

SEQUOIA UNION HIGH SCHOOL DISTRICT
REVISED BACKGROUND INFORMATION FOR
AGENDA ITEMS FOR 3/30/16, BOARD MEETING

1. CALL TO ORDER

Anyone wishing to address the Board on closed session matters may do so at this time.

2. CLOSED SESSION

- a. CONSIDERATION OF STUDENT DISCIPLINE/EXPULSION
- b. CONFERENCE WITH LABOR NEGOTIATORS, Agency Designated Representative: James Lianides; Employee Organizations: Sequoia Union High School District Teachers' Association (SDTA), and American Federation of State, Local, County and Municipal Employees (AFSCME)
- c. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Initiation of litigation pursuant to paragraph (2) to (5), inclusive, of subdivision (e) of Government Code Section 54956.9 (one case)
- d. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (two matters)
- e. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION: Significant exposure to litigation pursuant to paragraph (2) or (3), inclusive, of subdivision (d) of Government Code Section 54956.9 (one case)

3. ROLL CALL

4. WELCOME AND EXPLANATION TO AUDIENCE

5. PLEDGE OF ALLEGIANCE

6. APPROVAL OF AGENDA

7. REPORT OUT ON CLOSED SESSION

8. APPROVAL OF CONSENT CALENDAR

Board action to approve the following items is taken simultaneously with one motion which is not debatable and requires an unanimous roll call vote for passage. The action indicated on each item is deemed to have been considered in full and action taken as worded therein. If a member of this Board, the Superintendent, or the Public so requests, any item shall be removed from this section and placed on the regular order of business.

MOTION: *waive reading of the Consent Calendar, accept the reports, adopt the resolutions, and approve other items.*

- a. APPROVAL OF MINUTES FOR MARCH 9, 2016, BOARD MEETING (consent)

SITUATION

Enclosed with the background materials are the minutes for the March 9, 2016, Board meeting.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the minutes for the March 9, 2016, Board meeting.

- b. APPROVAL OF PERSONNEL RECOMMENDATIONS (consent)

SITUATION

Enclosed with the background materials are the Personnel Recommendations for certificated and classified employees.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the Personnel Recommendations as indicated.

c. APPROVAL OF FIELD TRIPS (consent)

SITUATION

Carlmont High School

31 Advanced Via Individual Determination (AVID) members will travel to Half Moon Bay on April 22 – 23, 2016, for a retreat to bond and reflect after four years of AVID together.

5-8 Junior State of America (JSA) Club members will travel to Santa Clara on April 22-24, 2016, to attend the JSA Northern California Spring State Mock Congress.

East Palo Alto Academy (EPAA)

10 students will travel to Clayton on April 15-17, 2016, for an overnight car camping trip at Mount Diablo State Park with the Stanford Outdoor Outreach Program (SOOP).

Menlo-Atherton High School

14 Choir members travelled to Santa Cruz on March 18, 2016, to participate in a Choral Festival. Field trip request is presented today for ratification.

8 Career Technical Education (CTE) Journalism students will travel to Los Angeles on April 15-16, 2016, to attend the National Journalism Awards Conference.

31 Choir members will travel to Anaheim on April 22-24, 2016, to participate in a Choral Festival with ratings, adjudication and clinics.

13 Home Economics students will travel to Riverside on April 16-19, 2016, to attend a State Leadership meeting that is the culminating leadership event for the Future Homemakers of America/Home Economics Related Occupations (FHA/HERO).

38 Orchestra members will travel to Washington D.C. on April 22-26, 2016, to attend the World Strides Heritage Festival of Gold.

10 Science students will travel to Santa Cruz on May 13-15, 2016 for a backpack and camp trip at Big Basin State Park.

Sequoia High School

20 Boys' Varsity Basketball Team members will travel to Hawaii on December 26, 2016 – January 2, 2017, to participate in a competitive basketball tournament at Punahou High School.

