

Approved Minutes for Bond Oversight Committee Meeting
SEQUOIA UNION HIGH SCHOOL DISTRICT
Thursday, September 4, 2003

- Call to Order The Bond Oversight Committee meeting was called to order by Chairman Dennis McBride, on Thursday, September 4, 2003, at 7:05 p.m.in the Birch Room at 480 James Ave, Redwood City.
- Roll Call Members Present
Bob Eppler Lewis Miller Dale Williams
David Fung Greg Ruben
Margaret MacNiven Tom Tasso
Dennis McBride John Ummel
- Members Not Present
Robert Hutson
Clint Ostrander
- Also Present
Ed LaVigne, Assistant Superintendent
Robin Severns, Construction Program Manager
Larry Trice, Construction Program Manager
Louise Pacheco, Secretary
- Approval of Minutes for 6/5/03 BOC Meeting On a motion by Margaret MacNiven, seconded by John Ummel, the Bond Oversight Committee approved the minutes for June 5, 2003, as presented with Lewis Miller, David Fung, and Greg Ruben abstaining since they were not present at the June 5, 2003, meeting.
- Public Comments None
- Financial Update Larry Trice distributed the latest financial report. A complete financial statement to include all revenues received and expenditures to-date will be provided at the next scheduled meeting. In addition, a complete Measure G program budget delineating Measure G funds and expenditures anticipated for the term of the program will be provided at a future meeting.
- Project Update Larry Trice provided construction/project updates on Sequoia, Menlo-Atherton, Carlmont, and Woodside high schools.
- Approval of Construction Projects On a motion from Dale Williams, seconded by Margaret MacNiven, the Bond Oversight Committee unanimously approved using Measure G funds for purchasing new computers for Carlmont High School's computer class in the amount of \$50,000.
- On a motion by Greg Rubens and by consensus of the Bond Oversight Committee, the committee proposed giving some latitude to district staff in emergency and/or special situations not to exceed \$50,000 as long as two members of the Committee are contacted and agree to such action(s) (Ed Note: ratification of this motion will be agendized at the Bond Oversight Committee meeting scheduled for December 4, 2003).
- On a motion by Lewis Miller, seconded by Dale Williams, the Bond Oversight Committee approved using Measure G funds for modernizing the biotech science classroom (Room C4) to include equipment in the amount of \$200,000 to be paid out of Carlmont High School's unallocated Measure G funds.

Bond Oversight Committee Roles and Responsibilities	Dennis McBride asked Bond Oversight Committee Members to review the roles and responsibilities of the Committee.
Update on Press Conference	Dennis McBride provided an update to the Bond Oversight Committee regarding the Press Conference on July 15, 2003. No press attended. Dennis reported that he gave a presentation to the Board of Trustees on August 27, 2003 and to the Chamber of Commerce on September 3, 2003.
Letter Tom Casey; County Counsel	Dennis McBride distributed a copy of a letter from Tom Casey - County Counsel, with an opinion regarding using Measure G funding for Maintenance and Operations labor charges.
Menlo-Atherton Special Ed Portables	On June 5, 2003, the special education portables at Menlo-Atherton were approved by the Bond Oversight Committee. Ed LaVigne, after careful review and legal interpretation of the Measure G language, decided the District would not proceed with this project.
Performance Audit Update	Ed LaVigne updated the Bond Oversight Committee about the financial audit that is in its final stages. The next audit planned is the Performance Audit. Ed LaVigne will provide an update on the audit relating to the bond funds.
Next Meeting	By consensus, the Bond Oversight Committee agreed to a site tour of Sequoia, Menlo-Atherton, Carlmont, and Woodside high schools on Saturday, October 4, 2003 at 9:00 a.m. with a brief meeting afterward.
Adjournment	The Bond Oversight Committee adjourned its meeting at 8:35 p.m.