, Volleyball and Basketball
- \$100 from Maureen Campbell for SOS

Agenda Item: 81
Date: 6/29/16

**SEQUOIA UNION HIGH SCHOOL DISTRICT
INDEPENDENT CONTRACTOR SERVICES AGREEMENT**

This INDEPENDENT CONTRACTOR SERVICES AGREEMENT ("Agreement") is made and entered into effective JULY 1, 20 16 (the "Effective Date"), by and between the Sequoia Union High School District ("District") and SAN MATEO YELLOW CAB ("Contractor").

1. Contractor Services. In consideration of the payments set forth herein and in Exhibit B, Contractor shall perform services for the District in accordance with the terms, conditions, and specifications set forth herein and in Exhibit A.
2. Contractor Qualifications. Contractor represents and warrants to District that Contractor and all of Contractor's employees, agents or volunteers (the "Contractor Parties") have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other legal qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement.
3. Term. This Agreement shall begin on JULY 1, 2016, and shall terminate upon completion of the Services, but no later than JUNE 30, 2017 ("Term"), unless the Agreement is terminated sooner as set forth in Paragraph 4 below. There shall be no extension of the Term of this Agreement unless the extension is pursuant to a duly executed written amendment to this Agreement.
4. Termination. Either party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other party; however the parties may agree in writing to a shorter time period for the effectiveness of such termination. The District's Superintendent or the Superintendent's designee shall have the authority to terminate this Agreement on behalf of the District. Notwithstanding the foregoing, District may terminate this Agreement effective immediately and at any time by giving written notice to Contractor if Contractor materially breaches any of the terms of this Agreement, Contractor or the Contractor Parties commits any act or omission that exposes District to potential liability or may cause an increase in District's insurance premiums, Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Contractor's insolvency. Such termination shall be effective immediately upon Contractor's receipt of said notice.
5. Availability of funds. The District may terminate this Agreement or a portion of the services referenced in the Attachments and Exhibits based upon unavailability of federal, state, or district funds, by providing written notice to Contractor as soon as is reasonably possible after the District learns of said unavailability of outside funding.
6. Payment. In consideration of the Services described in this Agreement, District agrees to pay Contractor at the rate of \$ N/A per N/A, as described in Exhibit B to this Agreement. The rate shall not be increased by Contractor over the course of this Agreement unless set forth in a duly executed written amendment to this Agreement. Total payment by District to Contractor shall not exceed \$ 50,000.00. District agrees to pay Contractor within sixty (60) days of receipt of an invoice from Contractor in a form reasonably acceptable to the District, including any additional supporting documentation reasonably requested by District. Any work performed by Contractor in excess of said amount shall not be compensated.
7. Indemnity. Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, and members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, the Contractor Parties or their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform Contractor's obligations under this

Agreement, including, but not limited to Contractor's or the Contractor Parties' use of the site, Contractor's or the Contractor Parties' performance of the Services, Contractor's or the Contractor Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph.

The duty of Contractor to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

8. Equipment and Materials. Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor or the Contractor Parties, even if such Equipment is furnished, rented or loaned to Contractor or the Contractor Parties by District. Furthermore, any Equipment or workmanship that does not conform to the regulations of this Agreement may be rejected by District and in such case must be promptly remedied or replaced by Contractor at no additional cost to District and subject to District's reasonable satisfaction.
9. Insurance. Without in any way limiting Contractor's liability or indemnification obligations set forth in Paragraph 6 above, Contractor shall secure and maintain throughout the term of this Agreement the following insurance: (i) comprehensive general liability insurance with limits of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate, if applicable; and (iii) worker's compensation insurance as required by Labor Code section 3200, *et seq.*, if applicable; and neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If any of the required insurance is not reinstated, District may, at its sole option, terminate this Agreement. All of the policies shall also include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.
10. Independent Contractor Status. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that s/he and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.
11. Taxes. All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from compensation payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.
12. Fingerprinting/Criminal Background Investigation Certification. Contractor and the Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the

California Education Code ("Education Code") section 45125.1. Accordingly, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☐ Contractor and/or the Contractor Parties shall **have no contact** with District students at any time during the Term of this Agreement or the Contractor and/or Contractor Parties will have contact with District students only when under the observation of a District employee.

B. ☒ The following Contractor/Contractor Parties will have **contact** with District students during the term of this Agreement while not under the observation of a District employee:
SAN MATEO YELLOW CAB

_____. [Attach and sign additional pages, as needed.]

C. ☒ (Required only if Box 12.B is checked.) All of the Contractor Parties noted above, at no cost to District, have completed background checks and have been fingerprinted under procedures established by the California Department of Justice and the Federal Bureau of Investigation, and the results of those background checks and fingerprints reveal that none of these Contractor Parties have been arrested or convicted of a serious or violent felony, as defined by the California Penal Code.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information, including additional personnel, which differs in any way from the representations set forth above, Contractor shall immediately notify the District's Assistant Superintendent of Human Resources and prohibit any new personnel from having any contact with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any such contact is permissible. The Parties further understand and agree that the District's Superintendent or the Superintendent's designee may, at any time, provide written notice withdrawing consent to any of Contractor's employees performing services under this Agreement when, in the reasonable discretion of the Superintendent, it is inappropriate for Contractor's employee to continue providing services under this Agreement owing to criminal convictions or other misconduct or other factors deemed relevant by the Superintendent.

13. Tuberculosis Certification. Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements as set forth below. Specifically, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☐ Contractor and/or Contractor Parties will not be present on a District school site and will not have contact with District students during the term of this Agreement.

B. ☐ Contractor and/or Contractor Parties shall **be present on a District school site and have contact with District students no more than two times in any month** during the Term of this Agreement.

C. ☒ The following Contractor and/or Contractor Parties shall or may be on a District school site and have contact with District students three or more times per month during the term of this Agreement and, at no cost to District, they have received a TB test that complies with the requirements of California Education Code section 49406:
SAN MATEO YELLOW CAB

_____. [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that the Contractor Parties was examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement are subject to the TB certification requirements and shall be prohibited from having any contact

with District students until the TB certification requirements have been satisfied and District determines whether any such contact is permissible.

14. Labor Code. Contractor shall comply with all applicable provisions of the Labor Code, Section §1720-1861, AB 1506 and the District's Labor Compliance Program, State of California (prevailing wages). Approved wage scales are on the internet at www.dir.ca.gov
15. Confidential Information. Contractor shall maintain the confidentiality of and protect from unauthorized disclosure any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than providing Services under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the Services provided to any District student pursuant to this Agreement.
16. Assignment/Successors and Assigns. Contractor shall not assign or transfer by operation of law or otherwise any of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District, which consent shall be provided at the District's sole discretion. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.
17. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. Amendments. The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.
19. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of San Mateo, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. Written Notice. Written notice shall be deemed to have been duly served if delivered in person to Contractor at the address located next to the party signatures below, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.
21. Compliance with laws; Payment of Permits/Licenses. All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable federal, state, district, and municipal laws, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Family Educational Rights and Privacy Act of 1974 (FERPA), and all federal regulations promulgated thereunder, as amended, and the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, and the Individuals With Disabilities Education Act, as amended. Such services shall also be performed in accordance with all applicable ordinances, regulations, policies and procedures of the District and its governing board.

In the event of a conflict between the terms of this Agreement and federal, state, district, or municipal law or regulations, the requirements of the applicable law will take precedence over the requirements set forth in this Agreement.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

Contractor shall comply with all state fingerprint laws, including Education Code 45125.1.

22. Retention of Records, Right to Monitor and Audit.
- (a) CONTRACTOR shall maintain all required records for three (3) years after the DISTRICT makes final payment and all other pending matters are closed, and shall be subject to the examination and/or audit of the District, a Federal grantor agency, and the State of California.
 - (b) Reporting and Record Keeping: CONTRACTOR shall comply with all program and fiscal reporting requirements set forth by appropriate Federal, State and local agencies, and as required by the DISTRICT.
 - (c) CONTRACTOR agrees to provide to DISTRICT, to any federal or state department having monitoring or review authority, to DISTRICT's authorized representatives, and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules and regulations, and this Agreement, and to evaluate the quality, appropriateness and timeliness of services performed.
23. Non-Discrimination. Contractor shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Contractor's equal employment policies shall be made available to District upon request. There shall be no discrimination against any person under this Agreement because of race, color, national origin, age, ancestry, age, disability (physical or mental), religion, sex, sexual orientation, gender identity, marital or domestic partner status, political beliefs or affiliation, familial or parental status (including pregnancy), medical condition (cancer-related), military service, or genetic information of such persons. Further, Contractor shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified handicapped individual shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of this Agreement. This Section applies only to contractors who are providing services to members of the public under this Agreement.
24. Attorney Fees. If any legal action is taken to enforce the terms of this Agreement, each party shall bear its own legal expenses related to such action.
25. Liability of District. Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
26. Time. Time is of the essence to this Agreement.
27. Waiver. No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude the District from any or further exercise of any right or remedy.
28. Entire Agreement. This Agreement, including Exhibits and Attachments attached hereto and incorporated herein by reference, is intended by the parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. Ambiguity. The parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.
30. Execution of Other Documents. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or

appropriate to give full force and effect to the terms and intent of this Agreement.

31. Execution in Counterparts/Authority and Electronic Signatures. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. The parties agree that this Agreement may be negotiated, concluded and consummated by electronic means and that electronic forms of signature, including facsimiles, are acceptable and valid. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
32. Warranty of Authority. The persons indicated below are legally authorized to execute this Agreement on behalf of the respective parties, and to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

DISTRICT:

SEQUOIA UNION HIGH SCHOOL DISTRICT

CONTRACTOR:

SAN MATEO YELLOW CAB

By: _____
Name: JAMES LIANIDES
Title: SUPERINTENDENT

By: Margdalena Pineda
Name: MAGDALENA PINEDA
Title: OFFICE MANAGER

Address and Contact for District Notices:

Sequoia Union High School District
480 James Avenue
Redwood City, CA 94062
Attention: DEWRELL WESLEY
Site/Dept: TRANSPORTATION

Address and Contact for Contractor Notices:

195 87th STREET
DALY CITY, CA 94015
Attention: _____

EXHIBIT "A"

In consideration of the payments set forth in Exhibit "B", (Contractor) shall provide the following services:

SAN MATEO YELLOW CAB WILL PROVIDE TRANSPORTATION TO DISTRICT SPECIAL NEEDS STUDENTS:
~ from HOME-to-SCHOOL
~ and SCHOOL-to-HOME

EXHIBIT "B"

In consideration of the services provided by (Contractor), in Exhibit "A", Sequoia Union High School District shall pay (Contractor) based on the following fee schedule:

ROUND TRIP, FLAT RATE:
~ \$210.00: From EAST PALO ALTO to EDGEWOOD, SAN FRANCISCO
~ \$180.00: From BELMONT to EDGEWOOD, SAN FRANCISCO (when riding alone)
~ \$100.00: From BELMONT to EDGEWOOD, SAN FRANCISCO (when sharing ride)
~ \$ 90.00: From REDWOOD CITY to PALO ALTO PREPARATORY, MOUNTAIN VIEW

83h
APPROVED: _____
DATE 6/29/16

SEQUOIA UNION HIGH SCHOOL DISTRICT INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This INDEPENDENT CONTRACTOR SERVICES AGREEMENT ("Agreement") is made and entered into effective July 1, 2016 (the "Effective Date"), by and between the Sequoia Union High School District ("District") and Adrian Admandi ("Contractor").

1. Contractor Services. In consideration of the payments set forth herein and in Exhibit B, Contractor shall perform services for the District in accordance with the terms, conditions, and specifications set forth herein and in Exhibit A.
2. Contractor Qualifications. Contractor represents and warrants to District that Contractor and all of Contractor's employees, agents or volunteers (the "Contractor Parties") have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other legal qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement.
3. Term. This Agreement shall begin on July 1, 2016, and shall terminate upon completion of the Services, but no later than June 30, 2017 ("Term"), unless the Agreement is terminated sooner as set forth in Paragraph 4 below. There shall be no extension of the Term of this Agreement unless the extension is pursuant to a duly executed written amendment to this Agreement.
4. Termination. Either party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other party; however the parties may agree in writing to a shorter time period for the effectiveness of such termination. The District's Superintendent or the Superintendent's designee shall have the authority to terminate this Agreement on behalf of the District. Notwithstanding the foregoing, District may terminate this Agreement effective immediately and at any time by giving written notice to Contractor if Contractor materially breaches any of the terms of this Agreement, Contractor or the Contractor Parties commits any act or omission that exposes District to potential liability or may cause an increase in District's insurance premiums, Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Contractor's insolvency. Such termination shall be effective immediately upon Contractor's receipt of said notice.
5. Availability of funds. The District may terminate this Agreement or a portion of the services referenced in the Attachments and Exhibits based upon unavailability of federal, state, or district funds, by providing written notice to Contractor as soon as is reasonably possible after the District learns of said unavailability of outside funding.
6. Payment. In consideration of the Services described in this Agreement, District agrees to pay Contractor at the rate of \$ 185 per hour, as described in Exhibit B to this Agreement. The rate shall not be increased by Contractor over the course of this Agreement unless set forth in a duly executed written amendment to this Agreement. Total payment by District to Contractor shall not exceed \$ 75,000. District agrees to pay Contractor within sixty (60) days of receipt of an invoice from Contractor in a form reasonably acceptable to the District, including any additional supporting documentation reasonably requested by District. Any work performed by Contractor in excess of said amount shall not be compensated.
7. Indemnity. Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, and members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, the Contractor Parties or their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform Contractor's obligations under this

Agreement, including, but not limited to Contractor's or the Contractor Parties' use of the site, Contractor's or the Contractor Parties' performance of the Services, Contractor's or the Contractor Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph.

The duty of Contractor to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

8. Equipment and Materials. Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor or the Contractor Parties, even if such Equipment is furnished, rented or loaned to Contractor or the Contractor Parties by District. Furthermore, any Equipment or workmanship that does not conform to the regulations of this Agreement may be rejected by District and in such case must be promptly remedied or replaced by Contractor at no additional cost to District and subject to District's reasonable satisfaction.
9. Insurance. Without in any way limiting Contractor's liability or indemnification obligations set forth in Paragraph 6 above, Contractor shall secure and maintain throughout the term of this Agreement the following insurance: (i) comprehensive general liability insurance with limits of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate, if applicable; and (iii) worker's compensation insurance as required by Labor Code section 3200, *et seq.*, if applicable; and neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If any of the required insurance is not reinstated, District may, at its sole option, terminate this Agreement. All of the policies shall also include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.
10. Independent Contractor Status. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that s/he and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.
11. Taxes. All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from compensation payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.
12. Fingerprinting/Criminal Background Investigation Certification. Contractor and the Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the

California Education Code ("Education Code") section 45125.1. Accordingly, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☐ Contractor and/or the Contractor Parties shall have no contact with District students at any time during the Term of this Agreement or the Contractor and/or Contractor Parties will have contact with District students only when under the observation of a District employee.

B. ☒ The following Contractor/Contractor Parties will have contact with District students during the term of this Agreement while not under the observation of a District employee:
At times Adrian Amandi will have contact with student w/o a district employee. Will provide copy of updated insurance an

_____. [Attach and sign additional pages, as needed.]

C. ☐ (Required only if Box 12.B is checked.) All of the Contractor Parties noted above, at no cost to District, have completed background checks and have been fingerprinted under procedures established by the California Department of Justice and the Federal Bureau of Investigation, and the results of those background checks and fingerprints reveal that none of these Contractor Parties have been arrested or convicted of a serious or violent felony, as defined by the California Penal Code.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information, including additional personnel, which differs in any way from the representations set forth above, Contractor shall immediately notify the District's Assistant Superintendent of Human Resources and prohibit any new personnel from having any contact with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any such contact is permissible. The Parties further understand and agree that the District's Superintendent or the Superintendent's designee may, at any time, provide written notice withdrawing consent to any of Contractor's employees performing services under this Agreement when, in the reasonable discretion of the Superintendent, it is inappropriate for Contractor's employee to continue providing services under this Agreement owing to criminal convictions or other misconduct or other factors deemed relevant by the Superintendent.

13. Tuberculosis Certification. Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements as set forth below. Specifically, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☐ Contractor and/or Contractor Parties will not be present on a District school site and will not have contact with District students during the term of this Agreement.

B. ☐ Contractor and/or Contractor Parties shall be present on a District school site and have contact with District students no more than two times in any month during the Term of this Agreement.

C. ☒ The following Contractor and/or Contractor Parties shall or may be on a District school site and have contact with District students three or more times per month during the term of this Agreement and, at no cost to District, they have received a TB test that complies with the requirements of California Education Code section 49406:

_____. [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that the Contractor Parties was examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement are subject to the TB certification requirements and shall be prohibited from having any contact

with District students until the TB certification requirements have been satisfied and District determines whether any such contact is permissible.

14. Labor Code. Contractor shall comply with all applicable provisions of the Labor Code, Section §1720-1861, AB 1506 and the District's Labor Compliance Program, State of California (prevailing wages). Approved wage scales are on the internet at www.dir.ca.gov
15. Confidential Information. Contractor shall maintain the confidentiality of and protect from unauthorized disclosure any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than providing Services under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the Services provided to any District student pursuant to this Agreement.
16. Assignment/Successors and Assigns. Contractor shall not assign or transfer by operation of law or otherwise any of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District, which consent shall be provided at the District's sole discretion. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.
17. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. Amendments. The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.
19. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of San Mateo, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. Written Notice. Written notice shall be deemed to have been duly served if delivered in person to Contractor at the address located next to the party signatures below, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.
21. Compliance with laws; Payment of Permits/Licenses. All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable federal, state, district, and municipal laws, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Family Educational Rights and Privacy Act of 1974 (FERPA), and all federal regulations promulgated thereunder, as amended, and the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, and the Individuals With Disabilities Education Act, as amended. Such services shall also be performed in accordance with all applicable ordinances, regulations, policies and procedures of the District and its governing board.

In the event of a conflict between the terms of this Agreement and federal, state, district, or municipal law or regulations, the requirements of the applicable law will take precedence over the requirements set forth in this Agreement.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

Contractor shall comply with all state fingerprint laws, including Education Code 45125.1.

22. Retention of Records, Right to Monitor and Audit.
- (a) CONTRACTOR shall maintain all required records for three (3) years after the DISTRICT makes final payment and all other pending matters are closed, and shall be subject to the examination and/or audit of the District, a Federal grantor agency, and the State of California.
 - (b) Reporting and Record Keeping: CONTRACTOR shall comply with all program and fiscal reporting requirements set forth by appropriate Federal, State and local agencies, and as required by the DISTRICT.
 - (c) CONTRACTOR agrees to provide to DISTRICT, to any federal or state department having monitoring or review authority, to DISTRICT's authorized representatives, and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules and regulations, and this Agreement, and to evaluate the quality, appropriateness and timeliness of services performed.
23. Non-Discrimination. Contractor shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Contractor's equal employment policies shall be made available to District upon request. There shall be no discrimination against any person under this Agreement because of race, color, national origin, age, ancestry, age, disability (physical or mental), religion, sex, sexual orientation, gender identity, marital or domestic partner status, political beliefs or affiliation, familial or parental status (including pregnancy), medical condition (cancer-related), military service, or genetic information of such persons. Further, Contractor shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified handicapped individual shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of this Agreement. This Section applies only to contractors who are providing services to members of the public under this Agreement.
24. Attorney Fees. If any legal action is taken to enforce the terms of this Agreement, each party shall bear its own legal expenses related to such action.
25. Liability of District. Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
26. Time. Time is of the essence to this Agreement.
27. Waiver. No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude the District from any or further exercise of any right or remedy.
28. Entire Agreement. This Agreement, including Exhibits and Attachments attached hereto and incorporated herein by reference, is intended by the parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. Ambiguity. The parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.
30. Execution of Other Documents. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or

appropriate to give full force and effect to the terms and intent of this Agreement.

31. Execution in Counterparts/Authority and Electronic Signatures. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. The parties agree that this Agreement may be negotiated, concluded and consummated by electronic means and that electronic forms of signature, including facsimiles, are acceptable and valid. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
32. Warranty of Authority. The persons indicated below are legally authorized to execute this Agreement on behalf of the respective parties, and to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

DISTRICT:

SEQUOIA UNION HIGH SCHOOL DISTRICT

By: _____
Name: James Liandes Ed.D.
Title: Superintendent

Address and Contact for District Notices:

Sequoia Union High School District
480 James Avenue
Redwood City, CA 94062
Attention: Dr. Deborah Toups
Site/Dept: D.O. Special Education

CONTRACTOR:

Adriani Amandi _____

By: _____
Name: Adrian Amandi
Title: Independent Contractor

Address and Contact for Contractor Notices:

Adrian Amandi
308 Franklin Avenue
Fremont, CA 94538 510-921-0014
Attention: _____

EXHIBIT "A"

In consideration of the payments set forth in Exhibit "B", (Contractor) shall provide the following services:

6.5 hours per week at \$185/hour at 42 weeks of instruction and one additional week for IEPs and unplanned needs; 2 hours per week at \$85/hour at 42 weeks of instruction for assistive technology services. The total amount of this contract not to exceed \$75,000 for the 16-17 school year. Contractor will also provide a detailed log sheet of services being provided. This will include date, number of minutes/hours, on site/off site. Billing will be for services on a positive attendance basis unless prior approval is obtained for a non-positive date. May be required to provide email logs and any other supportive documentation for reimbursement.

EXHIBIT "B"

In consideration of the services provided by (Contractor), in Exhibit "A", Sequoia Union High School District shall pay (Contractor) based on the following fee schedule:

6.5 hours per week at \$185/hour at 42 weeks of instruction and one additional week for IEPs and unplanned needs;
2 hours per week at \$185/hour at 42 weeks of instruction for assistive technology services



Agenda Item: 8p(1)Date: 6/29/16

Menlo-Atherton High School

Facility Master Plan Updates and Changes

Phase I: Unchanged

#	Project Title:	Initial Allocation:	Status
1	G-Wing	\$28,062,865	Increment I: Complete Increment II: 35% Complete

Phase II: Original Projects

#	Project Title:	Initial Allocation:	Status
1	Guidance Office Expansion	\$1,005,000	65% Complete
2	Lab/Food Service Building	\$14,746,000	Beginning of DSA Review
3	Add Skateboard & Bike Store	N/A	Included as part of Lab/Food Service Project

Phase III: Original Projects

#	Project Title:	Initial Allocation:	Status
1	Field Lighting	\$1,050,000	Not Active
2	Pride Hall Improvements	\$308,668	Not Active
3	Pride Hall Restrooms to Storage	\$50,000	Not Active
4	Ventilation Improvements at D/E Wing	\$75,000	Installed a demonstration set of ceiling mounted fans in D-6
5	Shower/Locker Room Modernization	\$1,665,000	Not Active

**Menlo-Atherton High School Updated Phase II and III
Master Plan Priorities:**

**Phase II: Funded Priorities
\$20,792,896**

Project Title:	Amount:
1) Guidance Office Expansion	\$1,267,067
2) Lab/Food Service Buildings	\$17,093,573
3) Turf Field and Practice Lighting	\$1,732,256
4) Chemistry Lab Conversion	\$700,000

Phase III: Unfunded Priorities

Project Title:	Amount:
1) Shower/Locker Room Modernization	\$1,665,000 (2014 estimate)
2) Pride Hall Improvements	\$308,668
3) Ventilation Improvements	\$200,000
4) Conversion of B-23 to New Student Support Center	\$1,000,000

PHASE 3 ESTIMATED COSTS & FUTURE PROJECTS

PHASE 3 ESTIMATED COSTS

SUHSD FMP Budget Tracking

The scopes of work are listed in the order of priority as discussed at the committee meeting at the end of February 2015. Scope numbers 1 through 4 are the prioritized scopes of work and align with the original SUHSD FMP budget. Items below the line (Items 5 and 6) will remain on the list and will be addressed at a later time as funds become available in the future.

* Reference Phase 3 Master Plan Diagram on page 24 for where scopes of work occur. Item numbers correspond to numbers in the Legend.

Total:

\$975,000

\$1,837,125

\$2,812,125

ITEM NO.	SCOPE DESCRIPTION	COST
1	Field Lighting	\$1,050,000
2	Pride Hall Improvements	\$308,668
3	Pride Hall Restroom Convert to Storage	\$50,000
4	Convert C-2 to Chemistry Lab	\$910,000
Sub-Total		\$2,318,668
5	Improve Ventilation at Building D/E	\$75,000
6	Shower/Locker Room Mod	
	Boys	\$815,000
	Girls	\$850,000
Sub-Total		\$1,740,000
TOTAL		\$4,058,668

FUTURE PROJECTS PHASE

The Future Projects Phase includes proposed future projects that are currently not funded, but are part of the Facilities Master Plan to address identified campus needs.

SCOPE OF WORK DESCRIPTION

- ① Demo Buildings C, D-E, H, Admin, and Student Services / Resource Building
- ② New Construction: 2-Story Academic Classroom / Lab Building
- ③ New Construction: 2-Story Administration, Student Services, Student Union Building
- ④ Modernization/ Reconfiguration of existing Boys and Girls Locker Rooms and Athletics Addition at old, Main Gym
- ⑤ Addition of lighting and re-surfacing at existing Tennis Courts
- ⑥ Replace existing turf with Synthetic Turf at Soccer Field
- ⑦ New Staff Parking Lot

CAPITAL REPAIR PLAN, PHASE 1 & 2 ESTIMATED COSTS

SUHSD FMP Budget Tracking

PHASE 1 ESTIMATED COSTS

SCOPE OF WORK

- 1 Demo existing 11 Classroom Building
(G Wing)
- 2 New Construction: 2-Story, 21 Classroom
Building with Food Service

Total: \$28,062,865

SCOPE DESCRIPTION	COST
Classroom and Food Service Building	\$28,062,865

5-YEAR CAPITAL REPAIR PLAN

* Reference pages 14-19 for scope of work categories and descriptions.

Total: \$5,245,988

SCOPE DESCRIPTION	COST
5-Year Capital Repair Plan	\$5,245,988

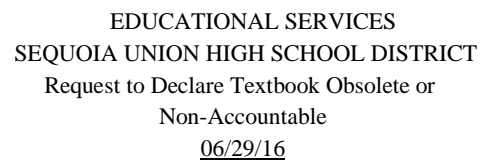
PHASE 2 ESTIMATED COSTS

SCOPE OF WORK

- 1 Demo existing Food Service Kiosk,
Restroom Building and one Tennis Court
- 2 New Construction: 2-Story Lab Building with
(2) CTE Labs, (2) Biology/ Environmental
Science Labs, and (2) Physics Labs
- 3 New Construction: Food Service + Kitchen
and Restroom Building
- 4 Expand and Reconfigure existing Student Services
- 5 Add Skateboard Lockers to "Hello Hall" in areas
where existing lockers were removed.
- 6 New Bike Storage Areas with Bike Racks,
enclosed w/ Chainlink Fence & Gate

Total: \$15,769,478

ITEM NO.	SCOPE DESCRIPTION	COST
2	Lab Building	\$9,996,000
3	Food Service / Restroom Building	\$4,750,000
4	Student Services Reconfiguration	\$1,005,000
5	Add Skateboard Lockers to "Hello Hall"	TBD
6	New Bike Storage Areas w/ Chainlink Fence & Gate	TBD
	TOTAL	\$15,751,000

[illegible]



Sequoia Union High School District

Job Description

JOB TITLE:	Director Food Services
ADMINISTRATIVE RELATIONSHIP:	This Position reports to the Assistant Superintendent, Administrative Services
CLASSIFICATION:	Classified
REQUIREMENTS	Minimum Degrees/Credentials/Experience Required for Position: Any combination equivalent to completion of a college degree in food and nutrition, food service management, culinary arts, business or other related field or four years of food service supervision or management experience in a school district, government agency, private business or similar setting.
SALARY SCHEDULE:	Management Salary Schedule - VI
WORK - YEAR / HOURS:	12 Months
LOCATION:	District
BOARD APPROVAL:	

BRIEF DESCRIPTION OF POSITION

The Director, Food Service organizes and manages the district food services, including planning, ordering, cooking and service operations; prepares the annual budget for labor, supplies, and equipment; coordinates the meal subsidy program; and does related work as required.

DUTIES AND RESPONSIBILITIES

1. Plans organizes, schedules, assigns and supervises the food service workers and cooks who are responsible for preparation and delivery of food for all campuses
2. Selects, trains and evaluates food service staff; initiates disciplinary actions; solves operational problems and conflicts
3. Plans and evaluates menus; accommodates specific dietary requirements; ensures that meals are nutritious, flavorful, attractive and "age appropriate"
4. Establishes regulations and procedures for food service functions in conformance with legislation, professional standards and requirements
5. Prepares the annual labor, food and equipment portions of the budget; projects and justifies food service needs; observes budgetary limitations
6. Maintains records and prepares reports related to budgeting for and the accounting of operating costs for labor, supplies, equipment and food service statistics; prepares

reports as required by governmental agencies.

7. Evaluates, selects and oversees food, supply and equipment vendors and products; purchases food and supplies; oversees maintenance of inventory coordinates repair and maintenance of equipment; recommends purchases of equipment.
8. Inspects and ensures compliance with sanitation, food handling and safety standards and practices
9. Coordinates meal subsidy program application, verification, enrollment and monitoring
10. Establishes and maintains effective working relationships with administrative staff
11. Works with regulators in the review of food operations; develops corrective actions in response to audits

PHYSICAL REQUIREMENTS

The physical abilities required of this classification may include the following:

- Physical ability to stand, stoop, and lift items.
- Work in exposure to kitchen temperature extremes.
- Hand dexterity sufficient to keep hand written and computerized records
- Vision sufficient to evaluate status of food in preparation or storage, read a variety of materials including gauges and dials
- Speech and hearing sufficient to give and receive instructions and relay information

OTHER REQUIREMENTS

May require a valid California Driver License, and willingness and ability to travel to various sites within the Bay Area.

Some positions may require the ability to speak, read and write in a language other than English.



Sequoia Union High School District

Job Description

JOB TITLE:	Food Service Supervisor
REPORTS TO:	Director of Food Service
CLASSIFICATION:	Classified Supervisor
REQUIREMENTS:	Equivalent to graduation from high school and two years of food service supervisory experience or three years of increasingly responsible experience as a food service lead; including responsibility for planning, ordering and preparing food in a school district food service department, food safety and sanitation certification.
SALARY SCHEDULE:	Supervisor Salary Schedule - 18.0
WORK - YEAR / HOURS:	12 months / 7.5 hours
LOCATION:	District
BOARD APPROVAL:	

DEFINITION

Under direction, supervise the day-to-day food service operations at the schools and central kitchen facility; to oversee school meal programs; to supervise the record keeping for food delivery, meal counts, inventory and food safety; and to perform related work as assigned.

DISTINGUISHING CHARACTERISTICS

This is a single position classification with full supervisory responsibility for food service operations, training of staff, and associated operations.

EXAMPLES OF DUTIES

1. Schedules, organizes, assigns, reviews and supervises food service staff responsible for preparation and delivery of food for all campuses and programs, sharing responsibilities as appropriate with the Director of Food Services;
2. Develops procedures to enforce and maintain standards for food preparation and service, kitchen safety and sanitation, productivity
3. Supervises necessary record keeping and point of sale system;
4. Prepares and maintains documentation as needed at the local, state, and federal level;
5. Assists in selection, training and evaluation of food services staff.
6. Monitors levels of, estimates need for, and requisitions food and supplies in quantities needed for an efficient and economical food service program.

QUALIFICATIONS

Knowledge of:

- Principles and practices of supervision including work planning, direction, and personnel.
- Efficient operation of a school kitchen and food service facility.
- General and specialized quantity food preparation procedures.
- Sanitation, safety and safe working practices for food service operations.
- Basic record keeping and accounting practices for processing food orders, food production, invoices, inventory and food safety documentation.
- Computer applications necessary for the efficient organization and accountability of food service records.

Skill in:

- Planning, organizing, scheduling, assigning and reviewing the work of others, directly and through lead workers.
- Training, instructing, appraising and counseling employees.
- Maintaining records and preparing reports pertaining to school food service operations.
- Evaluating and maintaining effective working relationships with staff, managers, and vendors and suppliers.
- Communicating effectively orally and in writing, including giving instructions.
- Exercising independent judgment and decision-making.

PHYSICAL REQUIREMENTS

The physical abilities required of this classification may include the following:

- Physical ability to stand, stoop, and lift items.
- Work in exposure to kitchen temperature extremes.
- Hand dexterity sufficient to keep hand written and computerized records
- Vision sufficient to evaluate status of food in preparation or storage, read a variety of materials including gauges and dials
- Speech and hearing sufficient to give and receive instructions and relay information

OTHER REQUIREMENTS

May require a valid California Driver License, and willingness and ability to travel to various sites within the Bay Area.

Some positions may require the ability to speak, read and write in a language other than English.

SEQUOIA UNION HIGH SCHOOL DISTRICT INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This INDEPENDENT CONTRACTOR SERVICES AGREEMENT ("Agreement") is made and entered into effective June 1, 2016 (the "Effective Date"), by and between the Sequoia Union High School District ("District") and Maxim Healthcare Services ("Contractor").

1. Contractor Services. In consideration of the payments set forth herein and in Exhibit B, Contractor shall perform services for the District in accordance with the terms, conditions, and specifications set forth herein and in Exhibit A.
2. Contractor Qualifications. Contractor represents and warrants to District that Contractor and all of Contractor's employees, agents or volunteers (the "Contractor Parties") have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other legal qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement.
3. Term. This Agreement shall begin on July 1, 2016, and shall terminate upon completion of the Services, but no later than June 30, 2017 ("Term"), unless the Agreement is terminated sooner as set forth in Paragraph 4 below. There shall be no extension of the Term of this Agreement unless the extension is pursuant to a duly executed written amendment to this Agreement.
4. Termination. Either party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other party; however the parties may agree in writing to a shorter time period for the effectiveness of such termination. The District's Superintendent or the Superintendent's designee shall have the authority to terminate this Agreement on behalf of the District. Notwithstanding the foregoing, District may terminate this Agreement effective immediately and at any time by giving written notice to Contractor if Contractor materially breaches any of the terms of this Agreement, Contractor or the Contractor Parties commits any act or omission that exposes District to potential liability or may cause an increase in District's insurance premiums, Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Contractor's insolvency. Such termination shall be effective immediately upon Contractor's receipt of said notice.
5. Availability of funds. The District may terminate this Agreement or a portion of the services referenced in the Attachments and Exhibits based upon unavailability of federal, state, or district funds, by providing written notice to Contractor as soon as is reasonably possible after the District learns of said unavailability of outside funding.
6. Payment. In consideration of the Services described in this Agreement, District agrees to pay Contractor at the rate of \$ 50.25 per hour, as described in Exhibit B to this Agreement. The rate shall not be increased by Contractor over the course of this Agreement unless set forth in a duly executed written amendment to this Agreement. Total payment by District to Contractor shall not exceed \$ 100,000. District agrees to pay Contractor within sixty (60) days of receipt of an invoice from Contractor in a form reasonably acceptable to the District, including any additional supporting documentation reasonably requested by District. Any work performed by Contractor in excess of said amount shall not be compensated.
7. Indemnity. Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, and members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, the Contractor Parties or their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform Contractor's obligations under this

Agreement, including, but not limited to Contractor's or the Contractor Parties' use of the site, Contractor's or the Contractor Parties' performance of the Services, Contractor's or the Contractor Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph.

The duty of Contractor to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

8. Equipment and Materials. Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor or the Contractor Parties, even if such Equipment is furnished, rented or loaned to Contractor or the Contractor Parties by District. Furthermore, any Equipment or workmanship that does not conform to the regulations of this Agreement may be rejected by District and in such case must be promptly remedied or replaced by Contractor at no additional cost to District and subject to District's reasonable satisfaction.
9. Insurance. Without in any way limiting Contractor's liability or indemnification obligations set forth in Paragraph 6 above, Contractor shall secure and maintain throughout the term of this Agreement the following insurance: (i) comprehensive general liability insurance with limits of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate, if applicable; and (iii) worker's compensation insurance as required by Labor Code section 3200, *et seq.*, if applicable; and neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If any of the required insurance is not reinstated, District may, at its sole option, terminate this Agreement. All of the policies shall also include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.
10. Independent Contractor Status. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that s/he and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.
11. Taxes. All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from compensation payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.
12. Fingerprinting/Criminal Background Investigation Certification. Contractor and the Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the

California Education Code ("Education Code") section 45125.1. Accordingly, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☒ Contractor and/or the Contractor Parties shall **have no contact** with District students at any time during the Term of this Agreement or the Contractor and/or Contractor Parties will have contact with District students only when under the observation of a District employee.

