

SEQUOIA UNION HIGH SCHOOL DISTRICT
BACKGROUND INFORMATION FOR
AGENDA ITEMS FOR 11/18/15, BOARD MEETING

1. CALL TO ORDER

Anyone wishing to address the Board on closed session matters may do so at this time.

2. CLOSED SESSION

- a. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Initiation of litigation pursuant to paragraph (2)-(5), inclusive, of subdivision (e) of Government Code Section 54956.9 (two cases)

3. ROLL CALL

4. WELCOME AND EXPLANATION TO AUDIENCE

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA

7. REPORT OUT ON CLOSED SESSION

8. APPROVAL OF CONSENT CALENDAR

Board action to approve the following items is taken simultaneously with one motion which is not debatable and requires an unanimous roll call vote for passage. The action indicated on each item is deemed to have been considered in full and action taken as worded therein. If a member of this Board, the Superintendent, or the Public so requests, any item shall be removed from this section and placed on the regular order of business.

MOTION: *wave reading of the Consent Calendar, accept the reports, adopt the resolutions, and approve other items.*

- a. APPROVAL OF MINUTES FOR NOVEMBER 4, 2015, BOARD MEETING (consent)

SITUATION

Enclosed with the background materials are the minutes for the November 4, 2015, Board meeting.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the minutes for November 4, 2015, Board meeting.

- b. APPROVAL OF PERSONNEL RECOMMENDATIONS (consent)

SITUATION

Enclosed with the background materials are the Personnel Recommendations for certificated and classified employees.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the Personnel Recommendations as indicated.

- c. APPROVAL OF 2016-17 INSTRUCTIONAL CALENDAR (consent)

SITUATION

This year, the initial professional development day for teachers was held on August 14, 2015. Although feedback from the day was largely positive, there were many comments requesting that the professional development day be moved to sometime after the start of the school year. While there was no question asked regarding the timing of the in-service in the evaluation survey, 13% of the open comments suggested that moving the training to after the start

of the school year would be more beneficial for teachers who are concerned with getting ready for the opening of school on those days immediately preceding the arrival of students.

The results of the evaluation for the second professional development day on October 12, 2015, showed that 61.5% of high school teachers felt that the equity cards activities were the most useful of the day and almost as many said they would like to have had the cards earlier in the year. In debriefing with our partner districts, the recommendation was made that the most beneficial day for a common professional development day would be at the beginning of the second semester in January.

Based on these findings, the District has worked with the Sequoia District Teachers Association (SDTA) to develop proposed changes in next year's instructional calendar that would better meet the professional development needs of our teachers.

There are two major changes proposed:

- 1) The first proposed change moves the initial Professional Development for teachers from August 16, 2015, to September 12, 2016. This move addresses the concern regarding the impact of requiring teachers to participate in meaningful professional development immediately before the start of school. In addition, the equity card work would be incorporated into the day thus moving it forward from the October date.

Two outcomes of moving the initial professional development day include that students would begin school one day earlier on August 17, 2016, and that there would be an additional instructional day in the first semester reducing the day discrepancy between first and second semesters.

- 2) The second proposed change moves the October 10, 2016, Professional Development day to January 11, 2017. This change provides two staff development days at the beginning of the second semester. The first day would be district driven and the second day would be site driven. Our partner districts would be invited to attend activities on the first day providing the opportunity for a day of inter-district collaboration with the second day dedicated to site work.

The proposal for revisions to the 2016 – 2017 instructional calendar were discussed at the Principals' Council on two separate occasions to ensure that the proposed changes would also meet the needs of the school sites. Based on those discussions, minor revisions were made. The changes have also been discussed and approved by SDTA.

The currently approved calendar for 2016 – 2017 and the calendar with the proposed changes are included with the background materials.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the revised Instructional Calendar for 2016 – 2017.

d. APPROVAL OF ADDITION OF HOME AND HOSPITAL TEACHERS TO CERTIFICATED SALARY SCHEDULE APPENDIX B (consent)

The District provides support for students who cannot attend school for medical reasons through our Home and Hospital Program. Each student receives five (5) hours of instruction per week in core subjects. We usually employ approximately five teachers who provide those services. Each teacher receives an additional 2.5 hours per week of preparation time in addition to the 5 hours of instruction with the student. Currently, all of the teachers providing those services are District employees and they provide these services in addition to their regular teaching assignments.

