

Approved Revised Minutes of Regular Meeting of the Board of Trustees
Sequoia Union High School District
Wednesday, November 18, 2015

Call to Order	The regular meeting of the Sequoia Union High School District Board of Trustees was called to order by President Allen Weiner at 4:31 p.m., on Wednesday, November 18, 2015, in Birch Conference Room at 480 James Avenue, in Redwood City, California.
Recess to Closed Session	The Board of Trustees recessed to Closed Session at 4:32 p.m. to Conference with Legal Counsel— Anticipated Litigation: Initiation of Litigation pursuant to paragraph (2) to (5), inclusive, of subdivision (e) of Government Code Section 54956.9 (2 cases)
Opened Public Session 5:32 p.m.	President Allen Weiner opened the Public Session of the regular meeting at 5:32 p.m. in Birch Conference Room at 480 James Avenue, Redwood City, California.
Roll Call	Present: Abby Hartzell, Student Trustee Carrie Du Bois Alan Sarver Chris Thomsen Allen Weiner Absent: Enrique Navas, Assistant Superintendent, Administrative Services
Pledge of Allegiance	Superintendent Lianides led the Board of Trustees and audience in the Pledge of Allegiance.
Approval of Agenda	On a motion by Trustee Thomsen, seconded by Trustee Sarver, the Board of Trustees approved the Agenda.
Report Out on Closed Session	President Weiner reported that the Board of Trustees took no action in Closed Session.
Invitation to the Audience	President Weiner welcomed the audience and explained that the Consent Calendar consisted of routine or previously discussed items to be considered as a unit and voted upon by roll call vote. He explained the Public Comment section of the agenda was for permitting members of the audience to make presentations about items not on the agenda.
Approval of Consent Calendar	On a motion by Trustee Sarver, seconded by Trustee Martinez, the Board of Trustees approved the Consent Calendar. Voting “yes,”— Student Trustee Hartzell; Trustees Du Bois, Martinez, Sarver, Thomsen, and Weiner; voting “no”—none, and absent—none.
Approval of Minutes for November 4, 2015, Board Mtg.	On a motion on the Consent Calendar, the Board of Trustees approved the minutes for the November 4, 2015, Board meeting.
Approval of Personnel Recommendations	On a motion on the Consent Calendar, the Board of Trustees approved the Personnel Recommendations and Addenda as indicated.
Approval of 2016-17 Instructional Calendar	On a motion on the Consent Calendar, the Board of Trustees approved the revised Instructional Calendar for 2016-17.
Approval of Home & Hospital Teachers to Cert. Salary Schedule	On a motion on the Consent Calendar, the Board of Trustees approved the placement of Home and Hospital teachers on the Certificated Salary Schedule, in Appendix B.
Approval of Agre. to Assess Special Education Students	On a motion on the Consent Calendar, the Board of Trustees approved the agreement with Dr. Linda Halog assessment services for the 2015-16 fiscal year.
Approval of Field Trips	On a motion on the Consent Calendar, the Board of Trustees approved the following field trip requests for Menlo-Atherton’s Cross Country Team to Fresno on November 27-28, 2015; Jazz Band to Stockton on December 5, 2015; Sequoia High School’s Boys’ Varsity Basketball Team to San Diego on December 26, 2015 – January 1, 2016; Woodside High School VPA Drama students to Oregon on March 17-20, 2016; VPA Jazz Band to Reno on April 29 – May 1, 2016; Cheer Team to Stockton on December 6, 2015.

