



Information for Applicants for the Position of **SUPERINTENDENT** **SEQUOIA UNION HIGH SCHOOL DISTRICT**

THE POSITION

The Board of Education of the Sequoia Union High School District invites highly qualified educational leaders to apply for the position of District Superintendent. The Board welcomes a diverse group of candidates.

PROFESSIONAL PROFILE

The Sequoia Union High School District seeks a superintendent who:

- Is able to bring a plan forward for making our district a model of educational excellence and equity
- Has successful leadership experiences in secondary schools and districts serving a diverse group of students and families
- Has demonstrated cultural competence in bringing together and working collaboratively with diverse groups and individuals that comprise Sequoia UHSD
- Has strong fiscal management skills including a familiarity with California Ed. Code
- Is able to recruit, train, and retain high-quality staff and management that reflects the demographics of the District
- Has experience in establishing effective systems and structures, making difficult decisions, and holding everyone accountable
- Has a record of success in working effectively with people at all levels of the system and building positive relationships with all stakeholders
- Can work successfully with Sequoia UHSD bargaining units
- Has experience and/or understands the need and importance for K-8 alignment and articulation
- Has a focus on the current need to ensure the wellness of students and staff

PERSONAL PROFILE

The Sequoia Union High School District seeks a superintendent who:

- Has an authentic leadership presence based on honesty, transparency, humility, trust and integrity
- Has excellent communication skills: listening, speaking and writing
- Has excellent public relations skills
- Values the voice of stakeholders and believes in the dignity and worth of each person
- Has demonstrated the ability to lead and motivate people to do their best work
- Has demonstrated a commitment to being approachable and be highly visible throughout the Sequoia UHSD District
- Has the ability to think creatively and encourage innovation
- Has a strong understanding of our community and organization

DESIRED EDUCATION/EXPERIENCE (PREFERRED)

- Masters degree or higher with a record of continuous learning (Doctorate preferable)
- An educator with K-12 experience in California
- A strong fiscal background and understanding of the budget
- A record of focusing on students and improving achievement in a diverse community
- Experience as a teacher, principal and at least five years' experience as a central office administrator
- Bilingual candidates are invited to apply

SELECTION PROCESS

The Board of Education has retained Consultants Drs. Eric Andrew and David Verdugo of Leadership Associates to recruit qualified candidates. The consultants will screen applications and recommend candidates to the Board for interviews and further consideration. The Board will have the opportunity to review all applications submitted. Any contact with board members, in an attempt to influence the selection process, will be considered a breach of professional ethics. Finalists will have an opportunity to familiarize themselves with the community and schools. Board members reserve the right to visit the District and communities of a candidate prior to a final decision.

SALARY AND CONTRACT

The salary will be competitive and based upon qualifications and experience. A multi-year contract will be considered.

APPLICATION REQUIREMENTS

To be considered, the candidate must provide:

- A fully completed application form
- A letter of application
- A resume
- Three professional references
- Verification of degrees and credentials (finalists only)

All materials will be acknowledged and treated confidentially

THE DISTRICT AND COMMUNITY

The Sequoia Union High School District is located in the Silicon Valley / San Francisco Bay Area in San Mateo County. Primarily serving the Eastern San Mateo County communities of Atherton, Belmont, East Palo Alto, Ladera, San Carlos, Menlo Park, Portola Valley, Redwood City, and Woodside.

SUHSD annually serves more than 8900 ninth through twelfth-grade students through its four distinguished comprehensive high schools (Carlmont, Menlo-Atherton, Sequoia, and Woodside), Technology Magnet School (TIDE Academy), independent charter school (East Palo Alto Academy), continuation high school (Redwood), Middle College (in collaboration with Cañada College) and other specialized programs and services. The District is also the sponsoring agency for two independent charter high schools (Summit and Everest). The District's Adult School based in Redwood City serves 2000 students annually.

As part of the District's vision of engaging and preparing all students to excel in a global society, the District offers a rigorous college prep curriculum and support to all students who aspire to higher education, including students "in the middle" and first-generation college students.

Mission Statement

The mission of the Sequoia Union High School District is to engage and prepare all students to excel in a global society.

THE BOARD OF EDUCATION

Alan Sarver, President
Carrie Du Bois, Vice President
Christopher Thomsen, Clerk
Richard Ginn, Member
Shawneece Stevenson, Member

The Sequoia Union High School District is an equal opportunity employer.

APPLICATION PROCESS AND DEADLINE

To request application materials for the Sequoia Union High Superintendent position, please visit <http://www.leadershipassociates.org/active-searches/> and select the listing for this position.

Applications must be completed and returned via email by 5:00 P.M. on February 26, 2021.

Consultants:

Eric Andrew, Ed.D., David Verdugo, Ed.D.

Leadership Associates

3905 State Street, #7-407
Santa Barbara, CA 93105

www.leadershipassociates.org

For general information, contact:

Becky Banning, Executive Assistant, Search Services

bbanning@leadershipassociates.org