For the past several years, the District has paid Home and Hospital teachers a flat rate of \$35 per hour. This rate was not negotiated and is set informally. It has become increasingly more difficult to attract our more experienced teachers to serve in this capacity. In order to formalize the rate and bring it into alignment with other services provided by our teachers, we are proposing that teachers providing Home and Hospital services

be paid on the Certificated Salary Schedule Appendix B. The range for schedule B is from \$34.93/hour to \$49.19/hour.

The salary schedule and the proposed contract language are attached.

FISCAL IMPACT

The annual budget for the Home and Hospital Program is \$10,000 and the placement of the teachers on Schedule B will not affect that budget.

RECOMMENDATION

That the Board of Trustees approves the placement of the Home and Hospital teachers on Certificated Salary Schedule Appendix B.

- e. APPROVAL OF AGREEMENT FOR ASSESSMENT OF SPECIAL EDUCATION STUDENTS (consent)

SITUATION

The District has been unable to find a fulltime school psychologist for Sequoia High School. Dr. Linda Halog, a retired School Psychologist, will provide assessment services approximately one day a week at Sequoia High School. Her assessments will involve triennial or initial assessments for students suspected of a disability. Additional information concerning the services provided is available upon request.

FISCAL IMPACT

The rate is \$1,900 per assessment; and the contract not to exceed \$40,000 for the 2015-2016 school year.

RECOMMENDATION

That the Board of Trustees approves the agreement with Dr. Linda Halog assessment services for the 2015-16 fiscal year.

- f. APPROVAL OF FIELD TRIPS (consent)

SITUATION

Menlo-Atherton High School

8 Cross Country Team members will travel to Woodard Park in Fresno on November 27-28, 2015, to compete in the California State Cross Country Championships.

Sequoia High School

15 Boys' Varsity Basketball Team members will travel to Mission Bay High School in San Diego on December 26, 2015 - January 1, 2016, to participate in a competitive basketball tournament and quick day trip to Disneyland.

Woodside High School

25-30 Visual Performing Arts (VPA) Drama students will travel to Ashland, Oregon on March 17-20, 2016, to attend professional plays and workshops on topics such as costumes, staging, theatrical music and directing.

30 VPA Jazz Band members will travel to University of Nevada, Reno on April 29 – May 1, 2016, to perform at the nationally recognized Reno Jazz Festival and participate in related clinics.

12 Cheer Team members will travel to University of Pacific in Stockton on December 6, 2015, to attend the Northern Winter Classic Competition.

FISCAL IMPACT

No fiscal impact of General Fund. No student will be denied the opportunity to participate in these field trips due to finances.

RECOMMENDATION

That the Board of Trustees approves the field trip requests for Menlo-Atherton's Cross Country Team to Fresno on November 27-28, 2015; Sequoia High School's Boys' Varsity Basketball Team to San Diego on December 26, 2015 – January 1, 2016; Woodside High School VPA Drama students to Oregon on March 17-20, 2016; VPA Jazz Band to Reno on April 29 – May 1, 2016; Cheer Team to Stockton on December 6, 2015.

- g. APPROVAL OF WARRANTS (consent)

SITUATION

The Warrants for October 2015 are enclosed with the background materials.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the Warrants for October 2015, totaling \$7,050,790.81

- h. ACCEPTANCE OF MONTHLY FINANCIAL REPORTS (consent)

SITUATION

The Monthly Financial Reports for October 2015 are enclosed with the background materials.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees accepts the Monthly Financial Reports for October 2015.

- i. AUTHORIZATION TO DECLARE PROPERTY SURPLUS (consent)

SITUATION

Enclosed with the background materials is a list of district surplus equipment, which has been declared either obsolete or beyond repair. Staff recommends that the Board declares these items as surplus/obsolete property per Education Code Sections 17545 - 17555.