B. ☐ The following Contractor/Contractor Parties will have **contact** with District students during the term of this Agreement while not under the observation of a District employee:

_____. [Attach and sign additional pages, as needed.]

C. ☐ (Required only if Box 12.B is checked.) All of the Contractor Parties noted above, at no cost to District, have completed background checks and have been fingerprinted under procedures established by the California Department of Justice and the Federal Bureau of Investigation, and the results of those background checks and fingerprints reveal that none of these Contractor Parties have been arrested or convicted of a serious or violent felony, as defined by the California Penal Code.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information, including additional personnel, which differs in any way from the representations set forth above, Contractor shall immediately notify the District's Assistant Superintendent of Human Resources and prohibit any new personnel from having any contact with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any such contact is permissible. The Parties further understand and agree that the District's Superintendent or the Superintendent's designee may, at any time, provide written notice withdrawing consent to any of Contractor's employees performing services under this Agreement when, in the reasonable discretion of the Superintendent, it is inappropriate for Contractor's employee to continue providing services under this Agreement owing to criminal convictions or other misconduct or other factors deemed relevant by the Superintendent.

13. **Tuberculosis Certification.** Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements as set forth below. Specifically, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☒ Contractor and/or Contractor Parties will not be present on a District school site and will not have contact with District students during the term of this Agreement.

B. ☐ Contractor and/or Contractor Parties shall **be present on a District school site and have contact with District students no more than two times in any month** during the Term of this Agreement.

C. ☐ The following Contractor and/or Contractor Parties shall or may be on a District school site and have contact with District students three or more times per month during the term of this Agreement and, at no cost to District, they have received a TB test that complies with the requirements of California Education Code section 49406:
Maxim Healthcare Services

_____. [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that the Contractor Parties was examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement are subject to the TB certification requirements and shall be prohibited from having any contact

with District students until the TB certification requirements have been satisfied and District determines whether any such contact is permissible.

14. Labor Code. Contractor shall comply with all applicable provisions of the Labor Code, Section §1720-1861, AB 1506 and the District's Labor Compliance Program, State of California (prevailing wages). Approved wage scales are on the internet at www.dir.ca.gov
15. Confidential Information. Contractor shall maintain the confidentiality of and protect from unauthorized disclosure any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than providing Services under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the Services provided to any District student pursuant to this Agreement.
16. Assignment/Successors and Assigns. Contractor shall not assign or transfer by operation of law or otherwise any of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District, which consent shall be provided at the District's sole discretion. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.
17. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. Amendments. The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.
19. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of San Mateo, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. Written Notice. Written notice shall be deemed to have been duly served if delivered in person to Contractor at the address located next to the party signatures below, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.
21. Compliance with laws; Payment of Permits/Licenses. All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable federal, state, district, and municipal laws, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Family Educational Rights and Privacy Act of 1974 (FERPA), and all federal regulations promulgated thereunder, as amended, and the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, and the Individuals With Disabilities Education Act, as amended. Such services shall also be performed in accordance with all applicable ordinances, regulations, policies and procedures of the District and its governing board.

In the event of a conflict between the terms of this Agreement and federal, state, district, or municipal law or regulations, the requirements of the applicable law will take precedence over the requirements set forth in this Agreement.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

Contractor shall comply with all state fingerprint laws, including Education Code 45125.1.

22. Retention of Records, Right to Monitor and Audit.
- (a) CONTRACTOR shall maintain all required records for three (3) years after the DISTRICT makes final payment and all other pending matters are closed, and shall be subject to the examination and/or audit of the District, a Federal grantor agency, and the State of California.
 - (b) Reporting and Record Keeping: CONTRACTOR shall comply with all program and fiscal reporting requirements set forth by appropriate Federal, State and local agencies, and as required by the DISTRICT.
 - (c) CONTRACTOR agrees to provide to DISTRICT, to any federal or state department having monitoring or review authority, to DISTRICT's authorized representatives, and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules and regulations, and this Agreement, and to evaluate the quality, appropriateness and timeliness of services performed.
23. Non-Discrimination. Contractor shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Contractor's equal employment policies shall be made available to District upon request. There shall be no discrimination against any person under this Agreement because of race, color, national origin, age, ancestry, age, disability (physical or mental), religion, sex, sexual orientation, gender identity, marital or domestic partner status, political beliefs or affiliation, familial or parental status (including pregnancy), medical condition (cancer-related), military service, or genetic information of such persons. Further, Contractor shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified handicapped individual shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of this Agreement. This Section applies only to contractors who are providing services to members of the public under this Agreement.
24. Attorney Fees. If any legal action is taken to enforce the terms of this Agreement, each party shall bear its own legal expenses related to such action.
25. Liability of District. Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
26. Time. Time is of the essence to this Agreement.
27. Waiver. No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude the District from any or further exercise of any right or remedy.
28. Entire Agreement. This Agreement, including Exhibits and Attachments attached hereto and incorporated herein by reference, is intended by the parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. Ambiguity. The parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.
30. Execution of Other Documents. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or

appropriate to give full force and effect to the terms and intent of this Agreement.

31. Execution in Counterparts/Authority and Electronic Signatures. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. The parties agree that this Agreement may be negotiated, concluded and consummated by electronic means and that electronic forms of signature, including facsimiles, are acceptable and valid. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
32. Warranty of Authority. The persons indicated below are legally authorized to execute this Agreement on behalf of the respective parties, and to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

DISTRICT:

SEQUOIA UNION HIGH SCHOOL DISTRICT

CONTRACTOR:

Maxim Healthcare Services

By: _____

Name: James Lianides, Ed.D.

Title:

By: _____

Name:

Title:

Address and Contact for District Notices:

Sequoia Union High School District
480 James Avenue
Redwood City, CA 94062
Attention: Dr. Deborah Toups
Site/Dept: D.O. Special Education

Address and Contact for Contractor Notices:

Adam Boxberger
631 River Oaks Parkway
San Jose, CA 95134 408-244-2280
Attention: Jessica Jones (410-910-4987)

EXHIBIT "A"

In consideration of the payments set forth in Exhibit "B", (Contractor) shall provide the following services:

Renewal contract for Maxim to continue to provide nursing services full-time for three Sequoia Union High School District students. Services include nursing services for a student who has a tracheotomy tube and G-tube for feeding. Nurse will monitor students breathing and other services as required. Will also provide nursing services during a four hour period to cover G-tube feedings for two other students.

EXHIBIT "B"

In consideration of the services provided by (Contractor), in Exhibit "A", Sequoia Union High School District shall pay (Contractor) based on the following fee schedule:

\$50.25 per hour. Contract not to exceed \$100,000 for the 2016-2017 school year including ESY.



SEQUOIA UNION HIGH SCHOOL DISTRICT INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This INDEPENDENT CONTRACTOR SERVICES AGREEMENT ("Agreement") is made and entered into effective July 1, 2016 (the "Effective Date"), by and between the Sequoia Union High School District ("District") and Premier Healthcare Services ("Contractor").

1. Contractor Services. In consideration of the payments set forth herein and in Exhibit B, Contractor shall perform services for the District in accordance with the terms, conditions, and specifications set forth herein and in Exhibit A.
2. Contractor Qualifications. Contractor represents and warrants to District that Contractor and all of Contractor's employees, agents or volunteers (the "Contractor Parties") have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other legal qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement.
3. Term. This Agreement shall begin on July 1, 2016, and shall terminate upon completion of the Services, but no later than June 30, 2017 ("Term"), unless the Agreement is terminated sooner as set forth in Paragraph 4 below. There shall be no extension of the Term of this Agreement unless the extension is pursuant to a duly executed written amendment to this Agreement.
4. Termination. Either party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other party; however the parties may agree in writing to a shorter time period for the effectiveness of such termination. The District's Superintendent or the Superintendent's designee shall have the authority to terminate this Agreement on behalf of the District. Notwithstanding the foregoing, District may terminate this Agreement effective immediately and at any time by giving written notice to Contractor if Contractor materially breaches any of the terms of this Agreement, Contractor or the Contractor Parties commits any act or omission that exposes District to potential liability or may cause an increase in District's insurance premiums, Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Contractor's insolvency. Such termination shall be effective immediately upon Contractor's receipt of said notice.
5. Availability of funds. The District may terminate this Agreement or a portion of the services referenced in the Attachments and Exhibits based upon unavailability of federal, state, or district funds, by providing written notice to Contractor as soon as is reasonably possible after the District learns of said unavailability of outside funding.
6. Payment. In consideration of the Services described in this Agreement, District agrees to pay Contractor at the rate of \$ 67 per hr, as described in Exhibit B to this Agreement. The rate shall not be increased by Contractor over the course of this Agreement unless set forth in a duly executed written amendment to this Agreement. Total payment by District to Contractor shall not exceed \$ 89,000. District agrees to pay Contractor within sixty (60) days of receipt of an invoice from Contractor in a form reasonably acceptable to the District, including any additional supporting documentation reasonably requested by District. Any work performed by Contractor in excess of said amount shall not be compensated.
7. Indemnity. Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, and members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, the Contractor Parties or their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform Contractor's obligations under this

Agreement, including, but not limited to Contractor's or the Contractor Parties' use of the site, Contractor's or the Contractor Parties' performance of the Services, Contractor's or the Contractor Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph.

The duty of Contractor to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

8. Equipment and Materials. Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor or the Contractor Parties, even if such Equipment is furnished, rented or loaned to Contractor or the Contractor Parties by District. Furthermore, any Equipment or workmanship that does not conform to the regulations of this Agreement may be rejected by District and in such case must be promptly remedied or replaced by Contractor at no additional cost to District and subject to District's reasonable satisfaction.
9. Insurance. Without in any way limiting Contractor's liability or indemnification obligations set forth in Paragraph 6 above, Contractor shall secure and maintain throughout the term of this Agreement the following insurance: (i) comprehensive general liability insurance with limits of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate, if applicable; and (iii) worker's compensation insurance as required by Labor Code section 3200, *et seq.*, if applicable; and neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If any of the required insurance is not reinstated, District may, at its sole option, terminate this Agreement. All of the policies shall also include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.
10. Independent Contractor Status. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that s/he and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.
11. Taxes. All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from compensation payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.
12. Fingerprinting/Criminal Background Investigation Certification. Contractor and the Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the

California Education Code ("Education Code") section 45125.1. Accordingly, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☒ Contractor and/or the Contractor Parties shall **have no contact** with District students at any time during the Term of this Agreement or the Contractor and/or Contractor Parties will have contact with District students only when under the observation of a District employee.

B. ☐ The following Contractor/Contractor Parties will have **contact** with District students during the term of this Agreement while not under the observation of a District employee:

_____. [Attach and sign additional pages, as needed.]

C. ☐ (Required only if Box 12.B is checked.) All of the Contractor Parties noted above, at no cost to District, have completed background checks and have been fingerprinted under procedures established by the California Department of Justice and the Federal Bureau of Investigation, and the results of those background checks and fingerprints reveal that none of these Contractor Parties have been arrested or convicted of a serious or violent felony, as defined by the California Penal Code.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information, including additional personnel, which differs in any way from the representations set forth above, Contractor shall immediately notify the District's Assistant Superintendent of Human Resources and prohibit any new personnel from having any contact with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any such contact is permissible. The Parties further understand and agree that the District's Superintendent or the Superintendent's designee may, at any time, provide written notice withdrawing consent to any of Contractor's employees performing services under this Agreement when, in the reasonable discretion of the Superintendent, it is inappropriate for Contractor's employee to continue providing services under this Agreement owing to criminal convictions or other misconduct or other factors deemed relevant by the Superintendent.

13. **Tuberculosis Certification.** Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements as set forth below. Specifically, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☐ Contractor and/or Contractor Parties will not be present on a District school site and will not have contact with District students during the term of this Agreement.

B. ☐ Contractor and/or Contractor Parties shall **be present on a District school site and have contact with District students no more than two times in any month** during the Term of this Agreement.

C. ☒ The following Contractor and/or Contractor Parties shall or may be on a District school site and have contact with District students three or more times per month during the term of this Agreement and, at no cost to District, they have received a TB test that complies with the requirements of California Education Code section 49406:

zls also under SELPA Master Contract for the 2016-2017 school year.

_____. [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that the Contractor Parties was examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement are subject to the TB certification requirements and shall be prohibited from having any contact

with District students until the TB certification requirements have been satisfied and District determines whether any such contact is permissible.

14. Labor Code. Contractor shall comply with all applicable provisions of the Labor Code, Section §1720-1861, AB 1506 and the District's Labor Compliance Program, State of California (prevailing wages). Approved wage scales are on the internet at www.dir.ca.gov
15. Confidential Information. Contractor shall maintain the confidentiality of and protect from unauthorized disclosure any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than providing Services under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the Services provided to any District student pursuant to this Agreement.
16. Assignment/Successors and Assigns. Contractor shall not assign or transfer by operation of law or otherwise any of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District, which consent shall be provided at the District's sole discretion. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.
17. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. Amendments. The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.
19. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of San Mateo, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. Written Notice. Written notice shall be deemed to have been duly served if delivered in person to Contractor at the address located next to the party signatures below, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.
21. Compliance with laws; Payment of Permits/Licenses. All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable federal, state, district, and municipal laws, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Family Educational Rights and Privacy Act of 1974 (FERPA), and all federal regulations promulgated thereunder, as amended, and the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, and the Individuals With Disabilities Education Act, as amended. Such services shall also be performed in accordance with all applicable ordinances, regulations, policies and procedures of the District and its governing board.

In the event of a conflict between the terms of this Agreement and federal, state, district, or municipal law or regulations, the requirements of the applicable law will take precedence over the requirements set forth in this Agreement.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

Contractor shall comply with all state fingerprint laws, including Education Code 45125.1.

22. Retention of Records, Right to Monitor and Audit.
- (a) CONTRACTOR shall maintain all required records for three (3) years after the DISTRICT makes final payment and all other pending matters are closed, and shall be subject to the examination and/or audit of the District, a Federal grantor agency, and the State of California.
 - (b) Reporting and Record Keeping: CONTRACTOR shall comply with all program and fiscal reporting requirements set forth by appropriate Federal, State and local agencies, and as required by the DISTRICT.
 - (c) CONTRACTOR agrees to provide to DISTRICT, to any federal or state department having monitoring or review authority, to DISTRICT's authorized representatives, and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules and regulations, and this Agreement, and to evaluate the quality, appropriateness and timeliness of services performed.
23. Non-Discrimination. Contractor shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Contractor's equal employment policies shall be made available to District upon request. There shall be no discrimination against any person under this Agreement because of race, color, national origin, age, ancestry, age, disability (physical or mental), religion, sex, sexual orientation, gender identity, marital or domestic partner status, political beliefs or affiliation, familial or parental status (including pregnancy), medical condition (cancer-related), military service, or genetic information of such persons. Further, Contractor shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified handicapped individual shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of this Agreement. This Section applies only to contractors who are providing services to members of the public under this Agreement.
24. Attorney Fees. If any legal action is taken to enforce the terms of this Agreement, each party shall bear its own legal expenses related to such action.
25. Liability of District. Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
26. Time. Time is of the essence to this Agreement.
27. Waiver. No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude the District from any or further exercise of any right or remedy.
28. Entire Agreement. This Agreement, including Exhibits and Attachments attached hereto and incorporated herein by reference, is intended by the parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. Ambiguity. The parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.
30. Execution of Other Documents. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or

appropriate to give full force and effect to the terms and intent of this Agreement.

31. Execution in Counterparts/Authority and Electronic Signatures. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. The parties agree that this Agreement may be negotiated, concluded and consummated by electronic means and that electronic forms of signature, including facsimiles, are acceptable and valid. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
32. Warranty of Authority. The persons indicated below are legally authorized to execute this Agreement on behalf of the respective parties, and to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

DISTRICT:

SEQUOIA UNION HIGH SCHOOL DISTRICT

By: _____

Name: James Lianides, Ed.D.

Title: Superintendent

Address and Contact for District Notices:

Sequoia Union High School District
480 James Avenue

Redwood City, CA 94062

Attention: Dr. Deborah Toups

Site/Dept: D.O. Special Education

CONTRACTOR:

Premier Healthcare Services

By: _____

Name: Charles Lowenkopf

Title: Homecare Manager

Address and Contact for Contractor Notices:

323 Hegenberger Rd. Suite 840

Oakland, CA 94621

360-531-0236

Attention: Charles Lowenkopf

EXHIBIT "A"

In consideration of the payments set forth in Exhibit "B", (Contractor) shall provide the following services:

Provide nursing services at a school site of the Sequoia Union High School District for a special education student who has a tracheotomy tube. Nurse will monitor the student's breathing and other medical issues on a daily basis for the 2016-2017 school year including ESY.

EXHIBIT "B"

In consideration of the services provided by (Contractor), in Exhibit "A", Sequoia Union High School District shall pay (Contractor) based on the following fee schedule:

Rate is \$67 per hour not to exceed \$89,000 for the 16-17 school year.

SEQUOIA UNION HIGH SCHOOL DISTRICT INDEPENDENT CONTRACTOR SERVICES AGREEMENT

This INDEPENDENT CONTRACTOR SERVICES AGREEMENT ("Agreement") is made and entered into effective July 1, 20 16 (the "Effective Date"), by and between the Sequoia Union High School District ("District") and Partners in Communications LL ("Contractor").

1. Contractor Services. In consideration of the payments set forth herein and in Exhibit B, Contractor shall perform services for the District in accordance with the terms, conditions, and specifications set forth herein and in Exhibit A.
2. Contractor Qualifications. Contractor represents and warrants to District that Contractor and all of Contractor's employees, agents or volunteers (the "Contractor Parties") have in effect and shall maintain in full force throughout the Term of this Agreement all licenses, credentials, permits and any other legal qualifications required by law to perform the Services and to fully and faithfully satisfy all of the terms set forth in this Agreement.
3. Term. This Agreement shall begin on July 1, 20 16, and shall terminate upon completion of the Services, but no later than June 30, 20 17 ("Term"), unless the Agreement is terminated sooner as set forth in Paragraph 4 below. There shall be no extension of the Term of this Agreement unless the extension is pursuant to a duly executed written amendment to this Agreement.
4. Termination. Either party may terminate this Agreement at any time by giving thirty (30) days advance written notice to the other party; however the parties may agree in writing to a shorter time period for the effectiveness of such termination. The District's Superintendent or the Superintendent's designee shall have the authority to terminate this Agreement on behalf of the District. Notwithstanding the foregoing, District may terminate this Agreement effective immediately and at any time by giving written notice to Contractor if Contractor materially breaches any of the terms of this Agreement, Contractor or the Contractor Parties commits any act or omission that exposes District to potential liability or may cause an increase in District's insurance premiums, Contractor is adjudged a bankrupt, Contractor makes a general assignment for the benefit of creditors, or a receiver is appointed on account of Contractor's insolvency. Such termination shall be effective immediately upon Contractor's receipt of said notice.
5. Availability of funds. The District may terminate this Agreement or a portion of the services referenced in the Attachments and Exhibits based upon unavailability of federal, state, or district funds, by providing written notice to Contractor as soon as is reasonably possible after the District learns of said unavailability of outside funding.
6. Payment. In consideration of the Services described in this Agreement, District agrees to pay Contractor at the rate of \$ 90 per hr, as described in Exhibit B to this Agreement. The rate shall not be increased by Contractor over the course of this Agreement unless set forth in a duly executed written amendment to this Agreement. Total payment by District to Contractor shall not exceed \$ 225,000. District agrees to pay Contractor within sixty (60) days of receipt of an invoice from Contractor in a form reasonably acceptable to the District, including any additional supporting documentation reasonably requested by District. Any work performed by Contractor in excess of said amount shall not be compensated.
7. Indemnity. Contractor shall defend, indemnify, and hold harmless District and its agents, representatives, officers, consultants, employees, Board of Trustees, and members of the Board of Trustees (collectively, the "District Parties"), from and against any and all claims, demands, liabilities, damages, losses, suits and actions, and expenses (including, but not limited to attorney fees and costs including fees of consultants) of any kind, nature and description (collectively, the "Claims") directly or indirectly arising out of, connected with, or resulting from any act, error, omission, negligence, or willful misconduct of Contractor, the Contractor Parties or their respective agents, subcontractors, employees, material or equipment suppliers, invitees, or licensees in the performance of or failure to perform Contractor's obligations under this

Agreement, including, but not limited to Contractor's or the Contractor Parties' use of the site, Contractor's or the Contractor Parties' performance of the Services, Contractor's or the Contractor Parties' breach of any of the representations or warranties contained in this Agreement, or for injury to or death of persons or damage to property or delay or damage to the District or the District Parties. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity, which would otherwise exist as to a party, person, or entity described in this paragraph.

The duty of Contractor to indemnify and save harmless as set forth by this Section shall include the duty to defend as set forth in Section 2778 of the California Civil Code.

8. Equipment and Materials. Contractor at its sole cost and expense shall provide and furnish all tools, labor, materials, equipment, transportation services and any other items (collectively, "Equipment") which are required or necessary to perform the Services in a manner which is consistent with generally accepted standards of the profession for similar services. Notwithstanding the foregoing, District shall not be responsible for any damages to persons or property as a result of the use, misuse or failure of any Equipment used by Contractor or the Contractor Parties, even if such Equipment is furnished, rented or loaned to Contractor or the Contractor Parties by District. Furthermore, any Equipment or workmanship that does not conform to the regulations of this Agreement may be rejected by District and in such case must be promptly remedied or replaced by Contractor at no additional cost to District and subject to District's reasonable satisfaction.
9. Insurance. Without in any way limiting Contractor's liability or indemnification obligations set forth in Paragraph 6 above, Contractor shall secure and maintain throughout the term of this Agreement the following insurance: (i) comprehensive general liability insurance with limits of not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate; (ii) commercial automobile liability insurance with limits not less than \$1,000,000.00 each occurrence and \$2,000,000.00 in the aggregate, if applicable; and (iii) worker's compensation insurance as required by Labor Code section 3200, *et seq.*, if applicable; and neither Contractor nor any of the Contractor Parties shall commence performing any portion of the Services until all required insurance has been obtained and certificates indicating the required coverages have been delivered to and approved by District. All insurance policies shall include an endorsement stating that District and District Parties are named additional insureds. All of the policies shall be amended to provide that the insurance shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days' prior written notice has been given to District. If any of the required insurance is not reinstated, District may, at its sole option, terminate this Agreement. All of the policies shall also include an endorsement stating that it is primary to any insurance or self-insurance maintained by District and shall waive all rights of subrogation against District and/or the District Parties. A copy of the declarations page of Contractor's insurance policies shall be attached to this Agreement as proof of insurance.
10. Independent Contractor Status. Contractor, in the performance of this Agreement, shall be and act as an independent contractor. Contractor understands and agrees that s/he and the Contractor Parties shall not be considered officers, employees, agents, partners, or joint ventures of District, and are not entitled to benefits of any kind or nature normally provided to employees of District and/or to which District's employees are normally entitled.
11. Taxes. All payments made by District to Contractor pursuant to this Agreement shall be reported to the applicable federal and state taxing authorities as required. District will not withhold any money from compensation payable to Contractor, including FICA (social security), state or federal unemployment insurance contributions, or state or federal income tax or disability insurance. Contractor shall assume full responsibility for payment of all federal, state and local taxes or contributions, including unemployment insurance, social security and income taxes with respect to Contractor and the Contractor Parties and otherwise in connection with this Agreement.
12. Fingerprinting/Criminal Background Investigation Certification. Contractor and the Contractor Parties shall at all times comply with the fingerprinting and criminal background investigation requirements of the

California Education Code ("Education Code") section 45125.1. Accordingly, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☒ Contractor and/or the Contractor Parties shall **have no contact** with District students at any time during the Term of this Agreement or the Contractor and/or Contractor Parties will have contact with District students only when under the observation of a District employee.

B. ☐ The following Contractor/Contractor Parties will have **contact** with District students during the term of this Agreement while not under the observation of a District employee:

_____. [Attach and sign additional pages, as needed.]

C. ☐ (Required only if Box 12.B is checked.) All of the Contractor Parties noted above, at no cost to District, have completed background checks and have been fingerprinted under procedures established by the California Department of Justice and the Federal Bureau of Investigation, and the results of those background checks and fingerprints reveal that none of these Contractor Parties have been arrested or convicted of a serious or violent felony, as defined by the California Penal Code.

Contractor further agrees and acknowledges that if at any time during the Term of this Agreement Contractor learns or becomes aware of additional information, including additional personnel, which differs in any way from the representations set forth above, Contractor shall immediately notify the District's Assistant Superintendent of Human Resources and prohibit any new personnel from having any contact with District students until the fingerprinting and background check requirements have been satisfied and District determines whether any such contact is permissible. The Parties further understand and agree that the District's Superintendent or the Superintendent's designee may, at any time, provide written notice withdrawing consent to any of Contractor's employees performing services under this Agreement when, in the reasonable discretion of the Superintendent, it is inappropriate for Contractor's employee to continue providing services under this Agreement owing to criminal convictions or other misconduct or other factors deemed relevant by the Superintendent.

13. Tuberculosis Certification. Contractor and the Contractor Parties shall at all times comply with the tuberculosis ("TB") certification requirements as set forth below. Specifically, by checking the applicable boxes below, Contractor hereby represents and warrants to District the following:

A. ☐ Contractor and/or Contractor Parties will not be present on a District school site and will not have contact with District students during the term of this Agreement.

B. ☐ Contractor and/or Contractor Parties shall **be present on a District school site and have contact with District students no more than two times in any month** during the Term of this Agreement.

C. ☒ The following Contractor and/or Contractor Parties shall or may be on a District school site and have contact with District students three or more times per month during the term of this Agreement and, at no cost to District, they have received a TB test that complies with the requirements of California Education Code section 49406:
Partners in Communication, LLC

_____. [Attach and sign additional pages, as needed.]

Contractor shall maintain on file the certificates showing that the Contractor Parties was examined and found free from active TB. These forms shall be regularly maintained and updated by Contractor and shall be available to District upon request or audit.

Contractor further agrees and acknowledges that all new personnel hired after the Effective Date of this Agreement are subject to the TB certification requirements and shall be prohibited from having any contact

with District students until the TB certification requirements have been satisfied and District determines whether any such contact is permissible.

14. Labor Code. Contractor shall comply with all applicable provisions of the Labor Code, Section §1720-1861, AB 1506 and the District's Labor Compliance Program, State of California (prevailing wages). Approved wage scales are on the internet at www.dir.ca.gov
15. Confidential Information. Contractor shall maintain the confidentiality of and protect from unauthorized disclosure any and all individual student information received from the District, including but not limited to student names and other identifying information. Contractor shall not use such student information for any purpose other than providing Services under this Agreement. Upon termination of this Agreement, Contractor shall turn over to District all educational records related to the Services provided to any District student pursuant to this Agreement.
16. Assignment/Successors and Assigns. Contractor shall not assign or transfer by operation of law or otherwise any of its rights, burdens, duties or obligations under this Agreement without the prior written consent of District, which consent shall be provided at the District's sole discretion. Subject to the foregoing, this Agreement shall be binding on the heirs, executors, administrators, successors, and assigns of the respective parties.
17. Severability. If any provision of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, such holding shall not invalidate or render unenforceable any other provision of this Agreement.
18. Amendments. The terms of this Agreement shall not be waived, altered, modified, supplemented or amended in any manner whatsoever except by written agreement signed by both parties.
19. Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of California, excluding its choice of law rules. Any action or proceeding seeking any relief under or with respect to this Agreement shall be brought solely in the Superior Court of the State of California for the County of San Mateo, subject to transfer of venue under applicable State law, provided that nothing in this Agreement shall constitute a waiver of immunity to suit by the District.
20. Written Notice. Written notice shall be deemed to have been duly served if delivered in person to Contractor at the address located next to the party signatures below, or if delivered at or sent by registered or certified mail to the last business address known to the person who sends the notice.
21. Compliance with laws; Payment of Permits/Licenses. All services to be performed by Contractor pursuant to this Agreement shall be performed in accordance with all applicable federal, state, district, and municipal laws, including, but not limited to, the Health Insurance Portability and Accountability Act of 1996 (HIPPA) and the Family Educational Rights and Privacy Act of 1974 (FERPA), and all federal regulations promulgated thereunder, as amended, and the Americans with Disabilities Act of 1990, as amended, and Section 504 of the Rehabilitation Act of 1973, as amended, and the Individuals With Disabilities Education Act, as amended. Such services shall also be performed in accordance with all applicable ordinances, regulations, policies and procedures of the District and its governing board.

In the event of a conflict between the terms of this Agreement and federal, state, district, or municipal law or regulations, the requirements of the applicable law will take precedence over the requirements set forth in this Agreement.

Contractor will timely and accurately complete, sign, and submit all necessary documentation of compliance.

Contractor shall comply with all state fingerprint laws, including Education Code 45125.1.

22. Retention of Records, Right to Monitor and Audit.
- (a) CONTRACTOR shall maintain all required records for three (3) years after the DISTRICT makes final payment and all other pending matters are closed, and shall be subject to the examination and/or audit of the District, a Federal grantor agency, and the State of California.
 - (b) Reporting and Record Keeping: CONTRACTOR shall comply with all program and fiscal reporting requirements set forth by appropriate Federal, State and local agencies, and as required by the DISTRICT.
 - (c) CONTRACTOR agrees to provide to DISTRICT, to any federal or state department having monitoring or review authority, to DISTRICT's authorized representatives, and/or their appropriate audit agencies upon reasonable notice, access to and the right to examine all records and documents necessary to determine compliance with relevant Federal, State, and local statutes, rules and regulations, and this Agreement, and to evaluate the quality, appropriateness and timelessness of services performed.
23. Non-Discrimination. Contractor shall ensure equal employment opportunity based on objective standards of recruitment, classification, selection, promotion, compensation, performance evaluation, and management relations for all employees under this Agreement. Contractor's equal employment policies shall be made available to District upon request. There shall be no discrimination against any person under this Agreement because of race, color, national origin, age, ancestry, age, disability (physical or mental), religion, sex, sexual orientation, gender identity, marital or domestic partner status, political beliefs or affiliation, familial or parental status (including pregnancy), medical condition (cancer-related), military service, or genetic information of such persons. Further, Contractor shall comply with Section 504 of the Rehabilitation Act of 1973, as amended, which provides that no otherwise qualified handicapped individual shall, solely by reason of a disability, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination in the performance of this Agreement. This Section applies only to contractors who are providing services to members of the public under this Agreement.
24. Attorney Fees. If any legal action is taken to enforce the terms of this Agreement, each party shall bear its own legal expenses related to such action.
25. Liability of District. Notwithstanding anything stated herein to the contrary, District shall not be liable for any special, consequential, indirect or incidental damages, including but not limited to lost profits in connection with this Agreement.
26. Time. Time is of the essence to this Agreement.
27. Waiver. No delay or omission by District in exercising any right under this Agreement shall operate as a waiver of that or any other right and no single or partial exercise of any right shall preclude the District from any or further exercise of any right or remedy.
28. Entire Agreement. This Agreement, including Exhibits and Attachments attached hereto and incorporated herein by reference, is intended by the parties as the final expression of their agreement with respect to such terms as are included herein and as the complete and exclusive statement of its terms and may not be contradicted by evidence of any prior agreement or of a contemporaneous oral agreement, nor explained or supplemented by evidence of consistent additional terms.
29. Ambiguity. The parties to this Agreement, and each of them, hereby represent that the language contained herein is to be construed as jointly proposed and jointly accepted, and in the event of any subsequent determination of ambiguity, all parties shall be treated as equally responsible for such ambiguity.
30. Execution of Other Documents. The parties to this Agreement shall cooperate fully in the execution of any and all other documents and in the completion of any additional actions that may be necessary or

appropriate to give full force and effect to the terms and intent of this Agreement.

31. Execution in Counterparts/Authority and Electronic Signatures. This Agreement may be executed in counterparts such that the signatures may appear on separate signature pages. The parties agree that this Agreement may be negotiated, concluded and consummated by electronic means and that electronic forms of signature, including facsimiles, are acceptable and valid. A copy, facsimile, or an original, with all signatures appended together, shall be deemed a fully executed agreement.
32. Warranty of Authority. The persons indicated below are legally authorized to execute this Agreement on behalf of the respective parties, and to bind the respective parties to this Agreement.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the Effective Date.

DISTRICT:

SEQUOIA UNION HIGH SCHOOL DISTRICT

By: _____
Name: James Lianides, Ed.D.
Title: Superintendent

Address and Contact for District Notices:

Sequoia Union High School District
480 James Avenue
Redwood City, CA 94062
Attention: Dr. Deborah Toups
Site/Dept: D.O. Special Education

CONTRACTOR:

Partners in Communications, LLC

By: _____
Name: _____
Title: _____

Address and Contact for Contractor Notices:

Partners in Communications, LLC
2370 Market Street #227
San Francisco, CA 94114
Attention: Chelsey Loughmiller

EXHIBIT "A"

In consideration of the payments set forth in Exhibit "B", (Contractor) shall provide the following services:

Partners in Communications, LLC will provide interpretation services (sign language) for two (2) students in the Sequoia Union High School District for the 2016-2017 school year.

EXHIBIT "B"

In consideration of the services provided by (Contractor), in Exhibit "A", Sequoia Union High School District shall pay (Contractor) based on the following fee schedule:

Rate is \$90 per hour plus mileage and travel reimbursement. Contract will provide supportive documentation for services. Interpretation must be provided all day in all of the students classes, during lunch and in between classes to allow the student access to a method of communication.

CRF Effective Date: July 1, 2016

Change Request Form

This Change Request Form ("CRF") reflects changes to the current Contract and Software License Agreement between **SCHOOLCITY INC.**, ("Licensor"), and **SEQUOIA UNION HIGH SCHOOL DISTRICT** ("Licensee") dated December 15, 2015 ("Current Agreement"). As noted in Section 11.7 of the Current Agreement, "the CRF will be the vehicle for communicating change", and "[a] CRF that has been signed by all parties will become an automatic amendment to this (current) Agreement".

All the terms of the Current Agreement shall apply to the parties with the necessary changes / amendments contemplated under this CRF.

Change Description:

Licensee desires to purchase, not to exceed six (6) days of product training services from SchoolCity at the per-day rate listed in Exhibit A.

Terms and Conditions:

1. **Term:** The term of this CRF (the "Term") shall commence on the CRF Effective Date and continue for up to one (1) year. This signed CRF and a valid purchase order need to be received in order to be considered complete.
2. **Training Terms:** All training will be held at the District or School premises. Training material and equipment will be provided by the District. Training services (if applicable) are described in Exhibit A.
 - i. **Travel Cost:** All travel costs are included in the per-day cost from SchoolCity.
 - ii. **Cost and Group Size:** Each training session shall be limited to no more than 30 users. Additional training may be purchased as per pricing shown in Exhibit A.
3. **Schedule and Payment:**
 - i. Contact SchoolCity to schedule training sessions toll free (800) 615-0254
 - ii. SchoolCity will issue an invoice after each training session has been delivered
 - iii. SchoolCity payment terms are Net 30 days
4. **Cost Impact:** See Exhibit A

The Licensee and the Licensor, as evidenced by the following representatives' signatures, accept this Change Request Form along with the stated impact.

SCHOOLCITY INC.
(LICENSOR)

SEQUOIA UNION HIGH SCHOOL DISTRICT
(LICENSEE)

Signature: _____

Signature: _____

Name: Vaseem Anjum

Name: _____

Title: President/CEO

Title: _____

Date: 7/1/2016

Date: _____

Processing Instructions:

1. District should send a signed copy and a valid Purchase Order document to SchoolCity.
 - a. Documents can be faxed to (650) 963-3293 or emailed to contracts@schoolcity.com.
2. District should remit payment (as per the SchoolCity Invoice) to the address below
 - a. SchoolCity Inc., 2900 Lakeside Drive, Suite 270, Santa Clara, CA 95054, Attn: Contracts

EXHIBIT A:

Licensee				
SEQUOIA UNION HIGH SCHOOL DISTRICT		Effective Date: 7/1/2016 Renewal Date: 7/1/2017		
Licensor				
SchoolCity Inc		Phone: (800) 343-6572		
PRODUCT	DESCRIPTION	QTY	RATE	AMOUNT
Product Training	Onsite delivery of training services by a SchoolCity Certified trainer.	6	\$1,500	\$9,000
TOTAL AMOUNT				\$9,000
NOTES: 1. District will not be invoiced until after each training session has been delivered. 2. The Purchase Order assigned will be used for all invoices, not to exceed \$9,000.				

**SEQUOIA UNION HIGH SCHOOL DISTRICT
BOARD AGENDA ITEM**

Report on Special Education and the Effectiveness of Co-teaching within the Sequoia Union High School District (SUHSD)

In May 2015, the District made a thorough presentation on the programs for students with disabilities (SWDs) that had been created in the District since 2011. The Board has requested an annual presentation on Special Education with a focus on data. Specifically, the Board had requested data on the effectiveness of co-teaching.

