

## Sequoia Union High School District

### CHECKLIST: REQUEST FOR FIELD TRIP APPROVAL

Below is a checklist for approving school request for field trips per Board Policy 6153(8).

Event	Date	School	
		Yes	No
Trip Goal/Objective			
Signed Parental Permission Form			
Signed Transportation Permission Form			
Signed Medical Permission Form			
First Aid Kit			
Number of Students			
Certificated Adult Supervisor (1:20)			
Funding Available – All Students			
Field Trip Request Form Completed			
Teacher/Staff Signatures			
Principal/Designee Signature			

\_\_\_\_\_  
Date

\_\_\_\_\_  
Assistant Superintendent, Ed Services