FISCAL IMPACT

No impact on the General Fund

RECOMMENDATION

That the Board of Trustees declares the listed items as surplus property, obsolete and unsuitable for use, and authorizes the Superintendent to dispose of these surplus items in accordance with Education Code provisions.

- j. AUTHORIZATION TO DECLARE TEXTBOOKS OBSOLETE/NON-ACCOUNTABLE (consent)

SITUATION

Attached with the background materials is an itemized list of obsolete/non-accountable textbooks from Woodside High School. These items are either obsolete and/or will be transferred to another school. Therefore, staff recommends that the Board declare these items as obsolete/non-accountable textbooks per Education Code Sections 60500 - 60510. (See attached list)

FISCAL IMPACT

No impact to the General Fund.

RECOMMENDATION

That the Board of Trustees declares the listed items as obsolete and unsuitable for use, and authorize the Superintendent to dispose or transfer of the listed items in accordance with Education Code provisions.

k. AUTHORIZATION TO FILE NOTICES OF COMPLETION (consent)

SITUATION

On June 10, 2015, the bid was awarded to Anza Engineering for the Redwood High School Adult School modular building.

On June 10, 2015, the Board approved the amendment with Charles Pankow Builders to proceed with the geotechnical work at East Palo Alto Academy, in preparation for the new gymnasium.

The above projects are now complete according to contract, drawings and specification. It is now necessary to file Notices of Completion.

FISCAL IMPACT

No impact to General Fund; all costs to be paid by Measure A bond funds.

RECOMMENDATION

That the Board of Trustees authorizes the Superintendent to file Notices of Completion for Anza Engineering and Charles Pankow Builders.

l. APPROVAL OF BID FOR POOL PUMP REPLACEMENTS AT CARLMONT, M-A, SEQUOIA, AND WOODSIDE HIGH SCHOOLS(consent)

SITUATION

On October 21, 2015, the board approved hiring Derivi Castellanos Architects (DCA) to assist the District in scoping a project to replace four existing constant-speed pool pumps with new variable speed pumps at Carlmont, Menlo Atherton, Sequoia, and Woodside High Schools. This project was submitted and approved for Proposition 39 – The California Clean Energy Jobs Act funding.

The District utilized the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures to bid this project informally. As part of its services DCA, in conjunction with district staff, prepared the informal bid documents and participated in the bid process for the project. On October 27, 2015, notice was provided to qualified CUPCCAA contractors for this project. Two bids were received for the project. After a thorough check of the submittals staff is recommending that the firm of National Aquatic Services Inc., be awarded the contract in the amount of \$126,426.

FISCAL IMPACT

Funds from the California Clean Energy Jobs Act - Proposition 39.

RECOMMENDATION

That the Board of Trustees awards the bid to the National Aquatic Services Inc., for the pool pumps replacement project at the all comprehensive high schools.

- m. APPROVAL OF BID FOR WOODSIDE HIGH SCHOOL GYMNASIUM LIGHTING PROJECT (consent)

SITUATION

On October 21, 2015, the Board approved hiring Derivi Castellanos Architects (DCA) to assist the District in scoping a project to replace approximately 72 existing light fixtures with new, more energy-efficient fixtures at the Woodside High School gymnasium. This project was submitted and approved for Proposition 39 – The California Clean Energy Jobs Act funding.

The District utilized the California Uniform Public Construction Cost Accounting Act (CUPCCAA) procedures to bid this project informally. As part of its services DCA, in conjunction with district staff, prepared the informal bid documents and participated in the bid process for the project. On October 27, 2015, notice was provided to qualified CUPCCAA contractors for this project. Two bids were received for the project. After a thorough check of the submittals staff is recommending that the firm of Intermountain Electric be awarded the contract in the amount of \$141,370.

FISCAL IMPACT

Funds from the California Clean Energy Jobs Act -Proposition 39.

RECOMMENDATION

That the Board of Trustees awards the bid to the Intermountain Electric, for the light replacement project at the Woodside High School gymnasium.

- n. APPROVAL OF 2015-16 MIGRANT EDUCATION PROGRAM MOU(consent)

SITUATION

The Migrant Education Program (MEP) is a federally funded program; authorized under the No Child Left Behind Act (NCLB), Title I part C. It is designed to support high quality and comprehensive educational programs for migrant children to help reduce the educational disruption and other problems that result from repeated moves.