One Track & Field Team member will travel to Los Angeles on April 6-9, 2016, to compete in the Arcadia High School Invitational Track & Field Meet.

FISCAL IMPACT

No fiscal impact of General Fund. No student will be denied the opportunity to participate in these field trips due to finances.

RECOMMENDATION

That the Board of Trustees approves the field trip requests for Carlmont High School's AVID to Half Moon Bay on April 22-23, 2016; JSA to Santa Clara on April 22-24, 2016; EPAA students to Clayton on April 15-17, 2016; ratifies Menlo-Atherton High School's Choir trip to Santa Cruz on March 18, 2016, approves M-A's CTE Journalism students to Los Angeles on April 15-16, 2016, Choir to Anaheim on April 22-24, 2016; Home Economics students to Riverside on April 16-19, 2016; Orchestra to Washington D.C. on April 22-26, 2016; Science students to Santa Cruz on May 13-15, 2016; Sequoia High School's Boys' Varsity Basketball Team to Hawaii on December 26, 2016 – January 2, 2017, and Track & Field member to Los Angeles on April 6-9, 2016.

- d. APPROVAL OF NEW TEXTBOOK, *JUST MERCY* (consent)

SITUATION

Middle College

Given the current national attention to and criticism of our justice system; *Just Mercy* by Bryan Stevenson, an attorney and founder of the Equal Justice Initiative, brings attention to the problems in the justice system by taking the readers through the personal stories of poor and minority youth negotiating the legal system. Staff will use this book in an interdisciplinary unit in social studies & English to work on a series of assignments that will build to a culminating argument essay.

This book is critically acclaimed and is being used on college and high school campuses throughout the country to take analyze our criminal justice systems.

FISCAL IMPACT

The cost of purchasing the book is \$13.08 times 115, or approximately \$1,504, which will come out of the Middle College annual budge. Staff will alternate using this book as an interdisciplinary unit over the next five years.

RECOMMENDATION

That the Board of Trustees approves the new textbook, *Just Mercy* as presented.

- e. APPROVAL OF NEW JOB DESCRIPTION FOR TEACHER OF THE VISUALLY IMPAIRED (consent)

SITUATION

For the 2015-2016 school year, the District hired a contractor to serve as a Teacher of the Visually-Impaired to work with one student who is totally blind. The District has another 12 students who are visually-impaired and currently served by the County.

For the 2016-2017 school year, the District will receive two additional visually-impaired students requiring specialized vision services and assistive technology services.

The District is under contract with a vendor for \$130,000 which would increase next year if he serves the two new students from Redwood City. We will owe the county approximately \$45,000 to serve the 12 students for the current school year.

If the District hires its own Teacher of the Visually-Impaired, the teacher can serve all of the students thus not need to pay for county and vendor services. In order to avoid litigation, there would need to be a transition period from the vendor to our District-hired teacher. A Teacher of the Visually-Impaired is required to make adaptations for students to access the curriculum.

FISCAL IMPACT

The cost of a new teacher intern with benefits will cost approximately \$90,000. This will be paid out of Special Education funds, and the amount will be offset by the expenditure the District will not be paying the county (\$45,000) or the vendor (approximately \$130,000). Because this position for next year's assignment will not be a Full Time Equivalent (FTE), partner districts would like to enter into a Memo of Understanding (MOU) with SUHSD to have the Teacher of the Visually-Impaired serve students in their districts. This means the salary of the VI teacher would also be offset by other districts utilizing vision services.

RECOMMENDATION

That the Board of Trustees approves the job description for the Teacher of the Visually-Impaired.

- f. APPROVAL TO HIRE ELECTRICAL ENGINEER FOR SEQUOIA HIGH SCHOOL ELECTRICAL UPGRADES (consent)

SITUATION

Once the new A-Wing classroom building at Sequoia High School is wired into the current electrical system on the Sequoia High School property (which includes the District office administration and operations buildings on James Avenue), the electrical capacity for these facilities will be maximized. Additional power is required for the future projects that planned the Sequoia High School campus, including an extensive renovation of the music building, upgrading the heating ventilation air conditioning (HVAC), and possibly installing pool and secondary-field lighting.