Some Background Facts

	<u>October, 2014</u>	<u>October, 2015</u>
<u>District Population</u>	<u>8921</u>	<u>8974</u>
District special education population	<u>1044</u>	<u>1041</u>
Percentage of population in special ed	<u>11.7%</u>	<u>11.6%</u>

Number of students in special education by site:

Carlmont	180	177
East Palo Alto Academy	27	27
Menlo-Atherton	220	247
Redwood	46	31
Sequoia	241	258
Woodside	215	191
Nonpublic Schools Includes Residential	39	46
County Programs	07	03
Capachino High School Deaf Program	09	05
CA School for Deaf	02	02
TRACE	42	46

Independent Study	14	05
Home Schooling	02	03

Most common disabilities the District serves:

Specific Learning Disability	50% of special ed population
Other Health Impaired	15% of special ed population
Emotional Disability	9.5% of special ed population
Intellectual Disability	9.0% of special ed population

Collaboration/Co-teaching

Four years ago the District embarked on an instructional direction that included students with disabilities in the general education setting as much as possible. This was done because:

- Learning for students with disabilities improves dramatically when they are included in general education classes.
- SWDs are able to take more rigorous classes
- SWDs are able to improve social interactions.
- SWDs do better academically and behaviorally
- Legally, the District has the obligation to make sure all SWDs are served in the least restrictive environment (LRE)

Co-teaching has given students with disabilities the same opportunities to access the general education setting like their nondisabled peers. Data will be covered to show how SWD's have done in attendance, discipline, graduation rates, and number of A-G classes since co-teaching was introduced with fidelity at all four comprehensive campuses.

The characteristics of a co-taught class are:

- There are 2 teachers both highly qualified.
- No more than 33% of the class is designated as special education.
- Both teachers trained in how to best work together; one is a master of content and the other a master of strategies and differentiation to access the content.
- Both teachers trained in DII

There are the typical 5 categories of how students are grouped in the database:

- "#1" - SWDs who receive less than 50% support from Special Education
- "#2" - SWDs who receive more than 50% support from Special Education
- " STARS 1".....for students with emotional disabilities
- " STARS 2"....for students with emotional disabilities requiring more intensive intervention
- "ILS".....Independent Living Skills students who are receiving a certificate of completion.

- For the purposes of this report the focus is only on “1” and “2” which comprises the majority of special education students.

The sample for this report was collected from Infinite Campus (IC) and then crosschecked to students in the Special Education Information System (SEIS) for the 2011-2012 and 2015-2016 school years. The 2011-2012 school year was chosen because that was the year just prior to implementation of co-teaching and the last year of Resource content classes at all high schools.

DEMOGRAPHICS

School Year	<50%	>50%	STARS (ED/TDS/TFA)	ILS (LIF)	Adult (TRACE)	NPS	County (including CAP)	Other (IS, OCG, HS, CDS)	Total
2011-12	566	132	66	54	17	28	27	13	903
2015-16	694	59	81	98	46	46	8	09	1041

Grade Level				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
9	149	195	24	21
10	135	171	31	12
11	148	189	29	14
12	134	141	48	10
Total	566	696	132	57

School Site				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
Carlmont	111	121	31	8
Menlo-Atherton	129	186	19	16
Redwood	27	22	1	0
Sequoia High School	145	200	53	17
Woodside	147	138	22	15
East Palo Alto Academy	0	27	0	0
Other	7	2	6	1
Total	566	696	132	57

Ethnicity				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
American Indian/Alaskan Native	3	7	0	1
African American	41	50	14	5
Asian	14	22	5	1
Hispanic/Latino	279	322	71	32
Hawaiian/Pacific Islander	19	26	5	2
Decline to State	3	0	0	1
White	207	269	37	15
Total	566	696	132	57

EL Status				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
LEP	131	212	51	19
RFEP	59	151	4	12
Total	190	363	55	31

From the Demographic data we can tell that:

- Special Education enrollment has increased by 138 students over the last 5 years.
- The District is serving more severe students than 5 years ago.
- There are more SWDs in general education settings.
- Menlo-Atherton and Sequoia high schools have increased enrollment of SWDs over the last year and Carlmont and Woodside have decreased in their enrollment. This is more than likely due to the boundary changes.
- Nonpublic school placements are up by 7 and there is an expected increase of 6 students from the feeder districts for next year which will bring our total to 52. However, county placements have greatly decreased over the last 5 years.
- Residential cases involve Residential Treatment Centers (RTCs) and Canyon Oaks run by BHRS. The District is about the same between last year and this year for residential placements. The District will inherit at least 3 more cases this Fall. The mental health portion of the residential placements is currently reimbursed by the San Mateo County SELPA. The District does pay the nonpublic school and travel costs associated with the RTC placements. The District pays a percentage of the education costs for Canyon Oaks placements.

How are we doing?

Graduation Status (Grouped)				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
Graduated or Certificate	105	112	35	7
Enrolled in Adult School	11	0	1	0
Transferred to Another School	10	5	7	0
Moved to Another Country	1	0	0	0
Still Enrolled	0	19	2	0
Unknown	2	0	0	0
Drop Out	5	5	3	3
Total	134	141	48	10

19 students are enrolled in Summer School and/or a 5th year so more graduations to come.

Graduation Status (Grouped - % of Total)				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
Graduated or Certificate	78.4%	79.4%	72.9%	70.0%
Enrolled in Adult School	8.2%	0.0%	2.1%	0.0%
Transferred to Another School	7.5%	3.5%	14.6%	0.0%
Moved to Another Country	0.7%	0.0%	0.0%	0.0%
Still Enrolled	0.0%	13.5%	4.2%	0.0%
Unknown	1.5%	0.0%	0.0%	0.0%
Drop Out	3.7%	3.5%	6.3%	30.0%
Total	100%	100%	100%	100%

Attendance, Suspensions and Expulsions				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
Average Attendance	86.0%	87.2%	81.2%	81.2%
Students with 1 or more Referrals	240	227	66	19
Students with 1 or more Suspension	177	92	60	12

The charts below summarize the positive academic benefits of co-teaching on SWDs in comparing the number of students taking A- G classes, Eng 4 classes and higher Math classes from 2011-2012 to 2015-2016.

12th Graders Economics/Government				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
A-G	92	116	16	7
Not A-G	42	25	32	3
Total	134	141	48	10

12th Graders English IV				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
A-G	82	124	10	7
Not A-G	52	17	38	3
Total	134	141	48	10

Highest Math Course Taken by 12th Graders				
	Group 1		Group 2	
	2011-12	2015-16	2011-12	2015-16
Algebra II and above	35	63	4	3
Geometry	44	44	18	2
Integ Math	23	26	3	2
Algebra I	32	5	18	0
Below Algebra I	0	3	5	3
Total	134	141	48	10

Below is the information from the Dashboard on the percentage of students with disabilities taking A – G courses since the 2011-2012 school year. It has steadily increased and it is hopeful that the 2015-2016 results will be stronger.

Special Populations	Class of 2012	Class of 2013	Class of 2014	Class of 2015
Special Ed	13.8%	15.0%	15.9%	20.9%

Analysis

- There are more SWDs accessing general education classes and taking A-G courses.
- Although the graduation status chart does not demonstrate a significant difference between the two school years, there are an additional 13.5 % of SWDs who are still enrolled and will likely graduate. This will ultimately result in an increase in the graduation rate.
- The largest impact of co-teaching appears to be on the referral and suspension rates. There were large decreases in number of referrals and suspensions in both groups. This supports the premise that SWDs have better social and behavioral interactions when included with their nondisabled peers.
- The academic data supports that students in Group 1 are taking more A – G classes as a senior. This is not seen in Group 2 but a larger number of students who were originally in Group 2 (more than 50% support) are now in Group 1. Co-teaching has been the vehicle for students to access A – G courses instead of a segregated class.
- More SWDs are taking higher math classes than five years ago.

Staffing to Support the District's Programming:

District level Support

6 Psychologists
 2 Program specialists
 5 Speech and Language Pathologists
 4 Moderate/Severe teachers (TRACE); 8 Instructional Associates and 6 SCIA's (TRACE)
 3 Clerical Support staff
 1 Deaf/Hard-of-Hearing (D/HH) itinerant specialist
 1 Orthopedically-Impaired (OI) specialist
 1 Adapted Physical Education (APE) teacher
 1 .4 FTE Assistive Technology (AT) Specialist
 4 Transition specialists; 1 workability placement specialist; 1 job coach
 1 Coordinator
 1 Director

<u>Site level staffing</u>	<u>May, 2012</u>	<u>May, 2016</u>
Mild/moderate teachers:	40.0	44.6
Moderate/severe teachers:	9.0	11.0
Instructional associates (6 hour day):	43.2	57.6
Special Circumstance Instructional Assistance (SCIA):	35.2	38.3

Over the last five years we have had an increase in teachers and aides. Two obvious reasons are:

- 1. The District's special education population has grown by 138 students over the last five years. Many of the additional students have more severe needs. This has required additional staffing.**
- 2. The District has created specialized programs to meet the needs of students with emotional disabilities, students with more medical needs, and students requiring post-secondary support. This has resulted in an increase in the need for instructional aides and SCIA support.**

Note: Returned to the last two years for comparing budget revenue and expenses to show the annual increase and more current information.

FISCAL IMPACT

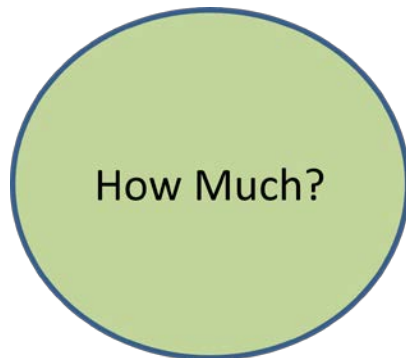
SPECIAL EDUCATION REVENUE

	2014-2015 SY	2015-2016 SY
FEDERAL	\$1,492,647	\$1,497,823.
STATE*	\$4,015,346	\$5,145,358
LOCAL revenue**	\$78,839	\$39700

DISTRICT CONTRIBUTION	\$15,121,088	\$15,555,947
----------------------------------	---------------------	---------------------

***Includes reimbursement for some mental health costs. \$734506 for the current SY will be reimbursed for the mental health services caseworkers.**

****This is reimbursement from other LEAs where SUHSD has been providing the special education service.**



SPECIAL EDUCATION EXPENSES

Description	2014-2015	2015-2016
Bus Costs - Transportation	\$ 1,253,857	\$ 1,572,665
Co-teaching planning	\$ 30,000	\$ 31,000
Psychologists	\$ 747,369	\$ 786,654
504's Administration/Summer work	\$ 35,416	\$ 36,166
Site-Teacher	\$ 6,411,843	\$ 6,752,330
Site-Aides	\$ 3,615,176	\$ 4,123,464
Distwide – Teacher	\$ 2,352,933	\$ 2,514,257
Distwide – Classified	\$ 797,426	\$ 1,543,053
District - Certificated	\$ 442,556	\$ 387,030
District- Classified	\$ 344,395	\$ 320,172
Consultants, Contractors, Legal, Equipment	\$ 1,202,342	\$ 1,532,097
NPS/NPA	\$ 2,674,211	\$ 3,601,616
Special Ed County Program	\$ 674,753	\$ 610,989
TOTAL	\$ 20,707,920	\$ 22,238,828

***Explanation of Increases:**

- 1. The numbers for 2015-2016 are estimated expenditures and not actual. For example, the \$1,532,097 under contracts is estimated and bills to date reflect a lower amount.**
- 2. We hired 1 more psychologist in January of 2015 so the increase was salary for a full year plus the 5% raise.**
- 3. We inherited more students with SCIAs from our feeder districts**
- 4. District-wide classified increased because we hired 6 mental health services caseworkers. About 80% of their salaries are reimbursable from the SELPA. In 2014-2015, we hired contractors-Beacon and Edgewood to provide the service. It is not reflected in the Contractor line item, because the District received the invoices, checked the billing, and then returned to SELPA who paid these two vendors directly.**
- 5. The District inherited 12 new NPS cases for the 2015-2016 school year from the feeder districts. Five of those students were placed back in District programs. Seven students continue in the nonpublic school setting, thus, the increase in costs.**
- 6. There has been an increase in aides and SCIAs. We inherit many of these from the feeder districts and it is very hard for staff and parents to let go of the extra help.**

Special Education Cheat Sheet on Acronyms

1. ID - Intellectual Disability
2. HI -Hearing Impairment
3. Deaf
4. SLI -Speech or Language Impairment
5. VI - Visual Impairment
6. ED - Emotional Disability
7. OI - Orthopedic Impairment
8. OHI - Other Health Impairments
9. SLD - Specific Learning Disabilities
10. MD - Multiple Disabilities
11. DB - Deaf-Blindness
12. TBI -Traumatic Brain Injury
13. Autism

SWDs – Students with Disabilities

SAI – Specialized Academic Instruction – the basic service provided by special education teachers.

APE – Adapted Physical Education

AAC – Augmentative or Alternative Communication

AT - Assistive Technology

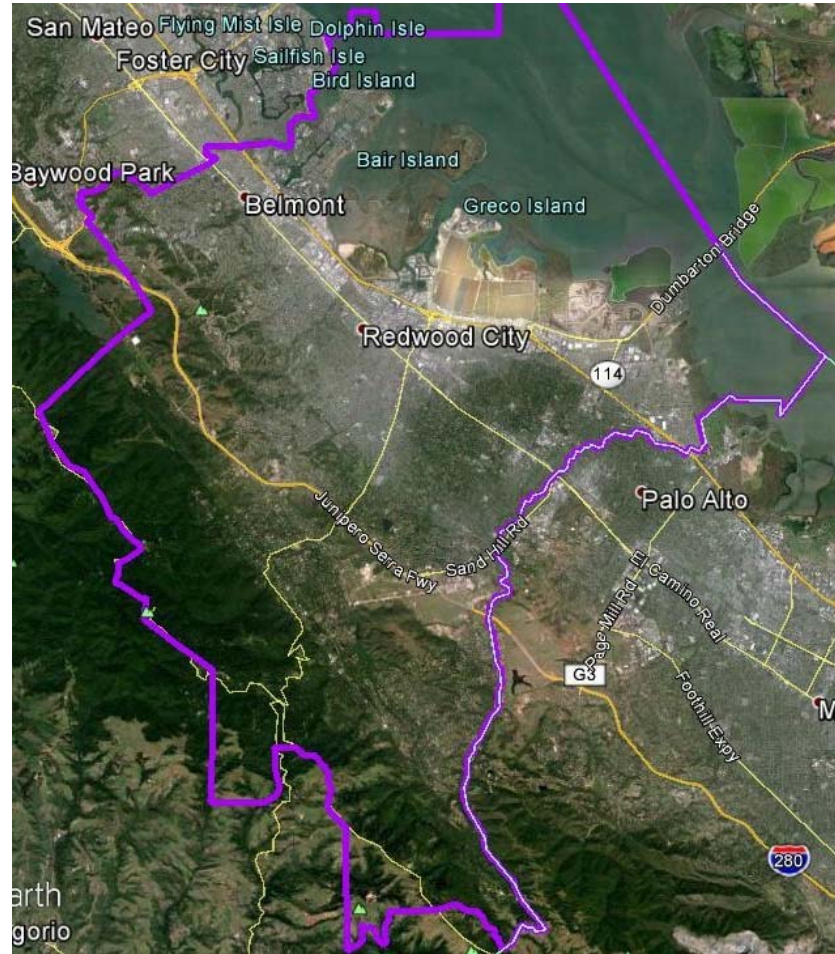
OT - Occupational Therapy

Program Names:

ILS – Independent Living Skills

STARS – Successful Transition Achieved with Responsive Support

TRACE – Transition Resources for Adult Community Education



Sequoia Union High School District California Voting Rights Act Analysis

June 15, 2016

Douglas Johnson, President
National Demographics Corporation (NDC)

1. **“At Large”**

- ▣ Candidates can reside anywhere in the jurisdiction
- ▣ All voters vote for all elected officials

2. **“By District”**

- ▣ A candidate must reside in the district he/she wishes to represent
- ▣ Only voters in the given district vote on the person to represent them
- ▣ Voters only vote for a single elected official
- ▣ General Law school districts, such as Sequoia, may use 5 or 7 trustee areas

3. **“From District,” Cumulative, limited, Ranked Choice alternatives**

The California Voting Rights Act was written to specifically require by-district elections.

CVRA Statewide Impact

3

- Signed into law by Gov. Gray Davis in 2002
 - Suspended by Superior Court ruling in the Modesto case, but reinstated by appeals court in 2006.
- Makes it significantly easier for plaintiffs to win legal challenges to at-large election systems
- Switched (or in the process of switching) as a result of CVRA:
 - At least 135 school districts
 - 27 Community College Districts
 - 30 cities
 - 1 County Board of Supervisors
 - 8 water and other special districts.
- Key decisions & settlements
 - Only Palmdale has gone to trial on the merits (the city lost)
 - Key settlements:
 - Palmdale: \$4.5 million
 - Modesto: \$3 million
 - Anaheim: \$1.1 million
 - Whittier: \$1 million
 - Santa Barbara: \$600,000
 - Tulare Hospital: plaintiff attorneys paid \$500,000
 - Madera Unified: plaintiff attorneys asked for \$1.8 million, but received about \$170,000
 - Hanford Joint Union Schools: \$118,000
 - Merced City: \$42,000
 - Placentia: \$20,000



4

Demographic & Election Review

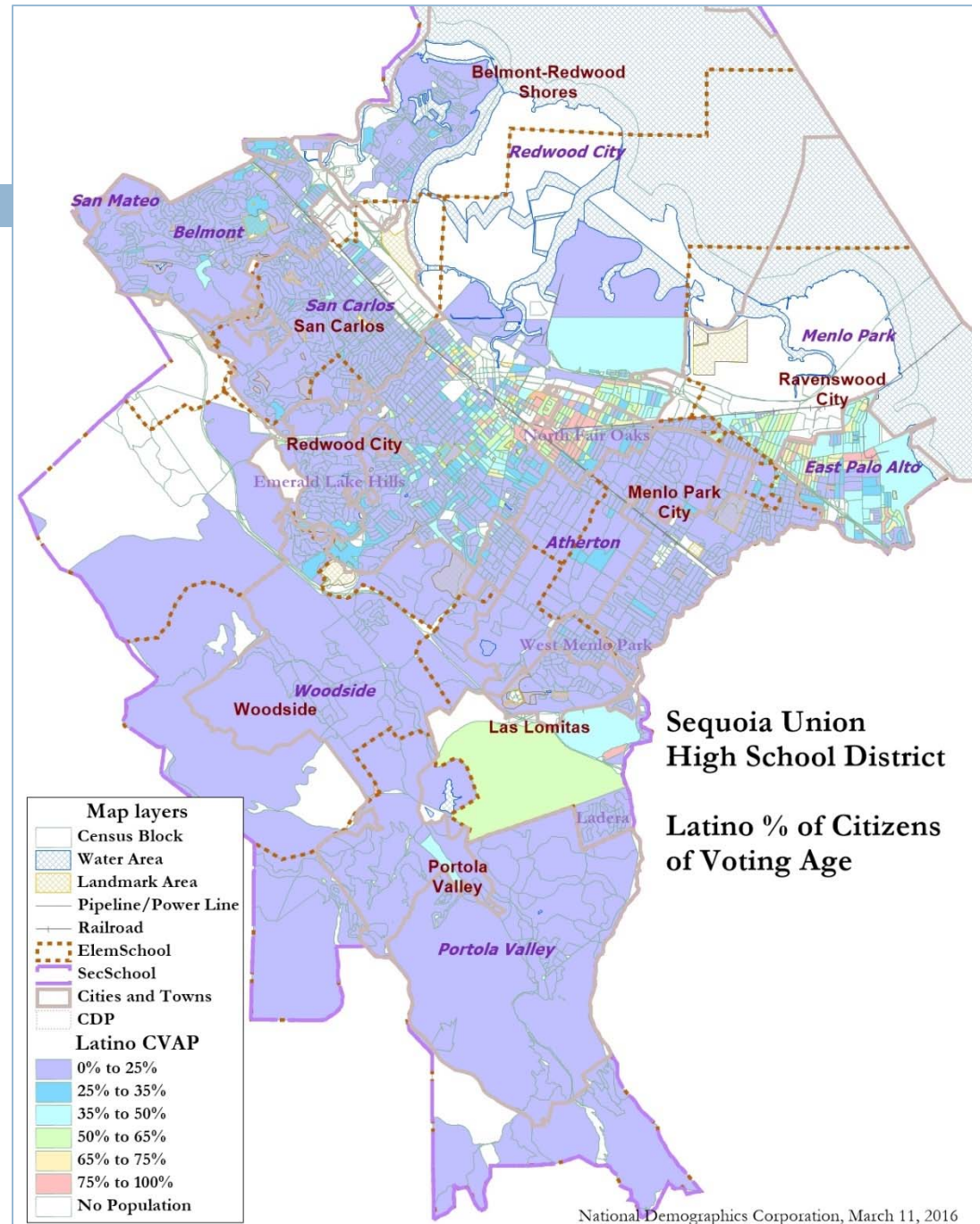
June 15, 2016

Demographic Summary

Sequoia High School District

Race/Ethnic Profile	Count	Percent	ACS Profile	Count	Percent
Total Population	243,514		ACS Total Population	250,316	3%
Latino	73,413	30%	Age 0 - 19	66,352	27%
NH White	123,958	51%	Age 20 - 60	138,654	55%
NH Black/ African-American	9,475	4%	Age 60+	45,311	18%
NH Native American	931	0%	Age 65+	31,989	13%
NH Asian-American	29,181	12%	Immigrant	73,155	29%
NH Pacific Islander	4,095	2%	Naturalized	31,147	43%
NH Other	884	0%	Age 5+	232,895	
NH Multi-Race	1,577	1%	Speaks English at home	139,543	60%
Voting Age Population total	183,792		Speaks Spanish at home	59,738	26%
VAP Latino	49,476	27%	Speaks an Asian language at home	17,213	7%
VAP NH White	99,996	54%	Speaks other language at home	16,401	7%
VAP NH Black/ African-American	7,444	4%	Speaks English only "well" or less	39,118	17%
VAP NH Native American	741	0%	Age 25+	171,029	
VAP NH Asian-American	21,796	12%	Age 25+, no HS degree	21,607	13%
VAP NH Pacific Islander	2,805	2%	Age 25+, HS degree (only)	62,744	37%
VAP NH Other	517	0%	Age 25+, bachelor degree (only)	44,435	26%
VAP NH Multi-Race	1,017	1%	Age 25+, graduate degree (only)	42,243	25%
Citizen VAP total	150,026		Households	87,666	
CVAP Latino	26,894	18%	Child under 18 in Household	28,812	33%
CVAP NH White	93,864	63%	Income \$0-25k	9,282	11%
CVAP NH African-American	6,957	5%	Income \$25-50k	13,595	16%
CVAP NH Asian & Pacific Islander	20,786	14%	Income \$50-75k	12,003	14%
CVAP Other (incl. Nat. Amer. & Pac. Isl.)	1,524	1%	Income \$75-200k	32,615	37%
Voter Registration (Nov. 2014)	125,013		Income \$200k+	20,171	23%
Latino Reg	18,374	15%	Housing units	91,966	
Asian-Surnamed Reg.	8,772	7%	Single-Family	63,306	69%
Filipino-Surnamed Reg.	1,237	1%	Multi-Family	28,660	31%
Voters Casting Ballots (Nov. 2014)	61,665	49%	Vacant	4,300	5%
Latino voters	5,306	9%	Occupied	87,666	95%
Asian-Surnamed voters	3,764	6%	Rented	35,187	40%
Filipino-Surnamed voters	453	1%	Owned	52,479	60%
Voters Casting Ballots (Nov. 2012)	100,230	163%			
Latino voters	12,182	20%			
Asian-Surnamed voters	6,256	10%			
Filipino-Surnamed voters	902	1%			

Latino CVAP Distribution



District Demographics

Significant Latino and Asian-American “protected class” populations

Election Results History:

Since 1996, of the nine Latina candidates, five were elected.

- At least one Latina on Board continuously from 2000 – 2015

Since 1996, of the three African-American candidates, one was elected.

Since 1996, two Asian-American candidates ran, both unsuccessfully.

- Fight challenge in court
- Move to by-area elections
- (Separate Choice) Consider moving elections to even years

9

Districting Process

June 15, 2016

Proposed Process

10

Date	Action
Step 1	Presentation on map-drawing criteria, process and demographics; Board consideration of Criteria resolution, start of election waiver process, and start consideration of moving to even-year elections [Possible “Blank Slate” public forums prior to drawing draft maps]
1-2 weeks later	Draft Plans posted to District website in PDF and Interactive formats
Step 2	Initial Board hearing to discuss draft plans: Board direction on which maps to take to (optional) public forums; Hearing on election waiver
Step 3	Possible informal public forum(s) at school site(s)
Step 3	Additional Board Public Hearing(s) on Draft maps; Council selection of preferred map
Step 4 (Feb or March if elections stay in odd years)	Board adoption of Trustee Areas resolution and election waiver
Step 5	County Committee on School District Organization hearing and vote on Board-adopted trustee area map
Step 6 (May?)	State Board of Education vote on election waiver
Nov. 2017 or 18	Two Areas hold first by-area elections
Nov. 2019 or 20	Remaining Three Areas hold by-area elections

1. **Engage** the public
2. **Educate** the public
3. **Empower** the public

- Public comment hopefully will include:
 - Definitions of neighborhoods and “communities of interest”
 - Suggesting individual districts or entire plans
 - Sharing opinions on plans

Proposed Districting Criteria

12

Federal Laws	Traditional Redistricting Principles
<ul style="list-style-type: none">□ Equal Population□ Federal Voting Rights Act□ No Racial Gerrymandering	<ul style="list-style-type: none">□ Communities of interest□ Compact□ Contiguous□ Visible (Natural & man-made) boundaries□ Respect voters' choices□ Planned future growth

- ❑ There are many ways to define communities
- ❑ Best way to define a neighborhood remains to hear from the people who live there
- ❑ Some examples of communities of interest could include:
 - ❑ School attendance areas; housing developments; neighborhoods around parks; horse-friendly neighborhoods
- ❑ Some communities want to be unified to maximize their voice in single election.
- ❑ Other communities (often school attendance areas and senior living communities) want to be divided so they have multiple representatives answering to them.



Sequoia Union HSD

Board Policy

Suspension And Expulsion/Due Process

BP 5144.1
Students

The Board of Trustees has established policies and standards of behavior in order to promote learning and protect the safety and well-being of all students. When these policies and standards are violated, it may be necessary to suspend or expel a student from regular classroom instruction.

(cf. 5144 - Discipline)

Except where suspension for a first offense is warranted in accordance with law, suspension shall be imposed only when other means of correction fail to bring about proper conduct. (Education Code 48900.5)

Expulsion is an action taken by the Board for severe or prolonged breaches of discipline by a student. Except for single acts of a grave nature, expulsion is used only when there is a history of misconduct, when other forms of discipline, including suspension, have failed to bring about proper conduct, or when the student's presence causes a continuing danger to him/herself or others. (Education Code 48915)

The grounds for suspension and expulsion and the procedures for considering, recommending and/or implementing suspension and expulsion shall be specified in law and/or administrative regulation.

Suspended or expelled students shall be excluded from all school-related extracurricular activities during the suspension or expulsion.

(cf. 6145 - Extracurricular and Cocurricular Activities)

Zero Tolerance

The Board supports a zero tolerance approach to serious offenses in accordance with state and federal law. This approach makes the removal of potentially dangerous students from the classroom a top priority. It ensures fair and equal treatment of all students and requires that all offenders be punished to the fullest extent allowed by law. Staff shall immediately report to the Superintendent or designee any incidence of offenses specified in law, board policy and administrative regulation as cause for suspension or expulsion.

The Superintendent or designee shall notify staff, students and parent/ guardians about the District's zero tolerance policy and the consequences which may result from student offenses.

He/she shall also ensure strict enforcement of this policy.

Student Due Process

The Board shall provide for the fair and equitable treatment of students facing suspension and expulsion by affording them their due process rights under the law. The Superintendent or designee shall comply with procedures for notices and appeals as specified in administrative regulation and law. (Education Code 48911, 48915, 48915.5)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Disabilities))

The Superintendent or designee shall examine alternatives to off-campus suspension and may establish a suspension program which involves progressive discipline during the school day on campus; use of conferences between staff, parents/guardians and students; detention; student study teams or other assessment-related teams; and/or referral to school support services staff. The use of such alternatives does not preclude off-campus suspensions.

Required Parental Attendance

The Board believes that parental involvement plays an important role in the resolution of classroom behavior problems. The Board expects that teachers will communicate with parents/guardians when behavior problems arise.

Whenever a student is suspended from a class because he/she committed an obscene act, engaged in habitual profanity or vulgarity, disrupted school activities or otherwise willfully defied valid staff authority, the teacher of the class from which the student was suspended may provide that the student's parent/guardian attend a portion of a school day in that class. After completing the classroom visit and before leaving school premises, the parent/guardian also shall meet with the principal or designee. (Education Code 48900.1)

The Board encourages teachers, before requiring parental attendance, to make reasonable efforts to have the parent/guardian visit the class voluntarily. The teacher also may inform the parent/guardian about available resources and parent education opportunities. Teachers should reserve the option of required parental attendance for cases in which they have determined that it is the best strategy to promote positive interaction between the student and the parent/guardian and to improve classroom behavior.

The teacher shall apply this policy uniformly to all students within the classroom. This policy shall apply only to a parent/guardian who lives with the student. (Education Code 48900.1)

When a teacher requires parental attendance, the principal shall send a written notice to the parent/guardian stating that his/her attendance is pursuant to law. (Education Code 48900.1)

The notice shall specify that the attendance may be on either the date the student is scheduled to return to class or within one week thereafter.

Parental attendance may be requested on the day the student returns to class or within one week thereafter. The principal or designee shall contact any parents/guardians who do not respond to the request to attend school. The Board recognizes that parental compliance with

this policy may be delayed, modified or prevented for reasons such as serious illness/injury/disability, absence from town, or inability to get certain release time from work.

District regulations and school-site rules for student discipline shall include procedures for implementing parental attendance requirements. Parents/guardians shall be notified of this policy prior to its implementation. (Education Code 48900.1)

Decision Not to Enforce Expulsion Order

In cases where expulsion is mandatory pursuant to Education Code 48915(c), the enforcement of an expulsion order shall not be suspended by the Board. In all other cases of expulsion, the order for expulsion may be suspended by the Board, on case-by-case basis, pursuant to the requirements of law.

Legal Reference:

EDUCATION CODE

212.5 Sexual harassment

1981 Enrollment of students in community school

17292.5 Program for expelled students

32261 Interagency School Safety Demonstration Act of 1985

35146 Closed sessions (re suspensions)

35291 Rules (for government and discipline of schools)

35291.5 Rules and procedures on school discipline

48660-48667 Community day schools

48900-48927 Suspension and expulsion

48950 Speech and other communication

49073-49079 Privacy of student records

CIVIL CODE

47 Privileged communication

48.8 Defamation liability

CODE OF CIVIL PROCEDURE

1985-1997 Subpoenas; means of production

GOVERNMENT CODE

11455.20 Contempt

54950-54963 Ralph M. Brown Act

HEALTH AND SAFETY CODE

11014.5 Drug paraphernalia

11053-11058 Standards and schedules

LABOR CODE

230.7 Discharge or discrimination against employee for taking time off to appear in school on behalf of a child

PENAL CODE

31 Principal of a crime, defined

240 Assault defined

241.2 Assault fines

242 Battery defined

243.2 Battery on school property

243.4 Sexual battery

245 Assault with deadly weapon

245.6 Hazing

261 Rape defined

266c Unlawful sexual intercourse

286 Sodomy defined

288 Lewd or lascivious acts with child under age 14

288a Oral copulation

289 Penetration of genital or anal openings

626.2 Entry upon campus after written notice of suspension or dismissal without permission

626.9 Gun-Free School Zone Act of 1995

626.10 Dirks, daggers, knives, razors or stun guns

868.5 Supporting person; attendance during testimony of witness

WELFARE AND INSTITUTIONS CODE

729.6 Counseling

UNITED STATES CODE, TITLE 18

921 Definitions, firearm

UNITED STATES CODE, TITLE 20

7151 Gun free schools

COURT DECISIONS

T.H. v. San Diego Unified School District (2004) 122 Cal. App. 4th 1267

Woodbury v. Dempsey (2003) 108 Cal. App. 4th 421

Board of Education of Sacramento City Unified School District v. Sacramento County Board of Education and Kenneth H., (2001) 85 Cal.App.4th 1321

Garcia v. Los Angeles Board of Education (1991) 123 Cal.App.3d 807

Fremont Union High School District v. Santa Clara County Board (1991) 235 Cal. App. 3d 1182

John A. v. San Bernardino School District (1982) 33 Cal. 3d 301

ATTORNEY GENERAL OPINIONS

84 Ops.Cal.Atty.Gen. 146 (2001)

80 Ops.Cal.Atty.Gen. 91 (1997)

80 Ops.Cal.Atty.Gen. 85 (1997)

Management Resources:

WEB SITES

CSBA: <http://www.csba.org>

California Attorney General's Office: <http://www.caag.state.ca.us>

California Department of Education: <http://www.cde.ca.gov>

U.S. Department of Education, Office of Safe and Drug-Free Schools:

<http://www.ed.gov/about/offices/list/osdfs/index.html>

Policy SEQUOIA UNION HIGH SCHOOL DISTRICT

adopted: December 10, 1997 Redwood City, California

revised: January 18, 2012

Sequoia Union HSD

Administrative Regulation

Suspension And Expulsion/Due Process

AR 5144.1
Students

Definitions

Suspension from school means removal of a student from ongoing instruction for adjustment purposes. However, "suspension" does not mean any of the following: (Education Code 48925)

1. Reassignment to another education program or class at the same school where the student will receive continuing instruction for the length of day prescribed by the Board of Trustees for students of the same grade level
2. Referral to a certificated employee designated by the principal to advise students
3. Removal from the class, but without reassignment to another class or program, for the remainder of the class period without sending the student to the principal or designee as provided in Education Code 48910. Removal from a particular class shall not occur more than once every five school days.

Expulsion means removal of a student from the immediate supervision and control, or the general supervision, of school personnel. (Education Code 48925)

Day means a calendar day unless otherwise specifically provided. (Education Code 48925)

School day means a day upon which the schools of the District are in session or weekdays during the summer recess. (Education Code 48925)

Student includes a student's parent/guardian or legal counsel. (Education Code 48925)

Principal's designee means one or more administrators or, if there is not a second administrator at one school site, a certificated person specifically designated by the principal, in writing, to assist with disciplinary procedures. Only one such person may be designated at any time as the principal's primary designee and only one such person may be designated as secondary designee for the school year. The names of such persons shall be on file in the principal's office. (Education Code 48911)

School property, for the purposes described in Education Code 48900, includes, but is not limited to, electronic files and databases. (Education Code 48900(u))

Notice of Regulations

At the beginning of each school year, the principal of each school shall ensure that all students and parents/guardians are notified in writing of all school rules related to discipline, suspension and expulsion. Transfer students and their parents/guardians shall be notified at the time of enrollment. (Education Code 35291, 48900.1, 48980)

(cf. 5144 - Discipline)

Notification shall include information about the availability of individual school rules and all District policies and regulations pertaining to student discipline. (Education Code 35291)

(cf. 5145.6 - Parental Notifications)

Grounds for Suspension and Expulsion

Any student, including a student with disabilities, may be subject to suspension or expulsion when it is determined that he/she:

1. Caused, attempted to cause, or threatened to cause physical injury to another person, or willfully used force or violence upon another person, except in self-defense (Education Code 48900(a))

A student who aids or abets the infliction or attempted infliction of physical injury on another person, as defined in Penal Code 31, may be suspended, but not expelled. However, such a student may be suspended or expelled pursuant to Education Code 48900(a) when he/she has been adjudged by a juvenile court to have committed, as an aider or abettor, a crime of physical violence in which the victim suffered great or serious bodily injury. (Education Code 48900(t))

2. Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless, in the case of possession of any object of this type, the student had obtained written permission to possess the item from a certificated school employee, with the principal or designee's concurrence (Education Code 48900(b))

(cf. 5131 - Conduct)

(cf. 5131.7 - Weapons and Dangerous Instruments)

3. Unlawfully possessed, used, sold, or otherwise furnished, or was under the influence of, any controlled substance as defined in the Health and Safety Code 11053-11058, alcoholic beverage, or intoxicant of any kind (Education Code 48900(c))

(cf. 5131.6 - Alcohol and Other Drugs)

4. Unlawfully offered, arranged, or negotiated to sell any controlled substance as defined in Health and Safety Code 11053-11058, alcoholic beverage or intoxicant of any kind, and then sold, delivered, or otherwise furnished to any person another liquid, substance or material and represented same as controlled substance, alcohol beverage or intoxicant (Education Code

48900(d))

5. Committed or attempted to commit robbery or extortion (Education Code 48900(e))
6. Caused or attempted to cause damage to school property or private property (Education Code 48900(f))
7. Stole or attempted to steal school property or private property (Education Code 48900(g))
8. Possessed or used tobacco or any products containing tobacco or nicotine products, including but not limited to cigars, cigarettes, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chew packets and betel. This restriction shall not prohibit a student from using or possessing his/her own prescription products. (Education Code 48900(h))

(cf. 5131.62 - Tobacco)

9. Committed an obscene act or engaged in habitual profanity or vulgarity (Education Code 48900(i))
10. Unlawfully possessed or unlawfully offered, arranged, or negotiated to sell any drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code (Education Code 48900(j))
11. Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, other school officials, or other school personnel engaged in the performance of their duties (Education Code 48900(k))

No student may be expelled solely for engaging in such disruptive or willfully defiant conduct. This prohibition on expulsion shall not prohibit expulsions for conduct that is subject to expulsion on other grounds.