California’s MEP is supported by both federal and state laws. Although the state law does not provide funding for the program, it does set out the administrative framework for delivering local MEP services through regional offices. To participate and receive funds to support migrant students, districts are required to develop a District Service Agreement outlining the services they will provide. Districts with fewer than 200 migrant students have the option to complete a memorandum of understanding (MOU) in lieu of a District Service Agreement (DSA).

FISCAL IMPACT

The 2015-16 entitlement for SUHSD Migrant Education Program is \$134,119.00.

RECOMMENDATION

That the Board of Trustees approves the 2015-16 SUHSD Migrant Education Program MOU.

- o. APPROVAL OF CHANGE ORDER FOR MENLO-ATHERTON F-WING (consent)

SITUATION

The five classroom “F” wing addition at Menlo-Atherton High School has been successfully completed and is providing great learning environments to the school. A host of issues were discovered during construction and decisions were made to address drainage issues. Division of State Architect (DSA) changes also factored into the project, exceeding its contingency amount.

- An irrigation line was discovered under the building that had to be relocated (\$9,772)
- Winterizing the site was included as a precaution against heavy rain that didn't materialize (\$25,027)
- DSA mandated changes to the fire alarm system and panels (\$10,006) and shear wall strengthening (\$9,975)
- New systems were installed to address campus-wide drainage issues as part of this project (\$55,212)
- DSA required an ADA drinking fountain be installed (\$10,198)

FISCAL IMPACT

No impact to the General Fund; all funds will be expended from impact fees.

RECOMMENDATION

That the Board of Trustees approves a change order in the amount of \$72,195 to the Menlo-Atherton High School "F" wing construction contract with Cal-Pacific Construction.

- p. ADOPTION OF RESOLUTION NO. 1561, CONFIRMING AWARD OF SOLE SOURCE CONTRACT FOR THE FABRICATION, SUPPLY, AND INSTALLATION OF A PREFAST PLANTCRAFTED BUILDING GYMNASIUM AT THE DISTRICT'S EAST PALO ALTO ACADEMY AND AWARDED CONTRACT TO CONSTRUCTION SPECIALTIES LTD. IN AN AMOUNT NOT TO EXCEED \$4,456,183 (by roll call vote)

SITUATION

At its meeting on October 7, 2015, the Board of Trustees adopted Resolution 1560, in which the Board made findings supporting a determination that the fabrication, supply and installation of a Plantcrafted Building Gymnasium and auxiliary support building at the District's East Palo Alto Academy (EPAA) should be exempt from otherwise applicable formal competitive bidding requirements. In adopting Resolution 1560, the Board authorized a sole source agreement with PreFast Concrete Wall Systems, Inc. for the fabrication, supply, and installation of the gymnasium and auxiliary support building.

Subsequent to the Board's adoption of Resolution 1560, staff determined that PreFast would not itself contract for the work related to the gymnasium and auxiliary support building but, rather, that PreFast's designated agent, Construction Specialties Ltd. would contract for this work. Staff has also determined that the contract price for this work would not exceed \$4,456,183, which amount includes a District contingency fund of \$252,237.

Counsel has prepared a resolution included with this item confirming that the fabrication, supply and installation of the prefabricated building gymnasium and auxiliary support building at the EPAA campus shall be by sole source contract, for the reasons set forth in Resolution 1560 and in other materials provided to the Board. The resolution also clarifies that the contract shall be with Construction Specialties, Ltd., and authorizes a contract in an amount not to exceed \$4,456,183.

The Prefast plant crafted product, is a precast concrete and structural steel building and assembled on-site for a timely installation. It is a 9,700 square foot building that includes a 2,100 square foot support space customized to district specifications.

FISCAL IMPACT

No impact to General Fund; all costs to be paid by Measure A bond funds and state matching funds.