An electrical engineering firm is needed to design the new system, create bid documents, and supervise the construction process. Staff recommends hiring SCE Engineers as the electrical engineer rather than going with an architectural firm (which would be more costly).

FISCAL IMPACT

No impact on the General Fund; all costs for the Sequoia electrical power upgrade will be paid for from Impact Fees.

RECOMMENDATION

That the Board of Trustees approves the proposal from SCE Engineers to design the electrical work at Sequoia High School in an amount not to exceed \$70,000.

- g. APPROVAL OF AGREEMENTS FOR ARCHITECTURAL SERVICES WITH WESTON MILES ARCHITECTS FOR PROJECTS AT CARLMONT AND WOODSIDE HIGH SCHOOLS (consent)

SITUATION

On September 30, 2015, and November 4, 2015, the Board approved three agreements with Weston Miles Architects for that firm to conduct time and material research and produce initial design work for a variety of projects Districtwide. Lesley Miles, principal at Weston Miles, has worked with District staff to assemble and size these efforts into distinct packages of work to be launched this summer, pending Division of State Architects' (DSA) approval. These projects include the following:

1. Modernization of the Carlmont High School kitchen, multi-purpose room, and locker rooms.
2. A complete remodel of the 1950's era Woodside High School kitchen and serving areas
3. Expanded Bradley Field improvements, repair of the bleacher stadium seating, as well as soil stabilization and rehabilitation of the all-weather track at Woodside High School.

The projects all required extensive engineering, historical research, price estimating and sizing to cue them up for submittal to DSA. The fees are based on the current hard construction estimates for each project and calculated based on the Office of Public School Construction sliding scale. Project fees will be adjusted up or down based on the final hard construction project cost.

FISCAL IMPACT

No impact on the General Fund; all projects cost will be paid from Measure "A" and related construction funds.

RECOMMENDATION

That the Board of Trustees approves architectural fee proposals from Weston Miles and corresponding amended agreements for:

- 1) A revised modernization of Carlmont High School kitchen, multi-use room, and locker room, in an amount of \$277,500 (with a not to exceed reimbursable amount of \$10,000 and a not to exceed time and materials fee of up to \$4,000 to apply for state-matching funds). This proposal excludes expansion of the weight room that was originally scheduled to be part of this project.
 - 2) A complete remodel of the antiquated Woodside High School kitchen and serving areas in an amount of \$153,500 (plus reimbursable expenses not to exceed \$5,000 and time and materials fee of up to \$4,000 to apply for state-matching funds) with an amended total contract value of \$172,500.
 - 3) Expanded Bradley Field improvements at Woodside High School (including landscaping improvements, repair of the bleacher stadium seating, soil stabilization/and rehabilitation of the track) for an increase of \$139,500 (plus reimbursable expenses not to exceed \$5,000 and a time and materials fee of up to \$4,000 to apply for state-matching funds) with an amended total contract amount of \$196,000.
- h. APPROVAL OF CHANGE ORDER FOR CAL-PACIFIC CONSTRUCTION FOR THE CARLMONT S-WING NEW CLASSROOM BUILDING INCREMENT I (consent)

SITUATION

On May 22, 2015, the District selected Cal Pacific Construction's proposal to enter into a lease-leaseback agreement for the Carlmont High School S-Wing New Classroom Building Increment I project ("Project") for a guaranteed maximum price (GMP) of \$4,500,000. This Increment I project provided for extensive site grading, retaining walls, relocated utilities, relocated modular building and improved fire department access. However, significant unforeseen conditions, have added \$527,927.47 to the GMP, increasing the total hard construction cost to \$5,027,927.47.

