

SEQUOIA UNION HIGH SCHOOL DISTRICT
Division of Human Resources and Professional Development

**CERTIFICATED LEAVE NOTIFICATION
FOR BIRTH/ADOPTION**

Name

School

Date

I require leave for Birth/Adoption on the following days: _____

- 6.2 In addition to all other leaves provided for in this Article, unit members may take up to ten (10) consecutive days of sick leave for purposes relating to birth, adoption, or initiation of legal guardianship of a new child to a family. If sick leave is exhausted, this will revert to differential pay as defined in section 3.1 of this Article. While on leave, unit members shall continue to receive District paid health and welfare benefits, as provided for elsewhere in this Agreement. The ten (10) days provided in this Section shall occur concurrently within the twelve (12) weeks provided by law. Such leave must commence as soon as the unit member is medically eligible to return to work or as soon as the adopted child is physically placed in the unit member's custody or a child's legal guardianship is changed in accordance with the law. This leave shall not supplant other appropriate leave granted in this article.
- 6.4 Unit members will be granted, upon request, two (2) days of absence with full pay at the time of the birth or adoption of his/her child. For multiple births or multiple adoptions, unit members will be granted, upon request, the above referenced two (2) days of absence with full pay for each child.

Please submit to the Assistant Superintendent of Human Resources and Student Services

Employee

Date

Assistant Superintendent of Human Resources

Date