RECOMMENDATION

That the Board of Trustees adopts Resolution No. 1561 confirming the award of a sole source contract for the fabrication, supply, and installation of a PreFast Plantcrafted Building Gymnasium at the District's East Palo Alto Academy and awarding a contract to Construction Specialties Ltd. in an amount not to exceed \$4,456,183.

- q. APPROVAL OF FEE STRUCTURE FOR ELECTRIC VEHICLE CHARGING STATIONS (consent)

SITUATION

According to the United States Department of Energy, “Plug-in electric vehicles (PEVs) have immense potential for increasing the country’s energy, economic, and environmental security, and they will play a key role in the future of U.S. transportation.” Sequoia Union High School District is helping this potential become reality.

The Measure plans includes the installation of a minimum of four Level 2 electric vehicle (EV) charging ports at each of the comprehensive high schools, and at least two ports at the continuation high school, the District Office and at the planned new Menlo Park campus.

A recent survey conducted of district staff revealed the following:

	DISTRICT OFFICE	TRACE	M, O & T	CARLMONT HS	EPPA	MENLO-ATHERTON HS	REDWOOD HS	SEQUOIA HS	WOODSIDE HS	TOTAL
CURRENTLY OWNED AN EV	0.25	1	1	4	0.25	4	4	2.25	7.25	24
PLAN TO BUY	1	0	0	3	0	5	0	6	6	21
	1.25	1	1	7	0.25	9	4	8.25	13.25	45

In order to establish a reasonable rate for vehicle charging on District campuses, staff has conducted research in three main areas:

- 1) District cost to operate
- 2) Industry standard approaches to fee structures
- 3) Fee structures for other entities in the area

1) District Cost to Operate

The District incurs in costs associated with providing electric vehicle charging infrastructure. These costs include energy, maintenance and operations, software, and administrative costs. This cost is estimated to be approximately \$0.35 per kilowatt-hour. This cost per kilowatt-hour average does not include any associated fees for recouping the cost of installing the stations themselves.

The district does not currently have any history on the potential average charge time. However, industry standards for non-public EV charging stations suggest that an average plug-in duration would be approximately 2 hours and 30 minutes. Charging episodes could average of just under 7 kWh per charge. There is the potential that on occasion EV drivers would be plugged-in longer than the required battery charge time.

2) Industry Standard Approaches to Fee Structures

There are a wide variety of fee arrangements and assignments for EV Charging stations. The most popular include the following:

- a) **Fee-Based Charging:** This may or may not include separate charges for parking per usual parking policies.
 Fees may be calculated based on duration of stay, energy consumed (kWh), or a combination of the two.

Duration-Based Fees

Pros:

1. By charging a standard hourly fee the EV driver can easily calculate the amount of money that will be spent for a charging session.
2. Fees continue to accumulate after the EV is fully charged which encourages drivers to move their EV thus making the charging station available to other EVs.

Cons:

1. The hourly fee does not relate directly to energy consumed because different vehicles consume energy at different rates while charging. Consumption of energy varies from 1kW to 6.6kW. Drivers with low charging rate vehicles may feel the fees are too high and/or unfair.

Energy-Based Fees

Pros:

1. By charging a fee based on energy consumption the EV driver pays only for the electricity consumed during the charging session.
2. This has the benefit of fees relating directly to energy costs which is more equitable for drivers of low charging rate vehicles and ensures that drivers of high charging rate vehicles pay their fair share.

Cons:

1. Once the EV is fully charged it can stay connected with no fees being accrued.
2. The EV driver cannot easily predict the cost for charging since it is difficult to know how much energy the EV requires.

- b) **Graduated Pricing Based on Duration of Stay:** Many EV Charging station providers in the area raise the fee by a sufficient increment to encourage turnover of the space and thus greater availability and utilization (in charging mode) for EV drivers.

Typically applied after two to four hours of charging at the lower cost rate and can be used in combination with either or both of the fee structures below – particularly in cases where utilization rates are observed to be very high (70% or more) and available alternative charging facilities are limited.

According to Bay Area Climate Collaborative “Many site hosts have chosen to substantially increase rates after the initial 2-4 hour period up to as much as \$5-\$20 per hour.”