The unforeseen conditions during the course of construction, included:

1. An underground spring below the baseball field that required installation of a new drain system.
2. Contaminated soils from an abandoned fuel oil tank had to be abated and removed.
3. The discovery of previously unknown utilities that had to be re-routed.
4. The discovery of a broken sewer line that required repair.
5. The discovery that the existing T-Wing is served by two main water lines, one of which was not listed on any plan sets and was damaged.
6. The discovery of oversaturated soils that require special backfill and compaction.
7. Division of State Architect (DSA) mandated changes that included additional steel in the massive retaining walls, a new Americans with Disabilities Act (ADA) compliant parking lot, and additional ADA pathways.

Included with the background materials is a copy of the original lease-leaseback agreement for this project.

Upon the Board’s approval of this change order, staff intends to pay Cal Pacific all amounts due and owing for the project, with the exception of \$100,000, which the District will retain to ensure completion of remaining punch list work on the project site.

FISCAL IMPACT

No impact to the General Fund; all construction costs for the new S-Wing Increment I will be paid for by Measure A bond funds.

RECOMMENDATION

That the Board of Trustees approves the change order to the lease-leaseback agreement with Cal-Pacific Construction for the Carlmont High School S-Wing new classroom building, Increment I, in the amount of **\$527,927.47**.

- i. AUTHORIZATION TO HIRE CORNERSTONE EARTH GROUP FOR PRELIMINARY ENVIRONMENTAL ASSESSMENT AT 150 JEFFERSON DRIVE IN MENLO PARK (consent)

SITUATION

On October 7, 2015, the Board approved hiring MIG- TRA Environmental Sciences to prepare the Environmental Impact Report for the new high school proposed at 150 Jefferson Drive in Menlo Park. On December 3, 2015, the Board approved hiring LPA to provide architectural services for the new school. Since this property requires California Department of Education (CDE) approval, it is necessary to go through the Department of Toxic Substance Control (DTSC) process, which requires a Preliminary Environmental Assessment (PEA). The PEA process requires various soil testing to identify contamination that may be on the property, preparation of the PEA report, identification of any mitigated measures that would be necessary prior to the construction of the new school, and public notice. Staff is recommending hiring Cornerstone Earth Group in the amount of \$38,220, to provide the PEA report to DTSC for its review and approval.

FISCAL IMPACT

No impact to the General Fund; all costs to be paid by Measure “A” bond funds.

RECOMMENDATION

That the Board of Trustees approves hiring Cornerstone Earth Group in the amount of \$38,220 to provide Preliminary Environmental Assessment services for the new small high school at 150 Jefferson Drive in Menlo Park.

- j. APPROVAL OF CONSTRUCTION BID FOR TEMPORARY HOUSING AT REDWOOD HIGH SCHOOL (consent)

SITUATION

Temporary Housing – Redwood High School

On December 9, 2015, the Board approved hiring Quattrocchi Kwok Architects to provide architectural services for the temporary housing project at Redwood High School. The project entails site work demolition and preparation for temporary modular buildings. This will include underground and above ground utilities, raised building pads, plumbing and electrical connections, low voltage wiring, fire alarm, and fire line work. Staff advertised for formal bids on February 25, 2016, and again on March 3, 2016. Bids were accepted March 22, 2016, at 2:00 p.m. Bid results are as follows:

Contractor	Base Bid Amount with Contingency	Alternate: Sink in Staff Room
Anza Engineering Corp.	\$ 1,135,000	\$ 5,610
Coulter Construction	\$ 1,310,000	\$ 7,820
Rodan Builders	\$ 1,334,000	\$ 6,400

FISCAL IMPACT

Project costs for the Redwood High School temporary housing project will be paid by Measure “A” bond funds.

RECOMMENDATION

That the Board of Trustees approves the bid from Anza Engineering in the amount of \$1,140,610 (including the sink alternate) for the temporary housing project at Redwood High School.