(cf. 5131.4 Student Disturbances)

12. Knowingly received stolen school property or private property (Education Code 48900(l))
13. Possessed an imitation firearm, i.e. a replica of a firearm that is so substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm (Education Code 48900(m))
14. Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code (Education Code 48900(n))
15. Harassed, threatened or intimidated a student who is a complaining witness or a witness in a school disciplinary proceeding for the purpose of either preventing that student from being a

witness or retaliating against that student for being a witness, or both (Education Code 48900(o))

16. Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma. (Education Code 48900(p))

17. Engaged in, or attempted to engage in, hazing. (Education Code 48900(q))

Hazing means a method of initiation or pre-initiation into a student organization or body, whether or not the organization or body is officially recognized by an educational institution, which is likely to cause serious bodily injury or personal degradation or disgrace resulting in physical or mental harm to a former, current, or prospective student. Hazing does not include athletic events or school-sanctioned events. (Education Code 48900(q))

18. Engaged in an act of bullying. (Education Code 48900(r))

Bullying means any severe or pervasive physical or verbal act or conduct, including communications made in writing or by means of an electronic act, directed toward one or more students that has or can reasonably be predicted to have the effect of one or more of the following: (1) placing a reasonable pupil or pupils in fear of harm to that pupil's or those pupils' person or property; (2) causing a reasonable pupil to experience a substantially detrimental effect on his or her physical or mental health; (3) causing a reasonable pupil to experience substantial interferences with his or her academic performance; or (4) causing a reasonable pupil to experience substantial interference with his or her ability to participate in or benefit from the services, activities, or privileges provided by a school.

Additionally, any student or group of students in high school who engage in any severe or pervasive physical or verbal act or conduct that constitutes one or more acts as defined in Education Code 48900.2, 48900.3, or 48900.4 (see items #20-22 below), which also has one or more of the forgoing effects on a reasonable pupil has also committed an act of bullying. (Education Code 48900(r))

Electronic act means the creation and transmission, originated on or off the schoolsite, of a communication, including, but not limited to, a message, text, sound, image, or post on a social network Internet web site, by means of an electronic device, including, but not limited to, a telephone, wireless telephone, or other wireless communication device, computer, or pager. A post on a social network Internet web site shall include, but is not limited to, the posting or creation of a burn page or the creation of a credible impersonation or false profile for the purpose of causing a reasonable student any of the effects of bullying described above. (Education Code 48900(r))

Reasonable student means a student, including, but not limited to, a student who has been identified as a student with a disability, who exercises average care, skill, and judgment in conduct for a person of his/her age, or for a person of his/her age with his/her disability. (Education Code 48900(r))

(cf. 5131.2 - Bullying)

19. Made written or oral terrorist threats against school officials and/or school property. (Education Code 48900.7)

A terrorist threat includes any written or oral statement by a person who willfully threatens to commit a crime which will result in death or great bodily injury to another person, or property damage in excess of \$1,000, with the specific intent that the statement is to be taken as a threat, even if there is no intent of actually carrying it out. (Education Code 48900.7)

A high school student is also subject to suspension or recommendation for expulsion when it is determined that he/she:

20. Committed sexual harassment as defined in Education Code 212.5 (Education Code 48900.2)

Sexual harassment means that conduct, when considered from the perspective of a reasonable person of the same gender as the victim, is sufficiently severe or pervasive as to have a negative impact upon the victim's academic performance or to create an intimidating, hostile, or offensive educational environment. (Education Code 212.5, 48900.2)

(cf. 5145.7 - Sexual Harassment)

21. Caused, attempted to cause, threatened to cause, or participated in an act of hate violence as defined in Education Code 233 (Education Code 48900.3)

Hate violence means any act punishable under Penal Code 422.6, 422.7, or 422.75. Such acts include injuring or intimidating another person, interfering with the exercise of a person's civil rights, or damaging a person's property because of the person's race, ethnicity, religion, nationality, disability, gender, gender identity, gender expression, or sexual orientation; a perception of the presence of any of those characteristics in the victim; or the victim's association with a person or group with one or more of those actual or perceived characteristics. (Education Code 233; Penal Code 422.55)

22. Intentionally engaged in harassment, threat, or intimidation against district personnel or students that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of school personnel or students by creating an intimidating or hostile educational environment (Education Code 48900.4)

A student may be suspended or expelled for any of the acts listed above if the act is related to school activity or school attendance occurring at any district school or within any other school district, at any time, including, but not limited to, the following: (Education Code 48900(s))

1. While on school grounds
2. While going to or coming from school

3. During the lunch period, whether on or off the school campus
4. During, going to, or coming from a school-sponsored activity

Administrators may take appropriate action when information becomes available about student misconduct that originates away from school grounds or school activities that has a direct and detrimental effect on or seriously threatens the discipline, educational environment, safety or general welfare of students, faculty, staff and/or administrators of the District. When assessing the impact of conduct or behavior originating away from school grounds on a District school, staff, students, and/or the educational environment, District administrators will take into consideration the seriousness of the alleged student conduct and the protection of students, faculty, staff and administrators from the effects of violence, drugs, disruption of the educational environment, or other relevant factors. District administrators should evaluate each situation relating to conduct originating away from school grounds on a case-by-case basis. Student conduct originating away from school grounds, which may be subject to discipline as provided herein includes but is not limited to electronic acts that result in a substantial disruption to the educational environment, or for which a substantial disruption to the educational environment is reasonably foreseeable under the circumstances.

In addition, students are subject to disciplinary action for the following offenses: being abusive to others; presenting unacceptable appearance (as defined in Section III); participating in gambling on school grounds, hazing, forgery, or sit-ins; refusing to attend class while on campus; loitering in the rest rooms; violating or inciting others to violate school laws and regulations on any campus within the District; possession or use of laser emitting devices such as laser pointers; possession or use of any electronic signaling device, including paging equipment, except as deemed essential by a licensed physician for the health of a student; interfering with school activities; and any other rules and procedures developed by school sites consistent with the provisions of Education Code 35291.5.

As provided by law, policy, and regulation, the Superintendent or principal may use his/her discretion to provide alternatives to suspension or expulsion for a student subject to discipline under this administrative regulation, including, but not limited to, counseling and an anger management program. (Education Code 48900(v))

(cf. 5138 - Conflict Resolution/Peer Mediation)
(cf. 6164.2 - Guidance/Counseling Services)

Suspension from Class by a Teacher/Parental Attendance

A teacher may suspend any student from his/her class for the day of the suspension and the next day for any act listed in "Grounds for Suspension and Expulsion" above. (Education Code 48910)

A teacher also may refer a student to the principal or designee for consideration of suspension from school. (Education Code 48910)

When suspending a student from his/her class, the teacher shall immediately report this action to the principal and send the student to the principal for appropriate action. The student shall be appropriately supervised during the class periods from which he/she has been suspended. (Education Code 48910)

As soon as possible, the teacher shall ask the student's parent/guardian to attend a parent-teacher conference regarding the suspension. A counselor or psychologist should attend the conference if it is practicable, and a school administrator shall attend if either the parent/guardian or teacher so requests. (Education Code 48910)

A suspended student shall not be returned to class during the period of suspension without the approval of the teacher of the class and the principal. (Education Code 48910)

A student suspended from class shall not be placed in another regular class during the period of suspension. However, if a student is assigned to more than one class per day, he/she may be placed in any other regular classes except those held at the same time as the class from which the student was suspended. (Education Code 48910)

The teacher of any class from which a student is suspended may require the suspended student to complete any assignments and tests missed during the suspension. (Education Code 48913)

Pursuant to board policy, a teacher may require the parent/guardian of a student whom the teacher has suspended to attend a portion of a school day in his/her child's classroom. When a teacher makes this requirement, the principal shall send the parent/guardian a written notice that the parent/guardian's attendance is required pursuant to law. (Education Code 48900.1)

The notice shall specify that the attendance may be on either the date the student is scheduled to return to class or within one week thereafter.

This notice shall also:

1. Inform the parent/guardian when his/her presence is expected and by what means he/she may arrange an alternate date
2. Ask the parent/guardian to meet with the principal after the visit and before leaving school, as required by Education Code 48900.1

Suspension by Superintendent, Principal, or Principal's Designee

The Superintendent, principal, or designee may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above. A student may be suspended only when the Superintendent or principal has determined that other means of correction have failed to bring about proper conduct in the student. (Education Code 48900.5)

However, the Superintendent, principal, or designee may impose a suspension upon a first

offense if he/she determines that the student violated any of items #1-5 listed in "Grounds for Suspension and Expulsion" above or if the student's presence causes a danger to persons. (Education Code 48900.5)

When other means of correcting a student's behavior are implemented prior to imposing suspension upon the student, including supervised suspension, the Superintendent, principal, or designee shall document the other means of correction used and retain them in the student's record. (Education Code 48900.5)

(cf. 5125 - Student Records)

In addition, the Superintendent, principal, or designee shall immediately suspend any student found at school or at a school activity to be: (Education Code 48915)

1. Possessing, as verified by a District employee, or selling or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence
2. Brandishing a knife, as defined in Education Code 48915(g), at another person
3. Unlawfully selling a controlled substance listed in Health and Safety Code 11053-11058
4. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
5. Possession of an explosive as defined in 18 USC 921

Explosive means a destructive device and includes, but is not limited to, any explosive, incendiary, or poison gas bomb, grenade, rocket having a propellant charge of more than four ounces, missile having an explosive or incendiary charge of more than one-quarter ounce, mine, or similar device. A destructive device includes any other type of weapon (except a shotgun or shotgun shell recognized by the United States Attorney General as suitable for sporting purposes) which might be converted to project an explosive. (18 USC 921)

The Superintendent, principal, or designee may suspend a student from school for not more than five consecutive school days unless the suspension is extended pending expulsion. (Education Code 48911)

A student may be suspended from school for not more than 20 school days in any school year, unless for purposes of adjustment a student enrolls in or is transferred to another regular school, an opportunity school, or continuation school or class, in which case suspension shall not exceed 30 days in any school year. However, this restriction on the number of days of suspension does not apply when the suspension is extended pending an expulsion. (Education Code 48903, 48911, 48912)

The district may count suspensions that occur while a student is enrolled in another school

district toward the maximum number of days for which the student may be suspended in any school year. (Education Code 48903)

Suspensions shall be initiated according to the following procedures:

1. Informal Conference: Suspension shall be preceded by an informal conference conducted by the principal, designee or the Superintendent with the student and, whenever practicable, the teacher, supervisor or school employee who referred the student to the principal. At the conference, the student shall be informed of the reason for the disciplinary action, presented with the evidence against him/her, and given the opportunity to present his/her version and evidence in support of his/her defense. (Education Code 48911)

This conference may be omitted if the principal, designee or the Superintendent determines that an emergency situation exists. An "emergency situation" involves a clear and present danger to the lives, safety or health of students or school personnel. If a student is suspended without this conference, both the parent/guardian and student shall be notified of the student's right to return to school for the purpose of a conference. The conference shall be held within two school days, unless the student waives his/her right to it or is physically unable to attend for any reason. In such case, the conference will be held as soon as the student is physically able to return to school. (Education Code 48911)

2. Administrative Actions: All requests for student suspension are to be processed by the principal or designee of the school in which the student is enrolled at the time of the misbehavior.

A school employee shall report the suspension, including the name of the student and the cause for the suspension, to the Superintendent or designee. (Education Code 48911)

3. Notice to Parents/Guardians: At the time of the suspension, a school employee shall make a reasonable effort to contact the parent/guardian by telephone or in person. Within one school day of the beginning of a suspension, a school employee shall mail a notice to the parent/guardian of the suspended student. The notice shall be, insofar as is practicable, in the primary language of the student's parent/guardian.

This notice shall state the specific offense committed by the student. (Education Code 48900.8) In addition, the notice may state the date and time when the student may return to school. If school officials wish to ask the parent/guardian to confer regarding matters pertinent to the suspension, the notice may also add that state law requires the parent/guardian to respond to such requests without delay.

4. Parent/Guardian Conference: Whenever a student is suspended, school officials may meet with the parent/guardian to discuss the causes and duration of the suspension, the school policy involved, and any other pertinent matters. (Education Code 48914)

While the parent/guardian is required to respond without delay to a request for a conference about a student's behavior, no penalties may be imposed on the student for the failure

of the parent/guardian to attend such conference. The student may not be denied readmission solely because the parent/guardian failed to attend. (Education Code 48911)

5. Extension of Suspension: If the Board is considering the expulsion of a suspended student from any school or the suspension of a student for the balance of the semester from continuation school, the Superintendent or designee may, in writing, extend the suspension until such time as the Board has made a decision. (Education Code 48911)

Any extension of the original period of suspension shall be preceded by notice of such extension with an offer to hold a conference concerning the extension, giving the student an opportunity to be heard. This conference may be held in conjunction with a meeting requested by the student or parent/guardian to challenge the original suspension. Extension of the suspension may be made only if the Superintendent or designee determines, following a meeting in which the student and the student's parent/guardian were invited to participate, that the student's presence at the school or at an alternative school would endanger persons or property or threaten to disrupt the instructional process. (Education Code 48911)

If the student involved is a foster youth, the Superintendent or designee shall notify the district liaison for foster youth of the need to invite the student's attorney and a representative of the appropriate county child welfare agency to attend the meeting. (Education Code 48853.5, 48911, 48918.1)

In addition to suspending a student, the Superintendent, principal, or designee may provide services or require the student to participate in an alternative disciplinary program designed to correct his/her behavior and keep him/her in school.

Suspension by the Board

The Board may suspend a student for any of the acts listed in "Grounds for Suspension and Expulsion" above and within the limits specified in "Suspension by Superintendent, Principal, or Principal's Designee" above. (Education Code 48912)

The Board may suspend a student enrolled in a continuation school or class for a period not longer than the remainder of the semester if any of the acts enumerated in "Grounds for Suspension and Expulsion" occurred. The suspension shall meet the requirements of Education Code 48915. (Education Code 48912.5)

When the Board is considering a suspension, disciplinary action, or any other action (except expulsion) against any student, it shall hold a closed session if a public hearing would lead to disclosure of information which would violate a student's right to privacy under Education Code 49073-49079. (Education Code 35146, 48912)

The Board shall provide the student and his/her parent/guardian with written notice of the closed session by registered or certified mail. Upon receiving this notice, the student or parent/guardian may request a public meeting, and this request shall be granted if made in writing within 48 hours after receipt of the Board's notice. However, any discussion that conflicts with any other

student's right to privacy still shall be held in closed session. (Education Code 35146, 48912)

(cf. 9321 - Closed Session Purposes and Agendas)

Authority to Expel

A student may be expelled only by the Board. The Board shall expel, as required by law, any student found to have committed certain offenses listed below under "Mandatory Recommendation and Mandatory Expulsion." (Education Code 48915)

For all other grounds listed above under "Grounds for Suspension and Expulsion," the Board shall order a student expelled upon the recommendation of the Superintendent, principal, or designee, only if the Board makes a finding of either or both of the following: (Education Code 48915 (b) and (e))

1. That other means of correction are not feasible or have repeatedly failed to bring about proper conduct
2. That due to the nature of the violation, the presence of the student causes a continuing danger to the physical safety of the student or others

(cf. 5144.2 - Suspension and Expulsion/Due Process (Individuals with Exceptional Needs))

Mandatory Recommendation for Expulsion

Unless the Superintendent, principal, or designee determines that expulsion should not be recommended under the circumstances or that an alternative means of correction would address the conduct, he/she shall recommend a student's expulsion for any of the following acts: (Education Code 48915(a))

1. Causing serious physical injury to another person, except in self-defense
2. Possession of any knife as defined in Education Code 48915(g), explosive or other dangerous object of no reasonable use to the student

(cf. 5131.7 - Weapons and Dangerous Instruments)

3. Unlawful possession of any controlled substance, as listed in Health and Safety Code 11053-11058, except for (a) the first offense for the possession of not more than one ounce of marijuana, other than concentrated cannabis, or (b) the student's possession of over-the-counter medication for his/her use or other medication prescribed for him/her by a physician
4. Robbery or extortion
5. Assault or battery, as defined in Sections 240 and 242 of the Penal Code, upon any school employee

In determining whether or not to recommend the expulsion of a student, the Superintendent, principal, or designee shall act as quickly as possible to ensure that the student does not lose instructional time. (Education Code 48915)

Mandatory Recommendation and Mandatory Expulsion

The principal, Superintendent or designee shall recommend that the Board expel any student found at school or at a school activity to be: (Education Code 48915(c))

1. Possessing, as verified by a district employee, or selling or otherwise furnishing a firearm, unless the student had obtained prior written permission to possess the item from a certificated school employee, with the principal or designee's concurrence

However, possession of an imitation firearm, as defined in Education Code 48900(m), shall not be regarded as an offense requiring a mandatory recommendation for expulsion and mandatory expulsion.

2. Brandishing a knife as defined in Education Code 48915(g) at another person
3. Unlawfully selling a controlled substance listed in Health and Safety Code 110530-11058
4. Committing or attempting to commit a sexual assault as defined in Penal Code 261, 266c, 286, 288, 288a, or 289, or committing a sexual battery as defined in Penal Code 243.4
5. Possessing an explosive as defined in 18 USC 921

Upon finding that the student committed any of these acts, the Board shall expel the student.

Student's Right to Expulsion Hearing

The student is entitled to a hearing to determine whether the student should be expelled. The hearing shall be held within 30 school days after the principal or Superintendent or designee determines that one of the acts listed under "Grounds for Suspension and Expulsion" has occurred. (Education Code 48918(a))

The student is entitled to one postponement of an expulsion hearing for a period of not more than 30 calendar days. The request for postponement shall be in writing. Any subsequent postponement may be granted at the Board's discretion. (Education Code 48918(a))

If the Board finds it impracticable to comply with these time requirements for conducting an expulsion hearing, the Superintendent or designee may, for good cause, extend the time period by an additional five school days. Reasons for the extension shall be included as a part of the record when the expulsion hearing is held. (Education Code 48918(a))

If the Board finds it impractical to comply with the time requirements of the expulsion hearing

due to a summer recess of Board meetings of more than two weeks, the days during the recess shall not be counted as school days. The days not counted during the recess may not exceed 20 school days, as defined in Education Code 48925. Unless the student requests in writing that the expulsion hearing be postponed, the hearing shall be held not later than 20 calendar days prior to the first day of the next school year. (Education Code 48918(a))

Once the hearing starts, all matters shall be pursued with reasonable diligence and concluded without unnecessary delay. (Education Code 48918(a))

Rights of Complaining Witness

An expulsion hearing involving allegations of sexual assault or sexual battery may be postponed for one school day in order to accommodate the special physical, mental, or emotional needs of a student who is the complaining witness. (Education Code 48918.5)

Whenever the Superintendent or designee recommends an expulsion hearing that addresses allegations of sexual assault or sexual battery, he/she shall give the complaining witness a copy of the district's suspension and expulsion policy and regulation and shall advise the witness of his/her right to: (Education Code 48918.5)

1. Receive five days' notice of his/her scheduled testimony at the hearing
2. Have up to two adult support persons of his/her choosing present at the hearing at the time he/she testifies
3. Have a closed hearing during the time he/she testifies

Whenever any allegation of sexual assault or sexual battery is made, the Superintendent or designee shall immediately advise complaining witnesses and accused students to refrain from personal or telephone contact with each other during the time when an expulsion process is pending. (Education Code 48918.5)

Written Notice of the Expulsion Hearing

Written notice of the hearing shall be forwarded to the student and the student's parent/guardian at least 10 calendar days before the date of the hearing. The notice shall include: (Education Code 48900.8, 48918(b))

1. The date and place of the hearing
2. A statement of the specific facts and charges upon which the proposed expulsion is based
3. A copy of district disciplinary rules which relate to the alleged violation
4. Notification of the student's or parent/guardian's obligation, pursuant to Education Code 48915.1, to provide information about the student's status in the District to any other district in

which the student seeks enrollment. This obligation applies when a student is expelled for acts other than those described in Education Code 48915(a) or (c).

(cf. 5119 - Students Expelled from Other Districts)

5. The opportunity for the student or the student's parent/guardian to appear in person or to employ and be represented by legal counsel or by a nonattorney advisor.

Legal counsel means an attorney or lawyer who is admitted to the practice of law in California and is an active member of the State Bar of California.

Nonattorney advisor means an individual who is not an attorney or lawyer, but who is familiar with the facts of the case and has been selected by the student or student's parent/guardian to provide assistance at the hearing.

6. The right to inspect and obtain copies of all documents to be used at the hearing

7. The opportunity to confront and question all witnesses who testify at the hearing

8. The opportunity to question all evidence presented and to present oral and documentary evidence on the student's behalf, including witnesses

Additional Notice of Expulsion Hearing for Foster Youth

At least 10 days prior to a hearing to determine if a student who is a foster youth as defined under Education Code 48853.5 should be expelled for an offense not requiring a mandatory recommendation for expulsion, the Superintendent or designee shall notify the student's attorney and a representative of an appropriate county child welfare agency. If the hearing is pursuant to an offense requiring a mandatory expulsion recommendation, the Superintendent or designee may provide the same notification. The notice shall be provided by the most cost-effective method possible, including by email or a telephone call. (Education Code 48918.1)

Conduct of Expulsion Hearing

1. Closed Session: Notwithstanding the provisions of Government Code 54953 and Education Code 35145, the Board shall conduct a hearing to consider the expulsion of the student in a session closed to the public unless the student requests in writing at least five days prior to the hearing that the hearing be a public meeting. If such request is made, the meeting shall be public unless another student's privacy rights would be violated. (Education Code 48918(c))

Whether the expulsion hearing is held in closed or public session, the Board may meet in closed session to deliberate and determine whether or not the student should be expelled. If the Board admits any other person to this closed session, the parent/guardian, the student, and the counsel of the student shall also be allowed to attend the closed session. (Education Code 48918(c))

If a hearing that involves a charge of sexual assault or sexual battery is to be conducted in public, a complaining witness shall have the right to have his/her testimony heard in closed session when testifying in public would threaten serious psychological harm to the witness and when there are no alternative procedures to avoid the threatened harm, including, but not limited to, videotaped deposition or contemporaneous examination in another place communicated to the hearing room by closed-circuit television. (Education Code 48918(c))

2. Record of Hearing: A record of the hearing shall be made and may be maintained by any means, including electronic recording, as long as a reasonably accurate written and complete transcription of the proceedings can be made. (Education Code 48918(g))

3. Subpoenas: Before commencing a student expulsion hearing, the Board may issue subpoenas, at the request of either the student or the Superintendent or designee, for the personal appearance at the hearing of any person who actually witnessed the action that gave rise to the recommendation for expulsion. After the hearing has commenced, the Board or the hearing officer or administrative panel may issue such subpoenas at the request of the student or the County Superintendent of Schools or designee. All subpoenas shall be issued in accordance with the Code of Civil Procedure 1985-1985.2 and enforced in accordance with Government Code 11455.20. (Education Code 48918(i))

Any objection raised by the student or the Superintendent or designee to the issuance of subpoenas may be considered by the Board in closed session, or in open session if so requested by the student, before the meeting. The Board's decision in response to such an objection shall be final and binding. (Education Code 48918(i))

If the Board determines, or if the hearing officer or administrative panel finds and submits to the Board, that a witness would be subject to unreasonable risk of harm by testifying at the hearing, a subpoena shall not be issued to compel the personal attendance of that witness at the hearing. However, that witness may be compelled to testify by means of a sworn declaration as described in item #4 below. (Education Code 48918(i))

4. Presentation of Evidence: While technical rules of evidence do not apply to expulsion hearings, evidence may be admitted and used as proof only if it is the kind of evidence on which reasonable persons can rely in the conduct of serious affairs. The decision of the Board to expel must be supported by substantial evidence that the student committed any of the acts pursuant to Education Code 48900 and listed in "Grounds for Suspension and Expulsion." (Education Code 48918(h))

Findings of fact shall be based solely on the evidence at the hearing. While no finding shall be based solely on hearsay, sworn declarations may be admitted as testimony from witnesses whose disclosure of their identity or testimony at a hearing may subject them to an unreasonable risk of physical or psychological harm. (Education Code 48918 (f) and (h))

In cases where a search of a student's person or property has occurred, evidence describing the reasonableness of the search shall be included in the hearing record.

5. Testimony by Complaining Witnesses: The following procedures shall be observed when hearings involve allegations of sexual assault or sexual battery by a student: (Education Code 48918, 48918.5)

- a. Any complaining witness shall be given five days' notice before being called to testify.
- b. Any complaining witness shall be entitled to have up to two adult support persons, including, but not limited to, a parent/guardian or legal counsel, present during his/her testimony.
- c. Before a complaining witness testifies, support persons shall be admonished that the hearing is confidential.
- d. The person presiding over the hearing may remove a support person whom he/she finds is disrupting the hearing.
- e. If one or both support persons are also witnesses, the hearing shall be conducted in accordance with Penal Code 868.5.
- f. Evidence of specific instances of prior sexual conduct of a complaining witness shall be presumed inadmissible and shall not be heard unless the person conducting the hearing determines that extraordinary circumstances require the evidence to be heard. Before such a determination is made, the complaining witness shall be given notice and an opportunity to oppose the introduction of this evidence. In the hearing on the admissibility of this evidence, the complaining witness shall be entitled to be represented by a parent/guardian, legal counsel, or other support person. Reputation or opinion evidence regarding the sexual behavior of a complaining witness shall not be admissible for any purpose.
- g. In order to facilitate a free and accurate statement of the experiences of the complaining witness and to prevent discouragement of complaints, the district shall provide a nonthreatening environment.
 - (1) The district shall provide a room separate from the hearing room for the use of the complaining witness before and during breaks in testimony.
 - (2) At the discretion of the person conducting the hearing, the complaining witness shall be allowed reasonable periods of relief from examination and cross-examination during which he/she may leave the hearing room.
 - (3) The person conducting the hearing may:
 - (a) Arrange the seating within the hearing room so as to facilitate a less intimidating environment for the complaining witness
 - (b) Limit the time for taking the testimony of a complaining witness to the hours he/she is normally in school, if there is no good cause to take the testimony during other hours

(c) Permit one of the support persons to accompany the complaining witness to the witness stand

6. Decision Within 10 Days: The Board's decision on whether to expel a student shall be made within 10 school days after the conclusion of the hearing, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))

7. Decision Within 40 Days: If the Board does not meet on a weekly basis, its decision on whether to expel a student shall be made within 40 school days after the student is removed from his/her school of attendance, unless the student requests in writing that the decision be postponed. (Education Code 48918(a))

Alternative Expulsion Hearing: Hearing Officer or Administrative Panel

Instead of conducting an expulsion hearing itself, the Board may contract with the county hearing officer or with the Office of Administrative Hearings of the State of California for a hearing officer. Alternatively, the Board may appoint an impartial administrative panel composed of three or more certificated personnel, none of whom shall be members of the Board or on the staff of the school in which the student is enrolled. (Education Code 48918(d))

A hearing conducted by the hearing officer or administrative panel shall conform to the same procedures as apply to a hearing conducted by the Board as specified above in "Conduct of Expulsion Hearing." (Education Code 48918 (a) and (d))

The hearing officer or administrative panel shall, within three school days after the hearing, determine whether to recommend expulsion of the student to the Board. If expulsion is not recommended, the expulsion proceeding shall be terminated and the student shall be immediately reinstated. The Superintendent or designee shall place the student in a classroom instructional program, any other instructional program, a rehabilitation program, or any combination of these programs after consulting with district staff, including the student's teachers, and with the student's parent/guardian. The decision to not recommend expulsion shall be final. (Education Code 48918(e))

If expulsion is recommended, findings of fact in support of the recommendation shall be prepared and submitted to the Board of Trustees. All findings of fact and recommendations shall be based solely on the evidence presented at the hearing. The Board may accept the recommendation based either upon a review of the findings of fact and recommendations submitted or upon the results of any supplementary hearing the Board may order. (Education Code 48918(f))

The hearing officer or administrative panel may recommend that the Board suspend the enforcement of the expulsion for a period of one year. (See "Suspension of Enforcement of the Expulsion below.") (Education Code 48917, 48918)

Final Action by the Board

Whether the expulsion hearing is conducted in closed or public session by the Board, a hearing officer, or an administrative panel, the final action to expel must be taken by the Board at a public meeting. (Education Code 48918(j))

If the Board conducts the hearing and reaches a decision not to expel, this decision shall be final and the student shall be reinstated immediately.

Upon ordering an expulsion, the Board shall set a date when the student shall be reviewed for readmission to a school within the District. For a student expelled for an act listed under "Mandatory Recommendation and Mandatory Expulsion" above, this date shall be one year from the date the expulsion occurred, except that the Board may set an earlier date on a case-by-case basis. For a student expelled for other acts, this date shall be no later than the last day of the semester following the semester in which the expulsion occurred. If an expulsion is ordered during the summer session or the intersession period of a year-round program, the Board shall set a date when the student shall be reviewed for readmission not later than the last day of the semester following the summer session or intersession period in which the expulsion occurred. (Education Code 48916)

At the time of the expulsion order, the Board shall recommend a plan for the student's rehabilitation, which may include: (Education Code 48916)

1. Periodic review as well as assessment of the student at the time of review for readmission
2. Recommendations for improved academic performance, tutoring, special education assessments, job training, counseling, employment, community service and/or other rehabilitative programs

Written Notice to Expel

The Superintendent or designee shall send written notice of the decision to expel to the student or parent/guardian. This notice shall include the following:

1. The specific offense committed by the student for any of the causes for suspension or expulsion listed above under "Grounds for Suspension and Expulsion" (Education Code 48900.8)
2. The fact that a description of readmission procedures will be made available to the student and his/her parent/guardian (Education Code 48916)
3. Notice of the right to appeal the expulsion to the County Board of Education (Education Code 48918)
4. Notice of the student's or parent/guardian's obligation to inform any new District in which the student seeks to enroll of the student's status with the expelling District, pursuant to Education Code 48915.1 (Education Code 48918)

5. Notice of the alternative educational placements available to the student during the time of expulsion (Education Code 48918)

Suspension of Enforcement of the Expulsion

The Board, upon voting to expel a student, may suspend the enforcement of the expulsion order for not more than one calendar year.

When deciding whether to suspend the enforcement of an expulsion, the Board shall take into account the following criteria:

1. The student's pattern of behavior
2. The seriousness of the misconduct
3. The student's attitude toward the misconduct and his/her willingness to follow a rehabilitation program

In cases of mandatory expulsion, the enforcement of an expulsion order shall not be suspended.

The suspension of the enforcement of an expulsion shall be governed by the following:
(Education Code 48917)

1. The Board may, as a condition of the suspension of enforcement, assign the student to a school, class or program appropriate for the student's rehabilitation. This rehabilitation program may provide for the involvement of the student's parent/guardian in the student's education. However, a parent/guardian's refusal to participate in the rehabilitation program shall not be considered in the Board's determination as to whether the student has satisfactorily completed the rehabilitation program. (Education Code 48917)
2. During the period when enforcement of the expulsion order is suspended, the student shall be on probationary status. (Education Code 48917)
3. The suspension of the enforcement of an expulsion order may be revoked by the Board if the student commits any of the acts listed under "Grounds for Suspension and Expulsion" above or violates any of the District's rules and regulations governing student conduct. (Education Code 48917)
4. When the suspension of the enforcement of an expulsion order is revoked, a student may be expelled under the terms of the original expulsion order. (Education Code 48917)
5. Upon satisfactory completion of the rehabilitation assignment, the Board shall reinstate the student in a district school. Upon reinstatement, the Board may order the expunging of any or all records of the expulsion proceedings. (Education Code 48917)

6. Suspension of the enforcement of an expulsion order shall not affect the time period and requirements for the filing of an appeal of the expulsion order with the County Board of Education.

7. The Superintendent or designee shall send written notice of any decision to suspend the enforcement of an expulsion order during a period of probation to the student or parent/guardian. The notice shall also inform the parent/guardian of the right to appeal the expulsion to the County Board of Education, the alternative educational placement to be provided to the student during the time of expulsion, and the student's or parent/guardian's obligation to inform any new district in which the student seeks to enroll of the student's status with the expelling district, pursuant to Education Code 48915.1(b). (Education Code 48918(j))

Right to Appeal

The student or parent/guardian is entitled to file an appeal of the Board's decision to the County Board of Education. The appeal must be filed within 30 days of the Board's decision to expel, even if the expulsion action is suspended and the student is placed on probation. (Education Code 48919)

The student shall submit a written request for a copy of the written transcripts and supporting documents from the district simultaneously with the filing of the notice of appeal with the County Board. The district shall provide the student with these documents within 10 school days following the student's written request. (Education Code 48919)

Placements While Under Expulsion

The Board shall refer expelled students to a program of study that meets all the following conditions: (Education Code 48915, 48915.01)

1. Is appropriately prepared to accommodate students who exhibit discipline problems
2. Is not provided at a comprehensive middle, junior or senior high school or at any elementary school, unless the program is offered at a community day school established at such a site
3. Is not housed at the school site attended by the student at the time of suspension

(cf. 6185 - Community Day School)

When the placement described above is not available, and when the County Superintendent of Schools so certifies, students expelled for acts described in items #6-13 and #20-22 under "Grounds for Suspension and Expulsion" may be instead referred to a program of study that is provided at another comprehensive senior high school. (Education Code 48915)

The program for a student expelled from any of grades K-6 shall not be combined or merged with programs offered to students in any of grades 7-12. (Education Code 48916.1)

Students expelled from grades 7-12 may be offered independent study as a voluntary alternative to available classroom instruction; however, the student's parent/guardian must first provide written consent for this option. (Education Code 48916.1)

(cf. 6158 - Independent Study)

Readmission After Expulsion

Readmission procedures shall be as follows:

1. On the date set by the Board when it ordered the expulsion, the District shall consider readmission of the student. (Education Code 48916)
2. The parents/guardians must present to the Superintendent evidence of the student's readiness to return, which shall be demonstrated by evidence of the student's satisfactory compliance with the requirements of the expulsion order (for example, written reports from required treatment, or a record of adherence to behavioral requirements during the period of expulsion).
3. The Superintendent or designee shall hold a readmission committee meeting with the parent/guardian and the student. At the conference the student's rehabilitation plan shall be reviewed and the Superintendent or designee shall verify that the provisions of this plan have been met. School regulations shall be reviewed and the student and parent/guardian shall be asked to indicate in writing their willingness to comply with these regulations.
4. The Superintendent or designee shall transmit his/her recommendation regarding readmission to the Board. The Board shall consider this recommendation in closed session if information would be disclosed in violation of Education Code 49073-49079. If a written request for open session is received from the parent/guardian or adult student, it shall be honored.
5. If the readmission is granted, the Superintendent or designee shall notify the student and parent/guardian, by registered mail, of the Board's decision regarding readmission. Students shall be placed in a different high school from which the expulsion occurred unless a specialized instructional program required by the student is not available on any other campus.
6. The Board may deny readmission if it finds that the student has not satisfied the conditions of the rehabilitation plan or that the student continues to pose a danger to campus safety or to other District students or employees. (Education Code 48916)
7. If the Board denies the readmission of a student, the Board shall determine either to continue the student's placement in the alternative educational program initially selected or to place the student in another program that serves expelled students, including placement in a county community school. (Education Code 48916)
8. The Board shall provide written notice to the expelled student and parent/guardian

describing the reasons for denying readmittance into the regular program. This notice shall indicate the Board's determination of the educational program which the Board has chosen. The student shall enroll in that program unless the parent/guardian chooses to enroll the student in another school district. (Education Code 48916)

No student shall be denied readmission into the district based solely on the student's arrest, adjudication by a juvenile court, formal or informal supervision by a probation officer, detention in a juvenile facility, enrollment in a juvenile school, or other such contact with the juvenile justice system. (Education Code 48645.5)

Maintenance of Records

The District shall maintain a record of each suspension and expulsion, including its specific cause(s). (Education Code 48900.8)

Expulsion records of any student shall be maintained in the student's mandatory interim record, and sent to any school in which the student subsequently enrolls upon written request by that school. (Education Code 48918(k))

The Superintendent or designee shall, within five working days, honor any other district's request for information about an expulsion from this District. (Education Code 48915.1)

(cf. 5119 - Students Expelled from Other Districts)

(cf. 5125 - Student Records)

Outcome Data

The Superintendent or designee shall maintain the following data: (Education Code 48900.8, 48916.1)

1. The number of students recommended for expulsion
2. The specific grounds for each recommended expulsion
3. Whether the student was subsequently expelled
4. Whether the expulsion order was suspended
5. The type of referral made after the expulsion
6. The disposition of the student after the end of the expulsion period

Notifications to Law Enforcement Authorities

Prior to the suspension or expulsion of any student, the principal or designee shall notify appropriate city or county law enforcement authorities of any student acts of assault which may

have violated Penal Code 245. (Education Code 48902)

The principal or designee also shall notify appropriate city or county law enforcement authorities of any student acts which may involve the possession or sale of narcotics or of a controlled substance. In addition, law enforcement authorities shall be notified regarding any acts by students or nonstudents regarding the possession, sale, or furnishment of firearms, explosives, or other dangerous weapons in violation of Education Code 48915(c)(1) or (5) or Penal Code 626.9 and 626.10. (Education Code 48902)

Within one school day after a student's suspension or expulsion, the principal or designee shall notify appropriate city or county law enforcement authorities, by telephone or other appropriate means, of any student acts which may violate Education Code 48900(c) or (d), relating to the possession, use, offering or sale of controlled substances, alcohol, or intoxicants of any kind. (Education Code 48902)

Regulation SEQUOIA UNION HIGH SCHOOL DISTRICT
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1

Sequoia Union HSD

Administrative Regulation

Suspension And Expulsion/Due Process (Students With Disabilities)

AR 5144.2

Students

Suspension

A student identified as an individual with disabilities pursuant to the Individuals with Disabilities Education Act or Section 504 of the federal Rehabilitation Act of 1973 is subject to the same grounds for suspension and expulsion which apply to regular education students. All the procedural safeguards established by District policies and regulations shall be observed in considering the suspension of students with disabilities.

