



Sequoia Union High School District

Job Description

JOB TITLE:	Special Education Transportation Attendant
REPORTS TO:	Various Sites
CLASSIFICATION:	Classified
SALARY SCHEDULE:	8.5
WORK - YEAR / HOURS:	9 months / up to 7 hours
LOCATION:	Various
BOARD APPROVAL:	September 25, 2013

DEFINITION

Under the direction of an assigned supervisor, ride a bus/other vehicle to provide safe and secure transportation for a student(s) with moderate to severe disabilities. Assist Children with transitioning from home to bus, bus to school, and return.

DISTINGUISHING CHARACTERISTICS

Temporary position – Hours will be adjusted as student transitions to new school and demonstrates ability to ride independently. Up to 7 hours per day.

EXAMPLES OF DUTIES

- Ride a bus/vehicle to provide safe and secure transportation for student with disabilities.
- Communicate with teachers and supervisor any concerns or questions as they relate to the safe transportation of the student.
- Maintain order on bus/vehicle; monitor student activity.
- Encourage appropriate behavior on the bus using positive behavior management techniques.
- Maintain records related to assigned activities and submit as required.
- Assist to children to buckle seat safety restraint systems and to remain buckled in while being transported.
- Respond quickly and directly to children's needs on the bus/vehicle.
- Perform related duties as assigned. Initially stay with student at their school during the day.

EDUCATION AND EXPERIENCE

Any combination equivalent to: graduation from high school and experience working with students with Autism, Anxiety Disorders, and Behavior Management skills.

OTHER REQUIREMENTS

PHYSICAL REQUIREMENTS:

The physical abilities required of the position may include the following:

- Sitting for extended periods in a bus/vehicle seat.
- Working in exposure to jolting, noise and vibration.
- Hand, arm and leg agility to assist children while they board the bus/vehicle
- Walking and climbing to board bus.