- k. APPROVAL TO LEASE FOUR CLASSROOM MODULAR BUILDINGS AND TWO RESTROOM MODULARS FOR TEMPORARY HOUSING AT REDWOOD HIGH SCHOOL (consent)

SITUATION

On June 24, 2015, the Board approved hiring Quattrocchi Kwok Architects (QKA) to provide architectural services for the two-story classroom building and gymnasium/multi-purpose building at Redwood High School. Currently, the project is under review with the Division of the State Architect. In preparation for this project, which is expected to start in July 2016, it is necessary to provide temporary housing for staff that will be displaced by this construction. On December 9, 2015, the Board approved hiring QKA for architectural services for the temporary housing project, which involved primarily site work and related tasks.

Staff now recommends that the District enter into a lease agreement with Mobile Modular Management Corporation to lease four (4) classroom modular and two (2) restroom modular buildings for a 15-month rental term. The cost to rent, install and remove these modular buildings is listed as follows:

Rental from May 2016 – August 2017 (15 months)	\$ 82,680
Installation of modular classrooms and restrooms	\$ 60,368
Removal of modular classrooms and restrooms	\$ 30,740
District Contingency	\$ 5,000
TOTAL	\$178,788

Public Contract Code Section 20118 allows school districts the opportunity to utilize (or “piggy-back” on) competitively bid contracts from other public agencies. The Franklin McKinley School District’s bid (bid #1467, awarded September 30, 2013) for the lease of modular buildings was awarded to Mobile Modular, Inc. It provides competitive pricing and has been made available for use to all public agencies and school districts. Staff has determined that it is in the best interest of the District to utilize the bid between Franklin McKinley School District and Mobile Modular, Inc., for the lease of these modular buildings for the Redwood High School Temporary Housing project.

Included with the background materials is a copy of the Mobile Modular lease agreement.

FISCAL IMPACT:

No impact to General Fund; all costs to be paid by Measure “A” bond funds.

RECOMMENDATION

That the Board of Trustees approves entering into a lease agreement with Mobile Modular Management Corporation in the amount of \$178,788, based on the Franklin McKinley School District piggyback bid, for the temporary housing project at Redwood High School.

1. APPROVAL TO HIRE INSPECTOR OF RECORD FOR WOODSIDE HIGH SCHOOL J-WING (consent)

SITUATION

On October 8, 2014, the Board approved the master agreement with HMC Architects to design the Woodside High School J-Wing classroom building. The due date for construction bids is April 14, 2016, and the construction start date is April 25, 2015. As required by Division of the State Architect (DSA), the District is required to hire an Inspector of Record.

Staff recommends hiring Stephen Donohue for the duration of construction (17 months) for a total amount not to exceed \$224,400. The proposed Inspector, Stephen Donohue, is a Class 1 Inspector as required by the State Architect.

FISCAL IMPACT

No impact to the General Fund; all costs to be paid for by Measure "A" bond funds.

RECOMMENDATION

That the Board of Trustees approves hiring Stephen Donohue as Inspector of Record for the Woodside High School J-Wing construction project in the amount not to exceed \$224,400.

- m. APPROVAL OF WARRANTS (consent)

SITUATION

The Warrants for February 2016 are enclosed with the background materials.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the Warrants for February 2016, totaling \$6,093,314.80

- n. ACCEPTANCE OF MONTHLY FINANCIAL REPORTS (consent)

SITUATION

The Monthly Financial Reports for February 2016 are enclosed with the background materials.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees accepts the Monthly Financial Reports for February 2016.

- o. AUTHORIZATION TO DECLARE PROPERTY SURPLUS (consent)

SITUATION

Enclosed with the background materials is a list of district surplus equipment, which has been declared either obsolete or beyond repair. Staff recommends that the Board declares these items as surplus/obsolete property per Education Code Sections 17545 - 17555.