(cf. 5144.1 - Suspension and Expulsion/Due Process)

(cf. 6159.4 - Behavioral Interventions for Special Education Students)

The Superintendent or designee may suspend a student with disability for up to five school days for a single incident of misconduct, and for up to 20 school days in a school year. If the student is transferred to another school or alternative educational program, the student may be suspended for up to 30 school days in a school year, but still no more than five days for a single incident of misconduct, unless the student is suspended by the Board of Trustees pursuant to Education Code 48912. (Education Code 48903, 48911)

If the student poses an immediate threat to the safety of himself/herself or others, the Superintendent or designee may suspend the student for up to, but not more than, 10 consecutive school days. In the case of a dangerous child, a suspension may exceed 10 consecutive school days, and/or the student's placement may be changed, if the parent/guardian so agrees or if a court order so provides. (Education Code 48911)

If a student with disability possesses at school or at a school activity a weapon as defined in the United States Code, Title 18, Section 921, he/she shall be immediately suspended and may be placed in an alternative educational setting for not more than 45 calendar days, or until the conclusion of any due process proceedings requested by the parent/guardian. The student's alternative educational setting shall be determined by the student's IEP team or school site committee. (Education Code 48915; 20 USC 1415)

Expulsion

Procedures and timelines governing the expulsion of students with disabilities shall be the same as those for all other students, except that a pre-expulsion assessment shall be made and an IEP team or school site committee meeting held under conditions and with possible consequences indicated below.

Pre-Expulsion Assessment and Meeting

1. The parent/guardian shall receive written notice of the district's intent to conduct the pre-expulsion assessment and shall make the student available for the assessment without delay at a site designated by the District. The parent/guardian shall also have the right to an independent assessment as provided in Education Code 56329. (Education Code 48915.5)
2. The pre-expulsion assessment shall be conducted in accordance with the guidelines of the Code of Federal Regulations, Title 34, Section 104.35, which shall include a review of the student's placement at the time of the alleged misconduct and a determination of the relationship, if any, between the student's behavior and his/her disability. (Education Code 48915.5)
3. The IEP team or school site committee shall meet to determine if an expulsion hearing is appropriate. This meeting shall be held at a time and place mutually convenient to the parent/guardian and district within the period, if any, of the student's pre-expulsion suspension. The parent/guardian's participation may be made through actual participation, representation, or a telephone conference call. (Education Code 48915.5)

(cf. 6159 - Individualized Education Program)

(cf. 6164.6 - Identification and Education under Section 504)

4. The parent/guardian shall be notified of his/her right to participate in the meeting at least 48 hours before the meeting. This notice shall specify: (Education Code 48915.5)
 - a. That the meeting may be held without the parent/guardian's participation unless he/she requests a postponement for up to three additional school days, and
 - b. That the suspension will be continued during the postponement if the student continues to pose an immediate threat to the safety of himself/herself or others.

In order to make a record of its attempts to arrange the meeting at a mutually convenient time and place, the District shall keep documentation such as: (Code of Federal Regulations, Title 34, Part 300.345)

- a. Detailed records of telephone calls made or attempted and the results of those calls.
 - b. Copies of correspondence sent to parents/guardians and any responses received.
 - c. Detailed records of visits made to the parent/guardian's home or place of employment and the results of those visits.
5. The District shall grant a parent/guardian's request that the meeting be postponed for up to three additional school days and may extend a student's suspension for the period of postponement if he/she continues to pose an immediate threat to the safety of himself/herself or others. However, the suspension shall not be extended beyond 10 consecutive school days

unless agreed to by the parent/guardian or by court order. If the parent/guardian refuses to consent to an extension beyond 10 consecutive school days and chooses not to participate, the meeting may be conducted without the parent/guardian's participation. (Education Code 48915.5)

6. The IEP team or school site committee shall consider the pre-expulsion assessment results and shall also review and consider the student's health records and school discipline records. (Education Code 48915.5)

7. If the IEP team or school site committee determines that the alleged misconduct was caused by, or was a direct manifestation of, the student's disability or that the student was not appropriately placed, the expulsion shall not proceed. (Education Code 48915.5)

8. If the IEP team or school site committee determines that the alleged misconduct was not caused by, or a direct manifestation of, the student's disability, and if it is determined that the student was appropriately placed, the student shall be subject to expulsion in accordance with procedures that apply to all students. (Education Code 48915.5)

9. When expulsion is recommended, the IEP team or school site committee should also recommend a potential rehabilitation plan for the student, if appropriate.

Due Process and Expulsion Hearings

If the parent/guardian disagrees with the decision of the IEP team or school site committee, he/she has a right to a due process hearing conducted pursuant to United States Code, Title 20, Section 1415 or the Code of Federal Regulations, Title 34, Section 104.36.

Due process appeals must be initiated within 15 days of the decision of the IEP team or school site committee.

The expulsion hearing shall not be conducted, and the 30-day expulsion proceedings time limit shall not commence, until after completion of:

1. The pre-expulsion assessment,
2. The IEP team or school site committee meeting, and
3. Due process hearings and appeals, if initiated. (Education Code 48915.5)

The Board may expel a student with disability only if an IEP team or school site committee has determined that 1) the misconduct was not caused by, or a direct manifestation of, the student's identified disability; and 2) the student was appropriately placed at the time the misconduct occurred. (Education Code 48915.5)

Services During Expulsion

During the term of the expulsion, a special education student shall continue to be offered a program of appropriate educational services that is individually designed to meet his/her unique learning needs. Such services may include independent study, home instruction, or another appropriate alternative program.

(cf. 6158 - Independent Study)

(cf. 6183 - Home and Hospital Instruction)

The Board shall consider the recommendations of the IEP team or school site committee when developing a rehabilitation plan for an expelled student with disability.

Readmission

Readmission procedures for students with disabilities shall parallel those used for all students. The Superintendent or designee may consider the input of the student's IEP team or school site committee when developing recommendations to the Board regarding a request for readmission. Upon readmission, an IEP team or school site committee meeting shall be convened to determine whether a new IEP or accommodation plan needs to be established.

Suspension of Expulsion

The Board's criteria for suspending the enforcement of an expulsion order shall be applied to students with disabilities just as they are applied to regular students. (Education Code 48917)

Legal Reference:

EDUCATION CODE

35146 Closed sessions (re suspensions)

35291 Rules (of governing board)

48900-48925 Suspension and expulsion

56320 Educational needs; requirements

56321 Development or revision of individualized education program

56329 Independent educational assessment

56340-56347 Individual education program teams

56505 State hearing

PENAL CODE

626.2 Unauthorized entry on campus after written notice of suspension or dismissal

UNITED STATES CODE, TITLE 18

921 Firearms; definitions

UNITED STATES CODE, TITLE 20

1415 Procedural Safeguards

UNITED STATES CODE, TITLE 29

706 Definitions

794 Rehabilitation Act of 1973, Section 504

CODE OF FEDERAL REGULATIONS, TITLE 34

104.35 Evaluation and Placement

104.36 Procedural safeguards
300.345 Parent participation
Honig v. Doe, (1988) 484 U.S. 305
Doe v. Maher, (1986) 793 F.2d 1470
Parents of Student W. v. Puyallup School District, (1994) 9th Cir. 31 F.3d 1489
M.P. v. Governing Board of Grossmont Union High School District, (1994) U.S. Dist. Ct., S.D.
Cal. 858 F.Supp 1044
Rock Island School District #41, IDELR 353:364
San Juan Unified School District, 20 IDELR 549

Management Resources:

CDE LEGAL ADVISORIES

0123.91 Clarification of Education Code Amendments, LO: 1-91

0623.89 Suspension and Expulsion of Handicapped Pupils, LO: 3-89

CDE PROGRAM ADVISORY

0122.90 Suspension and Expulsion Procedures for Individuals with Exceptional Needs,
SPB:89/90-9

Regulation SEQUOIA UNION HIGH SCHOOL DISTRICT
approved: December 10, 1997 Redwood City, California

Sequoia Union HSD

Board Bylaw

BB 9320

Meetings and Notices

State open meeting laws define a "meeting" as any congregation of a majority of the members of the Board at the same time and place to hear, discuss or deliberate upon any item that is within the subject matter jurisdiction of the Board or District. (Government Code 54952.2)

Attendance by a majority of the Board's members at any of the following events is not subject to state open meeting laws provided that a majority of the Board members do not discuss specific District business among themselves other than as part of the scheduled program: (Government Code 54952.2)

1. A conference or similar public gathering that involves a discussion of issues of general interest to the public or to school Boards.
2. An open, publicized meeting organized by a person or organization other than the District to address a topic of local community concern.
3. A purely social or ceremonial occasion.

Except for authorized video teleconferencing, any use of direct communication, personal intermediaries or technological devices by a majority of Board members to develop a collective concurrence as to an action the members will take on an item is prohibited. (Government Code 54952.2)

Individual contacts or conversations between a Board member and any other person are not subject to open meeting laws. (Government Code 54952.2)

Board meetings shall be open to the public and held within District boundaries, except as allowed by law. They shall be held in a facility that is accessible to all persons, including disabled persons, without charge. (Government Code 54954)

(cf. 9321 - Closed Session Purposes and Agendas)

(cf. 9321.1 - Closed Session Conduct and Reports)

(cf. 9322 - Agenda/Meeting Materials)

(cf. 9323 - Meeting Conduct)

Regular Meetings

The Board shall adopt a yearly calendar.

The Board shall usually hold two meetings each month; one for Board business, one for study sessions. Regular meetings and study sessions shall be held at 7:00 p.m. on first and third Wednesday typically at the District office. Exceptions will be noted in the adopted yearly calendar. The Board reserves the right to cancel or add meetings in accordance with required public notice.

The Board believes that late night meetings deter public participation, could adversely affect the Board's decision-making ability, and could be unnecessarily burdensome to staff. Regular meetings shall be adjourned no later than 10:00 p.m. unless extended to a specific time determined by a majority of the Board.

At least 72 hours prior to a regular meeting, the agenda shall be posted at one or more locations freely accessible to members of the public. (Government Code 54954.2)

A notice of each regular meeting shall be mailed to any person who has filed with the Board a written request for such notice. The notice shall be mailed at least five days before the meeting. Requests are valid for one year from the date filed unless renewed. Renewal requests must be filed within 90 days after January 1 of each year. (Government Code 54954.1)

Persons requesting notices may pay an annual fee as determined by the Superintendent or designee.

(cf. 1340 - Access to District Records)

Special Meetings

Special meetings of the Board may be called by the presiding officer or a majority of the Board members. (Government Code 54956)

Notice of special meetings shall be delivered either by mail or personally or by any other means at least 24 hours before the meeting to all Board members, the Superintendent, and the local media who have requested such notice in writing. This notice also shall be posted at least 24 hours before the meeting in a location freely accessible to the public. The notice shall specify the time and place of the meeting and the business to be transacted or discussed; no other business shall be considered at these meetings. (Education Code 35144, Government Code 54956)

When a special meeting is called at least one week in advance, a notice of the meeting shall be mailed at least five days before the meeting to any person who has appropriately filed with the Board a written request for notice of regular meetings. (Government Code 54954.1)

Emergency Meeting

The Board may hold an emergency meeting without complying with the 24-hour notice requirement in the following cases: (Government Code 54956.5)

1. A work stoppage or other activity which severely impairs public health, safety, or both, as determined by a majority of the members of the Board.
2. A crippling disaster which severely impairs public health, safety, or both, as determined by a majority of the members of the Board.

The Board President or designee shall give notice of the emergency meeting to the local media by telephone at least one hour before the meeting. If telephone services are not functioning, the notice requirement of one hour is waived. As soon after the meeting as possible, the Board shall notify local media which have requested notice for special meetings, describing the purpose of the meeting and any action taken by the Board. (Government Code 54956.5)

No closed session may be held during an emergency meeting. All other rules governing special meetings shall be observed, with the exception of the 24-hour notice requirement. The minutes of the meeting, a list of persons the president or designee notified or attempted to notify, a copy of the roll call vote, and any actions taken at the meeting shall be posted for at least 10 days in a public place as soon after the meeting as possible. (Government Code 54956.5)

Adjourned Meetings

A majority vote by the Board may adjourn any meeting to a later time and place which shall be specified in the order of adjournment. Within 24 hours after a meeting has been adjourned to a later time, a copy of the order of adjournment shall be posted at the meeting site.

If no members are present at any regular or adjourned regular meeting, the secretary or the clerk may declare the meeting adjourned to a later time and shall give notice in the same manner required for special meetings. (Government Code 54955)

Study Sessions

Study sessions are a form of special meeting for the purpose of studying in depth one or more subjects and at which no formal action may be taken. Public participation in the Board's deliberations shall be limited to those individuals from whom the Board requests information or reaction. However, upon approval of the majority of the Board the meeting may be opened up for public discussion.

Meetings with the Student Advisory Council to the Superintendent

The Board of Trustees shall meet in study session with the Student Advisory Council to the Superintendent at least one time a year for the purpose of discussing matters of Board policy and other issues of mutual interest to the Council and the Board.

Legal Reference:

EDUCATION CODE

- 35140 Time and place of meetings
- 35143 Annual organizational meeting, date, and notice
- 35144 Special meeting
- 35145 Public meetings
- 35145.5 Agenda; public participation; regulations

GOVERNMENT CODE

- 54950-54957.9 Meetings, especially
- 54953 Meetings to be open and public; attendance
- 54954 Time and place of regular meetings; holidays; emergencies
- 54954.1 Mailed notices
- 54954.2 Agenda posting requirements, board actions
- 54956 Special meetings; call; notice
- 54956.5 Emergency meetings in emergency situations
- 54957.5 Agenda distribution
- 54961 Prohibition on use of certain facilities

Management Resources:

Open Meeting Laws, California Attorney General's Office, 1989

Bylaw

approved: August 6, 1997
revised: February 2, 2000
reviewed: June 29, 2016

SEQUOIA UNION HIGH SCHOOL DISTRICT
Redwood City, California



CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

Sequoia Union High (41 69062 0000000)

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2016-17 Application for Funding

Required fields are denoted with an asterisk (*).

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Local Governing Board Approval

The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board: (ex. 04/30/2012)

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name:

DELAC review date:

Meeting minutes web address:

Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.

DELAC comment:

If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

* Title I Part A (Basic Grant):

ESEA Sec. 1111 et seq.
SACS 3010☐ No ☒ Yes

Title I Part D (Delinquent):

ESEA Sec. 1401
SACS 3025☒ No ☐ Yes

* Title II Part A (Educator Quality):

ESEA Sec. 2101
SACS 4035☐ No ☒ Yes

* Title III Part A Immigrant:

ESEA Sec. 3102
SACS 4201☐ No ☒ Yes

* Title III Part A LEP (English Learner):

ESEA Sec. 3102
SACS 4203☐ No ☒ Yes

Last Saved: Donna DeKom (ddekomp), 6/23/2016 2:57 PM, Draft

Title III LEA Plan Performance Goal 2

All English Learner (EL) students will become proficient in English and reach high academic standards, at a minimum attaining proficiency or better in reading/language arts and mathematics.

CDS Code: 69062 LEA Name: Sequoia Union HS District Title III Improvement Status: Year 4

Fiscal Year: 2016-2017 EL Amount Eligibility: \$114,392.70 Immigrant Amount Eligibility: \$18,871.20

Plan to Provide Services for English Learner Students

A. Required Content	Please summarize information from district-operated programs and provide descriptions of how the LEA is meeting or plans to meet each requirement. How the LEA will:
	<p>Implement programs and activities in accordance with Title III</p> <p>Continue the work started by the EL Task Force.</p> <ul style="list-style-type: none"> • Identify means by which to ensure LTELs receive language development instruction during their school day • Establish a district-wide professional development plan that will enhance teachers' understanding of the special needs of LTELs and how to meet them • Investigate programs that support language development for LTELs (Designated ELD or Integrated ELD) • Include Designated vs. Integrated ELD in the District-wide PD
	<p>Use the subgrant funds to meet all accountability measures</p> <p>Subgrant funds will be primarily used for supplemental support provided by Bilingual Resource Teachers.</p>
	<p>Hold the school sites accountable</p> <p>The district will hold quarterly meetings with EL Site Teams to analyze data for the purpose of measuring EL student progress and refining instructional practices as needed.</p>
	<p>Promote parental and community participation in programs for ELs</p> <p>SUHSD supports a District Parent Coordinator to ensure a wealth of engagement and educational opportunities are available for parents of English Learners. The coordinator is to perform the District-wide Parent related activities and provide technical support to Site Bilingual Parent Liaison.</p>

How the LEA will:	Persons Involved /Timeline	Related Expenditures	Estimated Cost	Funding Source EL, Immigrant, other
B. Required Content	<p>Provide high quality language instruction</p> <p>SUUSD provides high quality language instruction through both Designated and Integrated ELD. For ELD, students receive daily instruction differentiated by English Language proficiency levels. English Learners at emerging levels of proficiency may be clustered in content classes in order for teachers to provided targeted support. All teachers hold the appropriate authorization to teach English Learners.</p>	Principals/ teachers		LCFF -Base
	<p>Provide high quality professional development</p> <p>Including CELDT and LTEL information in the District PD scheduled for September. Include Reclassification information during the morning session for all teachers as well as a Breakout session in the afternoon for teachers interested in learning how to use CELDT scores to inform their practices and how they can support LTEL in their classes.</p> <p>Work with a consultant to support with the planning, delivery and assessment of lessons to supplement Designated and Integrated ELD for immigrant students.</p>	CNI staff / principals / teachers / Instructional Coaches Consultant	\$10,000	Base- General Fund Title III- Immigrant

LEAs receiving or planning to receive Title III EL funding may include allowable activities.		Persons Involved/ Timeline	Related Expenditures	Estimated Cost	Funding Source
F. Allowable Activities	Describe all allowable activities chosen by LEA relating to: Supplementary services as part of the language instruction program for EL students	Principals/ Bilingual Resource Teacher	Bilingual Aids/ Parent Liaison / Professional Development/ Parent Involvement/ Extended Day/Summer	\$450,000	LCFF
	Continue to support sites for English Learner services at an average rate per student. *Please see http://www.cde.ca.gov/sp/el/t3/ELprogview.asp for a list of allowable EL activities				
F. EL Overall Budget		EL 2% for Administrative/Indirect Costs:		\$ 2,287.85	
		EL Estimated Costs Total:		\$114,392.70	

Plan to Provide Services for Immigrant Students

Please complete this table <u>if</u> the LEA is receiving or planning to receive Title III Immigrant funding.		Persons Involved/ Timeline	Related Expenditures	Estimated Cost	Funding Source
G. Allowable Activities	Describe all allowable activities chosen by LEA relating to: Enhanced instructional opportunities to immigrant students and their families	Principals/ Bilingual Resource Teachers	Supplemental Materials	\$2,000.00	Title III- Immigrant
	For Immigrant students, provide supplemental materials to enhance ELD Units as well as provide extended year opportunities. *Please see http://www.cde.ca.gov/sp/el/t3/immprogview.asp for a list of allowable Immigrant activities	Bilingual Instructional Assistant	Salary/ Benefits	\$ 6, 493.78	
H. Immigrant Overall Budget		Immigrant Administrative/Indirect Costs:		\$ 377.42	
		Immigrant Estimated Costs Total:		\$ 18,871.20	

Elementary and Secondary Education Act, Title III, Part A, Limited English Proficient Student Program Consortium

Memorandum of Understanding, 2016-17 School Year

This Memorandum of Understanding represents the agreed-upon program, services and products to be provided limited-English-proficient (called English learners [ELs] under California laws) students in the Sequoia Union High School District, East Palo Alto Academy, during the 2016-17 school year. The Sequoia Union High School District (SUHSD) will act as lead local education (LEA) and member. The consortium shall be named the Sequoia Union High School District/EPAA Consortium (the Consortium).

The SUHSD will be responsible for acting as the fiscal agent for the Consortium and will file the required expenditure reports and maintain fiscal records. The Consortium will plan to expend all Title III funds during the 2016-17 grant year. SUHSD must continue to serve as the fiscal agent for the Consortium for the duration of the 27 months grant period and/or until all the funds are expended, **after which time the California Department of Education (CDE) will bill the SUHSD for any remaining balance.**

According to the 2015-16 California Longitudinal Pupil Achievement Data System information submitted by the Members to the CDE, the Sequoia Union High School District Consortium enrolled 1327 EL students, which results in a subgrant amount of approximately \$114,393. In its role as the lead LEA, the SUHSD will support a total amount of programs, services, and products as indicated below:

<u>Program/Service/Product</u>	<u>Approximate Cost</u>
Lead LEA will claim up to 2% Administrative Costs (\$114,393 X 2%)	\$ <u>2,288</u>
Certificated salaries for site Bilingual Resource Teachers at SUHSD school sites (1213 students)	\$ <u>103,586</u>
Salary for one newcomer classroom teacher at EPAA (114 students)	\$ <u>8,519</u>
Total Consortium Grant allocation	\$ <u>114,393</u>

Changes regarding the provision, the scope and/or nature of these services must be made by agreement of the Members. Funds must be used before the 27 months grant period.

In addition to the above services and products, the SUHSD will coordinate quarterly meetings for the purpose of assessing the needs of the Consortium. In the event that the Consortium fails to meet the Annual Measurable Achievement Objectives (AMAOs) for one year, all parents of LEP students in the consortium must be notified.

Parents of LEP students shall be notified by each respective participant of the Consortium.

In the event that the Consortium fails to meet AMAOs for two consecutive years, the Consortium will meet to develop an LEA Improvement Plan Addendum. SUHSD will coordinate the preparation of the LEA Improvement Plan Addendum and ensure its submission to the CDE. All members are responsible for the implementation of the LEA Improvement Plan Addendum.

Lastly, SUHSD will be responsible for completing and submitting the Annual Survey and any other evaluation necessary to the CDE. Signature of the LEA representative represents the consortium has met and conferred and the member LEAs are in agreement to all stated.

Signatures of Authorized Representatives:

James Lianides, Ed.D., Superintendent

Print Name

Consortium Lead LEA Representative (Superintendent or Designee)

Signature of Consortium Lead LEA Representative (SUHSD)

Date

Amika Guillaume, Principal of East Palo Alto Academy

Print Name

Consortium Member LEA Representative (EPAA Principal)

Signature of Consortium Member LEA Representative

Date

Redwood High School

WASC/SPSA Addendum

June 20, 2016

Title I Schoolwide Program Improvement Plan

Program Components	SPSA/ WASC Plan Page #	Descriptions
1. Comprehensive Needs Assessment	Pg. 5-7	<p>During the 2014-15 school year Redwood High School stakeholders entered into the process of redesigning the school program in order to better prepare and meet the needs of its students. RHS hosted its first School Board study session to kick off the process on September 9, 2014. During the fall semester multiple stakeholders including the superintendent, school board members, school staff, and traditional school members engaged in conversations through a task force committee. The task force met every two weeks over the course of the semester and culminated with a presentation to the SUHSD School Boards with its recommendations.</p> <ol style="list-style-type: none"> 1. RHS Task Force (FA of '14) RHS Implementations Task Force (Spring '15) 2. WASC Mid-Cycle Report- approved accreditation through Spring of 2019
2. Schoolwide Reform Strategies	Pgs. 5-7	<p>Via district lead RHS Task Force and Implementation Task Force the following recommendations were presented to the SUHSD School Board of Trustees and were approved to become guiding principles in the redesign and restructuring of the school:</p> <ol style="list-style-type: none"> 1. Implement a full instructional school day for students <ol style="list-style-type: none"> a. Default program is a six-period day with allowances b. Maintain flexibility for students that need a shorter day c. Increased school day will be beyond credit recovery to include themed Small Learning Communities d. Provide opportunity for later start time; inclusion of Quiet Time and other activities e. Maintain Redwood High School as a continuation school, which allows for greater f. Align and strengthen transportation options for students 2. Transfer students who need Redwood as early as possible, primarily at the beginning of the 11th grade <ol style="list-style-type: none"> a. Appropriately use involuntary transfers, if necessary, to create opportunities for students b. Develop a placement rubric for educational plans 3. Implement Small Learning Communities <ol style="list-style-type: none"> a. Founded on engaging themes and linked to careers

Redwood High School

WASC/SPSA Addendum

June 20, 2016

		<ul style="list-style-type: none"> b. Create and support stronger student-teacher/staff relationships c. Develop students' social and emotional capacities d. Utilize research-based career pathways e. Utilize resources to develop SLCs f. Research machinist vocational education vs. engaging SLC themes g. Revamp and strengthen career exploration for all students <p>4. Reduce the number of fifth-year students with clear expectations and greater fidelity in practice</p> <ul style="list-style-type: none"> a. Significantly reduce number of fifth-year students through earlier placement, more Community (SLC) classes instructional flexibility with extremely low credits b. motivating and engaging programs, and the availability of Adult School classes leading to passage of the General Educational Development (GED) test or certificates of completion c. Minimize fifth-year students and the time enrolled in school d. Update expectations of fifth-year students e. Implement greater matriculation with Adult School f. Provide greater access to Redwood High School courses, Independent Study, or Adult School prior to a student becoming a fifth-year senior opportunity to earn their high school diploma or equivalent. <p>5. Create Adult School satellite classes on site</p> <ul style="list-style-type: none"> a. Students referred to Redwood High School will be placed appropriately to provide best the best opportunity for students to earn a diploma or the equivalent b. Adult School will have a permanent presence at Redwood and offer a GED alternative <p>6. Strengthen community partnerships with community colleges and other organizations such as JobTrain</p> <p>7. Begin the architectural redesign process of the school in the spring of 2015, with the goal to open new facilities in the fall of 2017</p>
3. Highly Qualified Teachers	Pg. 12	Per ESSA, all teachers are highly qualified.
4. Professional Development	Pg. 4	Professional Development (PD) is district lead and site based: The SUHSD is robust in providing quality professional development for the teaching and certificated staff. Two annual all day professional development staff days are scheduled into the work calendar for the certificated staff. The district also offers many ongoing opportunities for staff which take place after school throughout the school year. Finally

Redwood High School

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		<p>the SUHSD provides all certificated staff the opportunity to further their practice by offering PD during the first week immediately following the end of the school year.</p> <ol style="list-style-type: none"> 1. PD provided over the last three years has included: <ol style="list-style-type: none"> a. Beginning teacher training b. Direct Interactive Instruction c. District Wide Equity Cards d. Common Core Curriculum Development and Integration e. Technology Integration f. ELD Support g. Trauma Informed Educational Practices
5. Strategies to attract high-quality teachers to high needs schools	Pg. 12	<ol style="list-style-type: none"> 1. District lead recruit of teachers at local and regional recruit fairs, teacher training programs outreach, and national Edjoin. 2. Historically RHS has had a stable teaching staff and not had many openings. <ol style="list-style-type: none"> a. This past year it became necessary to fill three total teaching positions by mid-June. b. Recruitment became necessary to include teacher organization listservs, communication with teaching credential programs, etc.
6. Parental involvement	Pg. 3.	<ol style="list-style-type: none"> 1. RHS Parent-Student Transfer Orientation required of all incoming students from within the district <ol style="list-style-type: none"> a. Students enrolling from out of the district meet with principal and or administrative designee for 1-1 orientations meeting 2. Well attended monthly ELAC Meetings 3. Annual 10-12 Week Parent Project cohort completed of the past two years <ol style="list-style-type: none"> a. Parent Project is a parent empowerment program covering communication strategies, drug and alcohol awareness, development of effective discipline strategies 4. Regular communication via School Messenger, letters, etc.
7. Pre-school	n/a	n/a
8. Teachers assist in decision making of assessment of student progress? Data driven instructional process	Pgs. 18-19	<p>All staff, certificated and classified, is included in decision making of assessment of student progress. The significant leadership group is the Equity Leadership Team (ELT), totaling 10 individuals is comprised of department leads, Head Counselor, Bilingual Resource, and certificated union representative. There are subcommittees based on WASC goals that support the ELT. Teachers</p> <ol style="list-style-type: none"> 1. As a credit recovery academic program the teaching and counseling

Redwood High School

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June 20, 2016

		<p>staff constantly review student achievement data to keep student on track toward earning their high school diploma, the most significant data and goal for RHS.</p> <ol style="list-style-type: none"> 2. Quarterly Student Reviews are performed collaboratively and collectively to identify student progress. <ol style="list-style-type: none"> a. Attendance, credits earned, credits remaining, disciplinary, and qualitative data is shared by all staff members. <p>Through the WASC process, there was a determination for the need to further assess how students make progress toward the expected learner outcomes.</p>
9. Interventions-additional assistance	WASC Report: Pgs. 3-4	<p>Redwood High School is a continuation high school serving the SUHSD's "at-promise" students population. Students transfer to RHS for a myriad of core issues all of which result directly and indirectly in being credit deficient. Students present a variety of social-emotional, behavioral, and or academic challenges. Even as a small school, RHS is over all well equipped to meet the needs of the student population. In order to support students continue to make progress toward earning their high school diploma, there are several formal interventions, in addition to countless informal ongoing forms of intervention:</p> <ol style="list-style-type: none"> 1. Weekly Student Success Team (SST) meetings are organized by respective counselor and can include principal, teachers, support staff, mental health staff, student, parent, district staff and other community partners. These meetings 2. Monthly Student Attendance Review Team (SART) meetings began to formally take place in the second semester of the 2015-2016 SY. The district currently does not employ a formal Student Attendance Review Board.
10. Coordination and integration of Federal, State and local services and programs.	Pgs. 3-4	<p>RHS has developed a strong network of partnerships that leverage federal, state, county and local resources. These resources also include private donation of time and resources to improve the quality of education for the students of RHS. During the '15 - '16 school year RHS staff collaborated with community leaders to create a school foundation: Redwood High Promise Education Foundation. With a working board a small initial fundraising during its first year raised over seven thousand dollars to support the school's programs, sponsored community events, and directly invested in the future of students via scholarships. A significant aim during the '16 - '17 school year will be to secure the resources necessary to hire an Executive Director to grow the foundation in ways that other schools are able to via their parent resource. RHS will also add another significant position to the school staff, Community School Coordinator. This position will aim to solidify</p>

Redwood High School

WASC/SPSA Addendum

June 20, 2016

		<p>and add to the resources available to the school to support students and their respective families. RHS will concurrently aim to align its resources and approaches with the Community School model of supports.</p> <p>Over the years, RHS has developed the following partnerships:</p> <ol style="list-style-type: none">1. Acknowledge Alliance2. Adolescent Counseling Services3. Cañada, College of San Mateo (local community Colleges)4. Center for Achievement and Wellness in Education (CWAE)5. East Palo Alto Police Department6. Grove Foundation7. Job Train (vocational training)8. Jobs for Youth (employment)9. KARA-Grief and Loss counseling10. Live in Peace (LIP) through its Students with Amazing Goals (SWAG)11. NFTE (entrepreneurship) Future Profits (financial literacy)12. Outdoor Education (Redwood City School District)13. Peninsula Sunrise Rotary14. Project 180 (Life Skills)15. Rape Trauma Services16. Redwood High Promise Education Foundation (RHPEF)17. Redwood City Police Department18. Sequoia Healthcare District19. Trinity Presbyterian Church20. UCSF Master Gardeners with REAL students
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CONSOLIDATED APPLICATION AND REPORTING SYSTEM (CARS)

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2016-17 Application for Funding

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The LEA is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board: (ex. 04/30/2012)

District English Learner Advisory Committee (DELAC) Review

Per Title 5 of the California Code of Regulations Section 11308, if your district has more than 50 English learners the district must establish a District English Learner Advisory Committee (DELAC) and involve them in the application for funding for programs that serve English learners.

DELAC representative's full name:

DELAC review date:

Meeting minutes web address:
Please enter the Web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a Web address is not available, the LEA must keep the minutes on file which indicates that the application is approved by the committee.

DELAC comment:
If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)

Application for Categorical Programs

To receive specific categorical funds for a school year the LEA must apply for the fund by selecting Yes. Only the categorical funds the LEA is eligible to receive are displayed.

* Title I Part A (Basic Grant): ☐ No ☒ Yes

ESEA Sec. 1111 et seq.
SACS 3010

* Title II Part A (Educator Quality): ☐ No ☒ Yes

ESEA Sec. 2101
SACS 4035

* Title III Part A Immigrant: ☐ No ☒ Yes

ESEA Sec. 3102
SACS 4201

* Title III Part A LEP (English Learner): ☒ No ☐ Yes

ESEA Sec. 3102
SACS 4203

Last Saved: Isabel Cervantes-Falk (icervantes), 6/23/2016 12:40 PM, Draft

Introduction:

LEA: East Palo Alto Academy Contact: Amika Guillaume, Principal, aguillaume@seq.org, 650-839-8900

LCAP Year: 2016-17

Local Control and Accountability Plan and Annual Update Template

As a public dependent charter school and part of the Sequoia Union High School District open enrollment process, EPAA is open to all students, has no admission requirements, and does not charge tuition. Students are admitted on a first come first served basis when the enrollment exceeds the capacity of the school site at the affected grade level. For example the 2015-2016 school year resulted in a wait-list for the freshman class.

Currently serving 308 students in grades nine through twelve, East Palo Alto Academy reflects the current population of the East Palo Alto Community, which is approximately 80% Latino, 10% African-American, 8% Pacific Islanders, and 2% Asian, Filipino, White, and American Indian. Admission is open to all who apply. Of the school's students, more than 705% are English Language Learners and about 87% qualify for Free/Reduced Lunch status.

This year, we were fortunate to hire an outstanding new principal for the 2015-2016 school year. She has served the community for over a decade and has provided much needed structure and inspiration to the staff and school culture.

For each section of the template, LEAs shall comply with instructions and should use the guiding questions as prompts (but not limits) for completing the information as required by statute. Guiding questions do not require separate narrative responses. However, the narrative response and goals and actions should demonstrate each guiding question was considered during the development of the plan. Data referenced in the LCAP must be consistent with the school accountability report card where appropriate. LEAs may resize pages or attach additional pages as necessary to facilitate completion of the LCAP.

State Priorities

The state priorities listed in Education Code sections 52060 and 52066 can be categorized as specified below for planning purposes, however, school districts and county offices of education must address each of the state priorities in their LCAP. Charter schools must address the priorities in Education Code section 52060(d) that apply to the grade levels served, or the nature of the program operated, by the charter school.