- Approval of Warrants On a motion on the Consent Calendar, the Board of Trustees approved the Warrants for October 2015 totaling \$7,050,790.81
- Acceptance of Monthly Financial Reports On a motion on the Consent Calendar, the Board of Trustees accepted the Monthly Financial Reports for October 2015.
- Auth. to Declare Property Surplus On a motion on the Consent Calendar, the Board of Trustees declared the listed items as surplus property, obsolete and unsuitable for use, and authorized the Superintendent to dispose or transfer the listed items in accordance with Education Code provisions.
- Auth. to Declare Textbooks Obsolete/Non-Accountable On a motion on the Consent Calendar, the Board of Trustees declared the listed items as obsolete and unsuitable for use, and authorized the Superintendent to dispose or transfer the listed items in accordance with Education Code provisions.
- Auth. to File Notices of Completion On a motion on the Consent Calendar, the Board of Trustees authorized the Superintendent to file Notices of Completion for Anza Engineering and Charles Pankow Builders.
- Approval of Bid, Pool Pump Repl. at Comprehensive High Schools On a motion on the Consent Calendar, the Board of Trustees awarded the bid to National Aquatic Services Inc., for pool pump replacements at Carlmont, M-A, Sequoia and Woodside high schools.
- Approval of Bid for Woodside Gym Lighting Project On a motion on the Consent Calendar, the Board of Trustees awarded the bid to Intermountain Electric for the light replacement project at Woodside High School gymnasium.
- Approval of 2015-16 Migrant Ed. Program MOU On a motion on the Consent Calendar, the Board of Trustees approved the 2015-16 entitlement for the SUHSD Migrant Education Program Memorandum of Understanding (MOU).
- Approval of Change Order for M-A F-Wing On a motion on the Consent Calendar, the Board of Trustees approved the change order in the amount of \$72,195 to the Menlo-Atherton High School F-Wing construction contract with Cal-Pacific Construction.
- Adopt Res. No. 1561, Award of Sole Source Contract for PreFast Plantcrafted Gym at EPAA & Award Bid to Constr. Specialties On a motion on the Consent Calendar, the Board of Trustees adopted Resolution No. 1561, confirming award of sole source contract for fabrication, supply, and installation of a PreFast Plantcrafted Building Gymnasium at the SUHSD East Palo Alto Academy (EPAA), and awarding the contract to Construction Specialties Ltd. in an amount not to exceed \$4,456,183.
- Approval of Fee Structure for Electric Vehicle Charging Stations On a motion on the Consent Calendar, the Board of Trustees approved the following guidelines and fee structure for Districtwide Electric Vehicle (EV) charging stations: (1) Establish an enrollment process for district staff and parents for use of the EV charging stations. (2) That all EV charging stations will not be open to the general public. (3) Charge a \$0.35 per kWh fee for up to five hours to District staff and parents of current students; after five hours, a fee of \$10 per hour, or a fraction thereof, for up to six hours of charging. (4) Authorization to reasonably adjust (including increases or decreases) the rate structure, to accommodate for variability in costs to the District, to provide electric vehicle charging stations at a period of not less than annually without Board approval.
- Special Recognitions Superintendent Lianides commended the 14 teachers recently completing the Professional Development Academy offered by the district and who are now District-certified Professional Development (PD) Providers for staff. These teachers attended three sessions, created a workshop, practiced and received input on it, and then presented that workshop to teachers on a PD day.

Jose Campos	Jim Karditzas	Brett Olsson	Liane Strub
Mindy Chiang	Cara Klackle	Elizabeth Placencia	Ana Ventura
Brooke Darmanin	Gigi Kruse-Silva	Lance Powell	Catherine Wachtler
Joseph Hill	Caren McDonald		

Superintendent Lianides recognized East Palo Alto Academy (EPAA) Science Instructor Derek Ang for the partnership and grant secured between EPAA, Google, and Stanford to create a “STEAM” Maker Space at EPAA. Mr. Ang has a strong vision for science instruction, and every unit is an inquiry-based design challenge for his students. Dr. Lianides recognized EPAA Spanish Instructor Ventura Garcia-Ortiz who was selected by the Boys and Girls Club as “Hood Hero.”

Mr. Ventura holds high expectations for his students both academically and socially with a patient approach which engages students.

Superintendent Lianides said this was the last meeting for Trustee Laura Martinez, who was appointed to the Board in March of 2015. He thanked her for the contributions she made to the SUHSD and expressed his appreciation to Trustee Martinez for her participation on the Board. Dr. Lianides said he looked forward to seeing many more of her contributions moving forward.

President Weiner noted that Director Stout has accomplished much in professional development which has reflected improvement to the craft. It is an honor to serve with someone who is committed to all of our children.

Trustee Martinez expressed her appreciation to those present for their confidence in her and said it has been a pleasure and honor being on the Board. She thanked the staff for their tireless professional leadership and said she looks forward to serving on the Small School Task Force.

Mario Rendon, District Director in the Office of Assembly Member Kevin Mullin, said that Assemblyman Kevin Mullin and Senator Jerry Hill will present an official Legislative Resolution to Ms. Martinez as a future date. He was here tonight to tell Trustee Martinez how proud they are of all she has accomplished. She has brought a unique perspective to the Board, and they appreciated what she has done and what she continues to do.

(There was a brief break providing an opportunity to socialize with Trustee Martinez.)

Joan Dentler, District Director from the Office of Senator Jerry Hill, 13th District, presented Trustee Martinez with a mini resolution (until the official document arrives). On behalf of Senator Hill she expressed how much they appreciate the services of Trustee Martinez to the Board and SUHSD. Ms. Dentler expressed best wishes to Trustee Martinez for future success in her endeavors.