FISCAL IMPACT

No impact on the General Fund

RECOMMENDATION

That the Board of Trustees declares the listed items as surplus property, obsolete and unsuitable for use, and authorizes the Superintendent to dispose of these surplus items in accordance with Education Code provisions.

- p. RECOMMENDATIONS OF APPROVAL/DENIAL OF SABBATICAL LEAVE REQUESTS (consent)

SITUATION

The contract between the District and the Sequoia District Teachers Association (SDTA) allows for teachers to take Sabbatical Leaves provided the teacher has worked seven years or more in the District with the latest evaluation being satisfactory. This year, the District received four applications for Sabbatical Leaves. The District Sabbatical Leave Committee, comprised of three certificated staff members of the SDTA bargaining unit and three district administrators, reviewed the four applications. Per the process delineated in Article VII, section 11.4.1 of the collective bargaining agreement with the SDTA, the committee “rank order[ed] applications” and forwarded these recommendations to the Superintendent.

The collective bargaining agreement states that the Superintendent will “make his/her own analysis of the quality of the applications.” The Superintendent gave careful consideration to the applications and the recommendation of the Sabbatical Leave Committee. The Superintendent is recommending that the Board approve the sabbatical request for Andrew Stuart for the fall semester only of the 2016 – 2017 school year. Mr. Stuart is a Special Education teacher at Menlo Atherton High School and co-teaches social sciences with a regular education teacher as a part of the District’s delivery model for Special Education students. It is Mr. Stuart’s plan to take the classes required for obtaining a social sciences credential during his fall semester sabbatical. Obtaining the credential will increase the District’s flexibility in providing access to the curriculum for Special Education students.

FISCAL IMPACT

Sabbaticals have a substantial cost to the District. If approved, the District must pay 60% of total compensation (salary and benefits) for full-year leaves and 80% of total compensation for semester leaves. In addition, the District must hire temporary (Ed Code 44920) certificated employees, including salary and benefits, to fill the positions while teachers are on sabbatical leave. The cost of granting Mr. Stuart’s sabbatical for the fall semester is 80% of Mr. Stuart’s salary and benefits plus the salary and benefits for a full time teacher to replace Mr. Stuart in the classroom for the semester.

RECOMMENDATION

That the Board of Trustees approves the sabbatical leave request for Andrew Stuart for the fall semester for the 2016 – 2017 school year.

9. SPECIAL RECOGNITIONS

- a. Superintendent’s Commendations

10. PUBLIC COMMENT

- a. This period is for speakers whose items are not on the agenda. Speakers are customarily limited to two minutes. Speaker slips are available at the agenda table.
- b. Correspondence

11. INFORMATION ITEMS

- a. PRESENTATION OF AMERICAN FEDERATION OF STATE, LOCAL, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME) FOR OFFICE, TECHNICAL AND PARAPROFESSIONALS (OT&P) AND MAINTENANCE AND OPERATIONS (M&O) UNITS' INITIAL BARGAINING PROPOSAL TO THE DISTRICT

SITUATION

Before the commencement of bargaining, each party is required to “sunshine” their initial contract proposal. The American Federation of State, Local, County, and Municipal Employees (AFSCME) for the M&O and OT&P units is submitting its initial bargaining proposal to the District.

- b. PRESENTATION OF DISTRICT'S INITIAL BARGAINING PROPOSAL TO AMERICAN FEDERATION OF STATE, LOCAL, COUNTY, AND MUNICIPAL EMPLOYEES (AFSCME) FOR OFFICE, TECHNICAL, AND PARAPROFESSIONALS (OT&P) AND MAINTENANCE AND OPERATIONS (M&O) UNITS

SITUATION

Before the commencement of bargaining, each party is required to “sunshine” their initial contract proposal. The District is submitting its initial proposal to the American Federation of State, Local, County, and Municipal Employees (AFSCME) for the OT&P AND M&O units.