A. Conditions of Learning:

Basic: degree to which teachers are appropriately assigned pursuant to Education Code section 44258.9, and fully credentialed in the subject areas and for the pupils they are teaching; pupils have access to standards-aligned instructional materials pursuant to Education Code section 60119; and school facilities are maintained in good repair pursuant to Education Code section 17002(d). (Priority 1)

Implementation of State Standards: implementation of academic content and performance standards and English language development standards adopted by the state board for all pupils, including English learners. (Priority 2)

Course access: pupil enrollment in a broad course of study that includes all of the subject areas described in Education Code section 51210 and subdivisions (a) to (i), inclusive, of Section 51220, as applicable. (Priority 7)

Expelled pupils (for county offices of education only): coordination of instruction of expelled pupils pursuant to Education Code section 48926. (Priority 9)

Foster youth (for county offices of education only): coordination of services, including working with the county child welfare agency to share information, responding to the needs of the juvenile court system, and ensuring transfer of health and education records. (Priority 10)

B. Pupil Outcomes:

Pupil achievement: performance on standardized tests, score on Academic Performance Index, share of pupils that are college and career ready, share of English learners that become English proficient, English learner reclassification rate, share of pupils that pass Advanced Placement exams with 3 or higher, share of pupils determined prepared for college by the Early Assessment Program. (Priority 4)

Other pupil outcomes: pupil outcomes in the subject areas described in Education Code section 51210 and subdivisions (a) to (i), inclusive, of Education Code section 51220, as applicable. (Priority 8)

C. Engagement:

Parental involvement: efforts to seek parent input in decision making at the district and each schoolsite, promotion of parent participation in programs for unduplicated pupils and special need subgroups. (Priority 3)

Pupil engagement: school attendance rates, chronic absenteeism rates, middle school dropout rates, high school dropout rates, high school graduations rates. (Priority 5)

School climate: pupil suspension rates, pupil expulsion rates, other local measures including surveys of pupils, parents and teachers on the sense of safety and school connectedness. (Priority 6)

Section 1: Stakeholder Engagement

Meaningful engagement of parents, pupils, and other stakeholders, including those representing the subgroups identified in Education Code section 52052, is critical to the LCAP and budget process. Education Code sections 52060(g), 52062 and 52063 specify the minimum requirements for school districts; Education Code sections 52066(g), 52068 and 52069 specify the minimum requirements for county offices of education, and Education Code section 47606.5 specifies the minimum requirements for charter schools. In addition, Education Code section 48985 specifies the requirements for translation of documents.

Instructions: Describe the process used to consult with parents, pupils, school personnel, local bargaining units as applicable, and the community and how this consultation contributed to development of the LCAP or annual update. Note that the LEA's goals, actions, services and expenditures related to the state priority of parental involvement are to be described separately in Section 2. In the annual update boxes, describe the stakeholder involvement process for the review, and describe its impact on, the development of the annual update to LCAP goals, actions, services, and expenditures.

Guiding Questions:

- 1) How have applicable stakeholders (e.g., parents and pupils, including parents of unduplicated pupils and unduplicated pupils identified in Education Code section 42238.01; community members; local bargaining units; LEA personnel; county child welfare agencies; county office of education foster youth services programs, court-appointed special advocates, and other foster youth stakeholders; community organizations representing English learners; and others as appropriate) been engaged and involved in developing, reviewing, and supporting implementation of the LCAP?
- 2) How have stakeholders been included in the LEA's process in a timely manner to allow for engagement in the development of the LCAP?
- 3) What information (e.g., quantitative and qualitative data/metrics) was made available to stakeholders related to the state priorities and used by the LEA to inform the LCAP goal setting process? How was the information made available?
- 4) What changes, if any, were made in the LCAP prior to adoption as a result of written comments or other feedback received by the LEA through any of the LEA's engagement processes?
- 5) What specific actions were taken to meet statutory requirements for stakeholder engagement pursuant to Education Code sections 52062, 52068, and 47606.5, including engagement with representatives of parents and guardians of pupils identified in Education Code section 42238.01?
- 6) What specific actions were taken to consult with pupils to meet the requirements 5 CCR 15495(a)?
- 7) How has stakeholder involvement been continued and supported? How has the involvement of these stakeholders supported improved outcomes for pupils, including unduplicated pupils, related to the state priorities?

Stakeholder Engagement Involvement Process

EPAA engages stakeholders in a variety of ways in order to ensure that the decision making process is rooted in data analysis and directly connected to our vision statement and our school wide goals. What is shared below is the most up to date version, informed by what the leadership and administrative team has indicated is the most beneficial version. Because most of the action plan's implementation requires good communication and strategic planning, the current administration has the following schedule in place.

Weekly Meetings

Team	Participants	Purpose
Administrative Team	-Principal -Vice Principal -Manager of Social Services -Guidance Counselor	Administrative team meets to ensure the following areas of our school: operations, safe and welcoming school, and curriculum instruction systems, procedures and events are strategically supported and prepared for. Many of the discussions and planning is based on student data that is related to the academic and social-emotional needs of our students.
Advisory Grade Level Team	-Advisory Admin Lead -Grade Level Advisors	Every week the advisory grade level team meets to discuss their plans to meet the goals of advisory: <ul style="list-style-type: none"> • Academic monitoring • Social Emotional Support • College Readiness

Bi-Weekly Meetings (every two weeks)

Team	Participants	Purpose
Leadership Team	-Principal -Vice Principal -Restorative Justice Coordinator	The leadership team meets regularly to ensure that the school is on track to meet our ambitious WASC, LCAP and SUHSD "Dashboard" goals. We are driven by our desire to ensure that EPAA: <ul style="list-style-type: none"> - Innovate and make improvements - Increase rigor

	<ul style="list-style-type: none"> -English Dept. Chair -Science Dept. Chair -Social Science Dept. Chair -Art Dept. Chair -Math Dept. Teacher -Social Science Dept. Teacher -Science Dept. Teacher 	<ul style="list-style-type: none"> - Improve alignment
CARE Team	<ul style="list-style-type: none"> -Principal -Vice Principal -Manager of Social Services -Restorative Justice Coord. -Guidance Counselor 	The CARE team is dedicated to meeting the needs of our most at-risk students. Students are identified through the SST pre-referral process, Advisory grade level team meetings and/or referral reports generated using Infinite Campus.
Special Education	<ul style="list-style-type: none"> -Principal -Special Education Teacher 	The purpose of these meetings is to check-in regularly to ensure all is in place for our students with IEPs to meet their goals. Discussions range from grading practices and support, to training and support of para-educators and support staff.
Technology	<ul style="list-style-type: none"> -Principal -Technology Coordinator 	These meetings are in place to ensure we are maximizing our technology resources and ensuring access for teachers, staff and students.
Early College	<ul style="list-style-type: none"> -Principal -Early College & Senior Seminar Coordinator 	The purpose of these meetings is to ensure the early college and senior seminar program is operating efficiently and maximizing opportunities for our students.

Monthly Meetings

Team	Participants	Purpose
Charter Advisory Board	<ul style="list-style-type: none"> -Principal -Vice Principal -Manager of Social Services -Stanford New Schools Director -College Success Counselor -Science Dept. Chair -Social Science Dept. Chair -Stanford University Graduate - School of Education Supporters and Faculty (various) -SUHSD Superintendent -SUHSD Director of Special Programs 	<p>The CAB is an advisory board whose expertise is called upon when deciding how best to invest our resources when deciding partnerships or interpreting data. The CAB helps decide which professors to work with, which community partners to engage and important next steps given various data sets.</p>
Department Team	<ul style="list-style-type: none"> -Principal -Vice Principal -Manager of Social Services -Guidance Counselor -Art Dept. Chair -English Dept. Chair -Math Dept. Chair -Science Dept. Chair -Social Science Dept. Chair -Spanish Dept. Chair -Special Education Dept. Chair 	<p>The department team meets regularly with specific attention to meeting our ambitious WASC, LCAP, and SUHSD “dashboard” goals. We are specifically interested in department alignment and communication as it relates to our expectations for rigor and our interpretation of student data.</p>
Administrative Support Team	<ul style="list-style-type: none"> -Principal -Registrar/Principal & Guidance Secretary -General Information 	<p>We meet to ensure that our systems and operations are operating efficiently to support our ambitious goals. Meetings have involved discussions around such topics as enrollment, attendance and parent communication.</p>

	Specialist/Vice Principal & Manager of Social Service Secretary -Attendance Clerk/Front Office Reception	
School Site Council and English Language Advisory Council	-Principal -Parent leadership & others -Manager of Social Services -1 Classified Representative -2 Certificated Teachers -Parent Coordinator -Student representatives	The goal of the SSC/ELAC is to both inform the community of our work and engage them in problem solving to meet our ambitious goals. Topics have included supporting our ELLs, how we respond to students in need and how to trigger an SST.

Impact on LCAP

Our LCAP goals focus on the master schedule, curriculum alignment and an increase student support service network. Integral to these goals is parent input and engagement. Parents are raising funds for the school and have increased the number of parents attending Cafecitos, Student Led Conferences and School Site Council and English Learner Advisory Committee meetings.

As a result of the number of engagement opportunities this year, our community members are involved in the decision making process on an increasingly regular basis.

We have also done a series of parent workshops.

Section 2: Goals, Actions, Expenditures, and Progress Indicators

Instructions:

All LEAs must complete the LCAP and Annual Update Template each year. The LCAP is a three-year plan for the upcoming school year and the two years that follow. In this way, the program and goals contained in the LCAP align with the term of a school district and county office of education budget and multiyear budget projections. The Annual Update section of the template reviews progress made for each stated goal in the school year that is coming to a close, assesses the effectiveness of actions and services provided, and describes the changes made in the LCAP for the next three years that are based on this review and assessment.

Charter schools may adjust the table below to align with the term of the charter school's budget that is submitted to the school's authorizer pursuant to Education Code section 47604.33.

For school districts, Education Code sections 52060 and 52061, for county offices of education, Education Code sections 52066 and 52067, and for charter schools, Education Code section 47606.5 require(s) the LCAP to include a description of the annual goals, for all pupils and each subgroup of pupils, to be achieved for each state priority as defined in 5 CCR 15495(i) and any local priorities; a description of the specific actions an LEA will take to meet the identified goals; a description of the expenditures required to implement the specific actions; and an annual update to include a review of progress towards the goals and describe any changes to the goals.

To facilitate alignment between the LCAP and school plans, the LCAP shall identify and incorporate school-specific goals related to the state and local priorities from the school plans submitted pursuant to Education Code section 64001. Furthermore, the LCAP should be shared with, and input requested from, schoolsite-level advisory groups, as applicable (e.g., schoolsite councils, English Learner Advisory Councils, pupil advisory groups, etc.) to facilitate alignment between school-site and district-level goals and actions. An LEA may incorporate or reference actions described in other plans that are being undertaken to meet the goal.

Using the following instructions and guiding questions, complete a goal table (see below) for each of the LEA's goals. Duplicate and expand the fields as necessary.

Goal: Describe the goal:

When completing the goal tables, include goals for all pupils and specific goals for schoolsites and specific subgroups, including pupils with disabilities, both at the LEA level and, where applicable, at the schoolsite level. The LEA may identify which school sites and subgroups have the same goals, and group and describe those goals together. The LEA may also indicate those goals that are not applicable to a specific subgroup or schoolsite.

Related State and/or Local Priorities: Identify the state and/or local priorities addressed by the goal by placing a check mark next to the applicable priority or priorities. The LCAP must include goals that address each of the state priorities, as defined in 5 CCR 15495(i), and any additional local priorities; however, one goal may address multiple priorities.

Identified Need: Describe the need(s) identified by the LEA that this goal addresses, including a description of the supporting data used to identify the need(s).

Schools: Identify the school sites to which the goal applies. LEAs may indicate "all" for all schools, specify an individual school or a subset of schools, or specify grade spans (e.g., all high schools or grades K-5).

Applicable Pupil Subgroups: Identify the pupil subgroups as defined in Education Code section 52052 to which the goal applies, or indicate “all” for all pupils.

Expected Annual Measurable Outcomes: For each LCAP year, identify and describe specific expected measurable outcomes for all pupils using, at minimum, the applicable required metrics for the related state priorities. Where applicable, include descriptions of specific expected measurable outcomes for school sites and specific subgroups, including pupils with disabilities, both at the LEA level and at the schoolsite level.

The metrics used to describe the expected measurable outcomes may be quantitative or qualitative, although the goal tables must address all required metrics for every state priority in each LCAP year. The required metrics are the specified measures and objectives for each state priority as set forth in Education Code sections 52060(d) and 52066(d). For the pupil engagement priority metrics, LEAs must calculate the rates specified in Education Code sections 52060(d)(5)(B), (C), (D) and (E) as described in the Local Control Accountability Plan and Annual Update Template Appendix, sections (a) through (d).

Actions/Services: For each LCAP year, identify all annual actions to be performed and services provided to meet the described goal. Actions may describe a group of services that are implemented to achieve the identified goal.

Scope of Service: Describe the scope of each action/service by identifying the schoolsites covered. LEAs may indicate “all” for all schools, specify an individual school or a subset of schools, or specify grade spans (e.g., all high schools or grades K-5). If supplemental and concentration funds are used to support the action/service, the LEA must identify if the scope of service is districtwide, schoolwide, countywide, or charterwide.

Pupils to be served within identified scope of service: For each action/service, identify the pupils to be served within the identified scope of service. If the action to be performed or the service to be provided is for all pupils, place a check mark next to “ALL.”

For each action and/or service to be provided above what is being provided for all pupils, place a check mark next to the applicable unduplicated pupil subgroup(s) and/or other pupil subgroup(s) that will benefit from the additional action, and/or will receive the additional service. Identify, as applicable, additional actions and services for unduplicated pupil subgroup(s) as defined in Education Code section 42238.01, pupils redesignated fluent English proficient, and/or pupils subgroup(s) as defined in Education Code section 52052.

Budgeted Expenditures: For each action/service, list, describe budgeted expenditures for each school year to implement these actions, including where those expenditures can be found in the LEA’s budget. The LEA must reference all fund sources for each proposed expenditure. Expenditures must be classified using the CA School Accounting Manual as required by Education Code sections 52061, 52067, and 47606.5.

Guiding Questions:

- 1) What are the LEA's goal(s) to address state priorities related to "Conditions of Learning"?
- 2) What are the LEA's goal(s) to address state priorities related to "Pupil Outcomes"?
- 3) What are the LEA's goal(s) to address state priorities related to parent and pupil "Engagement" (e.g., parent involvement, pupil engagement, and school climate)?
- 4) What are the LEA's goal(s) to address any locally-identified priorities?
- 5) How have the unique needs of individual schoolsites been evaluated to inform the development of meaningful district and/or individual school site goals (e.g., input from site level advisory groups, staff, parents, community, pupils; review of school level plans; in-depth school level data analysis, etc.)?
- 6) What are the unique goals for unduplicated pupils as defined in Education Code sections 42238.01 and subgroups as defined in section 52052 that are different from the LEA's goals for all pupils?
- 7) What are the specific expected measurable outcomes associated with each of the goals annually and over the term of the LCAP?
- 8) What information (quantitative and qualitative data/metrics) was considered/reviewed to develop goals to address each state or local priority?
- 9) What information was considered/reviewed for individual school sites?
- 10) What information was considered/reviewed for subgroups identified in Education Code section 52052?
- 11) What actions/services will be provided to all pupils, to subgroups of pupils identified pursuant to Education Code section 52052, to specific school sites, to English learners, to low-income pupils, and/or to foster youth to achieve goals identified in the LCAP?
- 12) How do these actions/services link to identified goals and expected measurable outcomes?
- 13) What expenditures support changes to actions/services as a result of the goal identified? Where can these expenditures be found in the LEA's budget?

GOAL: 1	Continue to hire the most highly qualified teachers for openings at the school, while seeking to increase teachers who represent demographically the communities we serve.		Related State and/or Local Priorities: 1 <input checked="" type="checkbox"/> 2__ 3__ 4__ 5__ 6__ 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Identified Need :	Sustain the current level of fully credentialed and appropriately assigned employees as well as the number of highly qualified teachers under NCLB and increase the number of staff who reflects the diversity of the EPAA population. Maintain facility to help ensure offering of adequate teaching and learning institution.			
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
LCAP Year 1: 2016-17				
Expected Annual Measurable Outcomes:	Maintain 100% highly qualified teachers in the District. Demonstrate an increase in the percentage of teachers hired each year that better reflect the overall student demographics.			
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures	
Recruit former graduates, people from within the community, and set up a teaching pipeline to target students from an early age to teach for school. Establish retention baselines of highly qualified teachers of diverse backgrounds.	LEA-wide	<input checked="" type="checkbox"/> ALL	\$50,000 – base object code 1301	
		OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____	\$790,000 – base object code 3000 \$1,286,000 – base object code 1101	
Invest in Build-your-own program at SUHSD, where current classified employees can work toward a credential. Continue to attend SUHSD teacher recruitment fairs.	LEA-wide	<input checked="" type="checkbox"/> ALL	\$0	
		OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____		
Maintain maintenance of new facility.	LEA-wide	<input checked="" type="checkbox"/> ALL	\$100,000 –	

		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	base object code 5602 \$73,000 – base object code 2240
LCAP Year 2: 2017-18			
Expected Annual Measurable Outcomes:	Maintain 100% highly qualified teachers in the District. Demonstrate an increase in the percentage of teachers hired each year that better reflect the overall student demographics. Maintain facility to help ensure offering of adequate teaching and learning institution.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Recruit former graduates, people from within the community, and set up a teaching pipeline to target students from an early age to teach for school. Establish retention baselines of highly qualified teachers of diverse backgrounds.	LEA-wide	__x__ ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$50,000 – base object code 1301 \$790,000 – base object code 3000 \$1,286,000 – base object code 1101
Invest in Build-your-own program at SUHSD, where current classified employees can work toward a credential. Continue to attend SUHSD teacher recruitment fairs	LEA-wide	__x__ ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$0
Maintain maintenance of new facility.	LEA-wide	__x__ ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient	\$100,000 – base object code 5602 \$73,000 – base

		__Other Subgroups:(Specify)_____	object code 2240
LCAP Year 3: 2018-19			
Expected Annual Measurable Outcomes:	Maintain 100% highly qualified teachers in the District. Demonstrate an increase in the percentage of teachers hired each year that better reflect the overall student demographics. Maintain facility to help ensure offering of adequate teaching and learning institution.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Recruit former graduates, people from within the community, and set up a teaching pipeline to target students from an early age to teach for school. Establish retention baselines of highly qualified teachers of diverse backgrounds.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups: (Specify)_____	\$50,000 – base object code 1301 \$790,000 – base object code 3000 \$1,286,000 – base object code 1101
Invest in Build-your-own program at SUHSD, where current classified employees can work toward a credential. Continue to attend SUHSD teacher recruitment fairs	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups: (Specify)_____	\$0
Maintain maintenance of new facility.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups: (Specify)_____	\$100,000 – base object code 5602 \$73,000 – base object code 2240

LCAP Year 2: 2017-18

Expected Annual Measurable Outcomes:	Department standards maps and unit plans are utilized. All content is aligned to the English Language standards, which includes literacy standards for English Language learners and ensures explicit acquisition of academic language in English through core content areas.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Integrate collaborative planning time in the school's master schedule and professional development calendar.	LEA-wide	<u> x </u> ALL OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	\$5,000 – supplemental object code 1211
An English Language Development teacher, along with a Literacy Specialist, provides instructional and curricular support to all teachers.	Scope of Service LEA-wide	<u> x </u> ALL OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	\$40,000 – base object code 1101

LCAP Year 3: 2018-19

Expected Annual Measurable Outcomes:			
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Integrate collaborative planning time in the school's master schedule and professional development calendar.	LEA-wide	<u> x </u> ALL OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	\$5,000 – supplemental object code 1211

An English Language Development teacher, along with a Literacy Specialist, provides instructional and curricular support to all teachers.	Scope of Service LEA-wide	<div>Pupils to be served within identified scope of service</div> <div><input checked="" type="checkbox"/> ALL</div> <div>OR:</div> <div><input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners</div> <div><input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient</div> <div><input type="checkbox"/> Other Subgroups:(Specify)_____</div>	\$40,000 – base object code 1101

GOAL: 3	Promote and increase school and community connectedness by providing quality site-wide parent and community engagement opportunities.		Related State and/or Local Priorities: 1__ 2__ 3_x 4__ 5__ 6__ 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Identified Need :	First generation college bound students, such as ours, require active participation by all stakeholders to reach higher education goals.			
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
LCAP Year 1: 2016-17				
Expected Annual Measurable Outcomes:	Maintain and grow parent committees. Increase parent attendance and representation of all ethnic groups mirrored Increase collaboration with community partners and increase the number of students participating in extracurricular activities in the community.			
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures	
Using staff members who reflect the demographics of the community to recruit families to participate in parent committees and volunteer opportunities. Continue to offer food, daycare, translation and other incentives as need to parent participants.	LEA-wide	__x__ ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$4,000 – supplemental object 4352	
Hold two lunchtime community fairs during the school years. Have community partner work with College Counselor to set up meaningful extracurricular opportunities for students.	LEA-wide	__x__ ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$10,000 – supplemental object code 1301	
Build leadership among parents currently involved in on-site committees and use their expertise and knowledge of the community to help recruit more parents.	LEA-wide	__x__ ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$0	

LCAP Year 2: 2017-18

Expected Annual Measurable Outcomes:	Maintain and grow parent committees. Increase parent attendance and representation of all ethnic groups mirrored Increase collaboration with community partners and increase the number of students participating in extracurricular activities in the community.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Using staff members who reflect the demographics of the community to recruit families to participate in parent committees and volunteer opportunities. Continue to offer food, daycare, translation and other incentives as need to parent participants.	LEA-wide	<u> x </u> ALL ----- OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	\$4,000 – supplemental object 4352
Hold two lunchtime community fairs during the school years. Have community partner work with College Counselor to set up meaningful extracurricular opportunities for students.	LEA-wide	<u> x </u> ALL ----- OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	\$10,000 – supplemental object code 1301
Build leadership among parents currently involved in on-site committees and use their expertise and knowledge of the community to help recruit more parents.	LEA-wide	<u> x </u> ALL ----- OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	\$0

LCAP Year 3: 2018-19

Expected Annual Measurable Outcomes:	Maintain and grow parent committees. Increase parent attendance and representation of all ethnic groups mirrored Increase collaboration with community partners and increase the number of students participating in extracurricular activities in the community.		
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Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Using staff members who reflect the demographics of the community to recruit families to participate in parent committees and volunteer opportunities. Continue to offer food, daycare, translation and other incentives as need to parent participants.	LEA-wide	<input checked="" type="checkbox"/> ALL ----- OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify) _____	\$4,000 – supplemental object 4352
Hold two lunchtime community fairs during the school years. Have community partner work with College Counselor to set up meaningful extracurricular opportunities for students.	LEA-wide	<input checked="" type="checkbox"/> ALL ----- OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify) _____	\$10,000 – supplemental object code 1301
Build leadership among parents currently involved in on-site committees and use their expertise and knowledge of the community to help recruit more parents.	LEA-wide	<input checked="" type="checkbox"/> ALL ----- OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify) _____	\$0

GOAL: 4	Increase the level of 4-year college applications, acceptances and student eligibility rate, specifically graduating A-G compliant. Additionally, offering support to long-term English Language Learners.		Related State and/or Local Priorities: 1__ 2__ 3__ 4_x 5__ 6__ 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Identified Need :	Student focus on applying to and seeking funding for four-year schools has increased but needs further improvement. Current A-G requirement rates for graduating seniors have plateaued.			
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
LCAP Year 1: 2016-17				
Expected Annual Measurable Outcomes:	Increase A-G completion rate for all students each year. Increase the percentage of seniors submitting applications and accepted to four-year colleges. Continue to reclassify long-term English language learners to proficient.			
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures	
Ensure master schedule is inclusive of A-G courses and fully staff the course offerings. Continue to align graduation requirements with courses that meet A-G subject area courses. Increase student and family awareness of A-G and the value of meeting these requirements. Increase placement of students in A-G accepted coursework. Enroll students in appropriate A-G courses, as needed: regular school day, Cyber High, APEX, Canada College, etc. Provide credit recovery for students in need of making up Ds in A-G courses.	LEA-wide	<u> x </u> ALL	\$50,000 – base object code 1101	
		OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	\$5,500 – supplemental object code 5300 \$10,000 – base object code 5711 \$55,000 – supplemental object code 1106	
Continue to provide college and career guidance to all	LEA-wide	<u> x </u> ALL	\$32,500 –	

students through fully aligned advisories guided by the Head Counselor.		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	supplemental object code 1211 \$32,000 – supplemental object code 2101
Offer support classes for ELL Levels 1-4, as well as provide an ELD coach who can complete resource work, as well as push in support for students. Offer small class size, including Instructional Aide support and Americorps academic support.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$30,000 – base object code 1101 \$30,000 – base object code 1301 \$10,000 – base object code 4351

LCAP Year 2: 2017-18

Expected Annual Measurable Outcomes:	Maintain or Increase A-G completion rate for all students each year. Maintain or Increase the percentage of seniors submitting applications and accepted to four-year colleges. Continue to reclassify long-term English language learners to proficient.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Ensure master schedule is inclusive of A-G courses and fully staff the course offerings. Continue to align graduation requirements with courses that meet A-G subject area courses. Increase student and family awareness of A-G and the value of meeting these requirements. Increase placement of students in A-G accepted coursework. Enroll students in appropriate A-G courses, as needed: regular school day, Cyber High, APEX, Canada College, etc.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$50,000 – base object code 1101 \$5,500 – supplemental object code 5300

Provide credit recovery for students in need of making up Ds in A-G courses.			<p>\$10,000 – base object code 5711</p> <p>\$55,000 – supplemental object code 1106</p>
Continue to provide college and career guidance to all students through fully aligned advisories guided by the Head Counselor.	LEA-wide	<p><input checked="" type="checkbox"/> ALL</p> <hr/> <p>OR:</p> <p><input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners</p> <p><input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient</p> <p><input type="checkbox"/> Other Subgroups:(Specify)_____</p>	<p>\$32,500 – supplemental object code 1211</p> <p>\$32,000 – supplemental object code 2101</p>
Offer support classes for ELL Levels 1-4, as well as provide an ELD coach who can complete resource work, as well as push in support for students. Offer small class size, including Instructional Aide support and Americorps academic support.	LEA-wide	<p><input checked="" type="checkbox"/> ALL</p> <hr/> <p>OR:</p> <p><input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners</p> <p><input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient</p> <p><input type="checkbox"/> Other Subgroups:(Specify)_____</p>	<p>\$30,000 – base object code 1101</p> <p>\$30,000 – base object code 1301</p> <p>\$10,000 – base object code 4351</p>
LCAP Year 3: 2018-19			
Expected Annual Measurable Outcomes:	Maintain or Increase A-G completion rate for all students each year. Maintain or Increase the percentage of seniors submitting applications and accepted to four-year colleges. Continue to reclassify long-term English language learners to proficient.		
Actions/Services	Scope of	Pupils to be served within identified scope of service	Budgeted

	Service		Expenditures
Ensure master schedule is inclusive of A-G courses and fully staff the course offerings. Continue to align graduation requirements with courses that meet A-G subject area courses. Increase student and family awareness of A-G and the value of meeting these requirements. Increase placement of students in A-G accepted coursework. Enroll students in appropriate A-G courses, as needed: regular school day, Cyber High, APEX, Canada College, etc. Provide credit recovery for students in need of making up Ds in A-G courses.	LEA-wide	<u> x </u> ALL ----- OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups: (Specify) _____	\$50,000 – base object code 1101 \$5,500 – supplemental object code 5300 \$10,000 – base object code 5711 \$55,000 – supplemental object code 1106
Continue to provide college and career guidance to all students through fully aligned advisories guided by the Head Counselor.	LEA-wide	<u> x </u> ALL ----- OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups: (Specify) _____	\$32,500 – supplemental object code 1211 \$32,000 – supplemental object code 2101
Offer support classes for ELL Levels 1-4, as well as provide an ELD coach who can complete resource work, as well as push in support for students. Offer small class size, including Instructional Aide support and Americorps academic support.	LEA-wide	<u> x </u> ALL ----- OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups: (Specify) _____	\$30,000 – base object code 1101 \$30,000 – base object code 1301

			\$10,000 – base object code 4351
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GOAL: 5	Create rigorous intervention plans to improve the academic success of all students to eliminate achievement disparities between student subgroups.		Related State and/or Local Priorities: 1__ 2__ 3__ 4 <u>X</u> 5 <u>X</u> 6 <u>X</u> 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Identified Need :	Teachers report students have low academic confidence and stamina			
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
LCAP Year 1: 2016-17				
Expected Annual Measurable Outcomes:	Increase in average daily attendance rates.			
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures	
Provide time weekly for teachers to meet and sit down and analyze student data and report data to administrative areas. Follow up includes conversations and action items for topics to discuss during Advisory.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$20,000 – base object code 1301	
Utilize advisory model to intervene with every student including holding grade-level team meetings with students and parents. Utilize Americorps staff to help work with individual students before, during, and after school. Work with One EPA to provide drug and alcohol cessation and prevention programs for students.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$30,000 – supplemental object code 5813 \$75,000 – supplemental object code 2230	
Utilize wrap-around services provide by Stanford University to EPAA students, including support from Lucille Packard Children’s Health Services.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$40,000 – supplemental object code 5813	

			\$45,000 – supplemental object code 2910
LCAP Year 2: 2017-18			
Expected Annual Measurable Outcomes:	Increase in average daily attendance rates.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Provide time weekly for teachers to meet and sit down and analyze student data and report data to administrative areas. Follow up includes conversations and action items for topics to discuss during Advisory.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____	\$20,000 – base object code 1301
Utilize advisory model to intervene with every student including holding grade-level team meetings with students and parents. Utilize Americorps staff to help work with individual students before, during, and after school. Work with One EPA to provide drug and alcohol cessation and prevention programs for students.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____	\$30,000 – supplemental object code 5813 \$75,000 – supplemental object code 2230
Utilize wrap-around services provide by Stanford University to EPAA students, including support from Lucille Packard Children’s Health Services.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____	\$40,000 – supplemental object code 5813 \$45,000 – supplemental object code 2910

LCAP Year 3: 2018-19

Expected Annual Measurable Outcomes:	Increase in average daily attendance rates.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Provide time weekly for teachers to meet and sit down and analyze student data and report data to administrative areas. Follow up includes conversations and action items for topics to discuss during Advisory.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify)_____	\$20,000 – base object code 1301
Utilize advisory model to intervene with every student including holding grade-level team meetings with students and parents. Utilize Americorps staff to help work with individual students before, during, and after school. Work with One EPA to provide drug and alcohol cessation and prevention programs for students.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify)_____	\$30,000 – supplemental object code 5813 \$75,000 – supplemental object code 2230
Utilize wrap-around services provide by Stanford University to EPAA students, including support from Lucille Packard Children’s Health Services.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify)_____	\$40,000 – supplemental object code 5813 \$45,000 – supplemental object code 2910

GOAL: 6	Reduce the number of suspensions every year with the implementation of a restorative justice practice.		Related State and/or Local Priorities: 1__ 2__ 3__ 4__ 5_x 6_x 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Identified Need :				
Goal Applies to:		Schools:	ALL	
		Applicable Pupil Subgroups:	ALL	
LCAP Year 1: 2016-17				
Expected Annual Measurable Outcomes:		Increase in Average Daily Attendance rates. Decrease in out of school suspensions.		
Actions/Services		Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Fund and maintain programs (eg mental health services, Restorative Justice) to reduce suspensions and implement alternatives to suspension programs at site.		LEA-wide	__x__ ALL <hr/> OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$60,000 – supplemental object code 2910 \$30,000 – base object code 1301
Maintain support programs to improve daily attendance at all sites, including the employment of a full time attendance clerk. Use campus aids, advisors, community liaisons and parent coordinator to support positive attendance.		LEA-wide	__x__ ALL <hr/> OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$40,000 – supplemental object code 2220 \$100,000 – base object code 2401
Continue restorative justice class and trainings, allowing staff to lead peace circles for students who agree to take responsibility and restore community rather than be suspended.		LEA-wide	__x__ ALL <hr/> OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient	\$70,000 – supplemental object code 1101

		__Other Subgroups:(Specify)_____	
LCAP Year 2: 2017-18			
Expected Annual Measurable Outcomes:	Increase in Average Daily Attendance rates. Decrease in out of school suspensions.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Fund and maintain programs (eg mental health services, Restorative Justice) to reduce suspensions and implement alternatives to suspension programs at site.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$60,000 – supplemental object code 2910 \$30,000 – base object code 1301
Maintain support programs to improve daily attendance at all sites, including the employment of a full time attendance clerk. Use campus aids, advisors, community liaisons and parent coordinator to support positive attendance.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$40,000 – supplemental object code 2220 \$100,000 – base object code 2401
Continue restorative justice class and trainings, allowing staff to lead peace circles for students who agree to take responsibility and restore community rather than be suspended.	LEA-wide	<u> x </u> ALL OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$70,000 – supplemental object code 1101
LCAP Year 3: 2018-19			
Expected Annual Measurable	Increase in Average Daily Attendance rates. Decrease in out of school suspensions.		

Outcomes:			
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Fund and maintain programs (eg mental health services, Restorative Justice) to reduce suspensions and implement alternatives to suspension programs at site.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify)_____	\$80,000 - supplemental object code 2910 \$30,000 – base object code 1301
Maintain support programs to improve daily attendance at all sites, including the employment of a full time attendance clerk. Use campus aids, advisors, community liaisons and parent coordinator to support positive attendance.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify)_____	\$40,000 – supplemental object code 2220 \$100,000 – base object code 2401
Continue restorative justice class and trainings, allowing staff to lead peace circles for students who agree to take responsibility and restore community rather than be suspended.	LEA-wide	<input checked="" type="checkbox"/> ALL OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify)_____	\$70,000 – supplemental object code 1101

GOAL: 7	Increase teacher capacity to emphasize student-driven, inquiry-based, and relevant projects that develop students' capacity to think deeply and analytically.		Related State and/or Local Priorities: 1__ 2__ 3__ 4_x 5__ 6__ 7_x 8_x COE only: 9__ 10__ Local : Specify _____	
Identified Need:	Students report a need for increased engagement in coursework to ensure consistent and meaningful attendance.			
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
LCAP Year 1: 2016-17				
Expected Annual Measurable Outcomes:	Increased student engagement and attendance. Marked improvement in consistency in implementation of advisory curricula.			
Actions/Services		Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Provide built-in collaboration time during weekly staff development. Provide ongoing professional development on differentiated instruction and the CCSS.		LEA-wide	_x_ ALL <hr/> OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$30,000 – supplemental object code 5813 \$20,000 – base object code 1301
Advisors align curricula and evolved Advisory Program during prep periods, and designated times for staff collaboration. Provide release period for teacher advisory lead to facilitate/coordinate all things advisory.		LEA-wide	_x_ ALL <hr/> OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	\$20,000 – base object code 1101 \$30,000 – base object code 1301
LCAP Year 2: 2017-18				
Expected Annual Measurable	Increased student engagement and attendance. Marked improvement in consistency in implementation of advisory curricula.			