Public Comment

None

Correspondence

President Weiner reported that the Board had received correspondence from Noria Zasslow on a number of issues; he reported for the record that he did respond to Ms. Zasslow.

Report on Enrollment

Superintendent Lianides reported that the SUHSD enrollment increased and is at 8,996 for 2015-16. He noted staff is keenly observant of enrollment numbers. There continues to be areas of high growth in the Belmont-Redwood Shores and Menlo Park elementary districts' attendance areas; and enrollment has declined in other communities such as Redwood City. The report contains enrollment at individual schools sites as well as the charter schools; he noted we are serving a total of 10,000 students in the SUHSD. Dr. Lianides reported staff is working with the demographer, and by next year we should be looking at revised data on long-term enrollment projections. The District is undergoing a period of change, and he assured the Board that SUHSD will be ready to greet the increased numbers of students as they enter school.

In response to a question posed by Trustee Du Bois, Dr. Lianides advised the average class size for the Teenage Parents Program (TAPP) at Redwood High School is 13 students. The number of students that need the program is declining.

Trustee Thomsen cautioned about drawing conclusions from data shown in any one year. He suggested including the charter school numbers because growth trends change and the data would be more meaningful.

Trustee Sarver suggested that from the Consent Calendar data on Migrant Education, there are half as many Migrant students enrolled as last year; however, the population is growing and being transformed because of the housing "crunch."

President Weiner suggested that the district demographer contact demographers hired by our partner districts.

San Mateo County Quarterly
Investment Report

Superintendent Lianides said the Investment Report is for the first quarter ending on October 31, 2015, and \$260,000 was earned in interest with a rate on investment of .7 percent.

Budgeting and Sizing the Menlo Park Small High School

Chief Facilities Officer Matthew Zito advised that the process begins by working with the architect to provide guidance on program in order for the facilities to support curriculum. He cautioned that the budget was determined based on 2014 monies. Mr. Zito said an architect will be selected on Friday, and his team recommends constructing a building of either 40,000 or 45,000 square feet. It is anticipated that the Menlo Park small school will have 1200 square-foot classrooms, as opposed to our comprehensive high schools' classroom of 960 square feet. Staff has been working with the best cost estimators in the Bay Area, and they anticipate that the cost per square foot will be \$825. The new school is estimated to cost approximately \$35 million. Mr. Zito said he would bring a complete proposal to the Board on January 20, 2016.

Trustee Thomsen said he was impressed with the description of the new learning spaces. In response to a question posed by Trustee Thomsen, Mr. Zito said we have been looking to the community college to handle the Physical Education component; the small school will be located close to three different athletic facilities.

Superintendent Lianides advised that because time is of the essence, the architect will be selected this fall. We need to move quickly if we are to open school in the fall of 2018. Once the projected enrollment is presented in January, the Board will need to give staff direction. At that time we need to know the square footage of the building as well as the budget. Mr. Zito said the plans will be submitted to the State Architect in June or July.

Dr. Lianides observed that clearly this project will go beyond the 50 percent of future funds set aside for small school construction, and the Board will need to support the expenditure. There will be more precise information presented in January. The Superintendent said that every other dollar in Measure A is allocated to specific school site projects. He noted another factor for consideration is that DesignTech (D.TECH) Charter High School campus will be relocated to Redwood Shores.

Trustee Sarver asked about a state construction bond, and he noted the district has a great track record for developing projects eligible for state funding. Mr. Zito said getting the bond on the ballot is dependent upon how many initiatives are on the presidential ballot. He noted that this will be the district's most innovative building and provides an opportunity for the district to offer a ground-breaking program to students.

Trustee Weiner said the integration of facility and program is very encouraging. There are communities that extract concessions from private developers, and this may be a good opportunity to investigate this option. Clearly there are risks for the funding options of the second small school. **Nevertheless**, Trustee Weiner said he would support a budget for the 44,000 square-foot platform and larger classrooms.

Discussion of Board Retreat in January 2016

Superintendent Lianides suggested holding a Board Retreat on Wednesday, January 13 and discussing governance, and reviewing goals to refine the Action Plan for moving the district forward. The Local Control Accountability Plan (LCAP), Dashboard, and Strategic Plan will be brought together to determine items placed on Board agendas and what focus areas should be revisited.

Trustee Du Bois suggested meeting off site on a Saturday and enlisting the services of Facilitator Dana Tom. Other topics to discuss would be setting direction for the budget and team building.