12. PUBLIC HEARINGS

- a. PUBLIC HEARING ON AMERICAN FEDERATION OF STATE, LOCAL, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME) BARGAINING PROPOSAL TO THE DISTRICT FOR OFFICE, TECHNICAL, AND PARAPROFESSIONAL (OT&P) AND MATINENANCE AND OPERATIONS (M&O) UNITS

SITUATION

Before the commencement of bargaining, each party is required to “sunshine” its initial contract proposal and a public hearing is held. The public hearing offers an opportunity for the Board to hear comments on the initial bargaining proposal put forward by the American Federation of State, Local, County, and Municipal Employees (AFSCME) for the M&O and OT&P units.

- b. PUBLIC HEARING ON DISTRICT'S INITIAL BARGAINING PROPOSAL TO AMERICAN FEDERATION OF STATE, LOCAL, COUNTY AND MUNICIPAL EMPLOYEES (AFSCME) FOR OFFICE, TECHNICAL, AND PARAPROFESSIONAL (OT&P) AND MAINTENANCE AND OPERATIONS (M&O) UNITS.

SITUATION

Before the commencement of bargaining, each party is required to “sunshine” its initial contract proposal and a public hearing is held. The public hearing offers an opportunity for the Board to hear comments on the District's initial bargaining proposal to the American Federation of State, Local, County, and Municipal Employees (AFSCME) for the OT&P and M&O units.

13. DISCUSSION ITEMS

- a. DISCUSSION OF DRAFT ACTION STRATEGIES FOR DISTRICT STRATEGIC PLAN

SITUATION

At the March 2 special meeting the Board reviewed and provided input to the first draft of the Strategic Planning Goals and Action Steps. Based on observations given at the meeting, a revised version of the document is being brought forward for further Board discussion and input. When the action strategies are finalized and adopted by the Board as a companion piece to the Strategic Plan, a plan for dissemination and communication to district stakeholders will be developed.

b. DISCUSSION OF PROPOSED REVISION TO THE CAREER TECHNICAL EDUCATION GRADUATION REQUIREMENT

SITUATION

After a year of study, the SUHSD Career Technical Education (CTE) Subject Area Council (SAC) recommended a change in the District's current CTE graduation requirement. The CTE SAC, Visual Performing Arts (VPA) SAC, World Language SAC, Instruction Vice Principals (IVP) Council and Principals' Council have approved this recommendation; and it is now being brought to the Board as a discussion item for your consideration.

The SUSHD CTE SAC is recommending that the District adopt a "two out of three" District graduation requirement in place of the current district CTE graduation requirement. The major motivation behind this proposal is to restore all District CTE courses to a strict alignment with the CTE Model Curriculum Standards and to improve Carl Perkins CTE grant compliance. Based on the SAC's review of enrollment patterns over the past few years (since the adoption of World Language Year III as District CTE), we do not anticipate significant changes in course enrollment patterns under the proposed change. In other words, students are already taking the third year of world language for college admissions and a year of VPA is a state graduation requirement. This move is designed to encourage students not taking a third year of world language and VPA for college admissions to choose a CTE that complies with the 2013 CTE Standards. Under this proposed system, students would be required to take 20 credits from two of the following three containers:

- 1) Visual Performing Arts
- 2) World Language Year III or above
- 3) CTE (CTE courses must comply with the 2013 CTE Model Curriculum Standards)

Under this proposal individual classes could not be categorized in more than one container for district graduation purposes. Sequenced classes sharing the same base title could be categorized in separate containers if they met the requirements for said area. All courses that meet the CTE requirement will need to be part of state-defined CTE Model Curriculum Standard defined pathway (two or more classes total offered at the site or in conjunction with a postsecondary partner). The recently awarded Career Technical Education Incentive Grant (CTEIG) grant will provide the District with ample resources for any needed CTE pathway work.