Outcomes:			
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Provide built-in collaboration time during weekly staff development. Provide ongoing professional development on differentiated instruction and the CCSS.	LEA-wide	<u> x </u> ALL	\$30,000 – supplemental object code 5813 \$20,000 – base object code 1301
		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
Advisors align curricula and evolved Advisory Program during prep periods, and designated times for staff collaboration. Provide release period for teacher advisory lead to facilitate/coordinate all things advisory.	LEA-wide	<u> x </u> ALL	\$20,000 – base object code 1101 \$30,000 – base object code 1301
		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
LCAP Year 3: 2018-19			
Expected Annual Measurable Outcomes:	Increased student engagement and attendance. Marked improvement in consistency in implementation of advisory curricula.		
Actions/Services	Scope of Service	Pupils to be served within identified scope of service	Budgeted Expenditures
Provide built-in collaboration time during weekly staff development. Provide ongoing professional development on differentiated instruction and the CCSS.	LEA-wide	<u> x </u> ALL	\$30,000 – supplemental object code 5813 \$20,000 – base object code 1301
		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups: (Specify)_____	

Advisors align curricula and evolved Advisory Program during prep periods, and designated times for staff collaboration. Provide release period for teacher advisory lead to facilitate/coordinate all things advisory.	LEA-wide	<input checked="" type="checkbox"/> ALL	\$20,000 – base
		OR:	object code
		<input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups: (Specify) _____	1101
			\$30,000 – base
			object code
			1301

Original GOAL from prior year LCAP:	1) Continue to hire the most highly qualified teachers for openings at the school, while seeking to increase teachers who represent demographically the communities we serve.		Related State and/or Local Priorities: 1 <u>X</u> 2__ 3__ 4__ 5__ 6__ 7__ 8__ COE only: 9__ 10__ Local : Specify	
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
Expected Annual Measurable Outcomes:	<input type="checkbox"/> Maintain 100% highly qualified teachers in the District. <input type="checkbox"/> Demonstrate an increase in the percent of teachers hired each year that better reflect the overall student demographics.		Actual Annual Measurable Outcomes:	* Maintained 100% highly qualified teachers. * Four teachers were hired for the current school year. Three are ethnically white, one is Mexican from within the community, and two of these hires are bilingual (Spanish/English)
LCAP Year: 2015-16				
Planned Actions/Services			Actual Actions/Services	
	Budgeted Expenditures			Estimated Actual Annual Expenditures
Review and revise recruiting and hiring practices, policies and/or procedures: Establish retention baselines of highly qualified teachers of diverse backgrounds. Align practices District-wide.			This year, hiring was conducted through the District, utilizing their services and procedures. Only two teachers were released from the LEA, leaving over 20 current teachers remaining.	
Scope of service:	LEA-wide		Scope of service:	LEA-wide
<u>X</u> ALL			<u>X</u> ALL	

OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
Develop a plan to identify and expand the number of agencies we partner with for teacher recruitment such as: state universities, county office of education, and/or other institutions that produce highly qualified teachers of diverse populations.		Recruitment efforts this year included attending Stanford STEP mock interviews, as well as using the District EdJoin service.	
Scope of service: LEA-wide		Scope of service:	
<u>X</u> ALL		<u>X</u> ALL	
OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
Research and identify 1-2 recruitment opportunities and begin recruitment efforts locally. Expand statewide if necessary. Example: <input type="checkbox"/> Teacher Recruitment Fairs <input type="checkbox"/> Career/Job Fairs	\$2,000 (GF - Advertising, Travel, Release Time, Admin. Time)	The STEP mock interviews were conducted, as well as NDNU Recruitment fair.	\$0
Scope of service: LEA-wide		Scope of service: LEA-wide	
<u>X</u> ALL		<u>X</u> ALL	
OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	LEA will continue to utilize District EdJoin recruitment service, which is nation-wide. LEA will also implement Sequoia District program entitled Grow Your Own will be utilized to help local staff/community members become highly qualified certificated teachers for the school. Continue to work with Stanford University and offer collaboration opportunities for current teachers.		

Original GOAL from prior year LCAP:	2a) Convene school-based curriculum committees to design curriculum aligned to CCSS and NGSS, implement literacy standards across all subject area and integrate standards specific to meeting the needs of English Learners and students with learning differences. 2b) Integrate collaborative planning time in the school's master schedule.		Related State and/or Local Priorities: 1 <u>X</u> 2 <u>X</u> 3__ 4__ 5__ 6__ 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
Expected Annual Measurable Outcomes:	<input type="checkbox"/> Implement Mathematics II, 11th and 12th grade CCSS standards. ELD standards in content areas. <input type="checkbox"/> Implement 2-3 more literacy standards in other subject areas. <input type="checkbox"/> Integrate ELD standards into CC English Units.		Actual Annual Measurable Outcomes:	*Implemented Math II. *Worked with Elevated Achievement to map to CCSS in all departments and subject areas. *Focused on literacy strategies while making curriculum maps.
LCAP Year: 2015-16				
Planned Actions/Services		Actual Actions/Services		
	Budgeted Expenditures		Estimated Actual Annual Expenditures	
Purchase Mathematics II. Use preparation periods and department time as provided to align curriculum. An English Language Coach and English teachers align curriculum during common preparation period. Math 1 Support and English 1 support classes will be offered this year.	\$50,000 (GF - personnel, instructional materials + textbooks)	Implemented Mathematics II. Teachers were given release time, department time during staff meetings, as well as working during their prep periods. Elevated Achievement worked with EL teachers during common prep periods and release days. Math 1 support and English 1 support classes were offered.	\$50,000	
Scope of service:	LEA-wide	Scope of service:	LEA-wide	
<u>X</u> ALL		<u>X</u> ALL		

OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____			OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____		
An English Language Development coach provides instructional and curricular support to all teachers (language development/ acquisition to support English Language proficiency).		\$50,000 (GF - personnel, instructional materials + textbooks)	Worked with Elevated Achievement to map to CCSS in all departments and subject areas. Focused on literacy strategies while making curriculum maps.		\$50,000
Scope of service:	LEA-wide		Scope of service:	LEA-wide	
<input checked="" type="checkbox"/> ALL			<input checked="" type="checkbox"/> ALL		
OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____			OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____		
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?		All EPAA curriculums are CCSS aligned and data-driven best practices developed in collaboration with Elevated Achievement. Using our CCSS curriculum maps, teachers design lessons using a variety of resources, including data driven best practices and nationally supported resources, such as NGSS, NCTM and textbooks. Next year we will continue to work closely with elevated achievement to further develop and implement culturally responsive curriculum. We will continue with instructional rounds to reinforce best practices.			

Original GOAL from prior year LCAP:	3) Promote and increase school and community connectedness by providing quality site-wide parent engagement and education opportunities.		Related State and/or Local Priorities: 1__ 2__ 3_X 4__ 5__ 6__ 7__ 8__ COE only: 9__ 10__ Local : Specify	
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
Expected Annual Measurable Outcomes:	<input type="checkbox"/> Maintain and grow parent committees. <input type="checkbox"/> Increase parent attendance and representation of all ethnic groups mirrored in our school's demographics at meetings and serving on school committees. <input type="checkbox"/> Continue to provide parent education and informational sessions.		Actual Annual Measurable Outcomes:	*Parent committees grew by 5% this year and continued to meet monthly. *School site council (SSC), English Language Advisory Committee (ELAC), Cafecitos, Charter Advisory Board meet at different times each month. *Parent workshops are now offered on various Thursdays and Saturdays and are given in English and well as Spanish, increasing attendance and effectiveness of meeting topics. *Financial literacy workshops were offered twice this year. *Student led conferences (student-teacher) are held twice per year. Advisory teachers attend.
LCAP Year: 2015-16				
Planned Actions/Services			Actual Actions/Services	
	Budgeted Expenditures			Estimated Actual Annual Expenditures
Using staff members who reflect the demographics of the community to recruit families to participate in parent committees and volunteer opportunities.	\$15,000 (GF - Personnel, Materials & Supplies)	Parent liaison outreaches community and parents in English as well as Spanish. Partner organizations, such as the Boys and Girls Club, help reach more families.		\$3,000
Scope of service:	LEA-wide	Scope of service:	LEA-wide	
<u>X</u> ALL		<u>X</u> ALL		

OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____			OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____		
Build leadership among parents currently involved in on-site committees and use their expertise and knowledge of the community to help recruit more parents.		\$10,000 (GF – Personnel)	*Parent leadership roles include President, Vice President and Secretary, all community members. *Parent workshop attendance has increased by 5% this year.		\$0
Scope of service:	LEA-wide		Scope of service:	LEA-wide	
<input checked="" type="checkbox"/> ALL			<input checked="" type="checkbox"/> ALL		
OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____			OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____		
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?		LEA will continue to hold three parent/community member meetings each month, both in the morning and evening to accommodate work schedules. LEA will continue to invite families to participate regularly in SSC/ELAC. Cafecitos, and workshops. LEA plans to broaden parent participation through school projects and student events. Additional relationships with local non-profits will continue to reach additional parents. Student led conferences will continue to take place two times per year.			

OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
Site-based Activities: <input type="checkbox"/> Continue to develop a plan of action to increase target student groups' awareness of "A-G" and the value of meeting these requirements. <input type="checkbox"/> Identify and create a plan of action for juniors and/or seniors in need of making up A-G courses (credits). <input type="checkbox"/> Provide credit recovery for students in need of making up Ds in A-G courses.	\$5,000 (GF – Personnel, In-Kind from Stanford New Schools)	*Summer school credit recovery was offered this year. *Credit recovery class was offered in the master schedule. *All grades advisory curriculum includes outlining and details of A-G requirements and meaning. * Seniors follow up on A-G requirements in senior seminar class. *Students work with school guidance counselor, as well as new college counselor, to receive additional A-G guidance.	\$5,000
Scope of service: LEA-wide __X__ ALL		Scope of service: LEA-wide __X__ ALL	
OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
Enroll students in appropriate A-G courses, as needed: regular school day, Cyber High, APEX, Cañada College etc. Open Early College program enrollment to all potential students.	\$15,000 (GF - Personnel, materials and supplies)	*Early college enrollment was opened to all students. *APEX and Cyber High are offered through current credit recovery program during regular school hours.	\$15,000
Scope of service: LEA-wide __X__ ALL		Scope of service: LEA-wide __X__ ALL	

OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
Offer support classes for ELL Levels 1-4, as well as provide an ELD coach who can complete resource work as well as push in support for students. Offer small class size, including Instructional Aide support and Americorps academic support.	\$50,000 (GF – Personnel)	*Offered English and Math support classes. *Provided an ELD coach to support students. *Hired additional FTE, allowing for small class size. *Continued to work with two Bilingual Instructional Aides and Two Americorps volunteers.	\$77,000
Scope of service: LEA-wide		Scope of service: LEA-wide	
<u>X</u> ALL		<u>X</u> ALL	
OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
Continue to provide college and career guidance to all students through fully aligned advisories guided by the Head Guidance Counselor and College Counselor. Continue to offer Academic Field Trips for 11 th and 12 th grade students.	\$100,000 (GF - Personnel)	*Full time guidance counselor, along with newly hired College Counselor have worked with students on careers, A-G requirements, college applications, summer internships. *12th grade students went to Cal State East Bay and San Jose State. * 11 th grades students went to San Jose State, De Anza college, UCSC and CSU Monterey. *10 th grades students went to UCLA, LMU and Museum of Tolerance. 9 th grades went to the California Academy of Sciences and Natural Bridges in Santa Cruz on an outdoor education program.	<u>\$260,000</u>
Scope of service: LEA-wide		Scope of service: LEA-wide	
<u>X</u> ALL		<u>X</u> ALL	

OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____		OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?	A more clearly developed path for college readiness will be aligned to advisory curriculum for grades 9-12. LEA will continue to work with College Counselor to further develop partnerships with community partners, strengthening 4-year college applications and acceptances. Knowledge of and exposure to additional Universities will increase 4-year college acceptances and scholarships. Continue to provide access to A-G coursework for all students. Continue to keep early college open to all students. Continue to support a master schedule that allows for small class size.	

Original GOAL from prior year LCAP:	5. Create rigorous intervention plans designed to improve the academic success of all students and eliminate achievement disparities between student subgroups.		Related State and/or Local Priorities: 1_ 2_ 3_ 4_ <u>X</u> 5_ <u>X</u> 6_ <u>X</u> 7_ 8_ COE only: 9_ 10_ Local : Specify _____	
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
Expected Annual Measurable Outcomes:	Reduce student drop out number to no more than 5 students.	Actual Annual Measurable Outcomes:	*Three students are dropping out this year.	
LCAP Year: 2015-16				
Planned Actions/Services		Actual Actions/Services		
	Budgeted Expenditures		Estimated Actual Annual Expenditures	
Identify highest risk students at the start of the school year, mobilizing advisors, pupil support, teachers, and administration to evolve individual plans and communicate with families. Utilize Americorps staff to help work with individual students before, during, and after school.	\$80,000 (GF - Personnel)	*Continue to increase our efforts to maintain students by working with Americorps staff before, after and during school. *Working with Menlo Park Police Department. *Reported to Child Protective Services *Have had several attendance meetings with students and their families at the LEA district office.	\$80,000	
Scope of service:	LEA-wide	Scope of service:	LEA-wide	
<u>X</u> ALL		<u>X</u> ALL		
OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____		

Fully utilize wrap-around services provided by Stanford University to EPAA students, including support from Lucile Packard Children's Health Services. Use Advisory model to intervene with every student including holding grade-level team meetings with students and parents.		\$50,000 (GF – Personnel, In-Kind from Stanford New Schools)	*LEA continues to offer counseling and mental health support services to each student. *Advisory model creates closeness and trust with lead advisor teacher, as well as cohort of other students. *Vice Principal and Principal meet with delinquent students and their families first at the LEA, then at the district level to ensure no student is unaccounted for.	
Scope of service:	LEA-wide		Scope of service:	LEA-wide
<input checked="" type="checkbox"/> ALL			<input checked="" type="checkbox"/> ALL	
OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____			OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify)_____	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?		LEA will continue to strategically use the "CARE" team wraparound services to identify student needs and match to necessary supports. LEA will hire additional SPED teacher with experience in behavior modification and struggling adolescent readers. LEA will continue support classes with support staff and culturally responsive instruction that engages students in the first instruction learning process.		

Original GOAL from prior year LCAP:	6a) Reduce and then maintain the number of suspensions every year with the implementation of a restorative justice practice. 6b) Increase the Average Daily Attendance rate		Related State and/or Local Priorities: 1__ 2__ 3__ 4__ 5_X 6_X 7__ 8__ COE only: 9__ 10__ Local : Specify _____	
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
Expected Annual Measurable Outcomes:	<input type="checkbox"/> Decrease suspension rate directly through implementation of restorative justice practice. <input type="checkbox"/> Increase attendance rate to 93%.		Actual Annual Measurable Outcomes:	*Nineteen students have been suspended this year. Suspensions are held in school, with Restorative Justice program. *Attendance has ranged between 91% and 96% on a monthly basis, with the average reported as 94%.
LCAP Year: 2015-16				
Planned Actions/Services			Actual Actions/Services	
	Budgeted Expenditures			Estimated Actual Annual Expenditures
Evolve support programs (Restorative Justice) to reduce suspensions. Fund and maintain programs (e.g. mental health services, Restorative Justice) to reduce suspensions and implement alternatives to suspension programs at site.	\$60,000 (GF - Personnel, Professional Development, Materials and Supplies)		*Full time restorative justice coordinator was hired. He meets regularly with administrative team, meets with students regarding behavior infractions and how best to participate as an active member of the community, and trains additional staff regarding restorative justice practices and interventions.	\$60,000
Scope of service:	LEA-wide		Scope of service:	LEA-wide
<u>X</u> ALL			<u>X</u> ALL	
OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify) _____			OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify) _____	

Continue support programs to improve daily attendance at all sites, including the employment of a full time attendance clerk. Use campus aids, advisors, community liaisons and parent coordinator to support positive attendance.		\$100,000 (GF - Personnel)	*Continue to employ full time attendance clerk. *Parent coordinator, clerk, teachers, administrative staff all reach out to delinquent students, working to positively eliminate tardies, unexcused absences and out of school suspensions. Recognition is offered for students through raffles and perfect attendance awards.	\$100,000
Scope of service:	LEA-wide		Scope of service:	LEA-wide
<u> X </u> ALL			<u> X </u> ALL	
OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____			OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	
		Budgeted Expenditures		Estimated Actual Annual Expenditures
Implement Restorative Justice Class and train 5 - 6 staff to lead peace circles for students who agree to take responsibility and restore community rather than be suspended.		\$50,000 (GF – Personnel)	*Restorative Justice coordinator led workshops and development with staff in January. Coordinator co-teaches Restorative Justice class with a certificated teacher several times each week. *Mediation circles occur when students have an altercation. Parents and students are coached and the session occurs on campus, led by RJ coordinator.	\$20,000
Scope of service:	LEA-wide		Scope of service:	LEA-wide
<u> X </u> ALL			<u> X </u> ALL	
OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____			OR: <u> </u> Low Income pupils <u> </u> English Learners <u> </u> Foster Youth <u> </u> Redesignated fluent English proficient <u> </u> Other Subgroups:(Specify)_____	

What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?

The implementation of the Restorative Justice class has continued to add to the offerings for students of non-punitive opportunities for behavioral reparation.
LEA will improve communication with families of students with specific behavioral issues.
LEA will continue to reinforce school-wide attendance goals and expectations through opportunities for positive reinforcement, such as weekly raffles and perfect attendance certificate.

Original GOAL from prior year LCAP:	7a) Increase teacher capacity to emphasize student-driven, inquiry-based, and relevant projects that develop students' capacity to think deeply and analytically. 7b) Continue work on vertically aligning advisory curriculum and train advisors in the two-year loop.		Related State and/or Local Priorities: 1_ 2_ 3_ 4_ <u>X</u> 5_ 6_ 7_ <u>X</u> 8_ <u>X</u> COE only: 9_ 10_ Local : Specify _____	
Goal Applies to:	Schools:	ALL		
	Applicable Pupil Subgroups:	ALL		
Expected Annual Measurable Outcomes:	<input type="checkbox"/> Increase the number of freshmen who successfully complete freshmen-year courses. <input type="checkbox"/> Continue to vertically align and evolve the advisory curricula at each grade level.		Actual Annual Measurable Outcomes:	*Have built a solid master schedule, with freshman in class every period of every day. All freshman complete freshman year courses. *Lead advisor works during staff meetings and prep periods to solidify, align and organize advisory curricula for each grade level.
LCAP Year: 2015-16				
Planned Actions/Services			Actual Actions/Services	
	Budgeted Expenditures		Estimated Actual Annual Expenditures	
Provide built-in collaboration time during weekly staff development. Provide ongoing professional development on differentiated instruction and the CCSS.	\$200,000 (GF - Personnel)	*During weekly staff meetings, grade level advisors work to plan advisory curriculum. *Under guidance of lead advisor, advisory program offers additional support services, an organized yearly program and works on a two-year cycle.	\$150,000	
Scope of service:	LEA-wide	Scope of service:	LEA-wide	
<u>X</u> ALL		<u>X</u> ALL		
OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify) _____		OR: __Low Income pupils __English Learners __Foster Youth __Redesignated fluent English proficient __Other Subgroups:(Specify) _____		

Advisors align curricula and evolve Advisory Program during prep periods, and designated times for staff collaborations.		\$100,000 (GF - Personnel)	During staff prep periods, advisory lead works with advisory teachers to implement new curricula, work on college advising and offer social-emotional support services.	\$0
Scope of service:	LEA-wide		Scope of service:	LEA-wide
<input checked="" type="checkbox"/> ALL			<input checked="" type="checkbox"/> ALL	
OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____			OR: <input type="checkbox"/> Low Income pupils <input type="checkbox"/> English Learners <input type="checkbox"/> Foster Youth <input type="checkbox"/> Redesignated fluent English proficient <input type="checkbox"/> Other Subgroups:(Specify)_____	
What changes in actions, services, and expenditures will be made as a result of reviewing past progress and/or changes to goals?		LEA will support Advisory alignment through PD release days and collaboration with local non-profit organizations as a resource. LEA will pilot extension of project based learning by department to expand exhibition-like success on a more consistent basis. LEA will continue to support an advisory lead, a liaison to local non-profit organizations and leads grade level advisory meetings to ensure common best practices and high quality advisory curriculum implementation.		

Section 3: Use of Supplemental and Concentration Grant funds and Proportionality

- A. In the box below, identify the amount of funds in the LCAP year calculated on the basis of the number and concentration of low income, foster youth, and English learner pupils as determined pursuant to 5 CCR 15496(a)(5).

Describe how the LEA is expending these funds in the LCAP year. Include a description of, and justification for, the use of any funds in a district-wide, school-wide, countywide, or charter-wide manner as specified in 5 CCR 15496.

For school districts with below 55 percent of enrollment of unduplicated pupils in the district or below 40 percent of enrollment of unduplicated pupils at a school site in the LCAP year, when using supplemental and concentration funds in a district-wide or school-wide manner, the school district must additionally describe how the services provided are the most effective use of funds to meet the district's goals for unduplicated pupils in the state and any local priority areas. (See 5 CCR 15496(b) for guidance.)

Total amount of Supplemental and Concentration grant funds calculated:	\$534,985
<p>East Palo Alto Academy is a neighborhood ADA school. As such, it focuses its supplemental spending on programs that support student achievement. Through a group of dedicated, highly qualified teachers, a comprehensive and balanced master schedule, curricular alignment and additional support classes in math and English language, EPAA students continue to receive the highest quality services. EPAA continues to offer Early College, a program for students to prepare for the rigors of a post-high school education, boost up their GPAs, and continue to work toward additional A-G course completion and earn college credit. Additional programs at EPAA are aimed at student attendance rates, including a full time attendance clerk. Classes are small and students are given extra learning opportunities, via in class aides, as well as after school and Saturday support from AmeriCorps volunteers and Instructional Associates. A Restorative Justice program coordinator and a credentialed teacher led Restorative Justice class has trained teachers, as well as led mediations, all supporting students with non-punitive options for restoration. This leads to increased teacher and student engagement, as well as increases ADA rates. The addition of Mental Health services on campus has been integral in increasing student academic success, from increasing graduation rates, decreasing drop out rates, increasing attendance and improving student engagement. Additionally, the offering of support services through the hiring of additional teachers and instructional aids, has lead to student academic achievement; math and English support classes were offered this year and will be offered again next year. Additionally, art and other electives will continue to be offered, enabling students more opportunities for course completion. While these services are aimed at unduplicated pupils, due to the academic difficulties and backgrounds of low-income that make up the vast majority of students, many of these services are open to all students. Thus, those who are considered unduplicated are set to receive English Language Development courses, coaches, homework support, smaller class sizes, support classes, and mental health services. Next year will be the first full year of an on campus College Support Specialist, creating a solid-college focused team of qualified teachers. Every year A-G completion rates, graduation rates, going acceptance and attending rates a main focus of the school.</p>	

- B. In the box below, identify the percentage by which services for unduplicated pupils must be increased or improved as compared to the services provided to all pupils in the LCAP year as calculated pursuant to 5 CCR 15496(a).

Consistent with the requirements of 5 CCR 15496, demonstrate how the services provided in the LCAP year for low income pupils, foster youth, and English learners provide for increased or improved services for these pupils in proportion to the increase in funding provided for such pupils in that year as calculated pursuant to 5 CCR 15496(a)(7). An LEA shall describe how the proportionality percentage is met using a quantitative and/or qualitative description of the increased and/or improved services for unduplicated pupils as compared to the services provided to all pupils.

19.54	%
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Due to the student population of EPAA, the unduplicated count reflects a few additional services that will be offered to students above that which is offered to all students. However, with a low-income student population around 80%, there are many series offered to all students first to help meet their academic and social/emotional needs. While the unduplicated pupils will receive additional services in the amount of \$469,371, the overwhelming majority of EPAA students are low-income, and they will also receive the benefits of these additional services and spending. Some of these additional services include a mental health program, the ability to earn college credit through the Early College Program, the ability to recover credits throughout the school year as well as over the summer, the ability to offer non-punitive counseling for students, regular access to the Lucille Packard Children's health Van, and college guidance and career support.

**SEQUOIA UNION HIGH SCHOOL DISTRICT
PROPOSED BUDGET
FISCAL YEAR 2016-2017**

The California Education Code requires that the Board of Trustees adopt the district budget each year by the statutory deadline of July 1. Further the California Department of Education (CDE) requires that a set of forms be submitted with the adopted budget data for the district. In order to comply with these requirements the Administration is submitting for approval the necessary documentation to adopt the Sequoia Union High School District budget for the 2016-2017 fiscal year.

This budget document provides detailed information for the restricted and unrestricted general fund programs. In an effort to present the District's operating budget in a more 'user friendly' way, income and expenditures are broken down by various resources based on the funding source. In addition, all the required CDE forms are included.

The ordinary ongoing operations of the District are accounted for in the General Fund. The General Fund is made up of separate sub-funds. The restricted funds account consists of restricted money given to the District for a specific purpose, such as, Restricted Lottery, Economic Impact Aid, Routine Restricted Maintenance and Special Education. All other income not for a specific purpose is placed in the unrestricted fund. .

Expenditures from the General Fund are also broken down by restricted or unrestricted sources depending upon the program source of funding. Restricted funds must not end the year in a deficit position. If restricted program expenditures exceed the level of income and the budget encroaches on the unrestricted fund, a transfer of revenue must be made to balance the expenditures. Examples of restricted programs requiring a contribution from unrestricted revenue are Special Education and Home-to-School Transportation,

In addition to the General Fund, the District operates other funds that have specific purposes.

- The **Charter Schools Special Revenue Fund (Fund 09)** is used for charter schools reporting as part of the authorizing district but reported outside of the district's general fund.
- The **Adult Education Fund (Fund 11)** is used for the purposed of recording all Adult Education income and expenditures and it is earmarked to support the adult education program throughout the district.
- The **Cafeteria Fund (Fund 13)** is used for the purpose of recording only income and expenditures related to the operation of the District's Food Services program.
- The **Deferred Maintenance Fund (Fund 14)** is used to combine the State's apportionment and the District's matching funds for Deferred Maintenance purposes. Expenditures in this fund are for major repair or replacement of plumbing, heating, roofing, and other items that have been approved by the State Allocation Board (SAB). The approval of projects is based on a five-year deferred maintenance plan that must be filed with SAB. Currently the State of California has suspended this matching program and has folded the deferred maintenance fund balance in the unrestricted general fund.

- The **Special Reserve Fund for Postemployment Benefits (Fund 20)** is used to account for amounts the Board of Trustees has earmarked for the future cost of postemployment benefits but has not contributed irrevocably to a separate trust for the postemployment benefit plan.
- The **Building Fund (Fund 21)** is used to account for the sale of bonds approved by the voters. Bond proceeds are used for construction, remodeling, and modernization and infrastructure repairs throughout the district.
- The **Capital Facilities Fund (Fund 25)** is used to separate moneys received from the fees levied upon developers or other agencies as a condition of building or expanding what is called “habitable space.” Expenditures from this fund are limited to the expansion or improvement of sites due to increased enrollment.
- The **Special Reserve Fund for Capital Outlay (Fund 40)** is used for capital improvement purposes. Major expenditures over the past several years include: portions of the cost for construction and equipment of the new buildings throughout the District and the replacement of copiers for the sites.

District Average Daily Attendance

REPORT OF ATTENDANCE - P2 ADA - 2011-12 Through 2015-16

DESCRIPTION	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual 2014-15	Actual 2015-16
Regular Day Classes	7,149.43	7,372.16	7,430.97	7,651.65	7,525.46
Middle College					105.99
Continuation Education	216.48	220.24	200.70	244.79	243.84
Home or Hospital	5.34	1.65	1.88	1.88	3.03
Special Education	315.99	151.99	133.83	0.00	155.67
Special Education-Non-public Schools	34.55	34.15	32.70	34.16	40.17
Community Day School	41.94	49.72	22.88	0.00	0.00
Extended Yr-Special Education	43.15	0.00	0.00	0.00	0.00
Extended Yr-Non-public Schools	4.01	0.00	4.86	4.44	5.08
TOTAL	7,810.89	7,829.91	7,827.82	7,936.92	8,079.24
Cumulative Enrollment Related to ADA					
Total P(2) A.D.A.	7,810.89	7,829.91	7,827.82	7,936.92	8,079.24
October CBEDS	8,339	8,401	8,507	8,550	8,702
A.D.A. as a % of October CBEDS	93.7%	93.2%	92.0%	92.8%	92.8%

Budget assumptions

State Funding

The Legislature met the constitutional deadline to adopt the State budget for FY 2016-17. The District proposed budget incorporates the Governor's May Revision proposals that had an impact on the district expenditures, e.i. the proposed increases in the CalSTRS CalPERS employer contributions and the proposed one-time \$237 per unit of average daily attendance of discretionary funding, and the additional property tax in lieu for the increase funding gap for the Local Control Funding Formula for charter schools.

Local Property Tax

Property taxes are projected to increase by 8.0% for FY 2016-17 and 5.5% for FY 17-18 and 5.0% for FY 18-19. The multi-year projection includes this anticipated increase, but still pending is the final settlement with Genentech and the appeals on assessed valuation that property owners file with the County Assessor's Office.

Redevelopment Agencies

As a result of the dissolution of the Redevelopment Agencies (RDA) in California (ABX1 26) Sequoia Union High School District received in FY 13-14 the negotiated and statutory pass-through payments plus the residual balances of the former RDAs in the district. The budget includes \$5.3 million projected revenue from this source for FY 16-17. Note that due to the variable nature of the obligations of the former RDAs the future revenue streams will not be known until late in the fiscal year.

Collective Bargaining

The District and its employee groups have not concluded collective bargaining negotiations for FY 16-17. The multi-year projection does not include the impact of any financial items from collective bargaining. Negotiations are expected to resume in the fall. The multi-year projection will be adjusted accordingly based on the final outcome of those negotiations.

Multi-year Projection

The table below shows key budget assumptions used to prepare the District's budget for 2016-17 and multi-year projection:

Budget Projections	2016-17	2017-18	2018-19
REVENUES			
Net change in property tax	+8.0%	+5.5%	+5.0%
"Fair Share" State funding reduction	-\$5.7 M (on-going)	-\$5.7 M	-\$5.7 M
Proposition 30 – Educational Protection Account	\$1.6 M	\$1.6 M	1.6 M
FY 15-16 One-time discretionary State funding, \$529 per unit of ADA	-\$4.2 M		
FY 16-17 One-time discretionary State funding, \$237 per unit of ADA	+\$1.9 M	-\$1.9 M	
Budget Projections	2016-17	2017-18	2018-19
REVENUES			
Property Tax in Lieu transfer for Design Tech Chart School	-\$0.2 M	-\$0.4 M	-\$0.6 M
RDA Successor Agency funding	+\$5.2 M	+\$5.2 M	+\$5.2 M

EXPENDITURES			
Certificated Salaries	Additions <ul style="list-style-type: none"> Cost of negotiated step/column increases certificated staff Additional Administrative Vice Principal for MAHS Additional psychologist position Additional 1.6 mental health case worker positions (0.4 FTE at each comprehensive high school) Continuation of technology resource teacher position Three teachers will be added district-wide for enrollment growth Additional visually impaired teacher position Additional STARS teacher position 	<ul style="list-style-type: none"> 2.0 FTE teachers for enrollment 	
Classified Salaries	Additions <ul style="list-style-type: none"> Additional 1.0 Guidance Information Specialist for MAHS Additional 2.0 special circumstance instructional aide positions 		
Proposition 30 – Education Protection Account - Certificated staffing for Academic Support	\$1.6 M (seven years)	\$1.6 M	\$1.6 M
CalSTRS – employer contribution	12.58%	14.43%	16.28%
CalPERS – employer contribution	13.888%	15.5%	17.1%
Increase in health costs	5%	5%	5%
Estimated increase in health costs for implementation of the Affordable Care Act	\$0.5 M	\$0.5 M	\$0.5 M
Charter school in lieu taxes	\$8.9 M	\$9.8 M	\$10.0 M
Funding for county community day school	\$1.1 M	\$1.1 M	\$1.1 M

Summary Table 1 below shows the General Fund Multi-year projection of revenues and expenditures:

**SEQUOIA UNION HIGH SCHOOL DISTRICT
PROJECTED GENERAL FUND BUDGET
MULTI-YEAR PROJECTION
FY 2016-2017 Through FY 2018-19
SUMMARY TABLE 1**

Assumptions:

REVENUES	
+ Property tax revenue is projected to increase by 8.0% for FY 16-17, 5.5% for FY 17-18, and 5.0% for FY 18-19	
+ State One-time Discretionary Funding	
- \$4.2 million in FY 15-16, \$529 per ADA	
+ \$1.9 million in FY 16-17, \$237 per ADA, as proposed in the May Revision of Governor's State Budget Proposal	
Proposition 30 - Schools and Local Public Safety Protection Act of 2012 ==> Subject to change	
Note that the multi-year projection includes \$1.6 million from Prop 30. However, the \$0.25 sales tax is due to expire Dec. 2016 and the income tax for high earners is due to expire Dec. 2018.	
+ Former RDA revenue is projected at \$5.2 million per year	
- Assumes property tax in lieu for charter schools would increase incrementally until full implementation of the LCFF	
- Additional property tax in lieu for D-Tech Charter Sch - \$0.2 million in FY 16-17, \$0.4 million in FY 17-18, and \$0.6 million in FY 18-19	
EXPENDITURES	
- 3.0 FTE teacher positions in FY 16-17 and 2.0 FTE teacher positions in FY 17-18 due to projected enrollment growth.	
- Vice Principal (MAHS) / Psychologists (1) / Visually Impaired (1) / STARS teacher (1) + aides (2)	
- 1.6 FTE mental health case worker / 1 guidance information specialist (MAHS)	
- Health insurance premiums are projected to increase by 5% - \$0.7 million per year	
- Estimated additional \$0.5 million to comply with the Affordable Care Act	
- Community Day School funding approximately \$1.1 million	
- PROPOSED additional CalSTRS employer contribution:	
- FY 16-17 from 10.73% to 12.58%	
- FY 17-18 from 12.58% to 14.43%	
- FY 18-19 from 14.43% to 16.28%	
- PROPOSED additional CalPERS employer contribution:	
- FY 16-17 from 11.847% to 13.888%	
- FY 17-18 from 13.888% to 15.5%	
- FY 18-19 from 15.5% to 17.1%	

GENERAL FUND (Fund 01)		2016-17 Budget (Projected)	2017-18 Budget (Projected)	2018-19 Budget (Projected)
(+)	REVENUES	137,529,996	141,511,589	147,429,583
(-)	EXPENDITURES	136,119,936	139,694,052	143,002,267
(=)	NET INCREASE (DECREASE) IN FUND BALANCE	1,410,060	1,817,536	4,427,317
(+)	BEGINNING FUND BALANCE - Jul. 1	13,881,229	15,291,289	17,108,826
(=)	PROJECTED AVAILABLE ENDING BALANCE - Jun. 30	15,291,289	17,108,826	21,536,142
		11.2%	12.2%	15.1%

Summary Table 2 below shows revenues and expenditures for the unrestricted general fund.