- c) **Time of Use Pricing:** Some site hosts may also consider a lower evening or weekend rate for EVs to encourage responsible on-peak use and to make up the higher electrical costs in the middle period of the day and in the summer.
- d) **Initial Connection Fee:** Initial connection fees help address instances where EV drivers who do not actually need to charge their vehicles will use an EV charging space because it is conveniently located and/or more available than other parking spots. One way to discourage this behavior is to charge an initial connection fee in addition to the Usage fees. A typical connection fee would be \$1.00 to \$2.00. (Bay Area Climate Collaborative, 2015). Many organizations use a combination of strategies to recouping costs while also encouraging users to be considerate of other drivers.

3) Fee Structures in the area

Many area EV Charging station providers do assign a fee to their users to cover the costs associated with providing the service.

In observing the costs assessed by the District, the usage patterns of EV drivers, industry standard rate structures as well as local fees, staff has developed a recommended fee structure. This proposed fee structure establishes a reasonable price for use of the EV charging stations across the District. In using a per kWh rate inclusive of maintenance and operations as well as administrative costs, the District addresses price equity for all users. Including escalation fees will help discourage overstays of four-hour limit, increasing the availability of stations to staff, students and the public.

RECOMMENDATION

That the Board of Trustees approves the following guidelines and fee structure for District-wide electric vehicle charging stations:

- An enrollment process be established for district staff and parents for the use of the EV charging stations.
- That all EV charging stations are not open to the general public.
- A \$0.35 fee per kWh for up to four hours be charge to District staff and parents of current students. After five hours, a fee of \$10.00 per hour or fraction thereof, up to 6 hours.

- Authorization to reasonably adjust (including increases or decreases) the rate structure to accommodate for variability in costs to the District to provide electric vehicle charging stations at a period of no less than annually without Board approval.

9. SPECIAL RECOGNITIONS

- a. Superintendent's Commendations

10. PUBLIC COMMENT

- a. This period is for speakers whose items are not on the agenda. Speakers are customarily limited to two minutes. Speaker slips are available at the agenda table.
- b. Correspondence

11. INFORMATION ITEMS

- a. REPORT ON ENROLLMENT

SITUATION

Enclosed with the background information is the annual Official Enrollment Report for 2015-2016.

This report summarizes the enrollment data at each of the comprehensive school sites, alternative programs, and charter schools, as of the first week of October 2015.

Overall, the data shows that the district is experiencing a slowdown in the growth of enrollment primarily due to the effects of rapidly escalating housing costs in the area. When comparing 2014-15 district enrollment to 2015-16 district enrollment by feeder elementary district, the SUHSD realized the following changes: Belmont-Redwood Shores (+57), Menlo Park (+45), Las Lomas (+8), Woodside (+4), Ravenswood (+7), Portola Valley (-6), Redwood City (-39), San Carlos (-6). Most of the decline in Redwood City is attributable to zip codes 94061 and 94062.

The district is in the process of conducting an updated demographic study to project future enrollment. It is expected that this report will be complete early next year.

- b. SAN MATEO COUNTY QUARTERLY INVESTMENT REPORT

SITUATION

The San Mateo County Tax Collector-Treasurer has provided compliant monthly investment reports for the quarter ending on October 31, 2015.

The report showed cumulative gross earnings of 0.90 percent for the quarter ending on October 31, 2015. According to the County Treasurer's Office the above market earnings rate for the month of October was due to the Investment Pool realizing some long-term gains. The maturity of the portfolio was 1.76 years with an average duration of 1.71 years. Please note that the San Mateo County Tax Collector's Office does not foresee the March "above market earnings" trend continuing into the next quarter.

A copy of the full report is available at the Treasurer's Office website at <http://www.sanmateocountytreasurer.org/investmentReports.html>

12. PUBLIC HEARING

- a. None

13. DISCUSSION ITEM

- a. BUDGETING AND SIZING THE MENLO PARK SMALL HIGH SCHOOL

SITUATION

As the District moves into the building design phase for the Menlo Park Small School, the selected architectural firm will need clear parameters from the District to develop a fully articulated program that meets the needs of an engineering, design and technology high school on an undersized parcel.

