

Approved Minutes for Bond Oversight Committee Meeting
SEQUOIA UNION HIGH SCHOOL DISTRICT
Thursday, May 1, 2003

Call to Order

The Bond Oversight Committee meeting was called to order by Chairman, Dennis McBride at 7:02 p.m., Thursday, May 1, 2003, in the Birch Room at 480 James Ave, Redwood City.

Roll Call

Members Present

Bob Eppler	Greg Rubens
Margaret MacNiven	John Ummel
Dennis McBride	
Clint Ostrander	

Members Not Present

David Fung	Tom Tasso
Robert Hutson	Dale Williams
Lewis Miller	

Also Present

Ed LaVigne, Assistant Superintendent
Don Gielow, Consultant-Construction Manager
Robin Severns, Construction Program Manager
Larry Trice, Construction Program Manager
Louise Pacheco, Secretary

Approval of Minutes
for 3/6/03 BOC Meeting

The following amendments were made to the minutes for the March 6, 2003, Bond Oversight Committee meeting (change is in italics):

Page 1, Paragraph 10

Add: *unanimously* approved allocating \$1,000,000.00 in contingency funds

Page 2, Paragraph 1

Add: *unanimously* approved using \$100,000.00 of Measure G funds for visitor's bleachers

Page 2, Paragraph 2

Add: *unanimously* approved using an additional \$60,000.00 of Measure G funds for Student Green

Page 2, Paragraph 3

Add: *unanimously* approved encumbering \$2,000,000.00 Of Measure G funds for the new theater project

Page 2, Paragraph 4

Add: *unanimously* tabled accepting the use of Measure G funds for flooring and sliding dividers

By consensus, the Bond Oversight Committee approved the minutes for March 6, 2003, as amended.

Minutes for 5/1/03 Bond Oversight Committee Meeting

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Approval of Construction Projects	<p>By consensus, the Bond Oversight Committee unanimously approved the new boiler and heating system project for \$400,000.00 This to come out of \$2M infrastructure allocation</p> <p>By consensus, the Bond Oversight Committee rejected using Measure G funds for the flooring and sliding divider for the new gym at Woodside high School. All voting “No” with Margaret MacNiven voting “Yes”.</p>
Public Comments	None
Financial Update	Larry Trice distributed and reviewed the latest expenditure financial statement. Various suggestions were made to further enhance the report by including all funding sources and encumbered expenses.
Project Update	Larry Trice and Robin Severns updated the Bond Oversight Committee on all the Measure G projects currently underway.
District Charges of M & O Labor to Measure G	<p>John Ummel and Dennis McBride led a discussion concerning the charging of labor charges by the District’s Maintenance and Operations (M&O) personnel to bond-related projects. Due to upcoming budget cuts, John Ummel expressed his concern that this may be a politically sensitive issue as it may be incorrectly interpreted as a diversion of operating expenses. Larry Trice noted that, in the past, it has been the District’s customary and usual practice to utilize M&O labor on construction projects since the cost of District labor is less than that of outside contractors. It was further noted that this practice would save an estimated \$3.6M on projects financed by Measure G.</p> <p>Dennis McBride then commented that this practice was first brought to the Committee’s attention by Don Gielow in early 2002 during discussions regarding the District’s general approach toward construction management and cost containment. All members but one in attendance recalled this discussion and agreed that the Committee had no concern about M&O labor charges at that time. Dennis McBride then noted that, although legal counsel found this practice consistent with the original ballot language, this specific topic had not been recorded in last year’s meeting minutes, and the previous legal opinion had not been obtained in writing. He then suggested that the Committee formally approve this practice in accordance with the detailed labor accounting procedures proposed by the District. Clint Ostrander further proposed that a comprehensive record of the Committee’s discussion of the issue be included in the meeting minutes in order to provide full disclosure of the Committee’s deliberations.</p> <p>On a motion by Greg Rubens, seconded by Clint Ostrander, the Bond Oversight Committee approved the District charging of M&O labor to Measure G projects pending written legal approval. All voted in favor with John Ummel abstaining.</p>
Approve Community Communication	On a motion by Clint Ostrander, seconded by Margaret MacNiven, the Bond Oversight Committee unanimously approved delegating to Dennis McBride the responsibility of proofing the final version of the Bond Oversight Committee Report and its release to the community.
Next Meeting	By consensus, the Bond Oversight Committee scheduled the next meeting for Thursday, June 5, 2003 at 7:00 p.m.
Adjournment 10:00 p.m.	The Bond Oversight Committee adjourned the meeting at at 10:00 p.m.