**SEQUOIA UNION HIGH SCHOOL DISTRICT
UNRESTRICTED GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 2
(In \$1,000's)**

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
REVENUES				
REVENUE LIMIT SOURCES				
State Aid	3,419	3,203	(216)	-6.3%
Education Protection Account	1,570	1,570	0	0.0%
Secure/Unsecured Tax/Subventions	113,120	119,484	6,364	5.6%
Revenue Limit Transfer	0	0	0	0.0%
In Lieu Property Tax	(8,104)	(8,929)	(825)	10.2%
REVENUE LIMIT TOTAL	110,005	115,328	5,323	4.8%
FEDERAL REVENUE SOURCES				
Miscellaneous Federal Grants	0	35	35	0.0%
FEDERAL REVENUE TOTAL	0	35	35	0.0%
STATE REVENUE SOURCES				
Mandated Cost Reimbursement	4,645	2,365	(2,280)	-49.1%
State Lottery	1,029	1,029	0	0.0%
Tier III Programs	0	0	0	0.0%
Other State Revenue	14	14	0	0.0%
STATE REVENUE TOTAL	5,688	3,408	(2,280)	-40.1%
LOCAL REVENUE SOURCES				
Community Redevelopment Funds	3,292	2,592	(700)	-21.3%
Rental and Leases	293	155	(138)	-47.1%
Interest Income	300	300	0	0.0%
Interagency Services	600	670	70	11.7%
Other Local Revenue	665	50	(615)	-92.5%
Other Transfers In	499	436	(63)	-12.6%
OTHER LOCAL REVENUE TOTAL	5,649	4,203	(1,446)	-25.6%
TOTAL REVENUE	121,342	122,974	1,632	1.3%
INTERFUND TRANSFERS				
Contributions to Restricted Programs				
Special Education	(15,092)	(15,425)	(333)	2.2%
Restricted Routine Maintenance Account	(4,991)	(4,648)	343	-6.9%
Other Misc.	(487)	(523)	(36)	7.4%
INTERFUND TRANSFERS TOTAL	(20,570)	(20,596)	(26)	0.1%
(+) UNRESTRICTED GENERAL FUND REVENUES TOTAL	100,772	102,378	1,606	1.6%

SEQUOIA UNION HIGH SCHOOL DISTRICT
UNRESTRICTED GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 2
(In \$1,000's)

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
EXPENDITURES				
SALARY & EMPLOYEE BENEFIT EXPENDITURES				
CERTIFICATED SALARIES				
Teacher Salaries	37,896	39,234	1,338	3.5%
Librarians, Counselors, Nurses and Psychologists	4,074	4,217	143	3.5%
Central and Site Administrators	3,784	4,106	322	8.5%
CERTIFICATED SALARIES TOTAL	45,754	47,557	1,803	3.9%
CLASSIFIED SALARIES				
Instructional Aides	895	801	(94)	-10.5%
Library Aides/Guidance/Attendance	1,671	1,661	(10)	-0.6%
Security Aides	728	724	(4)	-0.5%
Maintenance/Custodians	3,200	3,230	30	0.9%
Bus Drivers/Mechanics/Dispatcher	2,181	2,440	259	11.9%
Director/Supervisor/Central Administrator	1,473	1,490	17	1.2%
Secretarial/Clerical	3,535	3,505	(30)	-0.8%
Other Classified	495	462	(33)	-6.7%
CLASSIFIED SALARIES TOTAL	14,178	14,313	135	1.0%
EMPLOYEE BENEFITS				
STRS	4,954	5,956	1,002	20.2%
CalPERS	1,641	1,815	174	10.6%
FICA/Medicare	1,768	1,804	36	2.0%
Health, Welfare and Life Insurance	12,123	13,112	989	8.2%
State Unemployment Insurance	42	37	(5)	-11.9%
Workers' Compensation Insurance	1,305	1,341	36	2.8%
Retiree Benefits	2,083	2,146	63	3.0%
Other Benefits - Cash In Lieu	463	587	124	26.8%
EMPLOYEE BENEFITS TOTAL	24,379	26,798	2,419	9.9%
SALARY & EMPLOYEE BENEFIT EXPENDITURES TOTAL	84,311	88,668	4,357	5.2%
PERCENTAGE OF TOTAL BUDGET	84.1%	88.0%		

SEQUOIA UNION HIGH SCHOOL DISTRICT
UNRESTRICTED GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 2
(In \$1,000's)

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
EXPENDITURES				
NON-PERSONNEL EXPENDITURES				
BOOKS, SUPPLIES & MATERIALS				
Textbooks and Core Curricula Materials	105	58	(47)	-44.8%
Books and Other Reference Materials	35	44	9	25.7%
Materials and Supplies	2,161	1,846	(315)	-14.6%
Food	91	89	(2)	-2.2%
Building Maintenance/Groundkeeping Materials	5	5	0	0.0%
Non-Capitalized Equipment	148	101	(47)	-31.8%
BOOKS, SUPPLIES & MATERIALS TOTAL	2,545	2,143	(402)	-15.8%
CONTRACTUAL AND OTHER EXPENSES				
Consulting Services	181	149	(32)	-17.7%
Car Allowances/Mileage Reimbursement, Travel and Conferences	210	206	(4)	-1.9%
Dues and Memberships	68	63	(5)	-7.4%
Insurance	740	835	95	12.8%
Utilities (Gas, Electric, Waste Disposal, Sewer, Water)	2,917	2,702	(215)	-7.4%
Rentals, Leases, Repairs and Non-capitalized Improvements	425	386	(39)	-9.2%
Transfers of Direct Costs	(168)	(169)	(1)	0.6%
Interest Expense	165	150	(15)	-9.1%
Contracted Services	2,456	2,027	(429)	-17.5%
Legal Advertising, Legal Fees, Audit Fees, Other	253	228	(25)	-9.9%
Telephone, Internet Service and Postage	511	450	(61)	-11.9%
CONTRACTUAL AND OTHER EXPENSES TOTAL	7,758	7,027	(731)	-9.4%
CAPITAL OUTLAY & EQUIPMENT				
Capital Outlay/Computer Equipment	168	155	(13)	-7.7%
CAPITAL OUTLAY & EQUIPMENT TOTAL	168	155	(13)	-7.7%

SEQUOIA UNION HIGH SCHOOL DISTRICT
UNRESTRICTED GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 2
(In \$1,000's)

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
EXPENDITURES				
OTHER OUTGO				
Transfers to State/County/Other District	1,858	2,022	164	8.8%
Transfer of Indirect Cost	(176)	(120)	56	-31.8%
Transfer to Special Reserve	930	0	(930)	-100.0%
Transfer to Special Reserve for Post-employment Benefits	1,557	0	(1,557)	-100.0%
Transfer to Special Reserve for Capital Outlay	430	0	(430)	-100.0%
Transfer to Cafeteria Fund	600	620	20	3.3%
Transfer to East Palo Alto Academy Charter School	174	147	(27)	-15.5%
Transfer to Adult Education Fund	45	45	0	0.0%
OTHER OUTGO TOTAL	5,418	2,714	(2,704)	-49.9%
NON-PERSONNEL EXPENDITURES TOTAL	15,889	12,039	(3,850)	-24.2%
PERCENTAGE OF TOTAL BUDGET	15.9%	12.0%		
(-) UNRESTRICTED GENERAL FUND EXPENDITURES TOTAL	100,200	100,707	507	0.5%
(=) NET INCREASE IN FUND BALANCE	572	1,671	1,099	192.1%
(+) BEGINNING UNRESTRICTED FUND BALANCE	11,240	11,812	572	5.1%
(=) PROJECTED FUND BALANCE	11,812	13,483	1,671	14.1%

Summary Table 3 below shows revenues and expenditures for the restricted general fund.

**SEQUOIA UNION HIGH SCHOOL DISTRICT
RESTRICTED GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 3
(In Thousand of Dollars)**

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
REVENUES				
REVENUE LIMIT SOURCES				
Property Tax Transfer	3,921	3,858	(63)	-1.6%
REVENUE LIMIT TOTAL	3,921	3,858	(63)	-1.6%
FEDERAL REVENUE SOURCES				
Carl Perkins Grant	198	198	0	0.0%
IDEA - Basic Entitlement	1,393	1,349	(44)	-3.2%
No Child Left Behind/IASA Title I - Basic Grant	1,238	989	(249)	-20.1%
Title II - Improving Teacher Quality	207	207	0	0.0%
Title III - Limited English Proficient and Immigrant Ed	168	166	(2)	-1.2%
All Other Federal Funding	450	483	33	7.3%
FEDERAL REVENUE TOTAL	3,654	3,392	(262)	-7.2%
STATE REVENUE SOURCES				
California Clean Energy Act	287	0	(287)	-100.0%
Special Education - High Cost Pool	200	200	0	0.0%
Academies Programs	362	362	0	0.0%
State Lottery	300	300	0	0.0%
County Mental Health	735	811	76	10.3%
Other State Income	290	199	(91)	-31.4%
STATE REVENUE TOTAL	2,174	1,872	(302)	-13.9%
OTHER LOCAL REVENUE SOURCES				
Maintenance Assessment District	892	889	(3)	-0.3%
Rentals & Leases	432	240	(192)	-44.4%
Interagency Services	40	33	(7)	-17.5%
Other Local Revenue	5,818	4,270	(1,548)	-26.6%
OTHER LOCAL REVENUE TOTAL	7,182	5,432	(1,750)	-24.4%
INTERFUND TRANSFERS				
Contributions From Unrestricted General Fund to:				
Special Education	15,092	15,425	333	2.2%
Restricted Routine Maintenance Account	4,991	4,648	(343)	-6.9%
Other Misc	487	523	36	7.4%
INTERFUND TRANSFERS TOTAL	20,570	20,596	26	0.1%
(+) GENERAL FUND REVENUES TOTAL	37,501	35,150	(2,351)	-6.3%

SEQUOIA UNION HIGH SCHOOL DISTRICT
RESTRICTED GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 3
(In Thousand of Dollars)

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
EXPENDITURES				
SALARY & EMPLOYEE BENEFIT EXPENDITURES				
CERTIFICATED SALARIES				
Teacher Salaries	10,274	10,045	(229)	-2.2%
Librarians, Counselors, Nurses and Psychologists	489	500	11	2.2%
Central and Site Administrators	491	398	(93)	-18.9%
CERTIFICATED SALARIES TOTAL	11,254	10,943	(311)	-2.8%
CLASSIFIED SALARIES				
Instructional Aides	3,534	3,738	204	5.8%
Library Aides/Guidance/Attendance	294	189	(105)	-35.7%
Security Aides	94	55	(39)	-41.5%
Maintenance/Custodians	1,713	1,743	30	1.8%
Bus Drivers/Mechanics/Dispatcher	0	0	0	0.0%
Director/Supervisor/Central Administrator	152	152	0	0.0%
Secretarial/Clerical	335	340	5	1.5%
Other Classified Staff	1,150	1,161	11	1.0%
CLASSIFIED SALARIES TOTAL	7,272	7,378	106	1.5%
EMPLOYEE BENEFITS				
STRS	1,182	1,362	180	15.2%
CalPERS	805	904	99	12.3%
FICA/Medicare	736	739	3	0.4%
Health, Welfare and Life Insurance	2,993	3,632	639	21.3%
State Unemployment Insurance	10	10	0	0.0%
WorNers' Compensation Insurance	395	396	1	0.3%
Retiree Benefits	261	277	16	6.1%
Other Benefits - Cash In Lieu	224	247	23	10.3%
EMPLOYEE BENEFITS TOTAL	6,606	7,567	961	14.5%
SALARY & EMPLOYEE BENEFIT EXPENDITURES TOTAL	25,132	25,888	756	3.0%
PERCENTAGE OF TOTAL BUDGET	66.8%	73.1%		

SEQUOIA UNION HIGH SCHOOL DISTRICT
RESTRICTED GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 3
(In Thousand of Dollars)

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
EXPENDITURES				
NON-PERSONNEL EXPENDITURES				
BOOKS, SUPPLIES & MATERIALS				
Textbooks and Core Curricula Materials	342	263	(79)	-23.1%
Books and Other Reference Materials	85	13	(72)	-84.7%
Materials and Supplies	1,108	828	(280)	-25.3%
Food	108	71	(37)	-34.3%
Building Maintenance/Groundkeeping Materials	674	654	(20)	-3.0%
Non-Capitalized Equipment	304	86	(218)	-71.7%
BOOKS, SUPPLIES & MATERIALS TOTAL	2,621	1,915	(706)	-26.9%
CONTRACTUAL AND OTHER EXPENSES				
Consulting Services	106	23	(83)	-78.3%
Car Allowances/Mileage Reimbursement, Travel and Conferences	191	108	(83)	-43.5%
Dues and Memberships	8	7	(1)	-12.5%
Utilities (Gas, Electric, Waste Disposal, Sewer, Water)	16	17	1	6.3%
Rentals, Leases, Repairs and Non-capitalized Improvements	943	1,009	66	7.0%
Transfers of Direct Costs	150	133	(17)	-11.3%
Contracted Services	1,838	1,594	(244)	-13.3%
Pupil Transportation	60	37	(23)	-38.3%
Legal Advertising, Legal Fees, Audit Fees, Other	672	284	(388)	-57.7%
Non-Public School Tuition	3,602	3,256	(346)	-9.6%
Telephone, Internet Service and Postage	15	9	(6)	-40.0%
CONTRACTUAL AND OTHER EXPENSES TOTAL	7,601	6,477	(1,124)	-14.8%
CAPITAL OUTLAY & EQUIPMENT				
Capital Outlay/Computer Equipment	114	20	(94)	-82.5%
CAPITAL OUTLAY & EQUIPMENT TOTAL	114	20	(94)	-82.5%

SEQUOIA UNION HIGH SCHOOL DISTRICT
RESTRICTED GENERAL FUND
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 3
(In Thousand of Dollars)

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
EXPENDITURES				
NON-PERSONNEL EXPENDITURES				
OTHER OUTGO				
Transfer of Direct Cost	176	120	(56)	-31.8%
Transfer Out - State Special Schools	20	10	(10)	-50.0%
Transfer Out - Other Districts - Special Education	100	54	(46)	-46.0%
Transfer Out - County - Special Programs	511	392	(119)	-23.3%
Transfer Out - To Routine Restricted Maintenance	1,330	535	(795)	-59.8%
OTHER OUTGO TOTAL	2,137	1,111	(1,026)	-48.0%
NON-PERSONNEL EXPENDITURES TOTAL	12,473	9,523	(2,950)	-23.7%
PERCENTAGE OF TOTAL BUDGET	33.2%	26.9%		
(-) GENERAL FUND EXPENDITURES TOTAL	37,605	35,411	(2,194)	-5.8%
(=) NET INCREASE IN FUND BALANCE	(104)	(261)	(157)	151.0%
(+) BEGINNING RESTRICTED FUND BALANCE	2,173	2,069	(104)	-4.8%
(=) PROJECTED FUND BALANCE	2,069	1,808	(261)	-12.6%

Summary Table 4 below shows revenues and expenditures for the combined general fund.

**SEQUOIA UNION HIGH SCHOOL DISTRICT
GENERAL FUND COMBINED
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 4
(In Thousand of Dollars)**

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
REVENUES				
REVENUE LIMIT SOURCES				
Unrestricted	110,005	115,328	5,323	4.8%
Restricted	3,921	3,858	(63)	-1.6%
REVENUE LIMIT TOTAL	113,926	119,186	5,260	4.6%
FEDERAL REVENUE SOURCES				
Unrestricted	0	35	35	0.0%
Restricted	3,654	3,392	(262)	-7.2%
FEDERAL REVENUE TOTAL	3,654	3,427	(227)	-6.2%
STATE REVENUE SOURCES				
Unrestricted	5,688	3,408	(2,280)	-40.1%
Restricted	2,174	1,872	(302)	-13.9%
STATE REVENUE TOTAL	7,862	5,280	(2,582)	-32.8%
LOCAL REVENUE SOURCES				
Unrestricted	5,649	4,203	(1,446)	-25.6%
Restricted	7,182	5,432	(1,750)	-24.4%
OTHER LOCAL REVENUE TOTAL	12,831	9,635	(3,196)	-24.9%
INTERFUND TRANSFERS				
Unrestricted	(20,570)	(20,596)	(26)	0.1%
Restricted	20,570	20,596	26	0.1%
INTERFUND TRANSFERS TOTAL	0	0	0	0.0%
(+) GENERAL FUND REVENUES				
Unrestricted	100,772	102,378	1,606	1.6%
Restricted	37,501	35,150	(2,351)	-6.3%
(+) GENERAL FUND REVENUES TOTAL	138,273	137,528	(745)	-0.5%

SEQUOIA UNION HIGH SCHOOL DISTRICT
GENERAL FUND COMBINED
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 4
(In Thousand of Dollars)

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
EXPENDITURES				
SALARY & EMPLOYEE BENEFIT EXPENDITURES				
CERTIFICATED SALARIES				
Unrestricted	45,754	47,557	1,803	3.9%
Restricted	11,254	10,943	(311)	-2.8%
CERTIFICATED SALARIES TOTAL	57,008	58,500	1,492	2.6%
CLASSIFIED SALARIES				
Unrestricted	14,178	14,313	135	1.0%
Restricted	7,272	7,378	106	1.5%
CLASSIFIED SALARIES TOTAL	21,450	21,691	241	1.1%
EMPLOYEE BENEFITS				
Unrestricted	24,379	26,798	2,419	9.9%
Restricted	6,606	7,567	961	14.5%
EMPLOYEE BENEFITS TOTAL	30,985	34,365	3,380	10.9%
SALARY & EMPLOYEE BENEFIT EXPENDITURES				
Unrestricted	84,311	88,668	4,357	5.2%
Restricted	25,132	25,888	756	3.0%
SALARY & EMPLOYEE BENEFIT EXPENDITURES TOTAL	109,443	114,556	5,113	4.7%
PERCENTAGE OF TOTAL BUDGET	79.4%	84.2%		

SEQUOIA UNION HIGH SCHOOL DISTRICT
GENERAL FUND COMBINED
REVENUE AND EXPENDITURE SUMMARY
SUMMARY TABLE 4
(In Thousand of Dollars)

	FY 2015-2016 Budget	FY 2016-2017 Projected Budget	Increase / (Decrease)	Percentage Change
EXPENDITURES				
NON-PERSONNEL EXPENDITURES				
BOOKS, SUPPLIES & MATERIALS				
Unrestricted	2,545	2,143	(402)	-15.8%
Restricted	2,621	1,915	(706)	-26.9%
BOOKS, SUPPLIES & MATERIALS TOTAL	5,166	4,058	(1,108)	-21.4%
CONTRACTUAL AND OTHER EXPENSES				
Unrestricted	7,758	7,027	(731)	-9.4%
Restricted	7,601	6,477	(1,124)	-14.8%
CONTRACTUAL AND OTHER EXPENSES TOTAL	15,359	13,504	(1,855)	-12.1%
CAPITAL OUTLAY & EQUIPMENT				
Unrestricted	168	155	(13)	-7.7%
Restricted	114	20	(94)	-82.5%
CAPITAL OUTLAY & EQUIPMENT TOTAL	282	175	(107)	-37.9%
OTHER OUTGO				
Unrestricted	5,418	2,714	(2,704)	-49.9%
Restricted	2,137	1,111	(1,026)	-48.0%
OTHER OUTGO TOTAL	7,555	3,825	(3,730)	-49.4%
NON-PERSONNEL EXPENDITURES				
Unrestricted	15,889	12,039	(3,850)	-24.2%
Restricted	12,473	9,523	(2,950)	-23.7%
NON-PERSONNEL EXPENDITURES TOTAL	28,362	21,562	(3,448)	-12.2%
PERCENTAGE OF TOTAL BUDGET	20.6%	15.8%		
(-) GENERAL FUND EXPENDITURES				
Unrestricted	100,200	100,707	507	0.5%
Restricted	37,605	35,411	(2,194)	-5.8%
(-) GENERAL FUND EXPENDITURES TOTAL	137,805	136,118	0	0.0%
(=) NET INCREASE IN FUND BALANCE				
Unrestricted	572	1,671	1,099	192.1%
Restricted	(104)	(261)	(157)	151.0%
(+) BEGINNING GENERAL FUND BALANCE				
Unrestricted	11,240	11,812	572	5.1%
Restricted	2,173	2,069	(104)	-4.8%
(=) PROJECTED GENERAL FUND BALANCE				
Unrestricted	11,812	13,483	1,671	14.1%
Restricted	2,069	1,808	(261)	-12.6%
(=) PROJECTED GENERAL FUND BALANCE	13,881	15,291	2,139	15.4%

Summary Table 5 below shows revenues and expenditures for all other district funds.

SEQUOIA UNION HIGH SCHOOL DISTRICT
ALL OTHER DISTRICT FUNDS
REVENUE AND EXPENDITURE SUMMARY
In \$1,000s
SUMMARY TABLE 5

FY 2016-17 BUDGET	Charter School Fund 09	Adult Education Fund 11	Cafeteria Fund 13	Deferred Maintenance Fund 14	Special Reserve Fund 17	Post Employment Fund 20	Bond Fund 21	Capital Facilities Fund 25	Cnty School Facility Fund 35	Capital Outlay Fund 40
REVENUES										
REVENUE LIMIT SOURCES										
State Aid	881	0	0	0	0	0	0	0	0	0
Education Protection Account	57	0	0	0	0	0	0	0	0	0
In Lieu Property Tax	2,392	0	0	0	0	0	0	0	0	0
REVENUE LIMIT TOTAL	3,330	0	0	0	0	0	0	0	0	0
FEDERAL REVENUE SOURCES										
Miscellaneous Federal Grants	167	369	1,650	0	0	0	0	0	0	0
FEDERAL REVENUE TOTAL	167	369	1,650	0	0	0	0	0	0	0
STATE REVENUE SOURCES										
State Lottery	35	0	0	0	0	0	0	0	0	0
Other State Revenue	190	1,054	150	0	0	0	0	0	0	0
STATE REVENUE TOTAL	225	1,054	150	0	0	0	0	0	0	0
LOCAL REVENUE SOURCES										
Rental and Leases	0	0	0	0	0	0	0	0	0	100
Interest Income	0	2	1	32	0	40	400	35	5	20
Other Local Revenue	700	551	792	0	0	0	0	1,500	0	0
Other Transfers In	147	45	620	535	0	0	0	0	0	0
OTHER LOCAL REVENUE TOTAL	847	598	1,413	567	0	40	400	1,535	5	120
INTERFUND TRANSFERS										
Contributions From Restricted General Fund										
Adult Education Fund	0	0	0	0	0	0	0	0	0	0
Cafeteria Fund	0	0	0	0	0	0	0	0	0	0
Deferred Maintenance Fund	0	0	0	0	0	0	0	0	0	0
Bond Fund	0	0	0	0	0	0	0	0	0	0
Capital Outlay Reserve	0	0	0	0	0	0	0	0	0	0
INTERFUND TRANSFERS TOTAL	0	0	0	0	0	0	0	0	0	0
(+) FUND REVENUES TOTAL	4,569	2,021	3,213	567	0	40	400	1,535	5	120

SEQUOIA UNION HIGH SCHOOL DISTRICT
ALL OTHER DISTRICT FUNDS
REVENUE AND EXPENDITURE SUMMARY
In \$1,000s
SUMMARY TABLE 5

	Charter School Fund 09	Adult Education Fund 11	Cafeteria Fund 13	Deferred Maintenance Fund 14	Special Reserve Fund 17	Post Employment Fund 20	Bond Fund 21	Capital Facilities Fund 25	Cnty School Facility Fund 35	Capital Outlay Fund 40
FY 2016-17 BUDGET										
EXPENDITURES										
SALARY & EMPLOYEE BENEFIT EXPENDITURES										
CERTIFICATED SALARIES										
Teacher Salaries	1,873	358	0	0	0	0	0	0	0	0
Librarians, Counselors, Nurses and Psychologists	205	59	0	0	0	0	0	0	0	0
Central and Site Administrators	282	0	0	0	0	0	0	0	0	0
Other Certificated Salaries	4	141	0	0	0	0	0	0	0	0
CERTIFICATED SALARIES TOTAL	2,364	558	0	0	0	0	0	0	0	0
CLASSIFIED SALARIES										
Instructional Aides	65	80	0	0	0	0	0	0	0	0
Library Aides/Guidance/Attendance	169	3	0	0	0	0	0	0	0	0
Security Aides	88	26	0	0	0	0	0	0	0	0
Maintenance/Custodians	86	46	29	0	0	0	10	0	0	0
Director/Supervisor/Central Administrator	0	150	126	0	0	0	188	0	0	0
Secretarial/Clerical	114	305	16	0	0	0	265	0	0	0
Other Classified	110	0	1,416	0	0	0	78	0	0	0
CLASSIFIED SALARIES TOTAL	632	610	1,587	0	0	0	541	0	0	0
EMPLOYEE BENEFITS										
STRS	321	69	0	0	0	0	24	0	0	0
CalPERS	68	81	220	0	0	0	49	0	0	0
FICA/Medicare	83	85	121	0	0	0	27	0	0	0
Health, Welfare and Life Insurance	630	157	180	0	0	0	37	0	0	0
State Unemployment Insurance	2	11	1	0	0	0	0	0	0	0
Workers' Compensation Insurance	65	26	38	0	0	0	10	0	0	0
Retiree Benefits	0	14	25	0	0	0	0	0	0	0
Other Benefits - Cash In Lieu	13	0	73	0	0	0	6	0	0	0
Total Fund Benefits	0	0	0	0	0	0	0	0	0	0
EMPLOYEE BENEFITS TOTAL	1,182	443	658	0	0	0	153	0	0	0
SALARY & EMPLOYEE BENEFIT EXPENDITURES TOTAL	4,178	1,611	2,245	0	0	0	694	0	0	0
PERCENTAGE OF TOTAL BUDGET	90.2%	78.2%	69.9%	0.0%	0.0%	0.0%	1.1%	0.0%	0.0%	0.0%

SEQUOIA UNION HIGH SCHOOL DISTRICT
ALL OTHER DISTRICT FUNDS
REVENUE AND EXPENDITURE SUMMARY
In \$1,000s
SUMMARY TABLE 5

	Charter School Fund 09	Adult Education Fund 11	Cafeteria Fund 13	Deferred Maintenance Fund 14	Special Reserve Fund 17	Post Employment Fund 20	Bond Fund 21	Capital Facilities Fund 25	Cnty School Facility Fund 35	Capital Outlay Fund 40
FY 2016-17 BUDGET										
EXPENDITURES										
NON-PERSONNEL EXPENDITURES										
BOOKS, SUPPLIES & MATERIALS										
Textbooks and Core Curricula Materials	1	2	0	0	0	0	0	0	0	0
Books and Other Reference Materials	43	2	0	0	0	0	0	0	0	10
Materials and Supplies	4	16	85	0	0	0	61	620	0	15
Food	5	0	834	0	0	0	0	0	0	0
Building Maintenance/Groundkeeping Materials	0	1	0	0	0	0	0	0	0	0
Non-Capitalized Equipment	0	3	0	0	0	0	2,313	0	0	25
BOOKS, SUPPLIES & MATERIALS TOTAL	53	24	919	0	0	0	2,374	620	0	50
CONTRACTUAL AND OTHER EXPENSES										
Car Allowances/Mileage Reimbursement, Travel and Conferences	12	5	4	0	0	0	3	0	0	0
Dues and Memberships	4	0	0	0	0	0	0	0	0	0
Utilities (Gas, Electric, Waste Disposal, Sewer, Water)	95	41	0	0	0	0	0	0	0	0
Rentals, Leases, Repairs and Non-capitalized Improvements	5	17	26	500	0	0	1,401	15	0	0
Transfers of Direct Costs	26	0	10	0	0	0	0	0	0	0
Contracted Services	96	353	9	0	0	0	770	112	15	2
Telephone, Internet Service and Postage	33	8	1	0	0	0	1	0	0	0
CONTRACTUAL AND OTHER EXPENSES TOTAL	271	424	50	500	0	0	2,175	127	15	2
CAPITAL OUTLAY & EQUIPMENT										
Capital Outlay/Computer Equipment	0	0	0	3,500	0	0	57,685	2,525	1,000	150
CAPITAL OUTLAY & EQUIPMENT TOTAL	0	0	0	3,500	0	0	57,685	2,525	1,000	150
OTHER OUTGO										
Transfers to State/County/Other District	130	0	0	0	0	0	0	0	0	0
Transfer to Special Reserve	0	0	0	0	0	0	0	0	0	0
Transfer to Deferred Maintenance	0	0	0	0	0	0	0	0	0	0
OTHER OUTGO TOTAL	130	0	0	0	0	0	0	0	0	0
NON-PERSONNEL EXPENDITURES TOTAL	454	448	969	4,000	0	0	62,234	3,272	1,015	202
PERCENTAGE OF TOTAL BUDGET	9.7%	47.1%	124.5%	0.0%	0.0%	0.0%	5.2%	31.0%	19.9%	0.0%
(-) FUND EXPENDITURES TOTAL	4,632	2,059	3,214	4,000	0	0	62,928	3,272	1,015	202
(=) NET INCREASE IN FUND BALANCE	(63)	(38)	(1)	(3,433)	0	40	(62,528)	(1,737)	(1,010)	(82)
(+) BEGINNING FUND BALANCE	120	365	20	3,967	0	6,643	62,574	2,202	2,019	3,995
(=) PROJECTED FUND BALANCE	57	327	19	534	0	6,683	46	465	1,009	3,913

SEQUOIA UNION HIGH SCHOOL DISTRICT

PROJECT: REDWOOD HIGH SCHOOL - MULTI-PURPOSE AND CLASSROOM BUILDING

Bids Due: Before 2:00 pm, June 22, 2016

*award will be based on total base bid including district contingency

		Contractor #1	Contractor #2	Contractor #3	Contractor #4	Contractor #5
NAME OF CONTRACTOR:		Gonsalves & Stronck	BHM	Roebbelen	Alten	Midstate
Base Bid - Multi-Purpose and Classroom Building	\$	17,083,000.00	17,178,580.00	18,290,000.00	18,373,000.00	18,500,000.00
District's Contingency		700,000.00	700,000.00	700,000.00	700,000.00	700,000.00
TOTAL BASE BID (including district's contingency)	\$	17,783,000.00	17,878,580.00	18,990,000.00	19,073,000.00	19,200,000.00
Add Alternate 1 = Bleacher	\$	41,000.00	45,000.00	45,000.00	50,000.00	40,000.00
*FORMS TO BE SUBMITTED WITH BIDS						
Bid Form Submitted	Y/N	yes	yes	yes	yes	yes
Addendum A acknowledged	Y/N	yes	yes	yes	yes	yes
Addendum B acknowledged	Y/N	yes	yes	yes	yes	yes
Addendum 1 acknowledged	Y/N	yes	yes	yes	yes	yes
Addendum 2 acknowledged	Y/N	yes	yes	yes	yes	yes
Unit Pricing 1 Acknowledged	Y/N	yes	yes	yes	yes	yes
Bid Bond submitted	Y/N	yes	yes	yes	yes	yes
Non-Collusion Declaration submitted	Y/N	yes	yes	yes	yes	yes
Designation of Subcontractors submitted	Y/N	yes	yes	yes	yes	yes
Statement of Compliance submitted	Y/N	yes	yes	yes	yes	yes
Iran Contracting Act Certification Submitted	Y/N	yes	yes	yes	yes	yes
DVBE Forms submitted	Y/N	yes	yes	yes	yes	yes

Resolution No. 1577

**BOARD OF TRUSTEES
OF THE
SEQUOIA UNION HIGH SCHOOL DISTRICT
COUNTY OF SAN MATEO**

RESOLUTION REQUESTING THE BOARD OF SUPERVISORS OF THE COUNTY OF SAN MATEO TO ESTABLISH THE TAX RATE FOR BONDS OF THE SEQUOIA UNION HIGH SCHOOL DISTRICT EXPECTED TO BE SOLD DURING FISCAL YEAR 2016-17, AND AUTHORIZING DISTRICT STAFF TO TAKE NECESSARY ACTIONS IN CONNECTION WITH THE ISSUANCE OF SAID BONDS.

WHEREAS, an election was duly called and regularly held in the Sequoia Union High School District, County of San Mateo, California (herein called the “District”), on June 3, 2014, pursuant to Section 15100 and following of the Education Code of the State of California, at which a bond proposition (the “Measure A Authorization”) summarized as follows was submitted to the electors of the District:

“To support high quality education and upgrade local high schools with funding that cannot be taken by the state by adding classrooms, science labs, and schools to avoid overcrowding; provide updated classroom technology, labs, and career technical facilities; renovate aging classrooms and repair, construct, or acquire equipment, classrooms, and facilities, shall Sequoia Union High School District issue \$265 million in bonds at legal rates, with independent oversight, annual audits, no money for administrators’ salaries, and all funds staying local?”;

WHEREAS, said proposition authorized any bond approved thereby to mature no later than the legal limit; and

WHEREAS, passage of said proposition required a 55% affirmative vote of the votes cast therein, and at least 55% of the votes cast on said proposition were in favor of issuing said bonds (the “Measure A Bonds”); and

WHEREAS, the District has heretofore issued its Sequoia Union High School District General Obligation Bonds, Election of 2014, Series 2014 in the aggregate principal amount of \$112,000,000 as the first series of bonds issued pursuant to the Measure A Authorization; and

WHEREAS, the Board has found and determined that it will be necessary to issue the Measure A Bonds during Fiscal Year 2016-17 in order to complete work on authorized bond projects in and for the District; and

WHEREAS, the Board of Supervisors of the County is required to take action pursuant to Section 29100 of the Government Code of the State of California approving a tax rate for

payment of indebtedness of the District during Fiscal Year 2016-17 on or before October 3, 2016, and it is the responsibility of the Auditor-Controller of the County, pursuant to Government Code Section 29103, to calculate the several tax rates for the Board of Supervisors' action thereon; and

WHEREAS, this Board of Trustees has determined that it is not possible or advisable to sell the District's bonds in time to permit the Auditor-Controller of the County to calculate the tax rates necessary to pay debt service on such bonds in order that such tax rates may be reflected on Fiscal Year 2016-17 property tax bills of taxpayers in the District; and

WHEREAS, Section 15252 of the Education Code of the State of California provides that the board of supervisors of each county, the county superintendent of which has jurisdiction over the district, shall annually, at the time of making the levy of taxes for county purposes, estimate the amount of money required to meet the payment of the principal and interest on bonds of a school district authorized by the electors of the district and not sold, and which the governing board of the district informs the board of supervisors in their belief will be sold before the next tax levy, and further provides that said board of supervisors shall levy a tax sufficient to pay the principal and interest so estimated; and

WHEREAS, the County Superintendent of the County of San Mateo has jurisdiction over the District; and

WHEREAS, this Board of Trustees believes that it will sell one or more series of Measure A Bonds during the Fiscal Year 2016-17 and now desires to request that the County levy a tax for payment of debt service estimated to come due on such bonds during Fiscal Year 2016-17; and

WHEREAS, the Board of Trustees has heretofore appointed Orrick, Herrington & Sutcliffe LLP to act as bond counsel and disclosure counsel with respect to the proposed Measure A Bonds;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Sequoia Union High School District, as follows:

Section 1. Recitals. All of the above recitals are true and correct and the Board of Trustees so finds.

Section 2. Direction to Estimate Debt Service on Bonds Expected to be Issued. The Superintendent of the District or the Assistant Superintendent, Administrative Services of the District is hereby authorized and directed to cause to be prepared an estimate of all payments of principal and interest which shall become due on one or more series of Measure A Bonds of the District expected to be sold prior to the making of the tax levy for Fiscal Year 2016-17, and to cause the debt service schedule so prepared to be provided to the Auditor-Controller of the County no later than July 31, 2016.

Section 3. Request to County to Levy Taxes. The Board of Supervisors of the County is hereby requested, in accordance with Education Code Section 15252, to establish a tax rate for Measure A Bonds of the District expected to be sold during Fiscal Year 2016-17 based

upon the estimated debt service schedule prepared by the District in accordance with Section 2 hereof, and to levy a tax in Fiscal Year 2016-17 on all taxable property in the District within the County sufficient to pay said estimated debt service.

Section 4. Compliance with County Procedures. In accordance with the procedures of the Auditor-Controller of the County, the following information is provided regarding the proposed bonds:

A. *Date of Issuance:* This Board of Trustees anticipates selling and issuing the Measure A Bonds during in or prior to December 2016.

B. *Bond Amount:* This Board of Trustees expects to issue the Measure A Bonds in an aggregate principal amount not to exceed \$100,000,000.

C. *Remaining Authorization:* The amount proposed to be issued is within the \$153,000,000 District's total respective authorized but unissued bond allowances under the Measure A Authorization as of this date.

D. *Delegation to Officer:* Section 2 of this Resolution authorizes the Superintendent of the District or the Assistant Superintendent, Administrative Services of the District to provide a debt service estimate to the Auditor-Controller of the County.

Section 5. Retention of Excess Taxes Collected. In the event that bonds of the District are not sold during Fiscal Year 2016-17, this Board of Trustees hereby requests that the Auditor-Controller of the County cause the proceeds of the tax levied to pay the anticipated debt service on such bonds to be retained in the interest and sinking fund of the District for credit against payments which shall come due on outstanding bonds of the District, including bonds to be sold during Fiscal Year 2016-17.

Section 6. Appointment of Bond Counsel and Disclosure Counsel. The appointment of Orrick, Herrington & Sutcliffe LLP as bond counsel and disclosure counsel to the District in connection with the bonds proposed to be issued is hereby reaffirmed.

Section 7. Further Authorization. The President of this Board of Trustees, the Clerk of this Board of Trustees, the Superintendent of the District, the Assistant Superintendent, Administrative Services of the District, and other officers of the District, and the respective designees thereof, shall be and they are hereby authorized and directed to take such additional actions consistent with the intent of this Resolution in connection with the sale of bonds of the District, including, to take any actions and enter into any agreements, including depository agreements, commitment letters and agreements with bond insurers, agreements providing for payment of costs of issuance of bonds, and any other agreements or actions which any of them deem necessary or desirable to accomplish the issuance of Measure A Bonds as contemplated herein. Actions of the Superintendent of the District and Assistant Superintendent, Administrative Services of the District taken heretofore to accomplish the purposes of this Resolution are hereby ratified and approved. The Superintendent of the District and Assistant Superintendent, Administrative Services are hereby authorized and directed to bring this item back to this Board for final authorization and approval of related documents at a later meeting.

Section 9. Filing with Board of Supervisors. The Clerk or Secretary of this Board of Trustees is hereby authorized and directed to cause a certified copy of this Resolution to be filed with the Clerk of the Board of Supervisors of the County, and to cause a certified copy of this Resolution to be delivered to the Auditor-Controller and the Treasurer and Tax Collector of the County no later than July 31, 2016.

Section 10. Effective Date. This resolution shall take effect from and after its adoption.

PASSED AND ADOPTED this 29th day of June, 2016, by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

APPROVED:

President of the Board of Trustees
of the Sequoia Union High School District

ATTEST:

Clerk of the Board of Trustees of
the Sequoia Union High School District

SECRETARY'S CERTIFICATE

I, Dr. James Lianides, Secretary of the Board of Trustees of the Sequoia Union High School District, County of San Mateo, California, do hereby certify as follows:

The foregoing is a full, true and correct copy of a resolution duly adopted at a special meeting of the Board of Trustees of said District duly and regularly held at the regular meeting place thereof on the 29th day of June, 2016, of which meeting all of the members of said Board of Trustees had due notice and at which a quorum thereof was present; and at said meeting said resolution was adopted by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

An agenda of said meeting was posted at least 72 hours before said meeting at 480 James Avenue, Redwood City, California, a location freely accessible to members of the public, and a brief description of said resolution appeared on said agenda. A copy of said agenda is attached hereto.

I further certify that said resolution has not been amended, modified or rescinded since the date of its adoption, and the same is now in full force and effect.

WITNESS my hand this ____ day of June, 2016.

Secretary of the Board of Trustees
Sequoia Union High School District