Establishing the square footage for the project is a key step to begin our expedited design and approval process. Based on a capacity of four hundred students, a specialized CTE curriculum, and the need for larger-sized general classrooms to accommodate project based learning, the suggested square footage is approximately 44,000 square feet. This preliminary physical program assumes that:

1. “learning studios” (classrooms) are 1200 square feet, rather than 960 square feet;
2. a “learning common” of approximately 1000 square feet is included around classroom clusters;
3. labs for engineering and maker spaces are larger to account for equipment, safety zones, and collaborative learning, and;
4. the plan for a Student Union is included.

Based on a January 2017 start-of-construction, and mid-point of construction approximately in October 2017, Cummings Estimating recommends that we use a turn-key square footage cost of approximately \$825. (This is based on the recent M-A “G” Wing bid amount, adjusted for inflation and based on our construction schedule, and a 27% amount for soft costs and owner supplied items). In addition, an allowance of \$1,000,000 for site clean-up, demolition, and geotechnical work should be created, based on recent experiences with Building 20 at Facebook.

For a 44,000 Square Foot Project:

\$825/square foot x 44,000 square foot proposal building = \$36,300,000 (Estimated Cost)

Alternatively, if we select to proceed with a smaller sized building of 40,000 square feet:

For a 40,000 Square Foot Project:

Estimated Cost at \$825/square foot	\$33,000,000
Allowance (demo/ clean-up/ soils)	\$1,000,000
	<u>= \$34,000,000</u>

In our initial planning for the Measure “A” bond two years ago, we allocated \$64,400,000 for two possible small high schools. Land acquisition costs were higher than budgeted (\$12,774,196) versus the estimated of \$10,000,000, which leaves approximately \$51,625,804 for construction related costs. If the Board approves a 44,000 square building footprint, the amount remaining for a potential second high school in the North end of the District is \$14,325,804 (with a smaller building, \$17,625,804 would remain).

A positive funding development is the 2016 State-wide school facilities bond that would provide three billion dollars for public school construction. The District will have \$18,000,000 in state applications for matching funds with the Office of Public School Construction by June 30, 2016. The bond is qualified and requires 50% to pass in the November 2016 Presidential election.

Staff is providing this information to the Board at this juncture, so that the potential tradeoffs in allocating the small school portion of the bond are made clear on the front end.

Design will move into high gear now and a proposal for programming will come to the Board at its December meeting. After the architects have completed detailed further analysis, staff will come back to the Board with a recommended square footage, a project budget, and a full-service design proposal.

b. DISCUSSION OF POSSIBLE BOARD RETREAT IN JANUARY 2016

SITUATION

The Board has held a retreat in January in the last several years. Given a change in the composition of the Board a retreat may be very timely for two purposes. One would be to revisit governance protocols. The second would be to have an in-depth discussion on the first draft of the action plans for the district Strategic Plan. Staff suggests January 13 as the date for the retreat and that the meeting is divided into two parts:

- 1) Board governance
- 2) Review and feedback on draft action plans under the Strategic Plan goals

This item is being presented for the Board to discuss whether it is interested to schedule a retreat and if the proposed agenda meets the needs of Board members.

14. ACTION ITEM

- a. CONSIDERATION OF NOMINATIONS FOR ELECTED MEMBERS TO CSBA DELEGATE ASSEMBLY

SITUATION

Any California School Boards Association (CSBA) member board is eligible to nominate board members within their geographical region. Each board may submit nominations on or before Wednesday, January 7, 2016. Delegates serve a two-year term, beginning April 1, 2016, through March 31, 2018. There are two Delegate Assembly meetings per year.

There are three delegate seats open for Region 5, and if board members would like to nominate anyone as a delegate, action should be taken by December 9, 2015. The call for nominations information is included with the background materials.

FISCAL IMPACT

None

RECOMMENDATION

(As determined)

15. BOARD OF TRUSTEES'/SUPERINTENDENT'S COMMENTS AND COMMITTEE REPORTS

16. ADJOURNMENT

POSSIBLE AGENDA ITEMS FOR THE DECEMBER 9, 2015, BOARD MEETING, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE NEXT AGENDA

- a. Presentation by Connect Ed