This proposed system would not impact courses, University of California A-G approval, or articulation/dual enrollment agreements with postsecondary partners. A soft roll-out would mean the system would be in place for the Class of 2019, which would allow ample time to educate staff, students, and parents about the change.

c. REPORT ON STUDENT BEHAVIORAL INTERVENTION AT SITES

SITUATION

District Dashboard data relating to school discipline (suspensions and expulsions) has shown a steady improvement over the last several years. This improvement is also reflected in the downward trend of overall disciplinary referrals, which is not a current indicator of the district Dashboard.

Staff will begin the presentation with a brief overview of these positive data trends followed by a presentation from the school site administrative vice principals on the strategies and interventions, both at an individual student level and schoolwide that have contributed to the improving statistics. Staff will be presenting these efforts at the sites in the context that this continues to be a work in progress in which additional improvements and strategies are explored in light of challenges. The presentation will emphasize that improvements in student

behavior involve the participation of all staff and that support systems for students and active engagement in the classroom are key components of an improving school climate.

14. ACTION ITEM

a. PRESENTATION AND APPROVAL OF WASC/SPSA SITE PLAN FOR WOODSIDE HIGH SCHOOL

SITUATION

This item is on the agenda to provide an opportunity for Woodside High School staff and students to report on programs and activities at the school that are aligned to the District's Vision and Long-term Goals. Principal Diane Burbank will lead the presentation.

The Western Association of Schools and Colleges/Single Plan for Student Achievement (WASC/SPSA) is posted on the District's website (www.seq.org), and it will be cross-referenced in other sections to help ensure visitors can find it easily. There is a hard copy at 480 James Avenue, Redwood City, in the Educational Services office for those who are unable to access the electronic version.

FISCAL IMPACT

None

RECOMMENDATION

That the Board of Trustees approves the WASC/SPSA Report for Woodside High School.

15. BOARD OF TRUSTEES'/SUPERINTENDENT'S COMMENTS, COMMITTEE REPORTS, AND AGENDA SETTING

16. ADJOURNMENT

POSSIBLE AGENDA ITEMS FOR THE APRIL 20, 2016, BOARD MEETING, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE NEXT AGENDA

- a. Quarterly Report on Williams Uniform Complaints
- b. Update on Small School Task Force
- c. Planning for 2016-17 Budget
- d. Presentation of East Palo Alto Academy Site Plan

POSSIBLE AGENDA ITEMS FOR THE PROPOSED APRIL 27, 2016, BOARD STUDY SESSION, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE AGENDA

- a. Report on Mental Health Practices (possibly move to a May 18, 2016, Board Study Session)

POSSIBLE AGENDA ITEMS FOR THE MAY 4, 2016, AT 6:30 P.M., JOINT BOARD MEETING WITH REDWOOD CITY ELEMENTARY DISTRICT, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE AGENDA

POSSIBLE AGENDA ITEMS FOR THE MAY 11, 2016, BOARD MEETING, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE NEXT AGENDA

- a. Designation of 2016-17 CA Interscholastic Federation Representatives to the League
- b. Presentation of Technology Master Plan
- c. Report on English Learners' Task Force
- d. Adoption of three resolutions: Maintenance Assessment District; TRAN, and Year-end Budget Transfers
- e. Presentation of Redwood High School's Site Plan

POSSIBLE AGENDA ITEMS FOR THE MAY 25, 2016, BOARD MEETING, AND CONSIDERATION OF ANY ITEM GOVERNING BOARD MEMBERS WISH TO PLACE ON THE NEXT AGENDA

- a. Report on Governor's May Revision for 2016-17
- b. Update on San Mateo County Investment Pool
- c. 2015-16 Fund Balance and Reserve Requirements
- d. Report on Mental Health Task Force (possibly move to a May 18, 2016, Board Study Session)
- e. Presentation of Sequoia High School WASC/SPSA Site Plan

Revised 3/30/16