Trustee Sarver suggested looking at the Board Bylaws to see if they were appropriate and if Board members followed them. Trustee Sarver suggested doing work in advance by listing and aligning the items being worked on and then developing the action plan. He noted the Board structure does not provide a way to track projects at year end; nor does it allow alignment with the calendar and agenda. Trustee Sarver suggested holding the Retreat on a Wednesday when the Board does not meet.

Trustee Thomsen said he liked the Retreat agenda proposed by the Superintendent. He agreed that it is useful to talk about protocols and suggested utilizing the time to discuss a single issue such as small schools or district equity.

President Weiner said he did not have a preference about the venue or meeting on a Saturday. He would rather spend more time on the Strategic Plan than on governance; and he supported the Superintendent's recommendation.

In response to a question posed by President Weiner, Trustee Elect Georgia Jack said there is value in agreeing on structures. She did not disagree with Trustee Sarver about establishing the elements of governance and who holds which responsibility. She suggested that the student trustee attend the Retreat so the student voice could be heard.

Trustee Sarver suggested having the facilitator in the room as an observer and referee would be of value. He could review existing protocols and highlight the ones Board members really need to talk about. These should be prepared prior to the facilitator interviewing us.

Trustee Thomsen suggested discussing the Board members' specific protocols and how things are placed on the agenda. It would be useful for Board members to submit protocol discussion items.

Trustee Du Bois said Trustee Elect Jack asked about the Student Trustee's voice in regard to the Strategic Plan discussion, and she thought the student voice was important. It is also helpful to have a facilitator present who can move the conversation along.

Assistant Superintendent Bonnie Hansen said she liked Trustee Thomsen's suggestion which was about the productive work being done with the budget; and he did not think that a facilitator was required for that type of discussion.

President Weiner summarized that the Retreat could be held off site on a Saturday. Agenda items should include governance and team building; and there was consensus to discuss existing protocols and the Strategic Action Plan. The facilitator will interview Board members.

Dr. Lianides suggested proposing an alternate date of Saturday, January 23 to Facilitator Dana Tom; he noted his preference would be to hold the Retreat in Birch Conference Room to have access to technology.

Student Trustee Hartzell said holding the Retreat at a high school would provide a unique experience. She could attend the Retreat for the discussion concerning the Strategic Action Plan.

Dr. Lianides said he would contact Dana Tom. He suggested that the Board discuss the Retreat at its next meeting.

No Action Taken to Nominate
Members to CSBA Delegate Assy.

It was determined that the SUHSD Board of Trustees would not submit any nominations for elected Members to the California School Boards Association (CSBA) Delegate Assembly.

Board of Trustees'/Supt's.
Comments & Committee Reports

Superintendent Lianides said he attended the eighth-grade event for Ravenswood students transitioning to Menlo-Atherton High School. M-A students coming from the East Palo Alto community shared experiences, advice, and counseling.

President Weiner said he anticipated that the Superintendent should appoint Trustee Martinez to the Small School Committee.

Trustee Sarver said he attended the Small School Committee meeting and said the work is proceeding effectively on both program and architecture. He attended the Redwood City 2020 Community School Committee, where the strengths in our high schools are being defined. The M-A Transition was an excellent event, and Trustee Sarver was impressed by the panel of current students who came from Ravenswood schools. He also attended the San Mateo County Committee on School District Organization, and tomorrow will attend the Silicon Valley Association's program on Women in STEM (Science Technology Engineering and Math) education.

Trustee Du Bois attended the Carlmont fundraiser for the Performing Arts program; she was appointed to the CSBA Conference Committee, and visited Hillcrest School.

Trustee Thomsen said he too attended the M-A eighth-grade transition, and afterwards he talked with Ravenswood Superintendent Maria Hernandez-Goff, who is researching her students' success after high school. It occurred to him that the John Gardner Center might also collect data about what happens to students after leaving the district.

East Palo Alto Academy Principal Amika Guillaume said she has been tracking her students to college and finding that they experience difficulty transitioning to community college and applying for financial aid.

Trustee Martinez said she will be meeting with President Weiner and will have the opportunity to visit Designtech (D.TECH) charter high school.

Student Trustee Hartzell noted there is an article on Mental Health in Sequoia High School's "Raven Report" as well as a survey. Yesterday the Student Advisory Council met and mental health services provided at each site was discussed; students concluded that awareness was important. The Woodside High School Associated Student Body is producing a video, and the Sequoia Dream Club's fundraiser is this week.

Board Adjourned at 8:04 p.m.

On a motion by Trustee Du Bois, seconded by Trustee Sarver, the Board of Trustees adjourned its meeting at 8:04 p.m.

Respectfully submitted,

Allen Weiner, President

Alan Sarver, Clerk